

**Park County Board of County Commissioners**  
**Regular Meeting**  
 Tuesday, May 15, 2018

Chairman Grosskopf called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, May 15, 2018. Present were Chairman, Loren Grosskopf Vice Chairman, Jake Fulkerson Commissioners Lee Livingston, Tim French, Joe Tilden, and First Deputy County Clerk Hans Odde.

Susan Kohn led the audience in the Pledge of Allegiance.

**Approve Minutes: May 1, 2018 (Colleen Renner, Park County Clerk)**

Commissioner Livingston made a motion to approve the minutes with the following change under Elected Officials Salaries; Clerk, Treasurer, Assessor and Clerk of District Court originally stated the salary as \$82,000 and should be \$80,000. Commissioner French seconded, and the motion carried.

**Approve-Payroll**

Commissioner Tilden made a motion to approve the regular bi-weekly payroll of \$371,969.23 and the monthly elected official payroll of \$82,244.80. Commissioner Livingston seconded, and the motion carried.

**Approve-Vouchers**

Commissioner French made a motion to approve the vouchers as submitted. Commissioner Tilden seconded, and the motion carried.

Payee	Amount
2 M COMPANY, INC.	\$964.44
360 OFFICE SOLUTIONS	\$160.23
A & I DISTRIBUTORS	\$614.55
AT CONFERENCE	\$65.86
AT&T MOBILITY	\$169.21
BAILEY ENTERPRISES, INC.	\$228.22
BAILEY ENTERPRISES, INC.	\$18.57
BAILEY ENTERPRISES, INC.	\$4,902.11
BEAR CO., INC.	\$7,307.26
BENNETT, M.D., THOMAS L.	\$1,950.00
BIG HORN RADIO NETWORK	\$330.00
BIG HORN RURAL ELECTRIC COMPANY	\$297.54
BIG HORN WHOLESALE, INC.	\$1,625.99
BIG VALLEY BEARING & SUPPLY, INC.	\$27.41
BLACK HILLS ENERGY	\$7,041.62
BLOEDORN LUMBER - POWELL	\$68.35
BOB BARKER COMPANY	\$398.66
BOONE'S MACHINE SHOP	\$49.66
CARQUEST AUTO PARTS - #064250	\$858.82
CARQUEST AUTO PARTS - #274890	\$974.91
CC & G, INC.	\$129,242.73
CC & G, INC. - RETAINAGE	\$14,360.30
CDW GOVERNMENT, INC.	\$701.70
CEDAR MOUNTAIN PROPERTIES,LLC	\$884.83
CENTURYLINK	\$2,569.80
CENTURYLINK BUSINES SERVICES	\$19.56
CHARTER COMMUNICATIONS	\$19.60
CODY ACE HARDWARE	\$255.66
CODY ENTERPRISE	\$1,023.08
CODY FIREARMS EXPERIENCE, LLC	\$180.00
CODY TREE SURGERY, INC	\$7,440.00
CODY, CITY OF	\$2,320.99
CONTROL SOLUTIONS, INC.	\$58.00
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$19,121.48
COULTER CAR CARE CENTER	\$87.00
D&G ELECTRIC, LLC	\$1,138.66

DE HAAN ELECTRONICS	\$708.23
DENNY MENHOLT CHEVROLET BUICK GMC	\$92.15
DR. ADAM PETERS	\$25.00
ENGINEERING ASSOCIATES	\$8,211.12
FREMONT BEVERAGES, INC.	\$30.00
GALLS, LLC	\$119.50
GARLAND LIGHT & POWER CO.	\$1,218.40
GRADIENT MOUNTAIN SPORTS	\$36.50
GRAINGER	\$1,704.12
GUERTIN, ANDREW	\$110.96
HONORABLE DAVID B. PARK	\$615.82
JOURNAL TECHNOLOGIES, INC.	\$7,701.00
KANE FUNERAL HOME	\$190.00
KEELE SANITATION	\$1,255.00
KENCO SECURITY AND TECHNOLOGY	\$341.75
KLEINFELDT, DEBORAH	\$87.25
KOIS BROTHERS EQUIPMENT COMPANY, INC.	\$2,365.41
LAURIE HIPWELL	\$10.00
LINTONS BIG R, INC.	\$776.37
LYLE SIGNS, INC.	\$1,106.45
MAJESTIC LUBE, INC.	\$189.40
MATHESS, CHARLES LANCE	\$49.94
MATRIX/IMPACT TELECOM	\$6.17
MAXX DIESEL REPAIR	\$300.00
MEETEETSE, TOWN OF	\$121.70
MERCK SHARP & DOHME CORP	\$2,622.60
METTLER-TOLEDO, LLC.	\$1,237.03
MICKELSON, JOSEPH D	\$276.86
MONTANA LIMESTONE COMPANY	\$1,335.50
MONTANA-DAKOTA UTILITIES CO.	\$1,921.04
MOTOR PARTS, INC.	\$46.05
MOTOROLA SOLUTIONS, INC.	\$1,113.80
MOUNTAIN WEST COMPUTER	\$1,696.75
NAPA AUTO PARTS	\$191.20
NEMONT	\$47.05
NICHOLSON DIRT CONTRACTING	\$38,600.00
NORCO, INC.	\$64.21
NORMONT EQUIPMENT CO	\$448.09
OFFICE SHOP, THE	\$2,373.18
PARK COUNTY E911	\$10,869.30
PATTERSON, TYLER	\$50.22
PENNO, KAYE	\$190.00
PENWELL, STEVE	\$90.92
PITNEY BOWES, INC. - A/R	\$51.00
POWELL ACE HARDWARE, LLC	\$25.25
POWELL LOCK	\$3,518.00
POWELL TRIBUNE, INC.	\$490.52
PRO-BUILD - CODY	\$176.36
PROFFIT'S ENTERPRISES	\$4,360.00
QUALITY PROPANE SERVICE, INC.	\$128.03
QUILL CORPORATION	\$468.46
RAPID FIRE PROTECTION, INC	\$655.00
RIMROCK TIRE CO - CODY	\$153.04
RIMROCK TIRE CO - POWELL	\$51.45
ROCKY MOUNTAIN POWER	\$141.90
SABER PEST CONTROL	\$120.00
SANOFI PASTEUR, INC	\$1,426.84
SELBYS, INC.	\$284.00
SIDOR, DR. PETER	\$10.00
SIMPSON, KEPLER & EDWARDS, LLC	\$400.00
STATE FARM INSURANCE SUPPORT CENTER	\$50.00
SYSCO FOOD SERVICES OF MONTANA	\$3,306.16
TCT WEST, INC	\$8,630.49
TEAM LABORATORY CHEMICAL CORP.	\$847.50
TITAN MACHINERY	\$770.78
TRI STATE TRUCK & EQUIP, INC	\$142.72
UMPHLETT, PATTI	\$50.00
UNIVERSITY OF COLORADO MEDICINE	\$25.00
UPS STORE, THE	\$82.47
VILOS, BRANDEN S.	\$311.74
VISA - #0100 - B. SKORIC	\$135.83
VISA - #0225 - W.E. CRAMPTON	\$561.92

VISA - #9408 - B. EDWARDS	\$1,069.33
VISA - #9507 - C. RENNER	\$649.52
VISA - #9689 - M. CONNERS	\$2,130.24
VISA - #9861 - M. GARZA	\$1,510.46
VISA - #9879 - T. BARRETT	\$1,693.05
VISA - #9903 - S. STEWARD	\$3,948.34
VISIONARY COMMUNICATIONS, INC.	\$5.34
WESTERN EMULSIONS INC	\$3,096.00
WILLIAMS, CHRIS	\$76.59
WOGOMAN, RICK M.	\$1,050.00
WOODWARD TRACTOR & RENTAL, INC	\$497.31
WORKMAN WASH & BLAST	\$3,672.50
WPCI CONSULTANTS, INC.	\$112.50
WYOMING DEPARTMENT OF EMPLOYMENT	\$213.87
WYOMING DEPARTMENT OF HEALTH	\$336.00
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$65.49
WYOMING FORENSICS CONFERENCE	\$600.00
WYOMING STATE PUBLIC DEFENDER	\$800.00
YANKEE CAR WASH	\$104.00
<b>TOTAL</b>	<b><u>\$347,427.84</u></b>

**Approve-Monthly Earnings and Collections**

Commissioner French made a motion to approve the monthly earning statements from the Clerk, Clerk of District and Sheriff. Commissioner Livingston seconded, and the motion carried.

**Approve advertisement for upcoming openings on Park County Library Board and Park County Museum Board**

Commissioner Tilden made a motion to approve advertising to fill openings on the Library and Museum boards. Commissioner Fulkerson seconded, and the motion carried.

**Approve and sign letter to State Trust Lands regarding Rocky Mountain Custom Cuts, Inc. proposal**

Commissioner Tilden made a motion to approve the letter of support with one minor spelling correction for Rocky Mountain Custom Cuts, Inc. to purchase a 17 acre parcel of land from the State of Wyoming. Commissioner Fulkerson seconded, and the motion carried.

**Approve draft letter to BLM**

Commissioner Tilden made a motion to approve a draft letter to the Bureau of Land Management declining to purchase a parcel of public land. Commissioner Livingston seconded, and the motion carried.

**Approve Law Enforcement Center contract**

Commissioner Fulkerson made a motion to approve the Law Enforcement Center agreement between Park County and the City of Cody contingent upon the City's approval and approval of the County Attorney. Commissioner Livingston seconded, and the motion carried.

**Approve and allow the Chairman to sign an updated postage machine contract**

The revised contract has not been received and therefore will be postponed until the June 5<sup>th</sup> meeting.

**Approve and sign Resolution 2018-20 Salaries to be paid Elected County Officials**

Commissioner Tilden made a motion to approve resolution 2018-20 setting the elected official's salary for the term beginning the first Monday in January 2019 until December 31, 2022. Commissioner Livingston seconded, and the motion carried.

**Approve and sign FY 2018 County Road Fund Distribution Request**

Commissioner Tilden made a motion to approve the statutorily allowed annual distribution of \$100,000 from the County Road fund to the General fund. Commissioner French seconded, and the motion carried.

### **Approve and allow Chairman to sign Personnel Form for Planning Director**

Commissioner Livingston made a motion to approve and allow the chairman to sign the personnel form for the new planning director. Commissioner Tilden seconded, and the motion carried.

### **Approve and allow Chairman to sign Personnel Form for Commissioners' Executive Assistant**

Commissioner French made a motion to approve and allow the chairman to sign the personnel form for the new Commissioner Executive Assistant. Commissioner Tilden seconded, and the motion carried.

### **Liaison Reports**

Chairman Grosskopf reported that the Wyoming County Commissioner's Association (WCCA) will not be increasing dues for this fiscal year. Also, the WCCA will be gauging interest from around the state to see if the counties would want to join in a WCCA managed workers compensation program that could result in lower premiums.

Commissioner Livingston reported that the Park County Predator Management Advisory Board has been awarded \$125,000 this year.

Commissioner Tilden reported that he attended both the Yellowstone Regional Airport Joint Powers Board and the Powell Economic Partnership meetings.

Commissioner Fulkerson reported on the most recent Plan for Aging Voting Equipment (PAVE) meeting and there will be \$3 million appropriated to the State of Wyoming from the Federal Government to help offset the future costs of replacing the Counties aging voting equipment.

### **Kim Dillivan, Planner II RE: Public Hearing: Consider preliminary plat of Powell Country Club Estates for the subdivision of a 14.42 acre parcel into 14 lots**

Chairman Grosskopf opened a public hearing at 10:15 a.m. and Mr. Dillivan reviewed the details of the proposed Powell Country Club Estates subdivision with the Commissioners. The proposed subdivision is in a mixed residential and farm area zoned general residential Powell and there will be 14 lots of one acre or larger. Further the subdivision will be served by Northwest Rural Water and each lot when developed will have to provide individual small waste water treatment systems. There will be a home owners association, covenants, weed control plan and it will be served by a common area mail box. When concerns were raised by the Commissioners about irrigation and water wells the owners representative, Cody Schatz from Engineering Associates noted that the water rights will be granted to a neighboring property and individual water wells will likely be drilled on each lot as they are developed. Developer, Will Ambrose addressed the question of potential weeds and dust during development and stated that he is committed to taking care of both issues along the way.

Hearing no further comments Commissioner Livingston made a motion to close the public hearing. Commissioner Tilden seconded, and the motion carried.

After discussion by the Commissioners regarding a more stringent weed control plan and how far the Commissioners should go in regulating this, Commissioner Tilden made a motion to add #5 to the second page of the draft resolution 2018-21 stating that the developer shall establish a more stringent weed mitigation plan. Commissioner Livingston seconded, and the motion failed 1-3. Commissioner Tilden voted aye and Commissioners French, Fulkerson and Livingston voted nay.

Commissioner Fulkerson made a motion to approve resolution #2018-21 as presented. Commissioner Livingston seconded, and the motion carried 3-1. Commissioners French, Fulkerson and Livingston voted aye and Commissioner Tilden voted nay.

### **Kim Dillivan, Planner II RE: Final plat review, Harder SS-252**

Mr. Dillivan reviewed the final plat for the Harder Simple Subdivision including details regarding the general residential Powell zoning designation and that the present irrigation water rights will be split between the two proposed lots. Commissioner French questioned whether an irrigation plan has been developed and what the developer planned to do to mitigate the irrigation waste water. Owner's representative Zane Flowers from Engineering Associates reported that both issues have been addressed and won't become an issue in the future.

Commissioner French made a motion to approve the Harder Simple Subdivision final plat and resolution #2018-22. Commissioner Tilden seconded, and the motion carried.

**Bill Crampton, Public Health Nurse Manager RE: Public Health Monthly Update**

Mr. Crampton reported that there have been fewer visitations, less income and expenses in recent months due to his staff being short two nurses. He also reported that Kate Murphy will be retiring and the State Department of Health has given their consent to advertise Ms. Murphy's vacated position.

**Commissioners RE: Discuss and consider response to reasons for objection to name changes; U.S. Board on Geographic Names proposals to change the names of Hayden Valley to Buffalo Nations Valley and Mount Doane to First Peoples Mountain**

The Commissioners discussed this proposed name change several months ago and decided then that they were opposed to the proposal. The USGS is now asking the Commissioners to detail their reasons why they are in opposition. After discussion about re-writing history, Park County's pride in Yellowstone National Park and the longevity of the current names Commissioner Tilden made a motion to allow the Chairman to respond to the USGS inquiry by email with a list of bullet points discussed. Commissioner French emphatically seconded, and the motion carried.

**Commissioners RE: Discuss Special Districts invitations**

Commissioner Livingston made a motion to invite the following special districts West Park Hospital District, Northwest Community College District and Riverside Cemetery District to attend the July 10, 2018 County Commissioners meeting to discuss their budgets and reserve policy. Commissioner Tilden seconded, and the motion carried.

**Commissioners RE: Memorandum of Understanding between the State of Wyoming – Wyoming State Parks and Park County for the partnership at Buffalo Bill State Park**

After various discussion Commissioner Tilden made a motion to approve the MOU between the State of Wyoming – Wyoming State Parks and Park County for the partnership at Buffalo Bill State Park to allow free use of designated areas on the Southfork side of Buffalo Bill State park. Commissioner Livingston seconded, and the motion carried.

**Break for Lunch & Work Session: Prevention Management grants to Park County  
~ Commissioners' Meeting Room ~**

**Commissioners RE: Discuss Wyoming Public Lands Initiative (WPLI) and Park County's Wilderness Study Areas**

Chairman Groskopf briefly reviewed the history of WPLI and noted after two years of the WPLI Committee working on the issue that there is still no resolution. Therefore, the Commissioners will now take action and forward their recommendations to United States Representative Liz Cheney for her to place in bill form and present to Congress.

Commissioner Livingston made a motion to allow the Chairman to draft and send language to Representative Cheney requesting the High Lakes Wilderness Study Area (WSA) be released from the WSA status. Commissioner Tilden seconded, and the motion carried.

The Commissioners then discussed the McCullough Peaks WSA and agreed there should be no surface occupancy however the area should be returned to the multiple use that was existing prior to the 1984 WSA designation. Motorized roads and trails should be re-opened and future recreational opportunities should be evaluated on a case by case basis in the future.

Commissioner Tilden made a motion to allow the Chairman to draft and send language to Representative Cheney requesting the McCullough Peaks Wilderness Study Area (WSA) be released from the WSA status. Commissioner French seconded, and the motion carried.

**Executive Session.**

Commissioner Livingston made a motion to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a)(ii), Commissioner Tilden seconded, and the motion carries. Commissioner Tilden made a motion to come out of executive session. Commissioner French seconded, and the motion carried.

**Adjourn.**

Commissioner Tilden made a motion to adjourn. Commissioner Livingston seconded, and the motion carried.

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Loren Grosskopf, Chairman

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Jake Fulkerson, Vice Chairman

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Tim A. French, Commissioner

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Lee Livingston, Commissioner

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Joseph E. Tilden, Commissioner

Attest:

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Hans Odde, Deputy County Clerk