

Park County Board of County Commissioners
Regular Meeting
 Tuesday, April 21, 2020

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, April 21, 2020. Present were Vice Chairman, Lee Livingston, Commissioners, Dossie Overfield, Jake Fulkerson, Lloyd Thiel, and Clerk Colleen Renner.

Commissioner Livingston led the audience in the Pledge of Allegiance.

Consent Items:

Approve-Minutes, Payroll and Vouchers & Other Items

Commissioner Livingston made a motion to approve the following consent agenda items: minutes from April 7; bi-weekly payroll in the amount of \$583,226.25; vouchers; monthly earnings and collection statements for the Clerk, Clerk of District Court, and Sheriff; second quarter FYY 2019-20 TANF; and approval to retain the current auditors, Carver Florek & James, CPA's for one additional year; Commissioner Fulkerson seconded and the motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$1,907.85
AMERICAN WELDING & GAS, INC.	\$54.18
ARCSEARCH CORPORATION	\$500.00
AT CONFERENCE	\$837.78
AT&T MOBILITY	\$394.20
B & B FLEET SERVICE	\$95.00
BAILEY ENTERPRISES, INC.	\$294.21
BAILEY ENTERPRISES, INC.	\$4,927.07
BEST VERSION MEDIA, LLC	\$330.80
BIG BROTHERS BIG SISTERS OF NW WY	\$1,467.33
BIG HORN RADIO NETWORK	\$500.00
BIG HORN RURAL ELECTRIC COMPANY	\$321.86
BIG HORN WHOLESALE, INC.	\$934.19
BIG SKY COMMUNICATIONS, INC.	\$740.00
BLACK HILLS ENERGY	\$3,962.06
BRUCO, INC.	\$1,600.60
BUYERS GUIDE, THE	\$575.00
CARING FOR POWELL ANIMALS	\$875.52
CARQUEST AUTO PARTS - #064250	\$1,342.92
CDW GOVERNMENT, INC.	\$20,580.38
CENTURYLINK	\$3,871.82
CENTURYLINK BUSINES SERVICES	\$16.67
CHARTER COMMUNICATIONS	\$279.68
CODY ACE HARDWARE	\$292.98
CODY COUNCIL ON AGING	\$11,856.00
CODY ENTERPRISE	\$2,404.52
CODY SHOOTING COMPLEX	\$4,000.00
CODY YELLOWSTONE AIR	\$6,500.00
CODY, CITY OF	\$17,836.55
CONTROL SOLUTIONS, INC.	\$58.00
COULTER CAR CARE CENTER	\$6.00
CRISIS INTERVENTION SERVICES	\$5,899.32
CUSTOM DELIVERY SERVICE, INC.	\$15.59
DENNY MENHOLT CHEVROLET BUICK GMC	\$181.55
ENGINEERING ASSOCIATES	\$1,500.00
ESRI (ENVIRONMENTAL SYS. RESEARCH INST)	\$4,900.00
FASTENAL	\$16.82
FLOYD'S TRUCK CENTER	\$1,151.63
FORWARD CODY WYOMING, INC.	\$4,377.60
FULL DRAW CONSTRUCTION	\$3,007.20
G & L WATER SERVICES	\$199,000.00

GALLS, LLC	\$8.40
GARLAND LIGHT & POWER CO.	\$1,202.06
GLAXOSMITHKLINE PHARMACEUTICALS	\$1,512.60
GOODYEAR PRINTING	\$591.00
GRAINGER	\$57.02
GUERTIN, ANDREW	\$21.24
HALL, CHRISTOPHER	\$10.00
HEARTLAND PAPER COMPANY	\$553.56
INTERSTATE BATTERIES	\$125.95
K-B COMMERCIAL PRODUCTS	\$731.28
KEEGAN, KRISJANSONS & MILES, PC	\$1,332.00
KEELE SANITATION	\$2,366.22
KENCO SECURITY AND TECHNOLOGY	\$341.75
MAJESTIC LUBE, INC.	\$48.95
MANNAHOUSE FOOD PANTRY	\$2,123.13
McKESSON MEDICAL SURGICAL	\$478.83
MCMASTER-CARR	\$913.16
MEETEETSE SENIOR CENTER	\$2,508.00
MEETEETSE VISITOR CENTER	\$2,188.80
MEETEETSE, TOWN OF	\$340.58
MONTANA PETERBILT, LLC	\$46.36
MONTANA-DAKOTA UTILITIES CO.	\$2,121.80
MORGENWECK, BARB	\$1,908.00
MOTOR PARTS, INC.	\$41.98
MURDOCH OIL, INC.	\$35,471.69
MURDOCH'S RANCH & HOME POWELL	\$25.94
NATIONAL BUSINESS SYSTEMS	\$2,096.70
NORCO, INC.	\$152.52
NORTHWEST COLLEGE	\$6,021.50
NORTHWEST WY FAMILY PLANNING	\$1,549.45
OFFICE SHOP, THE	\$156.39
O'REILLY AUTO PARTS - CODY	\$715.11
PARK CO COURT SUPERVISED TREATMENT PROG	\$10,750.00
PARK COUNTY 4-H COUNCIL	\$2,500.00
PARK COUNTY ANIMAL SHELTER	\$2,626.56
PENWELL, STEVE	\$52.50
PILCH ENGINEERING INC., PC	\$9,620.77
POSTMASTER, CODY WY	\$200.00
POWELL ACE HARDWARE, LLC	\$90.26
POWELL ECONOMIC PARTNERSHIP, INC.	\$3,501.94
POWELL SENIOR CITIZENS AGO-GO, INC	\$11,856.00
POWELL TRIBUNE, INC.	\$1,378.48
POWELL VALLEY RECYCLING	\$2,211.84
PRECISION PLAN AND DESIGN, INC.	\$8,248.00
RADAR SHOP, THE	\$209.50
RED IRON REPAIR, INC	\$967.96
ROCKY MOUNTAIN POWER	\$444.29
ROCKY MOUNTAIN WASH, LLC	\$120.00
ROVENNA SIGNS & DESIGN	\$244.60
SABER PEST CONTROL	\$270.00
SIMPSON, KEPLER & EDWARDS, LLC	\$400.00
SUMMERS, JOSH	\$64.78
SWING TRUCKING INC.	\$3,630.00
SYSCO FOOD SERVICES OF MONTANA	\$1,593.53
THOMPSON REUTERS - WEST	\$763.98
TITAN MACHINERY	\$146.70
TRACKER SOFTWARE CORP.	\$1,521.00
TRUENORTH STEEL	\$6,828.20
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	\$5,248.50
UW EXTENSION	\$616.02
VARDIMAN, JEREMIAH	\$124.20
VERIZON WIRELESS	\$155.72
VISA - #0037 - B. POLEY	\$49.12
VISA - #0052 - P. MEYER	\$164.44
VISA - #0078 - J. FULKERSON	\$60.98
VISA - #0235 - B. EDWARDS	\$850.00
VISA - #0250 - C. RENNER	\$417.40

VISA - #0268 - P. LINDENTHAL	\$124.68
VISA - #0359 - S. STEWARD	\$112.00
VISA - #3949 - M. GARZA	\$1,232.53
VISA - #3972 - J. TATUM	\$4,851.81
VISA - #4079 - S. STEWARD	\$2,550.23
VISA - #4087 - M. CONNERS	\$249.53
VISA - #4103 - S. STEWARD	\$10.82
WEBSTER, II, C.E., ATTORNEY LLC	\$1,000.00
WPCI CONSULTANTS, INC.	\$121.50
WYOMING BEHAVIORAL INSTITUTE	\$3,430.00
WYOMING DEPARTMENT OF HEALTH	\$161.92
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$6.00
WYOMING DEPT OF ENV QUALITY - SOLID WST	\$519.05
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$2.00
WYOMING STATE PUBLIC DEFENDER	\$1,200.00
WYOMING WATER WORKS	\$410.00
YELLOWSTONE BEHAVIORAL HEALTH	\$12,500.00
YELLOWSTONE REGIONAL AIRPORT	\$33,056.50
YOUTH CLUBS OF PARK COUNTY	\$10,355.87
ZUBIK, COREY	\$10.00
TOTAL	<u><u>\$527,006.56</u></u>

Library Director, France Clymer - RE: Approval to Replace Powell Librarian

Ms. Clymer requested to fill a position that was vacated due to the death of Margaret Sullivan. The final decision on filling the position is up to the Library Board. The board thanked her for the update and wished her well in her retirement.

The Commissioners heard testimony from the **Special Funding Entities** who receive funding from Park County.

- Court Supervised Treatment Program Director, Shannon Votaw
- Crisis Intervention Services Executive Director, Lisa Peterman
- Town of Meeteetse Recycling Center, Mayor Yetter
- Animal Shelter Board President Ken Markert
- 4-H & Youth Development Educator, Tycee Mohler
- Powell Valley Recycling, Board President, Mark Browning

Planning & Zoning Director, Joy Hill – RE: Public Hearing: Zoning of Un-zoned Parcel – Zoning Map Amendment, Park County Land/Cody Shooting Complex

Chairman Tilden opened the public hearing.

Ms. Hill reported this land is currently owned by the United States and has never been zoned. Agency referrals were notified, and no public comments were received. The land is 297.5 acres and was granted November 10, 2010 recording number 2010-7578. The recommendation will be to assign a GR-35 zoning designation to this parcel of land.

Chairman Tilden called for public comments, there being no comments Commissioner Livingston made a motion to close the public hearing, Commissioner Fulkerson seconded, and motion carried.

Commissioner Fulkerson made a motion to amend the county zoning designation to the Cody Shooting Complex to GR-35, Commissioner Overfield seconded, and motion carried. **RESOLUTION 2020-14**

Treasurer, Barb Poley – RE: Discussion on Pushing Back Park County May 2020 Taxes Back

Ms. Poley pulled the taxation report and as of April 21, 67.5% of taxes have been paid at this time compared to 67.3% last year. Ms. Poley sees no reason to change when taxes are due, many are paid through escrow. Ms. Poley will be working with the elderly for the Seniors Wyoming property tax program, applications are due to the state by June 1 and she anticipates helping approximately 125 residents.

Mr. Meyer, Assessor spoke briefly regarding assessed value, fielding calls from taxpayers, sending the assessment schedules and making appointments for appeals at the end of August.

Park County Planning & Zoning Planner II, Kim Dillivan – RE: Public Hearing: 3 Sisters Minor Subdivision Sketch Plan Review -34

Chairman Tilden opened the public hearing.

Mr. Dillivan reported on the sketch plan to create a four-lot minor subdivision with differing lot sizes for Russ and Diane Whitlock. The proposed subdivision is located 9.5 miles southwest of Cody on Jody Lane. Agency referrals were received, and comments made, there were no public comments.

Staff stated there are requests from applicable utilities and special districts that will be addressed prior to final plat. There was also discussion about the Lakeview Irrigation providing comments prior to the final plat. Mr. Whitlock stated the biggest hurdle is with irrigation, he is working with Lakeview to meter the property.

There being no further discussion Commissioner Livingston made a motion to close the public hearing, Commissioner Overfield seconded, and motion carried.

Commissioner Fulkerson made a motion to approve the sketch plan as presented. Commissioner Livingston seconded, and motion carried.

RESOLUTION 2020-15

Park County Planning & Zoning Planner II, Joy Hill – RE: Public Hearing - Game & Fish Flood Plain Permit - 320

Chairman Tilden opened the public hearing.

Ms. Hill requested with Game & Fish approval to continue this public hearing. Commissioner Livingston made a motion to continue the public hearing, Commissioner Overfield seconded and motion carried. The public hearing will continue May 19, 2020 at 9:45 a.m., motion carried

Park County Planning & Zoning Director, Kim Dillivan – RE: Partial Vacation & Amended Plat of Heart View Minor Subdivision - 33

Mr. Dillivan presented a partial vacation and amended plat. Applicants are Pete and Tanna DiPilla vacating a 20-foot irrigation easement located on the north side of Lot 2. The DiPilla's thought this easement was necessary to serve Lot 5 and after contacting Shoshone Irrigation found out this easement is not necessary.

Commissioner Overfield made a motion to approve as presented, Commissioner Livingston seconded, and motion carried.

Park County Commissioners – RE: Discussion Park County Lease Agreement with Point Café and Monthly Payments

After discussion regarding the closing of the Library and no public access to the restaurant. Commissioner Thiel made a motion to wave the \$250.00 fee until the Library re-opens and then extend the lease agreement to fill the 6-months, which allows her four months, unless at the June lease date the client would like to withdraw from the lease, Commissioner Livingston seconded and motion carried.

Park County Commissioners – RE: Park County Scholarship Selections

Commissioner Tilden recused himself and Commissioner Livingston stepped in as Vice Chair.

After discussion of the matrix Commissioner Fulkerson made a motion to award scholarships to Mason Merager, Colin Queen, Sloan Asay and Madison Icenogle as the alternate. Julia Cook will receive the renewal scholarship. Commissioner Overfield seconded, and motion carried.

**Park County Engineer, Brian Edwards & Project Manager, Ben McDonald –
RE: Discussion on Nelson Log Restoration – Easement Across Park County
Lands**

Carlos Rivera representing Nelson Log Restoration joined the meeting telephonically. Attorney Thompson was unable to attend. Mr. McDonald briefed the Board on an easement that the county deeded to Lofland's in 1993 which is located by the sewage lagoons. The original purpose of this easement is to allow ingress and egress to the owners of Lofland Property. Park County is now granting and conveying a permanent access easement to the owners. Commissioner Thiel made a motion to exchange upon the approval from Mr. Skoric, County Attorney, Commissioner Fulkerson seconded, and motion carried.

Executive Session.

Commissioner Livingston made a motion to enter executive session pursuant to W.S. § 16-4-405 (a) (ii), Commissioner Thiel seconded, and motion carried.

Commissioner Livingston moved to exit from executive session, Commissioner Thiel seconded, and the motion carried. Commissioner Thiel made a motion to allow the Clerk to move an employee from a Clerk II to a Clerk III and not hire a temporary employee, Commissioner Livingston seconded, and motion carried.

Adjourn.

Commissioner Livingston made a motion to adjourn, Commissioner Overfield seconded, and the motion carried.

Joe Tilden, Chairman

Lee Livingston, Vice Chairman

Jake Fulkerson, Commissioner

Dossie Overfield, Commissioner

Lloyd Thiel, Commissioner

Attest:

Colleen Renner, County Clerk