

Park County Board of County Commissioners
Regular Meeting
Tuesday, June 19, 2018

Chairman Grosskopf called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, April 17, 2018. Present were Vice Chairman, Jake Fulkerson Commissioners Lee Livingston, Tim French, Joe Tilden, and Clerk Colleen Renner.

Dossie Overfield led the audience in the Pledge of Allegiance.

Action Items and Other Business:

Approve-Minutes

The minutes from June 5 and 12, 2018 were presented to the Board for approval. Commissioner Livingston stated the change needed regarding acreage in the Heart Mountain Irrigation District. Commissioner Fulkerson moved to approve the minutes with corrections made, seconded by Commissioner Tilden and motion carried.

Approve-Payroll

Payroll was presented in the amount of \$402,410.31 which is one bi-weekly to the Board for approval. Commissioner French moved to approve payroll, seconded by Commissioner Tilden and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner French moved to approve the vouchers as presented seconded by Commissioner Tilden and motion carried:

Payee	Amount
360 OFFICE SOLUTIONS	\$1,073.70
383 CONSTRUCTION, LLC	\$9,139.80
A & I DISTRIBUTORS	\$413.15
ABSAROKA DOOR	\$492.61
ADAMSON POLICE PRODUCTS	\$2,310.00
ALBERTSONS - SAFEWAY	\$364.31
ALDRICH'S - POWELL	\$31.29
ANDERSON, CANDACE	\$195.91
AT CONFERENCE	\$344.19
AT&T MOBILITY	\$267.85
ATCO INTERNATIONAL	\$174.31
AVIAT AIRCRAFT, INC	\$2,500.00
B & B FLEET SERVICE	\$2,623.58
BAILEY ENTERPRISES, INC.	\$351.48
BAILEY ENTERPRISES, INC.	\$99.28
BAILEY ENTERPRISES, INC.	\$5,673.69
BEAR CO., INC.	\$2,682.24
BEARTOOTH ELECTRIC COOP	\$68.63
BIG HORN GLASS	\$911.00
BIG HORN RADIO NETWORK	\$334.56
BIG HORN REDI-MIX, INC.	\$24,083.88
BIG HORN RURAL ELECTRIC COMPANY	\$302.15
BIG HORN TREE & SHRUB CARE LLC	\$2,150.00
BIG HORN WHOLESale, INC.	\$2,547.82
BIG VALLEY BEARING & SUPPLY, INC.	\$170.00
BLACK HILLS ENERGY	\$3,216.40
BLAKEMAN PROPANE, INC.	\$130.68
BOB BARKER COMPANY	\$645.56
BRAZELTON, LILLIAN	\$442.02
BUDGET BLINDS	\$1,800.00
CARQUEST AUTO PARTS - #064250	\$940.55

CARQUEST AUTO PARTS - #274890	\$6.43
CC & G, INC.	\$79,343.31
CC & G, INC. - RETAINAGE	\$8,815.92
CDW GOVERNMENT, INC.	\$4,731.67
CENTURYLINK	\$5,481.68
CENTURYLINK BUSINES SERVICES	\$18.81
CHARTER COMMUNICATIONS	\$101.51
CHOICE AVIATION, LLC	\$106.38
CLOUD PEAK COUNSELING CENTER	\$2,125.00
CNA SURETY DIRECT BILL	\$50.00
CODY ACE HARDWARE	\$670.88
CODY ENTERPRISE	\$30.00
CODY ENTERPRISE	\$2,282.70
CODY WINNELSON CO.	\$25.09
CODY, CITY OF	\$24,092.37
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
COULTER CAR CARE CENTER	\$191.00
COUNTY CLERKS ASSOCIATION OF WYOMING	\$100.00
CRUM ELECTRIC SUPPLY CO.	\$402.60
CUMMINS ROCKY MOUNTAIN LLC	\$4,964.33
CUSTOM DELIVERY SERVICE, INC.	\$19.35
DODGE COMPANY, THE	\$770.03
EDJE Web Design LLC	\$190.00
EMERALD SERVICES, INC.	\$80.00
FREMONT BEVERAGES, INC.	\$24.00
FREMONT MOTOR CODY, INC.	\$119.34
FSU CENTER FOR PREV & EARLY INTERV. POL	\$600.00
GARLAND LIGHT & POWER CO.	\$1,025.80
GLASSMASTERS	\$415.00
GLAXOSMITHKLINE PHARMACEUTICALS	\$2,772.00
GOODYEAR PRINTING	\$170.00
GRADIENT MOUNTAIN SPORTS	\$381.80
GRAINGER	\$59.50
GUERTIN, ANDREW	\$91.45
HANSON CHEMICAL INC.	\$48.12
HARRIS TRUCKING & CONST., INC.	\$62,329.12
HEARTLAND PAPER COMPANY	\$1,046.39
HOLIDAY INN CONVENTION CENTER	\$93.00
HONNEN EQUIPMENT CO.	\$283.66
INTOXIMETERS, INC.	\$266.50
JACKS TRUCK & EQUIPMENT, INC.	\$74.98
JOHN DEERE FINANCIAL	\$92.64
K-B COMMERCIAL PRODUCTS	\$32.15
KB MASONRY LLC	\$800.00
KEEGAN, KRISJANSONS & MILES, PC	\$400.00
KENCO SECURITY AND TECHNOLOGY	\$341.75
KLEINFELDT, DEBORAH	\$112.48
LEON UNIFORM COMPANY, INC.	\$785.00
LINTONS BIG R, INC.	\$1,530.36
LOEPER, JESSICA	\$3,100.00
LOMA LINDA OILFIELD SERVICES	\$70.00
MAJESTIC LUBE, INC.	\$163.90
MATTHEW BENDER & CO., INC.	\$1,430.38
MCBROOM, MATTHEW A.	\$18.64
MCCARTY, REED, & EARHART, ATTYS L.C.	\$290.00
MEETEETSE, TOWN OF	\$121.70
MICKELSON, JOSEPH D	\$412.02
MONTANA LIMESTONE COMPANY	\$2,171.25
MONTANA-DAKOTA UTILITIES CO.	\$920.93
MORRIS, SANDIE	\$28.09
MOTOR PARTS, INC.	\$77.16
MOUNTAIN CONSTRUCTION COMPANY	\$1,010.94
MOUNTAIN WEST COMPUTER	\$43.10
MURDOCH OIL, INC.	\$27,318.73
NAPA AUTO PARTS	\$29.06
NATIONAL BUSINESS SYSTEMS	\$1,103.71
NEMONT	\$47.36

NOODLE SOUP OF WEINGART DESIGN	\$115.50
NORCO, INC.	\$24.30
ODDE, HANS	\$196.01
OFFICIAL COURT RECORD	\$400.00
PARK COUNTY TREASURER	\$520.19
PENWELL, STEVE	\$60.40
PILCH ENGINEERING INC., PC	\$3,781.00
PITNEY BOWES, INC. - A/R	\$218.00
POSITIVE PROMOTIONS	\$220.45
POWELL ACE HARDWARE, LLC	\$300.07
POWELL ELECTRIC	\$97.82
POWELL LOCK	\$60.00
POWELL TRIBUNE, INC.	\$2,120.12
POWELL WELDING AND INDUSTRIAL SUPPLY LLC	\$1,218.30
PRO-BUILD - CODY	\$470.01
PRODUCTION MACHINE CORP.	\$2,158.27
RIMROCK TIRE CO - POWELL	\$79.40
ROCKY MOUNTAIN CUSTOM PHOTOGRAPHIC	\$14.00
ROCKY MOUNTAIN POWER	\$424.06
SABER PEST CONTROL	\$120.00
SECRETARY OF STATE	\$30.00
SIMPSON, KEPLER & EDWARDS, LLC	\$400.00
SMILEMAKERS	\$173.86
SYSCO FOOD SERVICES OF MONTANA	\$5,104.72
THOMPSON REUTERS - WEST	\$698.72
TITAN MACHINERY	\$19,822.17
TRACKER SOFTWARE CORP.	\$4,081.00
TRIPLE L SALES	\$604.28
TYLER TECHNOLOGIES, INC.	\$1,680.00
UMPHLETT, PATTI	\$28.40
UPS STORE, THE	\$28.62
VISA - #0068 - B. POLEY	\$345.44
VISA - #0100 - B. SKORIC	\$586.45
VISA - #0225 - W.E. CRAMPTON	\$3,137.27
VISA - #9358 - T. WADDELL	\$150.15
VISA - #9408 - B. EDWARDS	\$75.10
VISA - #9507 - C. RENNER	\$3,980.00
VISA - #9515 - P. LINDENTHAL	\$1,043.65
VISA - #9630 - T. POWER	\$686.00
VISA - #9689 - M. CONNERS	\$7,031.19
VISA - #9861 - M. GARZA	\$1,014.66
VISA - #9879 - T. BARRETT	\$12,086.12
VISA - #9903 - S. STEWARD	\$7,514.62
WARREN TRANSPORT	\$2,226.84
WEBSTER, II, C.E., ATTORNEY LLC	\$870.00
WESTERN EMULSIONS INC	\$1,155.00
WHITE INK, LLC	\$98.00
WHITLOCK MOTORS	\$92.08
WILD WEST CONSTRUCTION	\$20,000.00
WPCI CONSULTANTS, INC.	\$112.50
WYDOT-FINANCIAL SERVICES	\$58.06
WYOMING BEHAVIORAL INSTITUTE	\$1,462.40
WYOMING DEPARTMENT OF EMPLOYMENT	\$195.67
WYOMING DEPARTMENT OF HEALTH	\$336.00
WYOMING DIVISION OF VICTIM SERVICES	\$125.00
WYOMING FIRE SAFETY, LC.	\$293.00
WYOMING LAW ENFORCEMENT ACADEMY	\$1,494.00
WYOMING STATE PUBLIC DEFENDER	\$400.00
YANKEE CAR WASH	\$33.00
TOTAL	<u><u>\$425,583.58</u></u>

Approve-Monthly Earnings and Collections.

The monthly earnings and collection statements for the Clerk, Clerk of District Court, and Sheriff were presented for approval. Commissioner Livingston moved to approve, seconded by Commissioner Tilden, and motion carried.

ALEM LLC (Libations) Catering Permit

Clerk Renner presented to the Board a Catering Permit requesting Libations approval to cater a wedding at the Red Pole Ranch on June 23, 2018, Commissioner Livingston made a motion to approve the catering permit, Commissioner Tilden seconded and motion carried.

Payout for Health Incentive Program for Park County Employees – Bobbie Hinze

Ms. Hinze presented to the Board the eligible participants, the rate for this year was 64% of total employees for the cost of \$110,650. Commissioner Livingston made a motion to approve the incentive payout, Commissioner French seconded, and motion carried. In addition, the incentive included eight employees receiving an additional \$250.00 in their Health Savings Account. Commissioners drew names and this year's winners were: Greg Linville, Patty Duneman, Virginia Ramey, Kasey Miller, Jeff Gerhardt, Laura Hall, Joy Gonion and Lisa Hobby.

Budget Amendment Discussion – FLAP grant payment – Brian Edwards, Engineer & Tim Waddell, Solid Waste

Mr. Edwards presented a draft of the resolution for next Tuesday's amendment to transfer over two million dollars of funds and to amend the payoff of the Solid Waste loan owed to the Wyoming State Lands & Investments Board.

Election Judges Compensation, Clerk Renner

Clerk Renner presented the compensation rates to the Commissioners requesting and they remain the same, pursuant § WS 22-8-113 & 114. Training class would be \$25.00, mileage rate at .545 for any judge traveling five miles or more for training and ten miles or more on Election Day or present on the counting board. Commissioner Tilden made a motion to accept the recommendation, Commissioner Livingston seconded, and motion carried. Commissioner Fulkerson did not vote as he felt with his wife being Election judge it is a conflict of interest.

Verizon Agreement for the Cellular Site to install on South Fork, in the Diamond Basin – Michael Conners, IT Department Head

Mr. Conners presented the agreement that legal council has approved for the placement of cell tower equipment located on Carter View Drive. Commissioner Livingston made a motion to accept the lease agreement and allow the chair to sign Commissioner Fulkerson seconded, and motion carried.

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a) (ii), seconded by Commissioner Tilden and unanimously carried. Commissioner Livingston moved to come out of executive session, seconded by Commissioner Tilden and unanimously carried. There were no decisions made in this session.

Park County Liquor License Renewals (Public Hearing) - Hans Odde, First Deputy

Deputy Odde presented the annual renewal for twenty four (24) Park County Liquor Licenses. The state has reviewed and comments were sent and questions have been rectified. Request for the Heart Mountain Pub is being renewed as non-operational or parked designation for one year. Chairman Grosskopf called for public comments, Richard George questioned the standing of the Heart Mountain Pub, there being no further comments Commissioner Livingston made a motion to close the public hearing, Commissioner Tilden seconded and motion carried.

Commissioner Livingston made a motion to approve all liquor licenses, Commissioner French seconded, and motion carried.

Commissioner Tilden made a motion to accept the non-operational status for Heart Mountain Pub, Commissioner French seconded, and motion carried.

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a) (ii), seconded by Commissioner Tilden and unanimously carried. Commissioner Livingston moved to come out of executive session, seconded by Commissioner Fulkerson and unanimously carried. There were no decisions made in this session.

Commissioner Tilden made a motion that the Board accept John Gordnier and Robin Heinen to the Park County Library Board, Commissioner Fulkerson seconded and motion carried.

Appoint Two Applicants to the Museum Board

Chairman Grosskopf stated there are two openings and two applicants. After discussion Commissioner Fulkerson made a motion to reappoint both applicants, Commissioner Livingston seconded for discussion. After further discussion Commissioner Fulkerson made a motion to appoint Bob Smith and Terry Hinkle, Commissioner Tilden, Livingston and French opposed, motion denied. Commissioner Tilden made a motion to appoint Terry Hinkle, Commissioner French seconded and motion carried. Commissioner Tilden then made a motion to re-open and re-advertise for the position, Commissioner Livingston seconded and requested staff to look for other board openings and place only one advertisement for all upcoming boards, motion carried.

Decision on Bunch of Pines, LLC – Bryan Skoric, Park County Attorney

Mr. Skoric updated the board on the quarter acre piece of property that has a 1912 deed for purpose of the road placement and a deed vacating that portion in 1978. After discussion on other lands, Mr. Skoric stated those lands should be viewed on a case by case basis. Mr. Skoric recommends that we move forward working with Mr. Bonner & Mr. Williams to return with a resolution that describes how we arrived at this recommendation and a quit claim deed showing ownership to Mr. Williams. Chairman Grosskopf questioned the cost of the survey, Mr. Williams has agreed to pay those fees. Consensus from the Board to proceed forward with all parties working on the documentation.

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a) (ii), seconded by Commissioner French and unanimously carried. Commissioner Livingston moved to come out of executive session, seconded by Commissioner Fulkerson and unanimously carried. There were no decisions made in this session.

Lunch

Public Health Monthly Update; Recognize service of Kate Murphy

Mr. Crampton gave the monthly update stating most of May was spent in clinics and classes with some travel for attending the Immunization Conference. Jill Quigley is the new nurse in Powell and we will soon be interviewing for Kate Murphy's position. Mr. Crampton also reported a discussion he had with TANF regarding how the prevention dollars are spent—bottom line they have been approved to do a Parenting Symposium on July 17th, 5 p.m. at either the Powell Annex or Northwest College, at this time the location has not been decided.

At this time Chairman Grosskopf stated it is a pleasure and honor to present Kate Murphy a plaque for 28 years of service. Ms. Murphy said she will miss her clients and co-workers but will not miss getting up every morning. Her recommendation to all is "Come to work every day...and love what you do."

Preliminary County Budget Fiscal Year 2019, continued from Monday, June 18.

The following departments came before the board to discuss their proposed budgets:

- Planning & Zoning
- County Assessor
- County Coroner
- Public Health & Health Office
- Information Technology
- E-911 (expenses and revenues)

Barb Poley, Park County Treasurer

Ms. Poley received a resignation from a current employee and is requesting approval from the board to modify employees in her department. She would like to move a part-time employee to full-time and advertise for a part-time position. Chairman Grosskopf stated since this is a change in fulltime to part time she appear before the Board. After discussion Commissioner Tilden made a motion to approve moving an employee to full time and rehiring for the part time position (16-20 hours), Commissioner Fulkerson seconded, and motion carried.

Adjourn.

Commissioner Livingston made a motion to adjourn, Commissioner Fulkerson seconded and the motion carried.

Loren Grosskopf, Chairman

Jake Fulkerson, Vice Chairman

Tim A. French, Commissioner

Lee Livingston, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Colleen Renner, County Clerk