

Final Budget

Basin Authority Child Support Enforcement	
Budget Hearing Information	
1002 Sheridan Ave.	Location: Big Horn County Court House
Cody, WY 82414	Date: 7/20/2016
307-527-8840	Time: 10:00 AM
Park	Budget Prepared by: Amy Brantz office of Cynthia M. Rankin, CPA

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
	<p>Big Horn Basin Child Support Enforcement (Basin Authority) is funded directly by the State of Wyoming for the purpose of child support enforcement services. Basin Authority's budget is approved by the Department of Family Services and is thus submitted as a final budget. The reserves being held are from years past when excess funds were not contractually required to be paid back to the State of Wyoming. It was agreed that Basin Authority could keep the excess funds of \$16,161.00 to apply to accrued vacation/sick pay. So of the reserve account \$38,436.74 is for accrued vacation/sick pay. The estimated \$75,624.00 for unpaid bills at FYE is \$10,000.00 for new furniture for the Worland office and \$65,624.00 that will go back to the state.</p> <p>Basin Authority is exclusively state funded and is not tax based in any manner. Basin Authority owns no real property or any property requiring a title. All property purchased by Basin Authority is property of the State of Wyoming.</p>	

FINAL BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-1 Total Budgeted Expenditures	\$730,779	\$614,376	\$710,577	\$710,577
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$16,161	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues	\$974,172	\$925,525	\$870,478	\$870,478
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-7 Operating Revenues	\$0	\$0	\$0	\$0
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$746,940	\$690,000	\$710,577	\$710,577
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$0	\$0	\$0	\$0
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$746,940	\$690,000	\$710,577	\$710,577

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-15	Capital Outlay	\$13,289	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$10,315	\$10,835	\$10,800	\$10,800
S-18	Operations	\$528,833	\$451,253	\$497,001	\$497,001
S-19	Indirect Costs	\$178,341	\$152,288	\$202,776	\$202,776
S-20	Total Expenditures	\$730,779	\$614,376	\$710,577	\$710,577

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$227,232	\$235,525	\$159,901	\$159,901

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$86,119	\$102,280	\$102,280	\$102,280
	Total Reserves (a+b+c)	\$86,119	\$102,280	\$102,280	\$102,280
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$16,161	\$0	\$0	\$0
	Total to be added (a+b+c)	\$16,161	\$0	\$0	\$0
S-31	Subtotal	\$102,280	\$102,280	\$102,280	\$102,280
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$102,280	\$102,280	\$102,280	\$102,280

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 1002 Sheridan Ave.
Cody, WY 82414

PREPARED BY: Amy Brantz office of Cynthia M

DISTRICT PHONE: 307-527-8840

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division



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Basin Authority Child Support Enforcement

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$746,940	\$690,000	\$710,577	\$710,577
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$746,940	\$690,000	\$710,577	\$710,577
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest				
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$0	\$0	\$0	\$0
R-5.5	Total Forecasted Revenue	\$746,940	\$690,000	\$710,577	\$710,577
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

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FYE 6/30/2017

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment	\$13,289			
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$13,289	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage	\$983	\$1,492	\$1,500	\$1,500
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$9,332	\$9,343	\$9,300	\$9,300
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$10,315	\$10,835	\$10,800	\$10,800

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OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$440,916	\$362,774	\$400,200	\$400,200
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage		\$13,780	\$11,149	\$18,000	\$18,000
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Supplies		\$5,920	\$6,599	\$10,701	\$10,701
E-9.2	Postage		\$13,589	\$13,001	\$9,000	\$9,000
E-9.3	Office Equipment		\$1,262	\$2,216	\$3,000	\$3,000
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Rent/Utilities		\$45,239	\$47,035	\$45,000	\$45,000
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Repairs & Maintenance		\$827	\$433	\$1,200	\$1,200
E-12.2	Telephone/Fax		\$6,268	\$6,015	\$7,800	\$7,800
E-12.3	Advertising		\$519	\$347	\$480	\$480
E-12.4	Fees & Dues		\$514	\$1,684	\$1,620	\$1,620
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$528,833	\$451,253	\$497,001	\$497,001

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INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$6,554	\$6,154	\$6,300	\$6,300
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$30,790	\$27,282	\$30,612	\$30,612
E-15.2	Workers Compensation		\$7,868	\$6,562	\$8,316	\$8,316
E-15.3	Unemployment Taxes		\$1,711	\$475	\$8,844	\$8,844
E-15.4	Retirement		\$63,271	\$57,757	\$63,504	\$63,504
E-15.5	Health Insurance		\$68,149	\$54,058	\$85,200	\$85,200
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$178,341	\$152,288	\$202,776	\$202,776

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Basin Authority Child Support Enforcement
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2017

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$227,232	\$235,525	\$159,901	\$159,901
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$102,280	\$102,280	\$102,280	\$102,280
C-1.6	Total Estimated Cash and Investments on Hand	\$329,512	\$337,805	\$262,181	\$262,181
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE		\$75,624		
C-2.2	b. Reserves	\$102,280	\$102,280	\$102,280	\$102,280
C-2.3	Total Deductions (a+b)	\$102,280	\$177,904	\$102,280	\$102,280
C-2.4	Estimated Non-Restricted Funds Available	\$227,232	\$159,901	\$159,901	\$159,901

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)				
C-3.1	Beginning Balance in Reserve Account (end of previous year)				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)				
C-4.1	Beginning Balance in Reserve Account (end of previous year)				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)				
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$86,119	\$102,280	\$102,280	\$102,280
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve	\$16,161			
C-5.4	<i>Date of Reserve Approval in Minutes:</i> 5/25/2016				
C-5.5	SUB-TOTAL	\$102,280	\$102,280	\$102,280	\$102,280
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$102,280	\$102,280	\$102,280	\$102,280
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0