

Park County Board of County Commissioners
Regular Meeting
 Tuesday, April 6, 2021

Chairman Livingston called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, April 6, 2021. Present were Vice Chairman, Dossie Overfield, Commissioners, Scott Mangold, Lloyd Thiel, Joe Tilden and Clerk Colleen Renner.

Myron Heny led the audience in the Pledge of Allegiance.

Consent Items:

Approve-Minutes, Payroll and Vouchers

Commissioner Tilden made a motion to approve the following consent agenda items: Minutes from March 16; Payrolls in the amounts of \$90,895.94, \$580,527.02 (with health insurance) and \$390,217.55; vouchers; 24 Hour Catering Permit for K Bar Saloon, Faxon Wedding; 24 Hour Catering Permit for Road grill, LLC, Little Red Truck Market; Legacy Reserves 6 month Lease; Contract Between Wyoming Department of Health, Public Health Division and Park County – County Health Officer – July 1, 2021 – June 30, 2022; and newspaper ad for Park County Planning & Zoning Commission Position. Commissioner Overfield seconded and the motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$1,406.05
A & I DISTRIBUTORS	\$2,514.87
ALBERTSONS - SAFEWAY	\$367.77
AT&T MOBILITY	\$2,097.49
BASIN MECHANICAL, INC.	\$298.30
BEARTOOTH ELECTRIC COOP	\$82.60
BIG HORN WHOLESale, INC.	\$2,214.14
BLACK HILLS ENERGY	\$7,920.14
BLAIR'S MARKET	\$50.41
BLAKEMAN PROPANE, INC.	\$2,410.13
BODY AND PAINT BY TAIT	\$45.00
BOMGAARS	\$302.55
BONINE, DUNCAN	\$98.52
BOONE'S MACHINE SHOP	\$3,275.92
BRANDON-WINTERMOTE, KIMBERLY	\$89.56
BROWN, TYCEE JO	\$105.00
BURG SIMPSON ELDREDGE HERSH & JARDINE	\$810.00
CDW GOVERNMENT, INC.	\$2,142.51
CENTURYLINK	\$6,182.82
CENTURYLINK BUSINES SERVICES	\$23.23
CHARTER COMMUNICATIONS	\$99.99
CHOICE AVIATION, LLC	\$62.83
CHUCK'S LAWN CARE, INC	\$3,800.00
CLOUD PEAK COUNSELING CENTER	\$1,950.00
CODY ACE HARDWARE	\$604.13
CODY REGIONAL HEALTH	\$12,587.72
CODY WINNELSON CO.	\$857.12
CODY, CITY OF	\$2,361.30
CONSOLIDATED ELECTRICAL DISTRIBUTORS	\$194.82
COOPER, ALLEN	\$92.14
COULTER CAR CARE CENTER	\$285.23
CRAMPTON, WILLIAM E.	\$22.85
CROFT, KIMBALL	\$56.88
D&G ELECTRIC, LLC	\$67.26
DE HAAN ELECTRONICS	\$110.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$1,184.47
DENNY MENHOLT CHEVROLET BUICK GMC	\$31,043.11
DISTRICT COURT CLERK 4TH JUDICIAL DIST	\$9.00

DJ&A	\$5,812.50
ELECTRICAL ALLY, INC.	\$601.00
ENGINEERING ASSOCIATES	\$3,119.28
ESRI (ENVIRONMENTAL SYS. RESEARCH INST)	\$8,000.00
FASTENAL	\$106.32
FINISHING TOUCH	\$675.00
FLOYD'S TRUCK CENTER	\$115,249.76
G & L WATER SERVICES	\$10,222.00
GOODYEAR PRINTING	\$349.00
GRAINGER	\$61.92
GUERTIN, ANDREW	\$20.42
HONNEN EQUIPMENT CO.	\$2,280.48
HOT ROD WELDING	\$736.00
HOTSY EQUIPMENT OF WYOMING, INC.	\$160.00
INTERSTATE TIRE SERV. INC	\$35.00
IVERSON SANITATION	\$140.00
JONES, RICHARD B	\$101.88
K-B COMMERCIAL PRODUCTS	\$5,443.21
KEEGAN, KRISJANSONS & MILES, PC	\$316.00
KEELE SANITATION	\$1,085.00
LEON UNIFORM COMPANY, INC.	\$88.50
MAJESTIC LUBE, INC.	\$130.90
McKESSON MEDICAL SURGICAL	\$97.47
METTA TECHNOLOGIES	\$56,130.00
MINSON, KRISTEN C	\$10.00
MONTANA TIRE DISTRIBUTORS INC.	\$4,413.42
MONTANA-DAKOTA UTILITIES CO.	\$614.22
MOUNTAIN CONSTRUCTION COMPANY	\$94,500.00
MOUNTAIN VALLEY MOTORSPORTS	\$519.76
MURDOCH OIL, INC.	\$22,964.90
MURDOCH'S RANCH & HOME POWELL	\$144.97
NATIONAL BUSINESS SYSTEMS	\$2,091.79
NATRONA COUNTY LEGAL DEPARTMENT	\$7,040.00
NEMONT	\$47.27
NEWEGG BUSINESS, INC.	\$445.14
NORCO, INC.	\$159.69
NORTHWEST RURAL WATER DISTRICT	\$14.46
OFFICE SHOP, THE	\$181.08
PAVEMENT MAINTENANCE, INC.	\$49,800.00
PITNEY BOWES, INC. - A/R	\$71.25
POWELL ACE HARDWARE, LLC	\$164.99
POWELL, CITY OF	\$7,062.95
PRODUCTION MACHINE CORP.	\$1,447.96
PUTNEY, LINDA	\$75.00
ROCKY MOUNTAIN POWER	\$1,503.77
RONNING AUTO & TOWING	\$410.00
SABER PEST CONTROL	\$200.00
SCHLATTMANN LAW OFFICE	\$20.00
SCHMIDTBERGER, JOY	\$6.00
SMITH PSYCHOLOGICAL SERVICES	\$400.00
SPECIALTY TOOL & ATTACHMENT	\$69.00
SYNTECH SYSTEMS	\$73.00
SYSCO FOOD SERVICES OF MONTANA	\$2,031.37
TCT WEST, INC	\$8,511.79
THIEL, LLOYD	\$215.04
THOMPSON REUTERS - WEST	\$879.26
T-O ENGINEERS	\$3,992.95
TRACTOR & EQUIPMENT CO	\$2,291.00
TRACY, JULIA	\$109.42
TRI STATE TRUCK & EQUIP, INC	\$2,218.00
TW ENTERPRISES, INC.	\$9,000.00
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	\$5,254.50
UPS STORE, THE	\$37.47
UW EXTENSION	\$197.01
VARDIMAN, JEREMIAH	\$483.84
VERIZON WIRELESS	\$373.43
VILOS, BRANDEN S., ATTORNEY AT LAW, PC	\$665.00

WAL MART COMMUNITY/GEMB	\$1,044.27
WAYNE'S BOOT SHOP	\$300.00
WHITLOCK MOTORS	\$718.17
WYOMING BEHAVIORAL INSTITUTE	\$11,764.00
WYOMING COUNTY & PROS. ATTORNEYS ASSN	\$400.00
WYOMING DEPT. OF WORKFORCE SERVICES	\$8,710.99
WYOMING INFORMATION TECHNOLOGY DIV	\$272.00
WYOMING STATE BAR	\$124.00
WYOMING STATE PUBLIC DEFENDER	\$800.00
TOTAL	<u>\$553,631.63</u>

Park County Planning & Zoning Director, Joy Hill – RE: Public Hearing: Majo, LLC Floodplain Permit

Chairman Livingston opened the public hearing.

Ms. Hill presented the application for the Majo floodplain permit with Certificate of No Rise dated March 1, 2021. The project site is 4292 Southfork Road. Public hearing and agency notices were met. This permit applies only to the repair and stabilization of 700 feet of the left bank of the South Fork of the Shoshone River which already has existing car bodies, concrete debris and will be excavated no further than required for placing riprap. The permit is valid for one year and when project work is complete Majo must provide photographs to county personnel. Agency responses are in the packet and no public comments were received.

Chairman Livingston called for public comment, there being none, Commissioner Tilden made a motion to close the public hearing, Commissioner Overfield seconded, and motion carried.

Commissioner Thiel made a motion to approve flood plain permit number 2-21, Commissioner Overfield seconded, and motion carried. **RESOLUTION 2021-16**

Powell Valley Recycling, Vice-President Myron Heny – RE: Park County FY2022 Budget Special Funding Request

Mr. Heny thanked the board for the opportunity to present their request in the amount of \$8,847.

Park County Sheriff, Scott Steward – RE: Discussion on SAR Vehicle Replacement

Sheriff Steward is requesting to use \$20,000 that remains in the new vehicle budget and has donors in place to fund the balance of a new Search and Rescue vehicle to pull big trailers. After discussion Commissioner Overfield made a motion to approve the request as presented, Commissioner Tilden seconded, and Sheriff Steward will begin the process to received sealed bids, motion carried.

Park County Sheriff, Scott Steward – RE: Approve and Allow Chairman to Sign Correctional Healthcare Companies, LLC Contract

Sheriff Steward presented the annual agreement for healthcare which has a 3% increase. Steward stated this is a very valuable asset and hard to get anyone else to apply. The company handles all complaints and give quality care.

Commissioner Tilden made a motion to approve and allow the chair to sign, Commissioner Thiel seconded, and motion carried.

Powell Economic Partnership Executive Director, Rebekah Burns – RE: Park County FY2022 Budget Special Funding Request

Ms. Burns thanked the board for the opportunity to present their request in the amount of \$10,000.

Cody Shooting Complex President, Otis Smith – RE: Park County FY2022 Budget Special Funding Request

Mr. Smith and Mr. Snell thanked the board for the opportunity to present their request in the amount of \$18,000.

Northwest Rural Water District Director, Tony Rutherford – RE: Approve Northwest Rural Water District Petitions

Mr. Rutherford presented to the board a petition for enlargement of the existing boundaries and petitions for those previously excluded.

After discussion Commissioner Tilden made a motion to approve and allow the chair to sign, Commissioner Mangold seconded, and motion carried.

Park County Engineer, Brian Edwards, P.E. – RE: Approve and Allow Chairman to Sign Federal Lands Access Program Project Memorandum of Agreement (MOA), March 17, 2021 – WY FLAP PAR 6WX (2) South Fork Road

Mr. Edwards and Mr. McDonald stated the application for the second round of funding through the access program was accepted. Prior to final selection a scoping effort will be conducted. The scope of the project is to enhance public access to BLM and Shoshone National Forest recreation sites by improving County Road 6WX. The estimated cost of the project is \$14,120,000 and if the project is accepted the county will pay \$2,120,000 with \$10,000 due at the time of scoping. The documents have been reviewed by the county attorney and actions today are not a commitment to the project as that won't take place until 2026 or 2027. After further discussion Commissioner Theil made a motion to allow the chairman to sign the MOA, Commissioner Tilden seconded, and motion carried.

Park County Treasurer, Barb Poley – RE: Approve to Replace Park County Treasurer Personnel

Ms. Poley recently had an employee resign. Ms. Poley would like to move a part-time employee to the full-time position and replace the part-time position with an estimated savings of \$6,700 to the budget. Commissioner Overfield made a motion to approve as presented and advertise for the part-time position, Commission Thiel seconded, and motion carried.

Cody Regional Health Community Prevention Manager, Wendy Morris – RE: Update on Park County Prevention Grant

Ms. Morris distributed packets to the board and gave an update on the Coalition meetings and reported on projects from the past year and up-coming events and trainings.

Park County Commissioners – RE: Approve Public Hearing – FY2022 Park County Budget Monday, July 12, 2021 and Final Approval on July 13, 2021 at the Park County Commissioner Meeting

Clerk Renner presented the dates for the public hearing for the FY 2022 budget. Commissioner Tilden moved to accept those dates Commissioner Overfield seconded, Commissioner Thiel opposed, and motion carried.

Park County Commissioners – RE: Discussion on Park County Personnel Wage and Salary Plan and Employee Retirement Plan

Commissioner Overfield gave an overview of the committee activities over the last 6-8 months. The committee is proposing that Cook/Custodial position move from Grade 7 to Grade 8, costing \$25,854 and Road & Bridge Operator I and II go from Grade 11 to 12 and Grade 14 to 15 costing \$30,786. The committee recommends the entire Step & Grade scale be expanded to 30 steps breaking the current steps in half which decreases the cost when awarding an increase. The committee also proposed placing a cap on the Wyoming Retirement of 18.12% for public employees and 17.2% cap on Law Enforcement. The public portion of the retirement will go up .5% on July 1, 2021 and employees will be picking up that cost.

The committee is still working on other items of concern like, current wages, merit pay, health insurance costs, PTO versus sick/vacation time, law enforcement

pay issues and training for all elected officials and department heads to name a few.

After further questions and comments from the committee and Commissioners, Commissioner Tilden made a motion to approve the proposal as presented and sign the Resolution regarding Wyoming Retirement, Commissioner Mangold seconded, and motion carried. **RESOLUTION 2021-17**

Park County Planning & Zoning Director, Joy Hill – RE: Approve and Allow the Chairman to Sign Kodiak Minor Subdivision Improvement Agreement

Mr. Dillivan presented the agreement which the County Attorney has reviewed to form stating the scope, responsibility and improvements of the subdivision being developed. Commissioner Overfield made a motion to approve the agreement as presented, Commissioner Thiel seconded, and motion carried.

Park County Planning & Zoning Director, Joy Hill – RE: Kodiak Minor Subdivision Final Plat

Mr. Dillivan presented the final plat application for the Kodiak Minor Subdivision which has five-lots; one 1.6, one 5.03, one 6.13 and two 8.6 for residential use. The owners are Jerry and Laura Maneval and the property is located on County Lane 8H with GR-P zoning. Public hearing is not required, and no public comments have been received. Wyoming Farm & Ranch Act must be placed on the final plat, no water conditions as the plan is to use Northwest Rural Water. Commissioner Tilden made a motion to approve the final plat, Commissioner Thiel seconded, and motion carried. **RESOLUTION 2021-18**

Park County Clerk, Colleen Renner – RE: Approval to Put out to Bid for Health Insurance Consultant (USI)

After discussion regarding going out for bid on health insurance consultant Commissioner Thiel made a motion to put out an RFP for a health insurance consultant, Commissioner Mangold seconded, Chairman called for the question, Commissioner Thiel and Mangold voted Aye, Commissioner Overfield and Tilden voted Nay and Chairman Livingston voted Aye to break the tie.

Point Café Owner, Virginia Scott – RE: Discussion on Point Cafe Renewal Lease Agreement

Ms. Scott stated the lease is to renew May 1. The café reopened February 4. The original agreement was \$250.00 per month. After discussion regarding competing with downtown businesses versus providing a service to library patrons, Commissioner Tilden made a motion to renew the lease agreement for six months from May 1 at the current rate and come back to discuss the rest of the year, Commissioner Overfield seconded, Commissioner Thiel opposed and motion carried.

Park County Commissioners – RE: Discussion to Participate in the Emergency Rental Assistance Program, Application Assistance Grant

Department of Family Services in Park County has been granted \$74,000 and is seeking someone local to oversee distribution and move forward. After discussion Chairman Livingston stated the need is probably here in Park County and they can still access the funds even if the county does not become the overseer. No action was taken.

Park County Landfill Manger, Greg Palmersheim – RE: Approve to Make Changes to Park County Landfill Personnel

Mr. Palmersheim stated there are litter problems and challenges getting ahead of the litter and would like to request moving a part-time employee to full-time lot attendant for a total of two. The cross training of a gate attendant and lot attendant will fulfill the role in making sure patrons are dumping in the correct place and provide some flexibility for the six days the landfill is open. Commissioner

Tilden made a motion to approve, Commissioner Overfield seconded, motion carried to move part-time employee to full-time.

Executive Session.

Commissioner Overfield made a motion to enter executive session pursuant to W.S. § 16-4-405 (a) (ix), Commissioner Tilden seconded, and motion carried.

Commissioner Overfield moved to exit from executive session, Commissioner Tilden seconded, and the motion carried. No decisions were made in the executive session.

Commissioner Overfield moved to adopt the proposals as discussed in executive session, Commissioner Tilden seconded, and motion carried.

Adjourn.

Commissioner Overfield made a motion to adjourn, Commissioner Tilden seconded, and the motion carried.

Lee Livingston, Chairman

Dossie Overfield, Vice Chairman

Scott Mangold, Commissioner

Lloyd Thiel, Commissioner

Joe Tilden, Commissioner

Attest:

Colleen Renner, County Clerk