



Fiscal Year 2014-15 Tax Levy Budget Summary Sheet

District/Entity Name Big Horn County Fire District #5

Prepared by Coleen Wagner, Secretary (Name and Title)

E-Mail Address cwagner@seincwy.com Phone 307-664-2551

Please complete all areas that apply to your District:

Total Normal Tax Requirement	\$ 65,074.00 (3 Mills)
Tax Approved by Your Board	\$ _____
Tax Approved by Your Voters	\$ _____
Education Taxes:	
Mill Levy Supplement	\$ _____
Carry-Over Bond	\$ _____
Carry-Over Interest	\$ _____
Recreation District	\$ _____
BOCES	\$ _____
_____	\$ _____
_____	\$ _____
Other Taxes:	
Special Building Funds	\$ _____
Bonds Redemption	\$ _____
Interest on Bonds	\$ _____
_____	\$ _____
_____	\$ _____
Total Tax Dollars Required:	\$ 65,074.00 (3 Mills)

*Full
They want
full three
mills
Per TC w/ Coleen
7-24-14*

Coleen Wagner, Secretary 7/10/14
Signature Date

Return this Summary Sheet No Later Than July 31, 2014 to:
Jerri B. Torczon, Park County Clerk
1002 Sheridan Avenue
Cody, WY 82414

A copy of your Fiscal Year 2014-15 Budget Must Accompany this Summary Sheet

NOTICE OF HEARING

Big Horn County Fire District #5 DISTRICT

Notice is hereby given that a public hearing on the proposed budget for Big Horn County Fire District #5 District for the fiscal year ending June 30, 2015, which is now being considered by the Board of Big Horn County Fire District #5 District, will be held at Deaver Fire Station, Wyoming, on the 10th day of July, 2014, at 6:30 PM o'clock, at which time any and all persons interested may appear and be heard respecting such budget. A summary of such proposed budget follows:

SUMMARY OF BUDGET

	Estimated Total Cash & Revenues	Estimated Total Budget	Estimate of Tax Requirements	
			Amount	Mill Levy
General Fund	\$159,926.00	\$225,000.00		3

Details of Big Horn County Fire District #5 District general fund requirements

	<u>Tentative</u>
Administration	\$ <u>7,000.00</u>
Operations	\$ <u>75,000.00</u>
Indirect Costs	\$ <u>10,500.00</u>
Capital Outlay	\$ <u>100,000.00</u>
Debt Service	\$ <u>30,000.00</u>
Provisions for Tax Shrinkage	\$ <u>2,500.00</u>
TOTAL CASH REQUIREMENTS	\$ <u>225,000.00</u>

INSTRUCTIONS FOR COMPLETING BUDGET REQUEST FORM

In accordance with the requirements of WS 16-4-104 The Department of Audit has modified the Standard Budget Form.

1. Please follow the steps below:
 - a. Download as this Excel file and save to your computer.
 - b. **Begin by reading this instruction sheet and continue by inputting data on the following 9 worksheets (Tabs are along the bottom of the page).** This will automatically fill results to the "Budget Summary" sheet.
 - c. Enter all required information at the bottom of this sheet (Name, FYE, Date of Hearing, Location of Hearing).

***** DO NOT enter data into cells shaded in gray *****
2. Choose, in the drop-down box in the upper right corner of this page, which budget ("proposed" or "final") you intend to submit at this time. *****Note: If you are preparing a proposed budget the "Final Budget" column will be blacked out. *****
3. In places you are asked to identify a specific item, please describe it in detail for proposed budget. For EACH budget form prepared (Proposed or Final) you will click the **submit button on the "Budget Summary" page.** This will save a copy of the budget in your DOCUMENTS folder in .pdf format. The saved copy of the budget will then be submitted via email to your County Commissioners **AND** to the Wyoming Department of Audit at doa-pfd-web@wyo.gov.
5. If you have ANY questions, or concerns, please contact the Public Funds Division at 307-777-7798.

Helpful Tip: Certain headings have comments attached to them, which contain more detailed information regarding the section of the budget form you are about to complete. If you do not see these comments (they appear in yellow boxes to the right of the budget form) simply place the cursor over the cell and they will appear.

NOTE: The column headed "Final Approval" will not be completed until the Public Budget hearing is held. The public hearing is to be held not later than 5 days after the 3rd Thursday in July in accordance with W.S. 16-4-109(b). Or, the governing board of any special purpose district may choose to hold the budget hearing in conjunction with the county budget hearings and so advertise.

BEGIN HERE

<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">NAME OF DISTRICT/BOARD:</td> <td style="border: 1px solid black; padding: 2px;">Big Horn County Fire District #5</td> </tr> <tr> <td>DISTRICT ADDRESS:</td> <td style="border: 1px solid black; padding: 2px;">P.O. Box 222 Deaver, WY 82421</td> </tr> <tr> <td>DISTRICT PHONE:</td> <td style="border: 1px solid black; padding: 2px;">307-664-2551</td> </tr> <tr> <td>FYE:</td> <td style="border: 1px solid black; padding: 2px;">6/30/2015</td> </tr> </table>	NAME OF DISTRICT/BOARD:	Big Horn County Fire District #5	DISTRICT ADDRESS:	P.O. Box 222 Deaver, WY 82421	DISTRICT PHONE:	307-664-2551	FYE:	6/30/2015	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">YOUR NAME:</td> <td style="border: 1px solid black; padding: 2px;">Coleen Wagner</td> </tr> <tr> <td>HEARING DATE:</td> <td style="border: 1px solid black; padding: 2px;">10-Jul-14</td> </tr> <tr> <td>LOCATION OF HEARING:</td> <td style="border: 1px solid black; padding: 2px;">Deaver Fire Station</td> </tr> <tr> <td>TIME OF HEARING:</td> <td style="border: 1px solid black; padding: 2px;">6:30 PM</td> </tr> </table>	YOUR NAME:	Coleen Wagner	HEARING DATE:	10-Jul-14	LOCATION OF HEARING:	Deaver Fire Station	TIME OF HEARING:	6:30 PM
NAME OF DISTRICT/BOARD:	Big Horn County Fire District #5																
DISTRICT ADDRESS:	P.O. Box 222 Deaver, WY 82421																
DISTRICT PHONE:	307-664-2551																
FYE:	6/30/2015																
YOUR NAME:	Coleen Wagner																
HEARING DATE:	10-Jul-14																
LOCATION OF HEARING:	Deaver Fire Station																
TIME OF HEARING:	6:30 PM																

Final Budget

Big Horn County Fire District #5

NAME OF DISTRICT/BOARD

FYE 6/30/2015

SCHEDULE A
RESERVE FUNDS WORKSHEET

DATA INPUT

A-1 DEPRECIATION (REPLACEMENT) RESERVE

- A-1.1 Balance in Reserve Account, beginning of budget year
- A-1.2 Amount to be added to the reserve
- A-1.3 SUB-TOTAL
- A-1.4 Identify the amount to be spent from "Reserve for Capital Outlay"
 - a. _____
 - b. _____
 - c. _____
- A-1.5 TOTAL CAPITAL OUTLAY (a+b+c)
- A-1.6 (Line 3 - Line 5)

Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
\$0	\$15,000	\$15,000	\$15,000
\$15,000	\$15,000	\$15,000	\$15,000
\$15,000	\$30,000	\$30,000	\$30,000
\$0	\$0	\$0	\$0
\$15,000	\$30,000	\$30,000	\$30,000

A-2 OTHER RESERVE

- A-2.1 Balance in Reserve Account, beginning of budget year
- A-2.2 Amount to be added to the reserve
- A-2.3 SUB-TOTAL
- A-2.4 Identify the amount and project to be spent from "Other Reserves"
 - a. _____
 - b. _____
 - c. _____
- A-2.5 TOTAL OTHER RESERVE OUTLAY (a+b+c)
- A-2.6 - Line 11)

Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0

A-3 EMERGENCY RESERVE (cash)

- A-3.1 Balance in Reserve Account, beginning of budget year
- A-3.2 Amount to be added to the reserve
- A-3.3 SUB-TOTAL
- A-3.4 Amount to be spent from Emergency Reserve (Cash)
- A-3.5 15 - Line 16)
- A-4 TOTAL TO BE SPENT**

Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
\$0	\$15,000	\$15,000	\$15,000
\$15,000	\$15,000	\$15,000	\$15,000
\$15,000	\$30,000	\$30,000	\$30,000
		\$0	
\$15,000	\$30,000	\$30,000	\$30,000
\$0	\$0	\$0	\$0

Form approved by Department of Audit, Public Funds Division

[Previous Page](#)

[Summary](#)

[Next Page](#)

NAME OF DISTRICT/BOARD

SCHEDULE E
CAPITAL OUTLAY BUDGET

DATA INPUT

		ACTIVITY
E-1	Capital Outlay	
E-1.1		Real Property
E-1.2		Vehicles
E-1.3		Office Equipment
E-1.4		Other (Specify)
E-1.5		P&P Equipment
E-1.6		_____
E-2	TOTAL CAPITAL OUTLAY	

Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
\$9,285	\$20,000	\$20,000	\$20,000
\$1,227	\$40,000	\$40,000	\$40,000
\$13,935	\$40,000	\$40,000	\$40,000
\$24,447	\$100,000	\$100,000	\$100,000

Form approved by Department of Audit, Public Funds Division

NAME OF DISTRICT/BOARD

SCHEDULE F
DEBT SERVICE BUDGET

DATA INPUT

		ACTIVITY
F-1	Debt Service	
F-1.1	Principal	
F-1.2	Interest	
F-1.3	Fees	
F-2	TOTAL DEBT SERVICE	

Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
\$0	\$0	\$0	\$0

Form approved by Department of Audit, Public Funds Division

NAME OF DISTRICT/BOARD

SCHEDULE G
CASH AND FORECASTED REVENUE

DATA INPUT

FORECASTED REVENUE

- G-1 Government Support**
 - G-1.1 State Aid
 - G-1.2 County Aid
 - G-1.3 City (or Town) Aid
 - G-1.4 Other (Specify)
 - G-1.5 Total Government Support
- G-2 Operating Revenues**
 - G-2.1 Customer Charges
 - G-2.2 Sales of Goods or Services
 - G-2.3 Other Assessments
 - G-2.4 Total Operating Revenues
- G-3 Grants**
 - G-3.1 Direct Federal Grants
 - G-3.2 Federal Grants thru State Agencies
 - G-3.3 Grants from State Agencies
 - G-3.4 Total Grants
- G-4 Miscellaneous:**
 - G-4.1 Interest
 - G-4.2 Other: Specify Donations
 - G-4.3 Total Miscellaneous
- G-5 Total Forecasted Revenue**

Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
\$91,577			
\$91,577	\$0	\$0	\$0
\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0
\$212			
\$10,285			
\$10,498	\$0	\$0	\$0
\$102,074	\$0	\$0	\$0

- G-6 Total Estimated Cash and Investments on Hand**
- G-7 Deductions:**
 - G-7.1 a. Unpaid bills at FYE
 - G-7.2 b. Reserves
 - G-7.3 **Total Deductions (a+b)**
- G-8 Estimated cash available**
- G-9 Other Forecasted revenues:**
 - G-9.1 a. Other past due-as estimated by Co. Treas.
 - G-9.2 b. Other forecasted revenue (specify):
 - G-9.3 _____
 - G-9.4 _____
 - G-9.5 **Total Other Forecasted Revenue (a+b)**
- G-10 Total Cash Available and Forecasted Revenue**

Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
\$0	\$189,926	\$189,926	\$189,926
\$0	\$30,000	\$30,000	\$30,000
\$0	\$30,000	\$30,000	\$30,000
\$0	\$159,926	\$159,926	\$159,926
\$0	\$0	\$0	\$0
\$102,074	\$159,926	\$159,926	\$159,926

NAME OF DISTRICT/BOARD

1-1 BUDGET MESSAGE

A large, empty rectangular box with a thin black border, intended for the budget message. It occupies the central portion of the page.

Form approved by Department of Audit, Public Funds Division

Final Budget

Big Horn County Fire District #5
NAME OF DISTRICT/BOARD

10-Jul-14

DATE OF BUDGET HEARING

6/30/2015

Deaver Fire Station

6:30 PM

FYE

LOCATION OF BUDGET HEARING

TIME OF HEARING

FINAL BUDGET SUMMARY

	Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
S-1 Total Expenditures, Cash Requirements	\$79,349	\$195,000	\$195,000	\$195,000
S-2 Total to be added to Reserves	\$30,000	\$30,000	\$30,000	\$30,000
S-3 Total Cash and Forecasted Revenues	\$102,074	\$159,926	\$159,926	\$159,926
S-4 Additional Financial Support Required	\$7,274	\$65,074	\$65,074	\$65,074
S-5 Amount as approved by County Commissioners	\$0	\$0	\$0	\$0

Analysis of additional Financial Support Required:

	Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
S-6 Tax levy (for entities able to make levies)	\$0	\$0	\$0	\$0
S-7 Other County Support	\$0	\$0	\$0	\$0

Additional funding approved by:

Date Approved _____

 County Commissioner

S-8

BUDGET MESSAGE

per W.S. 16-4-104(c)

0

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

Big Horn County Fire District #5
NAME OF DISTRICT/BOARD

FYE 06/30/15

CASH AND FORECASTED REVENUE

FORECASTED REVENUE

J-1 Government Support
J-2 Operating Revenues
J-3 Grants
J-4 Miscellaneous:
J-5 Estimated Cash Available
J-6 Other Forecasted Revenue
J-7 Total Cash Available and Forecasted Revenue

Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
\$91,577	\$0	\$0	\$0
\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0
\$10,498	\$0	\$0	\$0
\$0	\$159,926	\$159,926	\$159,926
\$0	\$0	\$0	\$0
\$102,074	\$159,926	\$159,926	\$159,926

Big Horn County Fire District #5
NAME OF DISTRICT/BOARD

FYE 06/30/15

ESTIMATED EXPENDITURES

J-8 Administration
J-9 Operations
J-10 Indirect Costs

Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
\$699	\$7,000	\$7,000	\$7,000
\$47,675	\$75,000	\$75,000	\$75,000
\$6,527	\$10,500	\$10,500	\$10,500

J-11	Capital Outlay	\$24,447	\$100,000	\$100,000	\$100,000
J-12	Debt Service	\$0	\$0	\$0	\$0
J-13	Provision for Tax Shrinkage	\$0	\$2,500	\$2,500	\$2,500
J-14	Total Expenditures	\$79,349	\$195,000	\$195,000	\$195,000

SUMMARY OF RESERVE FUNDS

J-15 Beginning Balance in Reserve Accounts
 J-15.1 a. Depreciation Reserve
 J-15.2 b. Other Reserve
 J-15.3 c. Emergency Reserve (Cash)
 J-15.4 **Total Reserves (a+b+c)**

J-16 Amount to be added
 J-16.1 a. Depreciation Reserve
 J-16.2 b. Other Reserve
 J-16.3 c. Emergency Reserve (Cash)
 J-16.4 **Total to be added (a+b+c)**

J-17 Subtotal
J-18 Less Total to be spent
J-19 Total Reserves

Prior Year Actual	Current Year Estimated	Proposed Budget	Final Approval
\$0	\$15,000	\$15,000	\$15,000
\$0	\$0	\$0	\$0
\$0	\$15,000	\$15,000	\$15,000
\$0	\$30,000	\$30,000	\$30,000
\$15,000	\$15,000	\$15,000	\$15,000
\$0	\$0	\$0	\$0
\$15,000	\$15,000	\$15,000	\$15,000
\$30,000	\$30,000	\$30,000	\$30,000
\$30,000	\$60,000	\$60,000	\$60,000
\$0	\$0	\$0	\$0
\$30,000	\$60,000	\$60,000	\$60,000

PREPARED BY: Coleen Wagner

DISTRICT ADDRESS: P.O. Box 222
Deaver, WY 82421

DISTRICT PHONE: 307-664-2551

*Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies
 Form approved by Department of Audit, Public Funds Division*