

**Park County Board of County Commissioners**  
**Regular Meeting**  
Tuesday, May 1, 2018

Chairman Grosskopf called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, May 1, 2018. Present were Vice Chairman, Jake Fulkerson Commissioners Lee Livingston, Tim French, Joe Tilden, and Clerk Colleen Renner.

Patti Umphlett led the audience in the Pledge of Allegiance.

**Action Items and Other Business:**

**Approve-Minutes**

The minutes from April 17, 2018, April 25, 2018, and April 26, 2018 and associated recordings were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Livingston and motion carried.

**Approve-Payroll**

Payroll was presented in the amount of \$538,687.69 which is one bi-weekly with health insurance to the Board for approval. Commissioner Livingston moved to approve payroll, seconded by Commissioner French and motion carried.

**Approve-Vouchers**

The following vouchers were presented to the Board for approval. Commissioner French moved to approve the vouchers as presented seconded by Commissioner Tilden and motion carried:

<u>Payee</u>	<u>Amount</u>
360 OFFICE SOLUTIONS	\$867.39
A & I DISTRIBUTORS	\$146.40
ALBERTSONS - SAFEWAY	\$194.38
AT&T MOBILITY	\$2,002.21
BEAR CO., INC.	\$15.00
BIG HORN RURAL ELECTRIC COMPANY	\$90.24
BIG HORN WHOLESALE, INC.	\$1,958.75
BILLIN, AARON R.	\$127.00
BLACK HILLS ENERGY	\$1,308.80
BLAIR'S MARKET	\$40.95
BLOEDORN LUMBER - CODY	\$41.89
BLOEDORN LUMBER - POWELL	\$29.77
BOB BARKER COMPANY	\$771.75
BOBCAT OF THE BIG HORN BASIN, INC.	\$34.84
BONINE, DUNCAN	\$97.89
BRADFORD SUPPLY CO.	\$225.70
BRANDON-WINTERMOTE, KIMBERLY	\$89.17
BRAZELTON, LILLIAN	\$80.00
BURTELL FIRE PROTECTION	\$562.00
BUYERS GUIDE, THE	\$152.00
CARQUEST AUTO PARTS - #064250	\$33.10
CDW GOVERNMENT, INC.	\$293.66
CENTURYLINK	\$2,835.61
CENTURYLINK BUSINES SERVICES	\$7.77
CHARTER COMMUNICATIONS	\$468.79
CODY ACE HARDWARE	\$259.20
CODY ENTERPRISE	\$675.20
CODY WINNELSON CO.	\$32.31
CODY, CITY OF	\$19,944.82
CONTROL SOLUTIONS, INC.	\$58.00
COULTER CAR CARE CENTER	\$158.50

CRUM ELECTRIC SUPPLY CO.	\$606.55
DENNY MENHOLT CHEVROLET BUICK GMC	\$143.68
DOOPER, KIM	\$109.00
DOT FHWA	\$1,319.92
EMPIRE ROOFING INC.	\$623.00
FASTENAL	\$335.48
GARZA, MICHAEL	\$31.99
GRADIENT MOUNTAIN SPORTS	\$1,487.92
GRAINGER	\$95.92
HARRIS TRUCKING & CONST., INC.	\$45,116.82
HONNEN EQUIPMENT CO.	\$11,443.00
INTERSTATE TIRE SERV. INC	\$100.00
JACKS TRUCK & EQUIPMENT, INC.	\$711.07
JOHNSTON, JOYCE	\$412.50
JUDGE DAVID B. PARK	\$615.82
K-B COMMERCIAL PRODUCTS	\$148.64
LEON UNIFORM COMPANY, INC.	\$607.25
LINTONS BIG R, INC.	\$69.95
MCBROOM, MATTHEW A.	\$18.64
MCCARTY, REED, & EARHART, ATTYS L.C.	\$850.00
MOHLER, TYCEE JO	\$609.05
MORGENWECK, BARB	\$120.25
MORRISON, MARION	\$91.35
MOTOR PARTS, INC.	\$3.69
MOUNTAIN WEST COMPUTER	\$46.90
NATIONAL BUSINESS SYSTEMS	\$2,581.00
NEUTRON INDUSTRIES	\$145.54
NORTHWEST RURAL WATER DISTRICT	\$83.90
OFFICE SHOP, THE	\$82.79
OFFICIAL COURT RECORD	\$1,600.00
O'REILLY AUTO PARTS - CODY	\$42.74
O'REILLY AUTO PARTS - POWELL	\$9.58
PARK COUNTY SEARCH AND RESCUE	\$103.95
PERKINS, BOB	\$100.00
PITNEY BOWES, INC. - A/R	\$56.52
POLECAT PRINTERY	\$23.00
POWELL ACE HARDWARE, LLC	\$113.49
POWELL LOCK	\$99.00
POWELL TRIBUNE, INC.	\$711.00
POWELL VALLEY HEALTHCARE, INC.	\$193.00
POWELL, CITY OF	\$7,090.61
PUTNEY, LINDA	\$100.07
RIMROCK TIRE CO - POWELL	\$33.14
ROCKY MOUNTAIN POWER	\$1,699.34
ROVENNA SIGNS & DESIGN	\$606.00
SERVIAM LEGAL SERVICES	\$2,702.50
SMITH, DEBORA	\$102.25
SPOK, INC.	\$11,794.76
SYSCO FOOD SERVICES OF MONTANA	\$1,569.30
THERMO FLUIDS, INC.	\$80.00
TOTAL ID	\$85.00
TRACTOR & EQUIPMENT CO	\$1,684.30
VARDIMAN, JEREMIAH	\$150.42
VERIZON WIRELESS	\$50.04
VERIZON WIRELESS	\$27.41
VERIZON WIRELESS	\$224.60
VISA #1044	\$49.04
VISIONARY COMMUNICATIONS, INC.	\$78.30
WADDELL, TIM	\$7.88
WAL MART COMMUNITY/GEMB	\$1,415.27
WOODWORKER'S SUPPLY, INC.	\$18.50
WYOMING CONTRACTORS ASSOCIATION	\$200.85
WYOMING DEPARTMENT OF HEALTH	\$40,170.60
WYOMING DEPT OF AGRICULTURE	\$50.00

WYOMING DEPT. OF WORKFORCE SERVICES	\$12,062.56
WYOMING INFORMATION TECHNOLOGY DIV	\$62.16
YANKEE CAR WASH	\$94.00
<b>TOTAL</b>	<b><u>\$187,475.89</u></b>

**Approve and allow the Chairman to sign an updated postage machine contract**

Clerk Renner stated she had not yet received the contract. The increase in adding the accounting to the Powell Annex postage machine will be \$6.96 per month. This will be postponed until the contract arrives.

**Approve and sign lease agreement with Basin Authority Child Support Enforcement (Commissioners)**

Commissioner Tilden recused himself as he serves on the Joint Powers Board. The 2.4% increase in this lease brings the amount to \$25,228 per year. Commissioner Livingston made a motion to approve and sign the lease Commissioner Fulkerson seconded, and motion carried.

**Appointment to Park County Museum Board (Commissioners)**

One application was received. Commissioner Tilden made a motion to appoint Geri Hockhalter to the board Commissioner Fulkerson seconded, and motion carried. Ms. Hockhalter will be sent the letter of appointment and the board handbook.

**Ann Trosper, District Manager, Powell-Clarks Fork Conservation District – RE: Invitation to watershed tour**

Ms. Trosper personally invited the Commissioners to attend the watershed tour on June 5 at 8:30 a.m. which will meet at the Relocation Camp. She apologized for it being on a Tuesday. This is a two part tour, education in morning and an afternoon bus tour to show how complex the Shoshone River is and where the sediment is coming from.

**Ev Diehl, Cody Heritage Museum – RE: Consider request to add logo mural to DeMaris building**

Mr Diehl presented the picture they would like put on the west side of the building. Commissioner Livingston made a motion allowing the logo, Commissioner Tilden seconded, and motion carried. The soft opening is planned for May 11<sup>th</sup>.

**Scott Steward, Park County Sheriff – RE: Open bids for Search and Rescue truck –**

The Clerk received two bids. Sheriff Steward stated the bids were from Fremont Motors and Denny Menholt. Fremont Motors bid is for a 2018, Dodge Ram for \$40,277.00 Denny Menholt’s bid is for a 2019 Chevy for \$42,998.00. Sheriff Steward will come back with his recommendation later in the meeting.

**Kim Dillivan, Planner II – RE: Public Hearing: Jackson variance request to build a 2,966 sq. ft. apartment above office space and between two shop buildings in an industrial zoning district**

Mr. Dillivan presented to the board a Variance for approval as the development standards do not allow for accessory housing in an industrial zoning district. All legal and agency notice requirements have been met. The applicant has a building permit for the shop and accessory housing would be built above the office area. The site is located in Spicer Subdivision and is owned by the applicant.

Six of the 20 lots are currently residential use. Utilities are provided along Reesy Road. Northwest Rural Water has a line but could have limitations of service. At this time Chairman Grosskopf called for comments from the public. Mr. Jackson stated the square footage for clarification. Mr. Dillivan stated he received a call from Mr. Hall and he has no objections to the variance. There being no further comments Commissioner Livingston made a motion to close public hearing, Commissioner Tilden seconded, and motion carried.

Commissioner Livingston made a motion to approve the variance, Commissioner French seconded, and motion carried. **RESOLUTION 2018-19**

**Brian Edwards, Park County Engineer – RE: Consider Viewer’s recommendation to proceed with the alteration of portions of the County road right-of-way for County Highways 49a (aka Lane 15) and 49b (aka Lane 14) in the vicinity of Willwood Dam**

Mr. Edwards presented the Viewer’s Report a few weeks back. With the new 5.4 million dollar bridge in place, continuation of the alteration needs to move forward. Mr. Edwards sent a letter to Bureau of Reclamation, Willwood Dam and utilities that are involved as a courtesy, if the decision to proceed is made the next step will be notifications to all interested parties. Commissioner French made a motion to accept the Viewer’s Report and proceed with the alterations, Commissioner Fulkerson seconded and motion carried.

**Brian Edwards, Park County Engineer – RE: Presentation of Viewer’s Report to consider vacation of a portion of Road 54 (a public road) extending from the west boundary of Tract 68 to Castle Rock Road**

Mr. Edwards presented the Viewers Report for consideration of a portion of Road 54. A distance on 1.4 miles of this public road right of way does not physically exist and would be impractical to build. This could impede development in the future for the land owners. The loop road was proposed but never built as an alternate route for citizens on the Southfork. Commissioner Livingston made a motion to accept viewers report and take no further action today, Commissioner Tilden seconded, and motion carried.

**Commissioners – RE: Decision on Bunch of Pines, LLC**

Mr. Skoric stated he spoke with Mr. Williams and Mr. Bonner prior to the meeting we might not be ready for a decision today. Mr. Williams would like time to search statutes and do more research on this easement. This situation has been unique as neither landowner nor county were aware of the situation. This topic will be rescheduled for June 19 at 11 a.m.

Time allowed for a discussion of a rebuttal letter to be sent to the Cody Enterprise and Powell Tribune clarifying facts regarding Wyoming Public Lands Initiative as presented in a guest column/letter to the editor. Commissioner Tilden made a motion to draft a letter incorporating a public statement for WPLI and once finalized send to the papers, Commissioner Fulkerson seconded, and motion carried.

**Scott Steward, Park County Sheriff – RE: Award bid for Search and Rescue Truck**

Sheriff Steward returned with his recommendations after making sure all bid specs were met. Fremont Motors bid was for a 2018 Dodge and the specs specifically stated a 2019 truck. They noted that they did not have 2019 prices available. Denny Menholt’s bid met the specs so Sheriff Steward recommends the purchase of the 2019 Chevy for \$42,998.00. He discussed the funding sources involved and with approximately \$7,200 remaining he would like to purchase a topper and some other additional items needed to equip the truck properly.

Commissioner Tilden made a motion to purchase the truck and use some of the remaining funds for the additional equipment, Commissioner Livingston seconded, and motion carried. This transaction will not take place until FY19 so dollars will be carried over.

#### **Commissioners – RE: Liaison reports**

Mr. Edwards gave an update with Chairman Grosskopf on the meeting they attended with Greater Yellowstone Coordinating Committee giving updates regarding transportation in Yellowstone eco-system. Chairman Grosskopf was only able to attend the morning session. Various agencies went through an assessment of the current transportation issues with 130 percent increase in traffic over the past 10 years. During the afternoon session the attendees broke into work groups to discuss specific issues and present ideas back to the group. Developing, marketing, sense of cooperation of all agencies were ideas that came from the groups. Mr. Edwards stated that Park County should have a seat at the table since a large portion of Yellowstone eco-system is in Park County.

#### **Christine Bekes, Executive Director, Powell Economic Partnership & James Klessens, CEO/President, Forward Cody – RE: Update on economic development initiatives in Park County**

Mr. Klessens and Ms. Bekes updated the commission on the ENDOW program, which is working to reduce independence on oil and gas throughout the state. ENDOW has identified six pillars which are advanced manufacturing; technology; outdoor recreation; innovative entrepreneurship; oil, gas and coal; and agriculture added value. Economic Development goes hand in hand throughout the state with communities taking charge of what they want, and having a stake in the game.

#### **Commissioners – RE: Discuss proposed disposal of State Trust Lands in Park County and consider submitting comments; Office of State Lands and Investments application from Rocky Mountain Custom Cuts, INC.**

Chairman Grosskopf led the discussion on the package of information detailing the sale of 160 acres of State Land received from the Board of Land Commissioners. The application is to dispose of the total 160 acres and not just the 17 acre site with the building. Commissioner French made a motion to recommend the state sell the 17 acres but not the whole parcel Commissioner Livingston seconded for discussion. After discussion Commissioner Tilden made a motion to amend that if the state does decide to sell the total acreage they be transparent with an open bid process for the public to bid. Motion carried.

#### **Commissioners – RE: Discuss and consider choosing Beartooth Ranch Committee**

Commissioner Grosskopf stated that there were 9 applications received. Commissioner French stated the Commissioners were in agreement to establish a committee. After discussion Commissioner Fulkerson made a recommendation to form the Beartooth Ranch Advisory Committee with the nine applicants and appoint Commissioner Tilden as the liaison, Commissioner Livingston second, with the addition to staff contacting the applicants to set up a work session and contact Jason Crowder, Assistant Director, Trust Land Management Division. Motion carried.

#### **Budget**

Commissioner Grosskopf stated the budget numbers for FY19 are due in the Clerk's office. All items will remain flat at this time for Commissioners, Youth Services and for the 1932 account they will zero those dollars out and if something

comes up during the fiscal year make an amendment. These amounts are for the first draft of the budget.

**Commissioners – RE: Discuss and consider submitting comments; U.S. Board on Geographic Names proposals to change the names of Hayden Valley to Buffalo Nations Valley and Mount Doane to First Peoples Mountain**

Commissioner French made a motion opposing the name changes trying to change history, and allow the chair to sign the document with the reject line checked, Commissioner Tilden seconded, and motion carried.

**Executive Session.**

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute § 16-4-405 (a) (iii), seconded by Commissioner Tilden and unanimously carried. Commissioner Livingston moved to come out of executive session, seconded by Commissioner Tilden and unanimously carried. There were no decisions made in this session.

**Michael Connors, Park County Chief Information Office – RE: Update on Park County email systems**

Mr. Connors reported on the email system and stated at this time he believes everything is functioning. Commissioner Fulkerson suggested the hiring of someone to come in and review our IT system and make recommendations to lessen the odds of an incident like this happening again. Mr. Connors will do some checking on what might be available to evaluate our system and give suggestions on how the system we could possibly be improved using what we already have.

**Commissioners – RE: Discuss and consider setting elected officials salaries pursuant to W.S. § 18-3-107 (d)**

Commissioner Livingston stated Park County has great elected officials based on what Pat Meyer, County Assessor presented to us, but this is not about those people it is about those positions. Discussion began with County Attorney and the workload that department is under. It was noted this is a critical position and operates two court systems. Commissioner Tilden made a motion to pay \$96,000 and increase \$1,000 each year, Commissioner Livingston seconded, and motion carried.

The next position discussed was Sheriff. Commissioner Livingston made a motion to increase to \$82,000 and increase \$1,000 each year, Commissioner Tilden seconded and motion carried.

Positions for Assessor, Treasurer, Clerk and Clerk of the District Court were next. Commissioner Tilden made a motion to raise these position to \$80,000 with an increase of \$1,000 each year, Commissioner Livingston seconded, and motion carried.

Commissioner Tilden made a motion to freeze the commissioner wage for the next four years, Commissioner Livingston seconded, and motion carried.

After discussion on per call versus salary for the Coroner, Commissioner French made a motion to set a salary at \$40,000 a year, Commissioner Tilden seconded, and motion carried.

Commissioner Livingston pointed out at this time that no public was present at this time to make any objections to what was decided.

The terms for these positions with these salaries begin January 1, 2019 and expire on December 31, 2022.

**Adjourn.**

Commissioner Fulkerson made a motion to adjourn, Commissioner Livingston seconded, and the motion carried.

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Loren Grosskopf, Chairman

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Tim A. French, Commissioner

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Joseph E. Tilden, Commissioner

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Jake Fulkerson, Vice Chairman

\_\_\_\_\_  
Lee Livingston, Commissioner

Attest:

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Colleen Renner, County Clerk