

Park County Board of County Commissioners
Regular Meeting
 Tuesday, September 1, 2020

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, September 1, 2020. Present were Vice Chairman, Lee Livingston, Commissioners, Dossie Overfield, Jake Fulkerson, Lloyd Thiel, and Clerk Colleen Renner.

Commissioner Fulkerson led the audience in the Pledge of Allegiance.

Consent Items:

Approve-Minutes, Payroll and Vouchers

Commissioner Overfield made a motion to approve the following consent agenda items: minutes from August 19, bi-weekly payroll in the amount of \$586,251.61; vouchers; Approve and Allow Chairman to Sign Contract between Wyoming Department of Health, Public Health Division and Park County – Public Health Preparedness and Response Unit; Contract between Wyoming Department of Family Services and Park County Commissioners TANF/CPI FFY 2021-\$61,250.00; 2020 Grant Award Agreement TANF Community Partnership Initiative with Northwest Wyoming Family Planning, Inc, Youth Clubs of Park County, Northwest College Center for Workforce Training and Development, Crisis Intervention Services, Inc. and Big Brother Big Sisters of Northwest Wyoming; and 2020-21 Thomas Boyd dba Consulting Professional Landman Lease Agreement, Commissioner Livingston seconded, and motion carried.

Payee	Amount
2 M COMPANY, INC.	\$143.18
360 OFFICE SOLUTIONS	\$1,158.17
A & I DISTRIBUTORS	\$1,215.05
ALBERTSONS - SAFEWAY	\$99.42
ANDERSON, RUTH ANN	\$180.00
ANNIS, WENDY	\$25.00
APEX LEGAL PC	\$325.00
AT&T MOBILITY	\$2,054.73
AXIS FORENSIC TOXICOLOGY, INC.	\$239.00
BALES, JOYCE	\$197.25
BAUMANN, BERNARD	\$180.00
BEAR CO., INC.	\$1,155.11
BEARTOOTH ELECTRIC COOP	\$74.11
Becker, Dona	\$25.00
BECKER, ROBERT	\$180.00
BENNETT, CYNTHIA	\$180.00
BENNETT, M.D., THOMAS L.	\$2,067.60
BENNETT, REX	\$180.00
BIG HORN COUNTY CORONER	\$1,000.00
BIG HORN RURAL ELECTRIC COMPANY	\$395.69
BIG HORN WHOLESALE, INC.	\$1,047.55
BIG VALLEY BEARING & SUPPLY, INC.	\$870.80
BLACK BOX NETWORK SERVICES	\$3,316.00
BLACK HILLS ENERGY	\$1,288.22
BLAIR'S MARKET	\$32.94
BONINE, DUNCAN	\$99.15
BONNER LAW OFFICE	\$691.67
BRANDON-WINTERMOTE, KIMBERLY	\$89.95
BROWN, TYCEE JO	\$342.76
BRUCE, ROY	\$373.13
BUCKINGHAM, JUDITH K	\$180.00
BUILDERS FIRST SOURCE	\$82.92
BURGE, TOM	\$180.00
BURKHART, ELLEN	\$275.00
BUSBOOM, ARDYCE	\$25.00
CARQUEST AUTO PARTS - #064250	\$245.84

CENTURYLINK	\$4,179.40
CENTURYLINK BUSINES SERVICES	\$17.33
CHARTER COMMUNICATIONS	\$99.99
CODY ACE HARDWARE	\$472.74
CODY, CITY OF	\$2,809.12
CONNING, CARMELA	\$180.00
CONVENIENT PAYMENTS	\$600.00
COULTER CAR CARE CENTER	\$56.50
CROFT, KIMBALL	\$104.06
CRONK, BRENDA	\$51.00
CRUM ELECTRIC SUPPLY CO.	\$426.00
CUSTOM DELIVERY SERVICE, INC.	\$38.30
D&G ELECTRIC, LLC	\$624.34
DANIELS, BETTIE MARIE	\$25.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$40,082.72
DEMBIK, MARIA	\$194.38
DENNY MENHOLT CHEVROLET BUICK GMC	\$753.28
DILLINGER, JACOB	\$180.00
DIVACCARO, ROBERT	\$180.00
DJ&A	\$7,784.50
DODGE COMPANY, THE	\$716.25
DOOLEY, KATHERINE C.	\$273.92
Dugger, Cathleen	\$180.00
ENGINEERING ASSOCIATES	\$2,385.17
FARMAN, PHILIP	\$55.00
FASTENAL	\$81.42
FEDELL, NANCY	\$25.00
FLOYD'S TRUCK CENTER	\$103.06
FRENCH, LARRY	\$194.38
FRENCH, ROSE	\$193.80
FRENCH, TONI	\$194.38
GIBSON, DOROTHY	\$180.00
GLAXOSMITHKLINE PHARMACEUTICALS	\$1,788.93
GOODYEAR PRINTING	\$1,298.00
GORG, KAYMARIE	\$180.00
GRAINGER	\$1,911.04
GRAY, SHARON L.	\$193.80
HARBERT, DOUGLAS	\$277.50
HAUN, HOWARD	\$180.00
HAWK, DEBRA	\$290.15
HENDERSON, SALLY	\$50.00
HERTEL, KAREN	\$221.40
Hertzler, Colette	\$275.00
HILL, MARILYN	\$180.00
HINZE, BOBBIE	\$28.18
HOLDER, BOBBIE JO	\$60.95
HOLLER, FAITH	\$180.00
Holm, Nancy	\$180.00
HOTSY EQUIPMENT OF WYOMING, INC.	\$1,421.00
HOWREY, JEAN	\$180.00
Inglis, Debra	\$197.25
INTERSTATE TIRE SERV. INC	\$257.50
IVERSON SANITATION	\$50.00
JACKSON, LYNN	\$273.15
JD POWER	\$2,750.00
Johnson, Sherry	\$275.00
JONES, RICHARD B	\$102.60
KARTER, THERESA	\$180.00
K-B COMMERCIAL PRODUCTS	\$692.00
KEEGAN, KRISJANSONS & MILES, PC	\$2,382.50
KEELE SANITATION	\$100.00
KELLY, DOROTHY	\$180.00
KINDRED, LEANNE	\$180.00
Kinkade, Patti	\$220.25
KOHN, SUSAN	\$37.06
KONE	\$760.30
LARSEN, LAURIE	\$180.00

Lee, Raymond	\$180.00
LOEPER, JESSICA	\$335.00
MANNING, DARLENE	\$25.00
MARK THOMAS	\$708.00
MARSHALL, JEAN	\$180.00
MARTY, BETTY M.	\$180.00
MATTHEW BENDER & CO., INC.	\$562.92
McGEE, SANDY	\$25.00
McKESSON MEDICAL SURGICAL	\$398.27
MENNING, DONNA	\$180.00
MOAN-RENAUD, SHAREA	\$318.60
MONTANA-DAKOTA UTILITIES CO.	\$30.42
Morgensen, Sue	\$250.00
MORRIS, LESLIE	\$217.95
MORRIS, SANDIE	\$32.52
MORRISON, MARION	\$75.00
MORTECH MANUFACTURING CO INC	\$47,665.00
MOTOR PARTS, INC.	\$99.40
MOTOROLA SOLUTIONS, INC.	\$20,565.78
MOUNTAIN CONSTRUCTION COMPANY	\$30,000.00
MURDOCH'S RANCH & HOME POWELL	\$47.97
NATIONAL BUSINESS SYSTEMS	\$551.05
NATRONA COUNTY LEGAL DEPARTMENT	\$2,230.00
NEVILLE, MICHAEL E.	\$180.00
NEVILLE, SYDNE	\$25.00
ODDE, HANS	\$134.58
OSGOOD, JOHN	\$55.00
Pasek, Katrina	\$180.00
PETTENGILL, LINDA	\$25.00
PILCH ENGINEERING INC., PC	\$4,000.00
PITNEY BOWES, INC. - A/R	\$2,108.13
Pomajzl, Rikki	\$180.00
POMAJZL, STEVE	\$19.55
POWELL ACE HARDWARE, LLC	\$103.86
POWELL LOCK	\$842.50
POWELL, CITY OF	\$10,017.92
POWELL, JOYCE	\$207.45
POWELL, JUDITH	\$180.00
PUTNEY, LINDA	\$75.00
QUILL CORPORATION-	\$360.40
RADAR SHOP, THE	\$1,057.75
RAMKOTA HOTEL AND CONFERENCE CENTER	\$480.00
REDMOND, KERRY	\$328.40
REED, CARRIE	\$50.00
RENNER, COLLEEN	\$93.15
RESCH, SHARON	\$180.00
RICHARDSON, MARYBETH	\$25.00
RILEY, NORMA	\$180.00
RIMROCK TIRE CO - CODY	\$35.58
ROCKY MOUNTAIN POWER	\$1,349.19
ROGER'S SPORT CENTER	\$339.98
SABER PEST CONTROL	\$200.00
SALZMAN, BRUCE	\$25.00
SANOFI PASTEUR, INC	\$153.57
SCHLATTMANN LAW OFFICE	\$380.00
SCHNACKENBERG, KAREN	\$180.00
SCOTT, PEGGY	\$180.00
Searles, Christine	\$180.00
SEATON, LINDA	\$199.55
SHARP, CAROLYN	\$180.00
SHARP, KERI	\$180.00
SHIPMAN, JOY	\$198.40
SHULER, LULU	\$180.00
Simmons, Dana	\$25.00
SIMPSON, KEPLER & EDWARDS, LLC	\$2,696.20
SPORKIN, TERRI M.	\$252.10
Sturgis, Charlotte	\$180.00

SYSKO FOOD SERVICES OF MONTANA	\$1,310.30
TALLEN, MARJORIE	\$181.45
TAMBLYN, KELLY	\$180.00
TAYLOR, VICKI	\$213.35
TCT WEST, INC	\$8,453.31
THOMAS, PATRICIA	\$191.73
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TRI STATE TRUCK & EQUIP, INC	\$417.71
TRIPLE L SALES	\$471.32
UPS STORE, THE	\$19.01
VARDIMAN, JEREMIAH	\$62.10
VERIZON WIRELESS	\$198.67
VERIZON WIRELESS	\$153.53
Victor, Peter	\$180.00
WAL MART COMMUNITY/GEMB	\$1,031.18
WALKER, SHERIE	\$180.00
WELLS, MARY E.	\$180.00
White, Gerald	\$196.10
WOOD, KAREN	\$180.00
WOOD, STEPHEN	\$210.00
WYOMING FIRE SAFETY, LC	\$102.00
YEAGER, HEIDI	\$180.00
TOTAL	<u><u>\$249,822.74</u></u>

Powell Valley Healthcare, Risk Management Specialist, Payton Allerheiligen – RE: Approve and Sign a Powell Valley Healthcare SLIB Letter of Support for Equipment Purchases

Ms. Allerheiligen presented the board with a letter of support for them to consider. Powell Valley Healthcare is applying for a State Lands & Investment Board grant to purchase four new heart monitors for their ambulances, transesophageal ultrasound probe, a cot which is a specific fit to the new sprinter van, two AED machines and construction of an ambulance garage. The request is for fifty percent and the hospital district will match that amount. Commissioner Fulkerson made a motion to sign the letter of support, Commissioner Thiel seconded, and motion carried.

Park County Planning & Zoning Planner II, Kim Dillivan – RE: Public Hearing: Prairie Acres Minor Subdivision Sketch Plan Review – 40

Chairman Tilden opened the public hearing.

Mr. Dillivan presented the subdivision application for a three-lot minor subdivision consisting of two 10-acre lots and one 15-acre lot for residential use. The location is located approximately 2.58 miles north of Powell and east of Hwy 295. Andrew Griffin & Shane Richardson are owners of the property. Notices and agency referrals have been met and no public comments were received. A noxious weed control plan and a water distribution plan are required. Easements shall be provided to applicable utilities and shall identify who will be responsible for construction and maintenance of any shared driveways as part of the subdivision. WYDOT has approved the residential access stating clear instructions on how to proceed once the permit is received.

Chairman Tilden called for public comments, applicants stated most conditions have been met, there being no further comments, Commissioner Livingston made a motion to close the public hearing, Commissioner Overfield seconded, and motion carried.

Commissioner Overfield made a motion to approve sketch plan as presented, Commissioner Livingston seconded, and motion carried.

RESOLUTION 2020-54

Park County Planning & Zoning Planner II, Kim Dillivan – RE: Public Hearing: Pony Trail MS – 41

Chairman Tilden opened the public hearing.

Mr. Dillivan stated the applicants are requesting a continuance. Commissioner Livingston made a motion to continue to Tuesday, October 6 at 11:30 a.m., Commissioner Thiel seconded, and motion carried.

Park County Commissioners – RE:

1. **Discussion on Appointing (2) Commissioners for Park County Landfill Interviews.** Commissioner Overfield and Thiel volunteered for the committee.
2. **Approve and Allow Chairman to Sign Memorandum of Understanding between the Park County Commissioners and the Bureau of Land Management, Directorate of Resources and Planning**

Commissioner Thiel volunteered to be the representative for Park County. Commissioner Livingston agreed to be the backup representative. Commissioner Fulkerson made a motion approving the appointments and allowing the chair to sign, Commissioner Overfield seconded, and motion carried.

Park County Planning & Zoning Planner II, Kim Dillivan – RE: Public Hearing - Flying “O” Minor Subdivision Sketch Plan Review – 42

Chairman Tilden opened public hearing.

Mr. Dillivan presented to the board for approval a four-lot minor subdivision consisting of one 7.59- acre lot, one 9.64-acre lot, one 11.71-acre lot and one 8.37-acre lot for residential use. The proposed subdivision is located along county road 3EX, 2.25 miles east of Cody and .5 miles north of HWY 14-16-20. The owner of the property is owned by Tom Quick – What’s Left, LLC. Notices and agency referrals have been met and no public comments have been received. The applicant shall provide easements, small wastewater systems may be required and identify those on the final plat, they must submit an approved Subdivision Agreement, submit a water distribution plan to Cody Canal Irrigation and provide an approved long-term noxious weed plan.

Chairman Tilden called for public comment. Cody Schatz, Engineering Associates stated the issues are being addressed. There being no further comments, Commissioner Thiel made a motion to close the public hearing, Commissioner Overfield seconded, and motion carried.

Commissioner Livingston made a motion to approve as presented, Commissioner Fulkerson seconded, and motion carried. **RESOLUTION 2020-55**

Park County Planning & Zoning Planner II, Kim Dillivan – RE: Public Hearing: Sandstone Ridge Minor Subdivision Sketch Plan Review-43

Chairman Tilden opened public hearing.

Mr. Dillivan presented to the board for approval a five-lot minor subdivision consisting of one 14.17-acre lot, one 11.76-acre lot, one 10.70-acre lot, one 11.53-acre lot and one 9.95-acre lot for residential use located along County Road 3EX about 2.25 miles east of Cody and .5 miles north of Hwy 14-16-20. The owner of the property is Beth Anne Reiter – Big Plains Partners, LLC. Notices and agency referrals have been met and no public comments have been received. Easements must be identified, submittal of an approved Subdivision Improvement Agreement, small wastewater systems may be required, Cody Canal Irrigation District review and a long-term noxious weed plan are all required prior to final plat review. Terms of prudence agreement has been submitted and reviewed by the county attorney.

Chairman Tilden called for public comments, Cody Schatz, Engineering Associates is addressing the conditions that have not yet been met, there being no further comments, Commissioner Livingston made a motion to close the public hearing, Commissioner Thiel seconded, and motion carried.

Commissioner Livingston made a motion to approve as presented, Commissioner Overfield seconded, and motion carried. **RESOLUTION 2020-56**

Park County Planning & Zoning, Kim Dillivan – RE: Winchester Subdivision Final Plat -

Ms. Hill presented to the board the final plat application for Phase 3 of the Winchester Subdivision which includes the creation of Lots 24, 25, 26, 27, 28, 29 and 30. The applicant is TJR Ventures, LLC. The subdivision is located 1.5 miles south of Powell, south of Lane 11 and west of Road 8. Phase 1 approval was Resolution 2014-52 and 2014-25 (see also 2014-43), Phase 2 approval was Resolution 2018-41 all which identifies condition for the preliminary and final plats and must be met prior to approval for Phase 3. All requirements of Public Works must be met, including but not limited to record-drawings of utilities and road site plans, specifying the locations, dimension, elevations, capacities and capabilities of facilities as constructed which must be signed and sealed by a state registered professional engineer and installations/plans approved by the County Engineer prior to final plat filing. The applicant must also comply with all terms and conditions of the approved subdivision improvements agreement for the Winchester Subdivision Phase 3.

Commissioner Fulkerson made a motion to approve Phase 3 final plat review, Commissioner Livingston seconded, and motion carried. **RESOLUTION 2020-57**

Park County Library Board Chairman, John Gordnier and Park County Cody Librarian, Nicholle Gerharter, - RE: Filling a position at the Park County Library

Chairman Tilden recognized Mr. Gordnier for his service on the Library Board and wished him the best in his move.

Mr. Gordnier introduced the new Library Director, Karen Horner. Ms. Horner stated she is excited to be a part of the community and the fabulous library team.

Ms. Johnson stated there is an unfilled position in Powell that has been open since July 10 and Ms. Gerharter also stated that the Cody Library has one open position which became vacant when she moved up. Commissioner Overfield asked if both positions have been budgeted and Ms. Gerharter stated yes. Commissioner Fulkerson appreciates the relationship and communication of their plans with the library.

Park County Planning & Zoning Director, Kim Dillivan – RE: Public Hearing: Partial Vacation and Amended Plat of Green Creek Subdivision

Chairman Tilden opened a public hearing.

Mr. Dillivan presented a request for the partial vacation and amended plat of the Green Creek Subdivision. This request will adjust the boundaries of Lot 28 and Lot 35 this increasing the size of Lot 28 from 2.73 acres to 4.57 acres (Lot 128) and decreasing the size of Lot 35 from 40.5 acres to 38.66 (Lot 135). The property is located 22 miles west of Cody. Notices and agency referrals have been met and no public comments were received.

Chairman Tilden called for public comment, there being none Commissioner Thiel made a motion to close the public hearing, Commissioner Livingston seconded, and motion carried.

Commissioner Fulkerson made a motion to approve the amend plat, Commissioner Thiel seconded, and motion carried. **RESOLUTION 2020-58**

Park County Commissioners – RE: Draft Environmental Assessment - Predator Damage Management Program Discussion

Commissioner Thiel is the liaison to the predatory board who are requesting support from the Commissioners to continue the current federal integrated predator damage management program which is alternative one in the draft assessment. There are five different proposals and the predatory board would like the Commissioners to support alternative one.

Commissioner Thiel made a motion to support alternative one and allow the administrative assistant to answer as such on the email link, Commissioner Livingston seconded, and motion carried.

Executive Session.

Commissioner Fulkerson made a motion to enter executive session pursuant to W.S. § 16-4-405 (a) (ix), Commissioner Overfield seconded, and motion carried.

Commissioner Fulkerson moved to exit from executive session, Commissioner Livingston seconded, and the motion carried. No decisions were made in or as a result of the executive session.

Adjourn.

Commissioner Livingston made a motion to adjourn, Commissioner Fulkerson seconded, and the motion carried.

Joe Tilden, Chairman

Lee Livingston, Vice Chairman

Jake Fulkerson, Commissioner

Dossie Overfield, Commissioner

Lloyd Thiel, Commissioner

Attest:

Colleen Renner, County Clerk