

Colleen Renner
Park County Clerk
1002 Sheridan Ave
Cody, WY 82414



307-527-8600
307-754-8600
800-786-2844

Email: crenner@parkcounty.us

Fax: 307-527-8626

FY2016 Tax Levy Budget Summary Sheet

District/Entity Name FIRE PROTECTION DISTRICT NO. 2, PARK COUNTY, WYOMING

Prepared by C. EDWARD WEBSTER II, ATTORNEY (Name and Title)

E-Mail Address weblaw@edweblaw.com Phone 307 587-6216

Please complete all areas that apply to your District:

| | | |
|------------------------------------|-----------|-------------------------|
| Total Normal Tax Requirement | \$ | <u>1,251,098</u> |
| Tax Approved by Your Board | \$ | _____ |
| Tax Approved by Your Voters | \$ | _____ |
| Education Taxes: | | |
| Mill Levy Supplement | \$ | _____ |
| Carry-Over Bond | \$ | _____ |
| Carry-Over Interest | \$ | _____ |
| Recreation District | \$ | _____ |
| BOCES | \$ | _____ |
| _____ | \$ | _____ |
| _____ | \$ | _____ |
| Other Taxes: | | |
| Special Building Funds | \$ | _____ |
| Bonds Redemption | \$ | _____ |
| Interest on Bonds | \$ | _____ |
| _____ | \$ | _____ |
| _____ | \$ | _____ |
| Total Tax Dollars Required: | \$ | <u>1,251,098</u> |

C. Edward Webster II
Signature C. Edward Webster II Date July 20, 2015

Return this Summary Sheet No Later Than July 24, 2015 to:

Colleen Renner
Park County Clerk
1002 Sheridan Avenue
Cody, WY 82414
crenner@parkcounty.us

Final Budget

Fire Protection District No. 2

9-Jul-15

NAME OF DISTRICT/BOARD

DATE OF BUDGET HEARING

6/30/2016

1125 11th Street, Cody, WY

7 p.m.

FISCAL YEAR ENDING

LOCATION OF BUDGET HEARING

TIME OF HEARING

FINAL BUDGET SUMMARY

| | 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|--|---------------------|------------------------|-----------------------|-------------------|
| S-1 Total Expenditures, Cash Requirements | \$885,285 | \$948,013 | \$1,436,170 | \$1,511,570 |
| S-2 Total to be added to Reserves | \$833,827 | \$620,000 | \$710,000 | \$710,000 |
| S-3 Total Cash and Forecasted Revenues | \$1,126,988 | \$1,130,912 | \$755,196 | \$755,196 |
| S-4 Additional Financial Support Required | \$592,124 | \$437,101 | \$1,390,974 | \$1,466,374 |
| S-5 Amount as approved by County Commissioners | \$1,197,378 | \$1,230,006 | \$1,255,137 | \$1,251,098 |

Analysis of additional Financial Support Required:

| | 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|---|---------------------|------------------------|-----------------------|-------------------|
| S-6 Tax levy (for entities able to make levies) | \$1,197,378 | \$1,230,006 | \$1,255,137 | \$1,251,098 |
| S-7 Other County Support | \$0 | \$0 | \$0 | \$0 |

Additional funding approved by:

County Commissioner

Date Approved _____

Attached please find the final budget for Fire Protection District 2 for 2015-2016. The budget has been prepared on the new state form which we believe provides very little information. If you have any questions about this final budget please do not hesitate to contact me.

We believe this year's budget will require 3 mils of our assessed valuation. Our capital budget is much higher than usual this year as we are planning to remodel the old Search and Rescue portion to make room for our offices. We will also undertake a much needed remodel of our current kitchen.

Expenditures from our Depreciation Reserve Fund will exceed \$500,000 this year. The largest portion of that expenditure will be for the replacement of one of our fire engines that is now over 20 years old. From this year's budget we hope to raise our annual contribution to \$370.00. We are taking this action after our latest projections revealed that the Depreciation Reserve will go into the red by over \$800,000 in Fiscal Year 34. I would also be happy to meet with you anytime to explain our Depreciation Reserve Fund and how we arrive at our projections.

Sincerely,


Russ Wenke
Administrator, Fire Protection District No. 2, Park County, Wyoming

FIRE PROTECTION DISTRICT NO. 2, PARK COUNTY, WYOMING

By: 

Attorney

C. Edward Webster II

Date adopted by Special District 7/9/2015

Budget Officer / District Official (if not same as "Submitted by")

NAME OF DISTRICT/BOARD

CASH AND FORECASTED REVENUE

FORECASTED REVENUE

J-1 **Government Support**

J-2 **Operating Revenues**

J-3 **Grants**

J-4 **Miscellaneous:**

J-5 **Estimated Cash Available**

J-6 **Other Forecasted Revenue**

J-7 **Total Cash Available and Forecasted Revenue**

| 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|---------------------|------------------------|-----------------------|-------------------|
| \$0 | \$0 | \$0 | \$0 |
| \$0 | \$0 | \$0 | \$0 |
| \$8,658 | \$7,478 | \$0 | \$0 |
| \$18,714 | \$18,261 | \$2,500 | \$2,500 |
| \$946,283 | \$951,840 | \$585,154 | \$585,154 |
| \$153,333 | \$153,333 | \$167,542 | \$167,542 |
| \$1,126,988 | \$1,130,912 | \$755,196 | \$755,196 |

ESTIMATED EXPENDITURES

J-8 **Administration**

J-9 **Operations**

J-10 **Indirect Costs**

J-11 **Capital Outlay**

J-12 **Debt Service**

J-13 **Provision for Tax Shrinkage**

J-14 **Total Expenditures**

| | 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|----------------------------------|---------------------|------------------------|-----------------------|-------------------|
| J-8 Administration | \$337,571 | \$355,322 | \$388,950 | \$396,800 |
| J-9 Operations | \$447,723 | \$490,404 | \$719,920 | \$707,270 |
| J-10 Indirect Costs | \$96,833 | \$89,940 | \$119,300 | \$119,300 |
| J-11 Capital Outlay | \$3,158 | \$12,347 | \$208,000 | \$288,200 |
| J-12 Debt Service | \$0 | \$0 | \$0 | \$0 |
| J-13 Provision for Tax Shrinkage | \$0 | \$0 | \$0 | \$0 |
| J-14 Total Expenditures | \$885,285 | \$948,013 | \$1,436,170 | \$1,511,570 |

SUMMARY OF RESERVE FUNDS

J-15 **Beginning Balance in Reserve Accounts**

J-15.1 a. Depreciation Reserve

J-15.2 b. Other Reserve

J-15.3 c. Emergency Reserve (Cash)

J-15.4 **Total Reserves (a+b+c)**

J-16 **Amount to be added**

J-16.1 a. Depreciation Reserve

J-16.2 b. Other Reserve

J-16.3 c. Emergency Reserve (Cash)

J-16.4 **Total to be added (a+b+c)**

J-17 **Subtotal**

J-18 **Less Total to be spent**

J-19 **Total Reserves**

| | 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|--|---------------------|------------------------|-----------------------|-------------------|
| J-15 Beginning Balance in Reserve Accounts | | | | |
| J-15.1 a. Depreciation Reserve | \$2,311,557 | \$2,934,975 | \$3,294,975 | \$3,294,975 |
| J-15.2 b. Other Reserve | \$0 | \$0 | \$0 | \$0 |
| J-15.3 c. Emergency Reserve (Cash) | \$0 | \$0 | \$0 | \$0 |
| J-15.4 Total Reserves (a+b+c) | \$2,311,557 | \$2,934,975 | \$3,294,975 | \$3,294,975 |
| J-16 Amount to be added | | | | |
| J-16.1 a. Depreciation Reserve | \$483,827 | \$270,000 | \$360,000 | \$360,000 |
| J-16.2 b. Other Reserve | \$0 | \$0 | \$0 | \$0 |
| J-16.3 c. Emergency Reserve (Cash) | \$350,000 | \$350,000 | \$350,000 | \$350,000 |
| J-16.4 Total to be added (a+b+c) | \$833,827 | \$620,000 | \$710,000 | \$710,000 |
| J-17 Subtotal | \$3,145,384 | \$3,554,975 | \$4,004,975 | \$4,004,975 |
| J-18 Less Total to be spent | \$721,352 | \$771,412 | \$854,725 | \$854,725 |
| J-19 Total Reserves | \$2,424,032 | \$2,783,563 | \$3,150,250 | \$3,150,250 |

PREPARED BY: John Krebs, Director/President

DISTRICT ADDRESS: 1125 11th Street
Cody, Wyoming 82414

DISTRICT PHONE: 307 527-8550

Final Budget

Fire Protection District No. 2
 NAME OF DISTRICT/BOARD

FYE 6/30/2016

SCHEDULE B
ADMINISTRATION BUDGET

DATA INPUT

| ACTIVITY | | 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|------------|---------------------------------|---------------------|------------------------|-----------------------|-------------------|
| B-1 | Personnel Services: | | | | |
| B-1.1 | Administrator | \$182,957 | \$197,272 | \$200,700 | \$208,550 |
| B-1.2 | Secretary | | | | |
| B-1.3 | Clerical | | | | |
| B-1.4 | Other (Specify) | | | | |
| B-1.5 | Chief, Asst. Chief, etc. | \$49,072 | \$48,948 | \$65,300 | \$65,300 |
| B-1.6 | Dst. Training Officer | \$62,781 | \$64,896 | \$71,250 | \$71,250 |
| B-2 | Board Expenses: | | | | |
| B-2.1 | Travel | | | | |
| B-2.2 | Mileage | | | | |
| B-2.3 | Other (Specify) | | | | |
| B-2.4 | Elections, Meeting Exp., | \$4,079 | \$4,304 | \$7,500 | \$7,500 |
| B-2.5 | Board Supplies | | \$33 | \$200 | \$200 |
| B-3 | Contractual Services: | | | | |
| B-3.1 | Legal | \$30,136 | \$30,613 | \$30,000 | \$30,000 |
| B-3.2 | Accounting/Auditing | \$5,250 | \$5,725 | \$8,000 | \$8,000 |
| B-3.3 | Other (Specify) | | | | |
| B-3.4 | Spec. Atty., Other Fees | \$0 | \$0 | \$500 | \$500 |
| B-3.5 | | | | | |
| B-4 | Other: | | | | |
| B-4.1 | Office Supplies | | | | |
| B-4.2 | Office equipment, rent & repair | | | | |
| B-4.3 | Education | | | | |
| B-4.4 | Registrations | | | | |
| B-4.5 | Other (Specify) | | | | |
| B-4.6 | Public Fire Education & | \$3,296 | \$541 | \$2,000 | \$2,000 |
| B-4.7 | Fire Prevention Week | | \$2,991 | \$3,500 | \$3,500 |
| B-5 | TOTAL ADMINISTRATION | \$337,571 | \$355,322 | \$388,950 | \$396,800 |

Form approved by Department of Audit, Public Funds Division

Final Budget

Fire Protection District No. 2
 NAME OF DISTRICT/BOARD

FYE 6/30/2016

SCHEDULE C
OPERATIONS BUDGET

DATA INPUT

ACTIVITY

C-1 Personnel Services:

- C-1.1 Wages--Operations
- C-1.2 Service Contracts
- C-1.3 Other (Specify)
- C-1.4 Training
- C-1.5 Fire Calls,FF Meals
- C-1.6 see additional details

C-2 Travel:

- C-2.1 Mileage
- C-2.2 Other (Specify)
- C-2.3
- C-2.4

C-3 Operating supplies (List):

- C-3.1 General Equipment
- C-3.2 Fuel and Oil
- C-3.3 Operations Supplies
- C-3.4 Computer Supplies
- C-3.5 see additional details

C-4 Program Services (List):

- C-4.1 Fire Exting.,Chemicals
- C-4.2 Hydrant Testing
- C-4.3 Truck Repairs
- C-4.4 Radio Maintenance
- C-4.5 see additional details

C-5 Contractual Arrangements (List):

- C-5.1 Physicals
- C-5.2 Dispatchers
- C-5.3
- C-5.4

C-6 Other operations (Specify):

- C-6.1 Utilities
- C-6.2 Fire Hall Maintenance
- C-6.3 Ladder Test
- C-6.4 Large Incident Support

C-7 TOTAL OPERATIONS

| | 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|--|---------------------|------------------------|-----------------------|-------------------|
| | \$77,628 | \$69,501 | \$82,650 | \$72,000 |
| | \$1,457 | \$0 | \$1,500 | \$1,500 |
| | \$37,152 | \$32,733 | \$45,000 | \$45,000 |
| | \$91,587 | \$108,826 | \$114,500 | \$114,500 |
| | \$24,735 | \$51,194 | \$57,000 | \$55,000 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | \$21,690 | \$17,870 | \$35,000 | \$35,000 |
| | \$29,004 | \$24,130 | \$37,000 | \$37,000 |
| | \$8,173 | \$13,998 | \$40,000 | \$40,000 |
| | \$860 | \$675 | \$2,000 | \$2,000 |
| | \$1,104 | \$1,286 | \$3,400 | \$3,400 |
| | \$2,704 | \$641 | \$6,000 | \$6,000 |
| | \$8,586 | \$2,429 | \$10,000 | \$10,000 |
| | \$15,440 | \$23,698 | \$32,000 | \$32,000 |
| | \$1,124 | \$4,652 | \$3,500 | \$3,500 |
| | \$4,395 | \$2,480 | \$11,000 | \$11,000 |
| | \$56,205 | \$40,720 | \$60,000 | \$60,000 |
| | \$20,000 | \$22,000 | \$22,770 | \$22,770 |
| | | | | |
| | | | | |
| | \$35,003 | \$33,662 | \$38,000 | \$38,000 |
| | \$8,420 | \$8,910 | \$17,000 | \$17,000 |
| | \$1,521 | \$802 | \$1,600 | \$1,600 |
| | \$935 | \$30,197 | \$100,000 | \$100,000 |
| | | | | |
| | \$447,723 | \$490,404 | \$719,920 | \$707,270 |

Form approved by Department of Audit, Public Funds Division

Final Budget

Fire Protection District No. 2

 NAME OF DISTRICT/BOARD

FYE 6/30/2016

SCHEDULE E
CAPITAL OUTLAY BUDGET

DATA INPUT

| | | ACTIVITY |
|------------|-----------------------------|---------------------------------|
| E-1 | Capital Outlay | |
| E-1.1 | | Real Property |
| E-1.2 | | Vehicles |
| E-1.3 | | Office Equipment |
| E-1.4 | | Other (Specify) |
| E-1.5 | | <u>Rural Wtr.Improvement</u> |
| E-1.6 | | <u>Cabinets Station 3, etc.</u> |
| E-1.7 | | see additional details |
| E-2 | TOTAL CAPITAL OUTLAY | |

| 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|---------------------|------------------------|-----------------------|-------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| \$0 | \$0 | \$3,000 | \$2,000 |
| \$3,158 | \$12,347 | \$0 | \$11,200 |
| | | \$205,000 | \$275,000 |
| \$3,158 | \$12,347 | \$208,000 | \$288,200 |
| | | | |

Form approved by Department of Audit, Public Funds Division

Final Budget

Fire Protection District No. 2

FYE 6/30/2016

NAME OF DISTRICT/BOARD

SCHEDULE G

DATA INPUT

FORECASTED REVENUE

| | | 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|------------|--|---------------------|------------------------|-----------------------|----------------|
| G-1 | Government Support | | | | |
| G-1.1 | State Aid | | | | |
| G-1.2 | County Aid | | | | |
| G-1.3 | City (or Town) Aid | | | | |
| G-1.4 | Other (Specify) | | | | |
| G-1.5 | Total Government Support | \$0 | \$0 | \$0 | \$0 |
| G-2 | Operating Revenues | | | | |
| G-2.1 | Customer Charges | | | | |
| G-2.2 | Sales of Goods or Services | | | | |
| G-2.3 | Other Assessments | | | | |
| G-2.4 | Total Operating Revenues | \$0 | \$0 | \$0 | \$0 |
| G-3 | Grants | | | | |
| G-3.1 | Direct Federal Grants | | | | |
| G-3.2 | Federal Grants thru State Agencies | \$8,658 | | | |
| G-3.3 | Grants from State Agencies | | \$7,478 | | |
| G-3.4 | Total Grants | \$8,658 | \$7,478 | \$0 | \$0 |
| G-4 | Miscellaneous: | | | | |
| G-4.1 | Interest | \$6,714 | \$2,500 | \$2,500 | \$2,500 |
| G-4.2 | Other: Specify <u>Sale of Vehicles</u> | \$12,000 | \$15,761 | | |
| G-4.3 | Other: Additional | | | | |
| G-4.4 | Total Miscellaneous | \$18,714 | \$18,261 | \$2,500 | \$2,500 |
| G-5 | Total Forecasted Revenue | \$27,372 | \$25,739 | \$2,500 | \$2,500 |

G-6 DEPRECIATION (REPLACEMENT) RESERVE

| | | 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|-------|---|---------------------|------------------------|-----------------------|----------------|
| G-6.1 | Balance in Reserve Account, <u>beginning of budget year</u> | \$2,311,557 | \$2,934,975 | \$3,294,975 | \$3,294,975 |
| G-6.2 | Amount to be added to the reserve | \$483,827 | \$270,000 | \$360,000 | \$360,000 |
| G-6.3 | SUB-TOTAL | \$2,795,384 | \$3,204,975 | \$3,654,975 | \$3,654,975 |
| G-6.4 | Identify the amount to be spent from "Reserve for Capital Outlay" | | | | |
| | a. _____ | \$371,352 | \$421,412 | \$504,725 | \$504,725 |
| | b. _____ | | | | |
| | c. _____ | | | | |
| G-6.5 | TOTAL CAPITAL OUTLAY (a+b+c) | \$371,352 | \$421,412 | \$504,725 | \$504,725 |
| G-6.6 | (Line 3 - Line 5) | \$2,424,032 | \$2,783,563 | \$3,150,250 | \$3,150,250 |

G-7 OTHER RESERVE

| | | 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|-------|---|---------------------|------------------------|-----------------------|----------------|
| G-7.1 | Balance in Reserve Account, beginning of budget year | \$0 | \$0 | \$0 | \$0 |
| G-7.2 | Amount to be added to the reserve | \$0 | \$0 | \$0 | \$0 |
| G-7.3 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| G-7.4 | Identify the amount and project to be spent from "Other Reserves" | | | | |

- a. _____
- b. _____
- c. _____

G-7.5 TOTAL OTHER RESERVE OUTLAY (a+b+c)
 G-7.6 9 - Line 11)

| | | | |
|-----|-----|-----|-----|
| \$0 | \$0 | \$0 | \$0 |
| \$0 | \$0 | \$0 | \$0 |
| | | | \$0 |
| \$0 | \$0 | \$0 | \$0 |
| \$0 | \$0 | \$0 | \$0 |

G-8 EMERGENCY RESERVE (cash)

G-8.1 Balance in Reserve Account, beginning of budget year
 G-8.2 Amount to be added to the reserve
 G-8.3 SUB-TOTAL
 G-8.4 Amount to be spent from Emergency Reserve (Cash)
 G-8.5 15 - Line 16)
 G-8.6 TOTAL TO BE SPENT

| 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|------------------|---------------------|--------------------|----------------|
| \$0 | \$0 | \$0 | \$0 |
| \$350,000 | \$350,000 | \$350,000 | \$350,000 |
| \$350,000 | \$350,000 | \$350,000 | \$350,000 |
| \$350,000 | \$350,000 | \$350,000 | \$350,000 |
| \$0 | \$0 | \$0 | \$0 |
| \$721,852 | \$771,412 | \$854,725 | \$854,725 |

G-9 Total Estimated Cash and Investments on Hand (including any reserves listed above)

G-10 Deductions:

- G-10.1 a. Unpaid bills at FYE
- G-10.2 b. Reserves
- G-10.3 Total Deductions (a+b)

G-11 Estimated cash available

G-12 Other Forecasted Revenues:

- G-12.1 a. Other past due-as estimated by Co. Treas.
- G-12.2 b. Other forecasted revenue (specify):
- G-12.3 Auto,Car Co..Delinquent Interest
- G-12.4 _____
- G-12.5 _____
- G-12.6 Total Other Forecasted Revenue (a+b)

| 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|------------------|---------------------|--------------------|----------------|
| \$3,370,315 | \$3,735,403 | \$3,735,404 | \$3,735,404 |
| \$0 | \$0 | \$0 | \$0 |
| \$2,424,032 | \$2,783,563 | \$3,150,250 | \$3,150,250 |
| \$2,424,032 | \$2,783,563 | \$3,150,250 | \$3,150,250 |
| \$946,283 | \$951,840 | \$585,154 | \$585,154 |
| | | | |
| | | | |
| \$153,333 | \$153,333 | \$167,542 | \$167,542 |
| | | | |
| \$153,333 | \$153,333 | \$167,542 | \$167,542 |
| \$1,126,988 | \$1,130,912 | \$755,196 | \$755,196 |

G-13 Total Cash Available and Forecasted Revenue

Form approved by Department of Audit, Public Funds Division

[Previous Page](#)

[Summary](#)

[Next Page](#)

Your Notes for This Section

Final Budget

Fire Protection District No. 2
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2016

SCHEDULE H

DATA INPUT

Analysis of Additional Financial Support Required:

- H-1 Tax levy (for entities able to make levies)
- H-2 Other County Support
- H-3 Provision for tax shrinkage (Provided by County Treasurer)

| 2013-2014 Actual | 2014-2015 Estimated | 2015-2016 Proposed | Final Approval |
|---------------------|------------------------|-----------------------|-------------------|
| \$1,197,378 | \$1,230,006 | \$1,255,137 | \$1,251,098 |
| | | | |
| | | | |
| | | | |

Form approved by Department of Audit, Public Funds Division

