

Park County Board of County Commissioners
Regular Meeting
Tuesday, January 2, 2018

Chairman Livingston called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, January 2, 2018. Present were Chairman Lee Livingston, Vice Chairman Loren Grosskopf, Commissioners Joe Tilden, Tim French, Jake Fulkerson, and Clerk Colleen Renner.

Former Commissioner Hall led the audience in the Pledge of Allegiance.

Action Items and Other Business:

Approve-Minutes

The minutes from December 19, 2017 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner French and motion carried.

Approve-Payroll

Payroll was presented in the amount of \$531,946.35 which included one bi-weekly payroll with insurance to the Board for approval. Commissioner French moved to approve payroll, seconded by Commissioner Tilden and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented seconded by Commissioner Grosskopf and motion carried:

Payee	Amount
360 OFFICE SOLUTIONS	\$394.86
A & I DISTRIBUTORS	\$2,201.27
ALBERTSONS - SAFEWAY	\$228.49
ALL COLOR EMBROIDERY SERVICES	\$155.28
AT&T MOBILITY	\$2,064.55
AUTOSHOP, INC.	\$693.02
BASIN EQUIPMENT REPAIR	\$4,725.00
BENNETT, M.D., THOMAS L.	\$1,950.00
BIG HORN WHOLESALE, INC.	\$1,493.43
BLACK HILLS ENERGY	\$157.19
BLAIR'S MARKET	\$29.94
BOARDMAN, JEFF	\$1,411.00
BOB BARKER COMPANY	\$146.98
BONNER LAW OFFICE	\$5,169.92
BOOT BARN, INC.	\$92.99
BRANDON-WINTERMOTE, KIMBERLY	\$177.82
BRAZELTON, LILLIAN	\$117.70
BROKEN ARROW CONST.CORPORATION	\$646.45
BUSH, DEBORA	\$203.50
C & C WELDING, LLC	\$2,042.85
CARQUEST AUTO PARTS - #064250	\$53.44
CDW GOVERNMENT, INC.	\$4,177.12
CENTURYLINK BUSINES SERVICES	\$4.03
CHARTER COMMUNICATIONS	\$389.78
CODY ACE HARDWARE	\$63.47
CODY ENTERPRISE	\$353.39
CODY WINNELSON CO.	\$12.07
COULTER CAR CARE CENTER	\$111.00
CRUM ELECTRIC SUPPLY CO.	\$638.98

DENNY MENHOLT CHEVROLET BUICK GMC	\$58.32
DICK JONES TRUCKING	\$1,843.25
EMERALD SERVICES, INC.	\$80.00
ENGINEERING ASSOCIATES	\$15,218.86
FASTENAL	\$590.28
GRAINGER	\$403.92
HEARTLAND PAPER COMPANY	\$3,360.00
HENY, SCOTT	\$920.00
HONNEN EQUIPMENT CO.	\$572.01
K-B COMMERCIAL PRODUCTS	\$870.45
KLEINFELDT, DEBORAH	\$45.64
LEON UNIFORM COMPANY, INC.	\$195.97
LINTONS BIG R, INC.	\$84.62
LOEPER, JESSICA	\$5,905.00
MAJESTIC LUBE, INC.	\$150.40
MATRIX/IMPACT TELECOM	\$2.94
MCBROOM, MATTHEW A.	\$18.64
McINTOSH OIL, INC.	\$5,828.72
MORGENWECK, BARB	\$354.25
MORRISON, MARION	\$182.10
MOTOR PARTS, INC.	\$106.85
MOUNTAIN WEST COMPUTER	\$45.59
NATIONAL BUSINESS SYSTEMS	\$2,000.00
NEMONT	\$46.15
NORCO, INC.	\$53.46
O'REILLY AUTO PARTS - CODY	\$25.84
PARK COUNTY WEED & PEST CONTROL	\$7,760.96
PEAK ENVIRONMENTAL MGT., INC.	\$6,032.68
PENWELL, STEVE	\$54.95
PETERBILT OF WYOMING	\$78.93
PITNEY BOWES, INC. - A/R	\$792.80
POJMAN, LEDA	\$27.82
POWELL ACE HARDWARE, LLC	\$37.56
POWELL TRIBUNE, INC.	\$50.00
POWELL TRIBUNE, INC.	\$229.06
POWELL, CITY OF	\$3,002.56
PUTNEY, LINDA	\$199.22
ROCKY MOUNTAIN POWER	\$869.26
ROGER'S SPORT CENTER	\$1,430.71
SELBYS, INC.	\$97.93
SHOSHONE OFFICE SUPPLY, INC.	\$351.35
SYSCO FOOD SERVICES OF MONTANA	\$2,885.89
TCT WEST, INC	\$8,622.02
THERMO FLUIDS, INC.	\$80.00
TIGERS BOBCAT SERVICE	\$6,250.00
TOTAL ID	\$4,672.00
TRACTOR & EQUIPMENT CO	\$22.96
TUCKER, NICHELLE	\$34.24
VARDIMAN, JEREMIAH	\$615.92
VISIONARY COMMUNICATIONS, INC.	\$78.30
WAL MART COMMUNITY/GEMB	\$917.57
WILLIAMS & SONS, LLC	\$715.00
WYOMING INFORMATION TECHNOLOGY DIV	\$46.40
WYOMING STATE PUBLIC DEFENDER	\$400.00

TOTAL

\$115,224.87

Approve designation of official newspapers, pursuant to W.S. § 18-3-517

Commissioner Fulkerson made a motion to designate Cody Enterprise, Powell Tribune and Meeteetse Bulletin as the official newspapers for Park County for 2018, Commissioner Grosskopf seconded and motion carried.

Approve and sign financial disclosure statements pursuant to W.S. § 6-5-118

(a) (Colleen Renner, Park County Clerk)

No approval is needed. Statements were signed and placed on file in the Clerk's office.

Approve and allow Chairman to sign grant request for Fairgrounds Drainage Project for Consensus Funds, Mineral Royalty Grants and the Wyoming Business Council (WBC) (Colleen Renner, Park County Clerk)

With the completion of this project, the county will request the remaining Consensus funds in the amount of \$66,482.12, Mineral Royalty Grant in the amount of \$41,568.75, and WBC in the amount of \$39,490.00 leaving a remainder balance of \$68,946.10. Clerk Renner stated those funds could come from the County Consensus dollars left in BFY15/16. Commissioner Fulkerson made a motion to approve and allow chair to sign these three grant requests and to move forward with a Resolution to apply for the cost overruns to be covered by remaining Consensus funding, Commissioner Grosskopf seconded and motion carried

Approve and allow Chairman to sign catering permit for PEP Annual Meeting, January 10, 2018 (Hans Odde, First Deputy Clerk)

Wyold West Brewery in Powell requested a catering permit to cater the Powell Economic Partnership annual meeting on January 10 in rural Powell. Commissioner French made a motion to approve the permit, Commissioner Fulkerson seconded and motion carried.

Commissioners – RE: Election of 2018 officers

Commissioner Tilden thanked Commissioner Livingston for his leadership over past year; he in turn thanked Nicholle Gerharter, Administrative Assistant. Commissioner Tilden made a motion to nominate Commissioner Grosskopf as Chairman, Commissioner French seconded, Commissioner Grosskopf stated he would be honored, motion carried.

Commissioner Livingston made a motion to nominate Commissioner Fulkerson as Vice Chairman, Commissioner French seconded, Commissioner Fulkerson said he would be delighted to serve and motion carried. At this time Commissioner Grosskopf took over as Chairman.

Commissioners – RE: 2018 Board liaison appointments - One-year terms ~

County Appointed Boards:

Yellowstone Regional Airport Board –	Joe Tilden
Buffalo Bill Dam Visitors Center Board of Directors –	Lee Livingston
Park County Fair Board –	Tim French
Park County Historic Preservation Commission –	Joe Tilden
Park County Library Board –	Jake Fulkerson
Park County Museum Board –	Tim French
Park County Parks & Recreation Board –	Loren Grosskopf
Park County Public Health (Officer) –	Joe Tilden
Park County Travel Council –	Lee Livingston
Park County Weed & Pest District Board –	Tim French
Meeteetse Local Planning Area Advisory Committee –	Lee Livingston
Park County Predator Management Advisory Board –	Lee Livingston
Cody-Yellowstone Air Improvement Resources (CYAIR) –	Joe Tilden

County Committee Appointments:

Basin Authority Joint Powers Board –	Joe Tilden
Cody Shooting Complex –	Tim French
Court Supervised Treatment Program –	Jake Fulkerson
Forward Cody –	Loren Grosskopf
Health & Wellness Committee –	Loren Grosskopf & Jake Fulkerson
Meeteetse Visitor Center –	Lee Livingston
Powell Economic Partnership –	Joe Tilden
Urban Systems/Cody –	Loren Grosskopf
Urban Systems/Powell –	Tim French
WCCA Board of Directors –	Loren Grosskopf
WCCA/NACo Representative –	Loren Grosskopf

Federal Cooperating Agency Appointments:

USFS – Shoshone National Forest –	Loren Grosskopf & Joe Tilden
NPS – Yellowstone National Park Winter Use –	Tim French
BLM – Resource Management Plan –	Joe Tilden & Jake Fulkerson

Commissioner Livingston made a motion to approve the board appointments as discussed and noted above, Commissioner Tilden seconded, and motion carried.

Brian Edwards, Park County Engineer – RE: Open bids for the replacement of Bridge EGD on County Road 6QS over the South Fork of the Shoshone River

Travis Conklin, Engineering Associates representative, joined Mr. Edwards. Park County received two bids, CC&G Inc. of Lander and Sletten Construction from Cody. CC&G Inc.’s bid was \$1,276,127.00 and Sletten’s bid was \$1,934,836.00. The engineer’s estimate was \$1,380,000. Mr. Edwards and Engineering Associates will review the bids received and make sure all criteria is met. Pending final approval from BLM, they anticipate awarding the bid next week.

The funding will come from the voter-approved special purpose tax and most funds should be received by the time of completion.

Brian Edwards, Park County Engineer – RE: Issue Certificate of Final Completion for the Fairgrounds Drainage Improvements Project; Request authorization to release final payment to Nicholson Dirt Contracting

Mr. Edwards reported the 41-day public notice period is complete and all documentation from parties involved have been received. Commissioner Livingston made a motion to issue and authorize release of final payment, Commissioner Fulkerson seconded and motion carried.

Colleen Renner, Park County Clerk – RE: Reallocate leftover Consensus funds

Commissioner French made a motion to reallocate \$9,404.34 back to the Consensus funding for Park County, as all six projects are now complete and fully paid, Commissioner Livingston seconded and motion carried.

Colleen Renner, Park County Clerk – RE: Consider alteration of bereavement leave policy

Clerk Renner reported three-quarter and half-time employees were not provided prorated bereavement leave as they are sick and vacation leave. Commissioner French made a motion to amend the policy manual to include bereavement leave for three-quarter and part time permanent employees at the prorated rates which are 18 hours for three-quarter time employees and 12 hours for half-time employees and make the amendment effective July 1, 2017, Commissioner Tilden seconded and motion carried.

Commissioners – RE: Consider becoming a Bureau of Land Management (BLM) cooperating agency to participate in the development of the Greater Sage-Grouse environmental analysis

BLM invited Park County to become a cooperating agency and participate in the development of the environmental analysis. Commissioner Fulkerson made a motion to allow the Chair to sign to indicate a desire become a cooperators with BLM, Commissioner Livingston seconded and motion carried.

Executive Session

Commissioner Livingston made a motion to adjourn, Commissioner Tilden seconded and the motion carried. It was then brought to the Chairman’s attention a request for an executive session. Chairman Grosskopf reconvened the regular meeting.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute § 16-4-405(a) (ii), seconded by Commissioner Tilden and unanimously carried. Commissioner Livingston moved to come out of executive session, seconded by Commissioner Tilden and unanimously carried. There were no decisions made in this session.

Adjourn

Commissioner French made a motion to adjourn, Commissioner Livingston seconded and motion carried.

Loren Grosskopf, Chairman

Jake Fulkerson, Vice Chairman

Tim A. French, Commissioner

Lee Livingston, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Colleen Renner, County Clerk