

BUDGET SUMMARY

1. Total Expenditures, Cash Requirements
From line 7 page 3
2. Total to be added to Reserves
From line 9 page 3
3. Total Cash and Anticipated Revenues
From line 7 page 2
4. Additional Financial Support Required
Line 1+ Line 2 - Line 3
5. Amount as approved by County Commissioners (Line 6 + Line 7 detailed below)

	FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
1.	\$320,866	\$442,729	\$465,801	
2.	\$122,291	\$121,761	\$121,313	
3.	\$387,717	\$341,937	\$483,770	
4.	\$55,440	\$222,552	\$103,344	
5.	\$231,046	\$234,612	\$194,000	

Analysis of additional Financial Support Required:

6. Tax levy (for entities able to make levies) 1 mil estimate
From Line 1 Page 9
7. Other County Support
From Line 2 Page 9

	FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
6.	\$231,046	\$234,612	\$194,000	
7.	\$0	\$0	\$0	

Additional funding approved by:

 County Commissioner

Date Approved: _____

BUDGET MESSAGE

per W.S. 16-4-104 (c)

BUDGET MESSAGE (per W.S. 16-4-104 (c)): The Meeteetse Conservation District, as authorized by statute and described in the MCD Long Range Program - Land Use Management and Resource Conservation Plan, 2011, and in its Annual Plan of Work:
 + Continues to be involved in soil, water, & the conservation of natural resources through watershed management & assessment, water quality and range monitoring, natural resource management and planning, and subdivision reviews, and is active in a multitude of intergovernmental activities, including USDA National Forest and USDI Bureau of Land Management land use and resource management planning,
 + Provides education and assistance for cooperators to further their social & economic betterment.
 + Assists within the school system to provide for the wise future use of natural resources.

The Meeteetse Conservation District operates with a positive cash flow with revenues received from the one mill tax levy (approved by the voters in November, 1998), grants from the Wyoming Department of Agriculture and other State agencies, pass-through project contributions from outside partners, grant funds with federal funding origins, anticipates possible future grant awards from various sources, and has minor revenues from investment. The Board continues to anticipate future needs by funding reserve accounts for Emergency, Natural Resource Management & Planning, Deprecation, and new fiscal year Startup.

The Meeteetse Conservation District Board of Supervisors intends to continue the operation and administration of the District including, three full-time wage employees, one part-time wage and grant employee, and may adjust personnel as necessary.

The District currently rents office space from the Park County Weed & Pest District and intends to occupy new office space being developed in the Lucille's Cafe building it purchased in 2014. The District owns other real estate, various equipment and supplies, pays organizational dues, and supports educational programs such as the Soil Stewardship Week Program, Day of Monitoring, FFA, Wyoming Resource Education Days, and Ag in the Classroom.

Submitted by: _____

Title: _____

Date adopted by Special District: _____

 Budget Officer / District Official (if not same as "Submitted by")

Meeteetse Conservation District

NAME OF DISTRICT/BOARD

CASH AND ANTICIPATED REVENUES

ANTICIPATED REVENUE

1. **Government Support**
Supplemental Schedule G Line 1 Page 8
2. **Operating Revenues**
Supplemental Schedule G Line 2 Page 8
3. **Grants**
Supplemental Schedule G Line 3 Page 8
4. **Miscellaneous:**
Supplemental Schedule G Line 4 Page 8
5. **Estimated Cash Available**
Supplemental Schedule G Line 8 Page 8
6. **Other Anticipated Revenue**
Supplemental Schedule G Line 9 Page 8
7. **Total Cash Available and Anticipated Revenue**
Carried this forward to Final Budget Summary Line 3 of Page 1)

	FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$129,597	\$89,991	\$129,224	
	\$11,094	\$45,089	\$56,300	
	\$247,027	\$206,857	\$298,246	
	\$0	\$0	\$0	
	\$387,717	\$341,937	\$483,770	

Meeteetse Conservation District
NAME OF DISTRICT/BOARD

FYE 06/30/15

ESTIMATED EXPENDITURES

1. Administration
 Supplemental Schedule B Page 5
2. Operations
 Supplemental Schedule C Page 6
3. Indirect Costs
 Supplemental Schedule D Page 7
4. Capital Outlay
 Supplemental Schedule E Page 7
5. Debt Service
 Supplemental Schedule F Page 7
6. Provision for Tax Shrinkage
 Supplemental Schedule H Line 3 Page 9
7. **Total Expenditures**
 Carry this forward to Final Budget Summary Line 1 of Page 1)

FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
\$46,069	\$62,414	\$54,300	
\$201,615	\$180,905	\$274,841	
\$40,840	\$18,334	\$34,535	
\$32,342	\$181,075	\$102,125	
\$0	\$0	\$0	
\$0	\$0	\$0	
\$320,866	\$442,729	\$465,801	

SUMMARY OF RESERVE FUNDS

8. Beginning Balance in Reserve Accounts
 - a. Depreciation Reserve Schedule A-1 Line 1 Page 4
 - b. NRM&P Reserve Schedule A-2 Line 7 Page 4
 - c. Emergency Reserve (Cash) Schedule A-3 Line 13 Page 4
 - d. Startup Reserve Schedule A-2 Line 18 Page 4

Total Reserves (a+b+c+d)
9. Amount to be added
 - a. Depreciation Reserve Schedule A-1 Line 2 Page 4
 - b. Other Reserve Schedule A-2 Line 8 Page 4
 - c. Emergency Reserve (Cash) Schedule A-3 Line 14 Page 4
 - d. Startup Reserve Schedule A-2 Line 19 Page 4

Total to be added (a+b+c+d)
Carry forward to Line 2 Page 1
10. Subtotal (Line 8 + Line 9)
11. Less Total to be spent (From Line 23 Page 4)
12. **Total Reserves (Line 10 Less Line 11)** (year end)

FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
\$32,570	\$32,773	\$2,861	
\$28,028	\$28,204	\$28,303	
\$153,413	\$154,304	\$59,794	
\$155,037	\$121,006	\$121,011	
\$369,049	\$336,287	\$211,969	
\$204	\$88	\$8	
\$175	\$99	\$100	
\$891	\$568	\$200	
\$121,022	\$121,005	\$121,005	
\$122,291	\$121,761	\$121,313	
\$491,340	\$458,047	\$333,282	
\$155,053	\$246,079	\$121,000	
\$336,287	\$211,969	\$212,282	

Form approved by Department of Audit, Public Funds Division

SCHEDULE A RESERVE FUNDS WORKSHEET

DATA INPUT

A-1 1910 DEPRECIATION (REPLACEMENT) RESERVE

1. Balance in Reserve Account, beginning of budget year
Carried forward to Page 3 Line 8a
2. Amount to be added to the reserve *to Page 3 Line 9a*
3. SUB-TOTAL
4. Purpose & amount to be spent from "Depreciation Reserve "
 - a. Office construction _____
 - b. _____
 - c. _____
5. TOTAL CAPITAL OUTLAY (a+b+c)
6. Reserve Account (Line 3 - Line 5)

FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
32,570	32,773	2,861	
204	88	8	
32,773	32,861	2,869	
0	30,000	0	
0	0	0	
0	0	0	
0	30,000	0	
\$32,773	\$2,861	\$2,869	

A-2 1920 OTHER RESERVE: NRM&P

7. Balance in Reserve Account, beginning of budget year
Carried forward to Page 3 Line 8b
8. Amount to be added to the reserve *to Page 3 Line 9b*
9. SUB-TOTAL
10. Project & amount to be spent from "NRM&P Reserve"
 - a. _____
 - b. _____
11. TOTAL NRM&P RESERVE OUTLAY (a+b)
12. Balance to be retained in NRM&P Reserve (Line 9 - Line 11)

FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
28,028	28,204	28,303	
175	99	100	
28,204	28,303	28,403	
0	0	0	
0	0	0	
0	0	0	
\$28,203.57	\$28,303	\$28,403	

A-3 1930, 1931 (& 1932 in FY2007) EMERGENCY RESERVE (cash)

13. Balance in Reserve Account, beginning of budget year
Carried forward to Page 3 Line 8c
14. Amount to be added to the reserve *to Page 3 Line 9c*
15. SUB-TOTAL
16. Amount to be spent from Emergency Reserve (Cash)
 - a. Office construction _____
17. (Line 15 - Line 16)

FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
153,413	154,304	59,794	
891	568	200	
154,304	154,872	59,994	
0	95,079	0	
\$154,304	\$59,794	\$59,994	

A-4 1990 STARTUP RESERVE

- To be expended in 1st half of following budget year.
 To be funded in last quarter of budget year.
18. Balance in Reserve Account at beginning of budget year
Carried forward to Page 3 Line 8d
 19. Amount to be added to the reserve at end of budget year
Carried forward to Page 3 Line 9d
 20. SUB-TOTAL
 21. Amount to be spent from Startup Reserve
 22. Balance to be retained in Startup Reserve (Line 20 - Line 21)
 23. **TOTAL RESERVES TO BE SPENT (LINE 5+11+16+21)**
Carried forward to page 3 Line 11

FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
155,037	121,006	121,011	
121,022	121,005	121,005	
276,059	242,011	242,016	
155,053	121,000	121,000	
121,006	121,011	121,016	
\$155,053	\$246,079	\$121,000	

Meeteetse Conservation District
 NAME OF DISTRICT/BOARD

FYE 06/30/15

SCHEDULE B
ADMINISTRATION BUDGET

ACTIVITY

- 4100 Admin Personnel Services:
 - 4105 RMC Admin (Resource Management Coordinator)
 - 4110 RS Admin (Resource Specialist)
 - 4120 Clerk
 - Other (Specify)
 - 4190 Other (i.e. Temp Clerical, Office Manager)
- 4200 Board & Employee Expenses:
 - 4205 Travel
 - 4210 Mileage
 - 4215 Bonds
 - 4290 Other
- 4300 Contractual Services:
 - 4305 Legal
 - 4310 Accounting/Auditing/Technical
 - 4315 Contract Labor
- 4800 Office
 - 4810 Office Supplies & Postage
 - 4820 Office equipment - rent & repair
 - 4850 Office rent, utilities & maintenance
- 4900 Other Administration
 - 4910 Dues
 - 4925 Registrations/Tuition
 - 4930 Advertising
 - 4990 Other (Misc)

TOTAL ADMINISTRATION

Carried forward to Line 1 Page 3

FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
8,108	0	0	
4,684	11,500	11,000	
12,148	14,584	23,000	
0	0	0	
1,287	3,000	2,000	
1,178	1,100	1,100	
297	297	300	
0	0	100	
373	30	500	
2,834	19,410	3,200	
n.a	150	600	
677	800	800	
0	500	1,000	
10,495	6,009	6,000	
2,862	3,050	3,000	
818	1,225	1,200	
25	24	100	
282	736	400	
\$46,069	\$62,414	\$54,300	

Form approved by Department of Audit, Public Funds Division

Meeteetse Conservation District
 NAME OF DISTRICT/BOARD

FYE 06/30/15

SCHEDULE C
 OPERATIONS BUDGET

DATA INPUT

ACTIVITY	FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
5100 Personnel Services:				
5105 RMC Wages	19,546	0	0	
5110 RS Wages	44,833	53,220	59,966	
5115 RT & Other Wages - Operations	2,411	1,551	5,575	
5120 SGI Range Con	48,667	28,210	31,000	
5125 Firewise Coordinator	n.a.	3,000	7,000	
5200 Travel:				
5205 Travel Expenses (Includes Board members' expenses)	2,603	1,681	2,000	
5210 Mileage	5,918	6,571	6,500	
5300 General Operations Expenditures				
5305 Analytical Testing	0	0	100	
5310 Freight/Postage/Shipping	138	150	300	
5320 Printing and Repro	0	8	100	
5330 Rents	684	500	500	
5340 Repairs	129	100	200	
5350 Supplies	5,545	3,626	5,000	
5360 Training - OP	10	380	200	
5370 Dues, memberships, Registrations	8,643	8,230	8,800	
5380 Advertising & Promotion (Acct 5300 FY 2013 & prior)	0	44	200	
5390 Other	386	1,041	400	
5500 Professional Services (Contractual Arrangements):				
5510 Legal NRM&P	1,500	3,760	5,000	
5520 Tech (Consultant NRM&P, WQM, Soil Survey)	3,811	1,113	5,000	
5600 Special Expenses - Operations (Renamed):				
5610 Contrib. to Outside Programs	1,300	1,090	2,000	
5690 MCD Special Operations (eg. SGPP,RHAP)	55,490	66,630	135,000	
TOTAL OPERATIONS	\$201,615	\$180,905	\$274,841	

Carried forward to Line 2 Page 3

Form approved by Department of Audit, Public Funds Division

Meeteetse Conservation District
 NAME OF DISTRICT/BOARD

FYE 06/30/15

SCHEDULE D
 INDIRECT COSTS BUDGET

DATA INPUT

ACTIVITY

- 6100 Insurance
 - 6105 Liability
 - 6110 Property
- 6200 Indirect payroll costs:
 - 6206 FICA - MCD
 - 6210 Workers Comp
 - 6215 Unemployment Taxes
 - 6220 Retirement
 - 6226 Medicare - MCD
 - 6250 Health Insurance/Life Insurance

FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
1,945	1,928	1,928	
250	750	750	
3,763	0	0	
3,254	2,550	3,332	
328	490	737	
9,956	-1,818	10,434	
4,072	3,078	2,226	
17,273	11,357	15,128	
\$40,840	\$18,334	\$34,535	

TOTAL INDIRECT COSTS

Carried forward to Line 3 Page 3

* Not applicable, included in budgeted wages

SCHEDULE E
 7000 CAPITAL OUTLAY BUDGET

- 7010 Admin Equipment & Software
- 7020 Operations Equipment & Software
- 7030 Real Property (new account)
 - 7030.1 Empty Lots
 - 7030.2 1906 State St. (Lucille's Cafe)
 - 7030.3 1902 State St. (House/Lot)

FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
126	200	5,000	
2,216	8,937	12,000	
30,000	0	0	
	145,959	84125	
	25,979	1000	
\$32,342	\$181,075	\$102,125	

TOTAL CAPITAL OUTLAY

Carried forward to Line 4 Page 3

SCHEDULE F

DEBT SERVICE BUDGET

- Principal
 - Interest
 - Fees
- TOTAL DEBT SERVICE**

FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
0	0	0	
0	0	0	
0	0	0	
\$0	\$0	\$0	

Carried forward to Line 5 Page 3

Form approved by Department of Audit, Public Funds Division

Meeteetse Conservation District

NAME OF DISTRICT/BOARD

SCHEDULE G

CASH AND ANTICIPATED REVENUES

DATA INPUT

ANTICIPATED REVENUE

- 1. **Government Support**
 - State Aid
 - County Aid
 - Total Government Support (to Line 1 Page 2)
- 2. **3100 Operating Revenues**
 - 3110 District Contract Services
 - 3120 Sales
 - Total Operating Revenues (To Line 2 Page 2)
- 3. **3200 Grants**
 - 3210 Federal Grants (including through State Agencies)
 - 3220 Dept of AG Base Funding Grant
 - 3230 Dept of AG WQM Reimbursement Grant
 - 3240 WDA Competative Grants (Incl. RHAP)
 - 3250 Competitive Grants (Non-WDA, Non-Fed.)
 - 3260 Title III Firewise (New account)
 - Total Grants (To Line 3 Page 2)
- 4. **3300 Miscellaneous:**
 - 3310 Sales Tax collected
 - 3320 Interest - C.D.s & Bank A
 - 3330 Refunds (3130 pre-'07)
 - 3390 Other Income (Incl. Reimbursed Expenses - e.g. SGPP)
 - Total Miscellaneous (To Line 4 Page 2)
- 5. **Total Anticipated Revenue Lines (1+2+3+4)**

	FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	73,521	34,084	55,400	
	8,824	8,824	8,824	
	2,253	2,011	2,000	
	0	1,072	10,000	
	45,000	44,000	53,000	
		35,965	0	
	\$129,597	\$89,991	\$129,224	
	0	0	0	
	1,346	858	700	
	43	56	100	
	9,705	44,175	55,500	
	11,094	45,089	56,300	
	\$140,691	\$135,080	\$185,524	

- 6. **Total Estimated Cash and Investments on Hand**
- 7. **Deductions:**
 - a. Unpaid bills at FYE
 - b. Reserves (From Page 3 Line 11)
 - Total Deductions (a+b)**
- 8. **Estimated cash available (Line 6 - line 7)**
Carry this forward to Final Budget Summary Line 5 of Page 2
- 9. **Other Anticipated revenues:**
 - a. Other past due-as estimated by Co. Treas. (delinquent taxes, MV fees, other) from Line 4 Page 9
 - b. Other anticipated revenue (specify):
 - Total Other Anticipated Revenue (a+b)**
- Carry this forward to Final Budget Summary Line 6 of Page 2
- 10. **Total Cash Available and Anticipated Revenue (Line 5+ Line 8 + Line 9)**

	FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
	\$404,920	\$455,261	\$421,746	
	2,840	2,325	2,500	
	\$155,053	\$246,079	\$121,000	
	\$157,893	\$248,404	\$123,500	
	\$247,027	\$206,857	\$298,246	
	0	0	0	
	0	0	0	
	\$0	\$0	\$0	
	\$387,717	\$341,937	\$483,770	

Form approved by Department of Audit, Public Funds Division

Meeteetse Conservation District

NAME OF DISTRICT/BOARD

SCHEDULE H

Analysis of additional Financial Support Required:

1. 3150 Tax levy (for entities able to make levies) 1 mil estimate
Carried forward to Line 6 Page 1
2. Other County Support
Carried forward to Line 7 Page 1
3. Provision for tax shrinkage (Provided by County Treasurer)
Carried forward to Line 6 page 3

		DATA INPUT	
FYE 2013 Prior Year Actual	FYE 2014 Current Year Estimated	FYE 2015 PROPOSED	FYE 2015 Approved Budget
\$231,046	\$234,612	\$194,000	
\$0	\$0	\$0	
\$0	\$0	\$0	

BUDGET MESSAGE (per W.S. 16-4-104 (c)): The Meeteetse Conservation District, as authorized by statute and described in the MCD Long Range Program - Land Use Management and Resource Conservation Plan, 2011, and in its Annual Plan of Work:

- + Continues to be involved in soil, water, & the conservation of natural resources through watershed management & assessment, water quality and range monitoring, natural resource management and planning, and subdivision reviews, and is active in a multitude of intergovernmental activities, including USDA National Forest and USDI Bureau of Land Management land use and resource management planning,
- + Provides education and assistance for cooperators to further their social & economic betterment.
- + Assists within the school system to provide for the wise future use of natural resources.

The Meeteetse Conservation District operates with a positive cash flow with revenues received from the one mill tax levy (approved by the voters in November, 1998), grants from the Wyoming Department of Agriculture and other State agencies, pass-through project contributions from outside partners, grant funds with federal funding origins, anticipates possible future grant awards from various sources, and has minor revenues from investment. The Board continues to anticipate future needs by funding reserve accounts for Emergency, Natural Resource Management & Planning, Deprecation, and new fiscal year Startup.

The Meeteetse Conservation District Board of Supervisors intends to continue the operation and administration of the District including, three full-time wage employees, one part-time wage and grant employee, and may adjust personnel as necessary.

The District currently rents office space from the Park County Weed & Pest District and intends to occupy new office space being developed in the Lucille's Cafe building it purchased in 2014. The District owns other real estate, various equipment and supplies, pays organizational dues, and supports educational programs such as the Soil Stewardship Week Program, Day of Monitoring, FFA, Wyoming Resource Education Days, and Ag in the Classroom.