

PARK COUNTY LEADERSHIP INSTITUTE REQUEST FOR PROPOSAL

For Independent Contractors

OVERVIEW

Park County Leadership Institute is pleased to announce that Class XII will begin in the fall of 2018. We are actively looking for a leader whom resides in Park County. This dynamic leader would participate in the planning process and ultimately facilitate Class XII.

The Objective

- Facilitation experience
- Be familiar or have the ability to become familiar with PCLI's processes and background
- Work with the Board of Directors, Northwest College Representatives and Steering Committee to establish curriculum and then lead Class XII through the eight working classes

The Opportunity

Our ultimate objective is to recruit and train individuals in Park County through PCLI, which enables the growth of powerful network of PCLI graduates that make our community great. PCLI was initially partnered with the University of Wyoming whom provided an extension agent that served as the coordinator, and facilitator of the program. Recently the University of Wyoming went through some staffing changes and has not filled the liaison position. PCLI has partnered with Northwest College (NWC) to help organize and coordinate the upcoming PCLI Class XII. NWC's roll will be to provide support, personnel, and assistance in class logistics such as class locations, arranging speakers, food, etc.

This RFP is seeking proposals for a facilitator for Class XII. The facilitator's responsibilities will need to attend approximately 13 planning sessions, lasting approximately 2 hours each starting February 2018 through September 2018 to help build a curriculum for the upcoming Class XII and understand the Steering Committee's vision for Class XII. This leader will then facilitate 8 classes. The main role and responsibility of the facilitator is to help the attendees tie the learning objectives throughout each class and build on previous class topics to maximize the learning experience of attendees.

Available for review are past class material. To review these materials, please contact Hands Odde at HOdde@ParkCounty.us.

Timeline

A resume and cost proposal must be submitted by January 10th, 2018. Interviews may be conducted and selection is anticipated by January 24th.

Requirements for Application

If you are interested in facilitating the next PCLI class please, submit a resume and cost proposal to Jtippetts@pvhc.org no later than 5pm on January 10, 2018.

Questions should be directed to Jtippetts@pvhc.org or 970-219-2219