

Park County Board of County Commissioners
Regular Meeting
Tuesday, March 6, 2018

Vice Chairman Fulkerson called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, March 6, 2018. Present were Vice Chairman, Jake Fulkerson Commissioners Lee Livingston, Tim French, Joe Tilden, and Clerk Colleen Renner. Chairman Loren Grosskopf was absent.

Dave Sweet led the audience in the Pledge of Allegiance.

Action Items and Other Business:

Approve-Minutes

The minutes from February 20, 2018 were presented to the Board for approval. Commissioner Livingston moved to approve the minutes as presented, seconded by Commissioner Tilden and motion carried.

Approve-Payroll

Payroll was presented in the amount of \$535,272.00 which is one bi-weekly with health insurance and the monthly elected payroll for \$81,037.79 to the Board for approval. Commissioner Tilden moved to approve payroll, seconded by Commissioner Livingston and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner French moved to approve the vouchers as presented seconded by Commissioner Tilden and motion carried:

<u>Payee</u>	<u>Amount</u>
307 Glass - Willie Onstine	\$853.26
360 OFFICE SOLUTIONS	\$1,063.56
A & I DISTRIBUTORS	\$454.40
ABSAROKA DOOR	\$3.76
ALBERTSONS - SAFEWAY	\$205.77
AT&T MOBILITY	\$1,997.44
ATCO INTERNATIONAL	\$144.00
BEAR CO., INC.	\$23.50
BIG HORN CARPET ONE, INC.	\$557.12
BIG HORN WHOLESALE, INC.	\$1,379.24
BLACK HILLS ENERGY	\$3,157.56
BLAIR'S MARKET	\$34.93
BLOEDORN LUMBER - POWELL	\$131.66
BOB BARKER COMPANY	\$499.89
BONINE, DUNCAN	\$195.78
BONNER LAW OFFICE	\$951.37
BRANDON-WINTERMOTE, KIMBERLY	\$178.34
BRAY REPORTING	\$1,008.80
BRAZELTON, LILLIAN	\$29.43
BUSH, DEBORA	\$204.50
CENTURYLINK	\$5,410.08
CENTURYLINK BUSINES SERVICES	\$10.59
CHARTER COMMUNICATIONS	\$388.40
CHIEF SUPPLY/LAW ENFORCEMENT SUPPLY	\$472.90
CODY ACE HARDWARE	\$238.87

CODY OVERHEAD DOOR CO.,LLC	\$360.00
CODY WINNELSON CO.	\$436.50
CODY, CITY OF	\$19,882.56
COULTER CAR CARE CENTER	\$48.50
D&G ELECTRIC, LLC	\$4,277.87
DAVE BALLING AGENCY	\$100.00
DELUXE FOR BUSINESS	\$149.98
EAGLE RECOVERY & TOWING	\$450.00
ELECTRICAL ALLY, INC.	\$970.00
ENGINEERING ASSOCIATES	\$16,286.16
FASTENAL	\$108.04
FREMONT MOTOR CODY, INC.	\$394.14
FULKERSON, JAKE	\$8.22
GRAINGER	\$314.95
GUERTIN, ANDREW	\$112.05
HANSON CHEMICAL INC.	\$1,494.95
HONNEN EQUIPMENT CO.	\$1,943.00
IVERSON SANITATION	\$50.00
JACKS TRUCK & EQUIPMENT, INC.	\$133.04
JUDGE DAVID B. PARK	\$443.83
KENCO SECURITY AND TECHNOLOGY	\$1,141.75
LITTLE AMERICA	\$301.02
LOEPER, JESSICA	\$3,585.00
MCBROOM, MATTHEW A.	\$18.64
MORRISON, MARION	\$182.70
MOTOR PARTS, INC.	\$267.99
MOUNTAIN VIEW CLUB	\$50.00
MOUNTAIN VIEW CLUB	\$100.00
MOUNTAIN WEST COMPUTER	\$53.90
NATIONAL BUSINESS SYSTEMS	\$539.40
NORTHWEST RURAL WATER DISTRICT	\$86.15
ODDE, HANS	\$503.63
OFFICE SHOP, THE	\$1,862.60
O'REILLY AUTO PARTS - POWELL	\$16.93
PAVEMENT MAINTENANCE, INC.	\$21,375.00
PEAK ENVIRONMENTAL MGT., INC.	\$4,182.50
PHILLIPS, CLINT	\$510.00
PILCH ENGINEERING INC., PC	\$4,000.00
PITNEY BOWES, INC. - A/R	\$2,108.13
POWELL ACE HARDWARE, LLC	\$149.55
POWELL LOCK	\$91.00
POWELL, CITY OF	\$7,727.11
PUTNEY, LINDA	\$200.14
RENNER, COLLEEN	\$458.63
ROCKY MOUNTAIN POWER	\$780.51
ROGER'S SPORT CENTER	\$279.99
SELBYS, INC.	\$1,125.00
SKORIC, BRYAN	\$28.34
SYSCO FOOD SERVICES OF MONTANA	\$901.53
TCT WEST, INC	\$8,602.70
TITAN MACHINERY	\$688.03

TRI STATE TRUCK & EQUIP, INC	\$675.16
UPS STORE, THE	\$16.75
VARDIMAN, JEREMIAH	\$153.69
VERIZON WIRELESS	\$287.32
VISIONARY COMMUNICATIONS, INC.	\$78.30
WAL MART COMMUNITY/GEMB	\$747.98
WCTA	\$180.00
WYOMING INFORMATION TECHNOLOGY DIV	\$53.18
WYOMING WATER WORKS	\$421.00
TOTAL	<u>\$132,090.19</u>

Approve and sign Beartooth Ranch correspondence

Commissioner French stated the reason for this letter is the property has fallen in disrepair. After discussion on forming a committee and investigating what can be done, it would be in the best interest of the County to work with the state to best manage this property. Commissioner Livingston would also like to address the letters that he has received from other entities and clear up any confusion there. Commissioner Livingston made a motion to approve the letter with changes as discussed, Commissioner French seconded, and motion carried. Mr. Simonton would like a copy of this letter and Commissioner French stated it is a public document and he can obtain that from Ms. Gerharter when she has made the changes.

Approve and allow Chairman to sign Certification of Title III expenditures for 2017 (Brian Edwards, Park County Engineer)

Mr. Edwards stated this certification of Title III expenditures in the amount of \$55,382.02 is correct. Those remaining dollars will be used in 2018. This is a joint road maintenance plan through the Forest Service. Commissioner Livingston made a motion to accept the agreement and allow the chair to sign, Commissioner French seconded, and motion carried.

Approve and allow Chairman to sign Modification of Grant or Agreement 15-RO-11021400-014 with the USDA Forest Service (Brian Edwards, Park County Engineer)

Mr. Edwards presented this joint road maintenance plan for the Kirwin Road, Sunlight Road and Hunter Creek Road which all provide access to the Forest Service, which cannot exceed the amount of \$15,000. Commissioner French made a motion to approve and allow the chair to sign, Commissioner Livingston seconded, and motion carried.

Approve and allow Chairman to sign Change Order #1 for the Bridge EGD Replacement Project on the Lower South Fork (Brian Edwards, Park County Engineer)

Mr. Edwards reported that Bridge EGD required additional clean rock and geotechnical material to fix the boggy area on the south end of the bridge, according to Robert Croft with Engineering Associates. Change Order #1 is being presented in the amount of \$9,800.00 increasing the Contract Price to \$1,285,927.00. Commissioner Livingston made a motion to approve the change order and allow the chair to sign, Commissioner French seconded, and motion carried.

Approve and allow Chairman to sign Grant Award Agreement from the Office of Homeland Security for PW-00016 (Project 2512 – Category A – Debris

Removal) from disaster DR-4327 (Martin Knapp, Park County Homeland Security Coordinator)

Mr. Knapp presented the grant award agreement, project completion certification report, documentation for the work done to date, a local site inspection, compliance with all Federal, State and Local laws and regulations applicable to this project. All are verified on the reimbursement request form to submit to Wyoming Office of Homeland Security (WOHS) for repayment. This is first of many obligations we will be receiving from WOHS regarding the spring 2017 flooding. The total award amount is \$14,216.57, federal share of that amount is \$10,662.43 and the local share is \$3,554.14. Commissioner Tilden questioned if all the funding from the Federal Share will be funneled through the state and if there are handling or administration fees attached. Mr. Knapp was uncertain and will report back on the question. Commissioner Livingston made a motion to approve the documents and allow the chair to sign, Commissioner Tilden seconded, and motion carried.

Mike Mackey, Northwest Rural Water District – RE: Public Hearing: Inclusion of Real Property in Park County into the District without Election

Commissioner Fulkerson opened the public hearing. Mr. Mackey reported he comes before the board once a year to request the addition of individuals wanting to have their property included within the boundaries of the water district without an election. Commissioner Fulkerson called for comments from the public and there being none, Commissioner Tilden made a motion to close the public hearing, Commissioner French seconded, and motion carried. Commissioner Livingston made a motion to include parcels without an election and allow the chair to sign the order, Commissioner Tilden seconded, and motion carried.

Mike Garza, Buildings & Grounds Superintendent – RE: Consider/approve custodian position move from Temporary Full Time to Full Time

Mr. Garza stated this person was initially hired as temporary while an employee was on maternity leave and later filled a full-time position after a termination. This is an exception to the norm and no action is required. Commissioners thanked him for explaining the situation.

Pat Meyer update on Bills

Mr. Meyer quickly wanted to report that SF98 regarding oil and gas production died in committee in the House and HB152 regarding wind energy storage died this morning in committee.

Also during break, Commissioner Livingston stated he has been asked to attend a Forest Service round table March 19th in Denver. He will represent outfitters and, if need be, also represent the Board.

Commissioners – RE: Discuss Fairground Arena improvements

Commissioner French discussed how they would like to clean up the race track/arena area of the Grandstands. Mr. Ben McDonald, Project Manager, Public Works Department, went onsite to identify the best solution and cost to return the track to a PRCA type/size rodeo arena. The cost estimate if an outside agency were hired, is roughly \$46,250. Using in-house staff and equipment would cost \$4,600. The guardrails will have to be removed and the sale of the metal could bring enough revenue to pay for the project.

Mr. Mike Garza, Buildings & Grounds Superintendent, received a rough estimate on the fencing. To fence in the area north of the shop is about 261 linear feet, using and 8-foot fence with privacy slats will cost about \$10,480 and \$8,005 without slats.

Mr. Landen Greer, representing motor sports, talked about stock piling some of the dirt so if they wanted/needed to build bike or motocross tracks it could be done without having to have dirt hauled back later.

Ms. Teecee Barrett stated that between the Fair Advisory Board and her budget, she could come up with some dollars. Mr. Dale Hobby and Mr. Ron Nieters, Foremen for Cody & Powell Road & Bridge, stated their crews can begin the work immediately and should only take about 4-5 days.

Mr. Ed Wells would like to see this become a full scaled arena for multi-use, which should be the main objective.

Commissioner Livingston would like to see the improvements started while the guardrail removal and fencing project are out to bid. Road & Bridge crews will do the removal of the guardrail as they are doing the dirt removal. The bid will be for removing it from the property and paying for what it is worth.

Commissioner Tilden made a motion to proceed with the project, Commissioner Livingston seconded and motion carried.

Commissioners – RE: Discussion in response to Mr. Bernie Spanogle’s letter dated February 5, 2018 regarding Corbett Road

Commissioner Livingston explained this history behind the letter received from Mr. Spanogle regarding public access on Corbett Road. Wyoming Game and Fish Department (WGFD) easements and access to the river are not the same for all landowners on Corbett Road, causing problems. After discussion, consensus was that this is not a problem for the Board to solve as Corbett Road is not a county road. The property owners need work this out with the WGFD.

Greg Bevenger, Chair, Park County Library System and Frances Clymer, Director, Park County Library System – RE: Request to hire

Ms. Clymer is requesting permission to hire a reference librarian and would like to be allowed to increase the salary on this position. After researching the Wyoming State Library’s salaries for this position, the average is \$45,000. At the current wage, two candidates withdrew their applications so she would like to advertise this position with \$39,500 as the starting salary. With the closing of the Bistro there are wages left in that budget line that could cover this increase. After discussion, Vice Chairman Fulkerson stated this is a not action item but the Board appreciates them coming forward to inform them that it could affect the annual budget. No action was taken.

Adjourn.

Commissioner Livingston made a motion to adjourn, Commissioner French seconded and the motion carried.

Loren Grosskopf, Chairman

Jake Fulkerson, Vice Chairman

Tim A. French, Commissioner

Lee Livingston, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Colleen Renner, County Clerk