

Park County Board of County Commissioners
Regular Meeting
Tuesday, August 15, 2017

Chairman Livingston called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, August 15, 2017. Present were Chairman Lee Livingston, Vice Chairman Loren Grosskopf, Commissioners Joe Tilden, Tim French, Jake Fulkerson, and Clerk Colleen Renner.

Bucky Hall led the audience in the Pledge of Allegiance.

Action Items and Other Business:

Approve and sign contracts for Special Funding recipients (Colleen Renner, Park County Clerk):

The following recipients were granted funds for the FY2017-18: Caring for Powell Animals, City of Cody Recycling Center, Cody Council on Aging, Inc., Cody Shooting Complex, Cody-Yellowstone Air Improvement Resources (CYAIR), Crisis Intervention Services, Forward Cody Wyoming, Inc., Mannahouse, Meeteetse Senior Center, Meeteetse Visitor Center, Park County 4-H Council, Park County Animal Shelter, Park County Supervised Treatment Program, Powell Economic Partnership, Powell Senior Citizens Ago-Go, Inc., Powell Valley Recycling, Town of Meeteetse Recycling Center, Yellowstone Behavioral Health, Yellowstone Regional Airport Joint Powers Board, and Youth Clubs of Park County. Ms. Renner stated these are the same contracts we have used in the past and have been approved by the County Attorney. Commissioner Tilden made a motion to approve and sign the contracts, Commissioner Grosskopf seconded and motion carried.

Approve-Minutes

The minutes from August 1 and August 8, 2017 were presented to the Board for approval. Commissioner Grosskopf moved to approve the minutes as presented, seconded by Commissioner Tilden and motion carried.

Approve-Payroll

The monthly payroll was presented in the amount of \$83,032.30 which includes insurance premiums and one bi-weekly in the amount of \$431,008.42. Commissioner French moved to approve payroll, seconded by Commissioner Grosskopf and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner Fulkerson moved to approve the vouchers as presented seconded by Commissioner French and motion carried:

Payee	Amount
2 M COMPANY, INC.	\$501.00
360 OFFICE SOLUTIONS	\$602.44
A & I DISTRIBUTORS	\$219.47
ALDRICH'S - POWELL	\$5.98
AMERICAN WELDING & GAS, INC.	\$136.93
AT CONFERENCE	\$7.17
AT&T MOBILITY	\$55.39
BAILEY ENTERPRISES, INC.	\$58.37
BAILEY ENTERPRISES, INC.	\$375.58
BAILEY ENTERPRISES, INC.	\$4,278.49
BEAR CO., INC.	\$9,240.31
BIG HORN ENGRAVING	\$372.00
BIG HORN RADIO NETWORK	\$340.00
BIG HORN WHOLESALE, INC.	\$2,504.03
BIG SKY COMMUNICATIONS, INC.	\$65.00
BIG VALLEY BEARING & SUPPLY, INC.	\$15.41
BLACK HILLS ENERGY	\$67.57

BLAIR'S MARKET	\$35.88
BLAKEMAN PROPANE, INC.	\$182.48
BLOEDORN LUMBER - POWELL	\$6.58
BRANDON-WINTERMOTE, KIMBERLY	\$88.91
BULLDOGGER SERVICES INC	\$20,000.00
BUSH, DEBORA	\$101.75
CARING FOR POWELL ANIMALS	\$875.52
CARQUEST AUTO PARTS - #064250	\$440.29
CARQUEST AUTO PARTS - #274890	\$419.49
CENTURYLINK	\$5,477.88
CENTURYLINK BUSINES SERVICES	\$16.84
CHARTER COMMUNICATIONS	\$101.48
CHRISTIE, LOGAN	\$166.92
CODY ACE HARDWARE	\$241.08
CODY COUNCIL ON AGING	\$11,856.00
CODY ENTERPRISE	\$5,924.16
CODY SHOOTING COMPLEX	\$4,000.00
CODY WINNELSON CO.	\$656.80
CODY YELLOWSTONE AIR	\$6,500.00
CODY, CITY OF	\$1,094.40
CODY, CITY OF	\$27,333.10
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$7,375.87
COULTER CAR CARE CENTER	\$243.50
CRISIS INTERVENTION SERVICES	\$3,064.32
CRUM ELECTRIC SUPPLY CO.	\$257.70
D&G ELECTRIC, LLC	\$162.50
DELL MARKETING L.P., C/O DELL USA L.P.	\$2,921.77
DICK JONES TRUCKING	\$5,049.73
EAGLE RECOVERY & TOWING	\$380.00
FORWARD CODY WYOMING, INC.	\$4,377.60
FREMONT BEVERAGES, INC.	\$8.00
GALLS, LLC	\$111.50
GARLAND LIGHT & POWER CO.	\$929.00
GOODYEAR PRINTING	\$788.90
GRAINGER	\$464.40
GROSSKOPF, LOREN M	\$758.40
GUERTIN, ANDREW	\$88.01
HINZE, BOBBIE	\$26.22
IVERSON SANITATION	\$50.00
KEELE SANITATION	\$3,079.24
KENCO SECURITY AND TECHNOLOGY	\$341.75
LEON UNIFORM COMPANY, INC.	\$135.98
LINTONS BIG R, INC.	\$760.89
MAJESTIC LUBE, INC.	\$215.90
MANNAHOUSE	\$2,123.14
MARQUIS AWARDS & SPECIALTIES, INC	\$49.50
MATTHEW BENDER & CO., INC.	\$3,521.51
MEETEETSE SENIOR CENTER	\$2,508.00
MEETEETSE VISITOR CENTER	\$2,188.80
MEETEETSE, TOWN OF	\$218.88
MICKELSON, JOSEPH D	\$306.02
MONTANA PETERBILT, LLC	\$72.90
MORRISON, MARION	\$91.05
MOUNTAIN VALLEY MOTORSPORTS	\$4,141.92
MOUNTAIN WEST COMPUTER	\$78.95
MURDOCH OIL, INC.	\$9,940.75
NADA USED CAR GUIDE	\$1,500.00
NAPA AUTO PARTS	\$66.55
NATIONAL BUSINESS SYSTEMS	\$2,000.00
NORCO, INC.	\$49.72
NORMONT EQUIPMENT CO	\$112.51
NORTHWEST RURAL WATER DISTRICT	\$174.13
NORTHWEST SPECIALTY SALES CO., LLC	\$729.88
ODDE, HANS	\$20.62
O'REILLY AUTO PARTS - POWELL	\$35.84
PARK CO COURT SUPERVISED TREATMENT PROG	\$9,147.73
PARK COUNTY 4-H COUNCIL	\$2,500.00
PARK COUNTY ANIMAL SHELTER	\$2,626.56

PENWELL, STEVE	\$122.36
PITNEY BOWES, INC. - A/R	\$45.00
POWELL ACE HARDWARE, LLC	\$484.51
POWELL ECONOMIC PARTNERSHIP, INC.	\$3,501.93
POWELL SENIOR CITIZENS AGO-GO, INC	\$11,856.00
POWELL TRIBUNE, INC.	\$5,804.60
POWELL VALLEY RECYCLING	\$2,211.84
PRO-BUILD - CODY	\$42.46
PRODUCTION MACHINE CORP.	\$519.72
PUTNEY, LINDA	\$99.61
QUALITY PROPANE SERVICE, INC.	\$109.09
ROCKY MOUNTAIN POWER	\$510.94
SANOFI PASTEUR, INC	\$1,085.74
SHOSHONE OFFICE SUPPLY, INC.	\$427.35
STROUPE PEST CONTROL, CO.	\$345.00
SYSCO FOOD SERVICES OF MONTANA	\$1,787.01
TCT WEST, INC	\$8,601.87
THOMPSON REUTERS - WEST	\$678.37
TITAN MACHINERY	\$2,498.70
TRIPLE L SALES	\$35.73
TYLER TECHNOLOGIES, INC.	\$80,633.02
VERIZON WIRELESS	\$71.08
VERIZON WIRELESS	\$210.61
VISA - #0068 - B. POLEY	\$300.00
VISA - #0100 - B. SKORIC	\$146.98
VISA - #0118 - P. MEYER	\$1,463.90
VISA - #9358 - T. WADDELL	\$62.97
VISA - #9408 - B. EDWARDS	\$70.56
VISA - #9507 - C. RENNER	\$137.00
VISA - #9515 - P. LINDENTHAL	\$48.60
VISA - #9754 - T. BARRETT	\$333.98
VISA - #9762 - S. STEWARD	\$2,311.67
WALSH - GAFFIELD, NICOLE	\$75.01
WESTERN COLLISION, INC.	\$312.00
WESTERN EMULSIONS INC	\$125,576.01
WHITE INK, LLC	\$36.00
WHITLOCK MOTORS	\$45.46
WPCI CONSULTANTS, INC.	\$117.00
WY OFFICE OF STATE LAND & INVESTVESTMENT	\$47,447.80
WYOMING DEPARTMENT OF EMPLOYMENT	\$165.52
WYOMING DEPARTMENT OF HEALTH	\$336.00
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$130.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$7.00
WYOMING SECRETARY OF STATE	\$30.00
WYOMING STATE LIBRARY	\$53,403.00
WYOMING STATE PUBLIC DEFENDER	\$800.00
YANKEE CAR WASH	\$26.00
YELLOWSTONE BEHAVIORAL HEALTH	\$9,849.60
YELLOWSTONE REGIONAL AIRPORT	\$31,192.50
YOUTH CLUBS OF PARK COUNTY	\$3,283.20
TOTAL	<u><u>\$579,951.14</u></u>

Approve-Monthly Earnings and Collections.

The monthly earnings and collection statements for the Clerk, Clerk of District Court, and Sheriff were presented for approval. Commissioner Tilden moved to approve, seconded by Commissioner Fulkerson and motion carried.

Award Bid for Fairgrounds Storm Drainage Improvement Project (Jeremy R. Quist, Assistant County Engineer)

Mr. Quist presented the summary of bid breakdown. Nicholson Dirt was the lowest bidder and submitted all requested documentation. The total cost for base bid and alternate one, which includes additional storm drainage north of the free stage and fenced arena area, is \$175,648.75. Commissioner Tilden made a motion to accept the base bid plus alternate one from Nicholson Dirt Contracting and allow the Chair to sign the award letter, Commissioner French seconded, Commissioner Grosskopf opposed, and motion carried.

Approve and sign lease renewal; Thomas Boyd DBA Consulting Professional Landman (Nicholle Gerharter, Executive Assistant)

Ms. Gerharter presented the renewal lease agreement. The county attorney has approved. Thomas Boyd has seen the draft with changes and the 2.4% increase. Commissioner French moved to sign renewal lease with the increase, Commissioner Grosskopf seconded, and motion carried.

Liaison Reports

Commissioner Fulkerson reported drug court holds meetings quarterly and that he attended the library board meeting with nothing to report.

Commissioner Tilden apologized for missing the last airport board meeting so had no updates. First Deputy Odde and Bucky Hall reported the air show was a success. The airport board is still working on the possibility of putting in a truck stop in that area.

Commissioner French reported he planned on attending the fair advisory board meeting but no one had informed him it was cancelled.

Commissioner Livingston had nothing to report at this time.

Commissioner Grosskopf reported on his National Association of Counties (NACo) meeting and the flag donation box that we have placed in the common area of the Courthouse by the Clerk's office. NACo has a program that offers discounts on prescriptions, dental treatments and health costs – including vision procedures, hearing aids and screenings, prepaid lab work, diabetes supplies and more. This program is of no cost to the county. The Health & Wellness Committee will consider the service.

Commissioner Grosskopf also reported on Clarks Fork toilet area, Nez Perce, Morrison Jeep Trail, Forward Cody, the ENDOW meetings he attended, the Endangered Species Act, Secure Rural Schools (SRS), working with Treasurer Poley on moving forward with investments, Resource Advisory Council, and his trip to Washington DC in September to defend Payment in Lieu of Taxes (PILT) and SRS.

Kim Dillivan, Planner II – RE: Public Hearing: McCue Major Subdivision, consider preliminary and final plats and variance request to county lot size standards

Mr. Dillivan presented for consideration the preliminary and final plat application for the two-lot major subdivision. This applicant also requests a variance of a depth-to-width ratio greater than three-to-one. This subdivision is just west of Hwy 120 and about 1 mile south of Yellowstone Regional Airport.

All requirements for this major subdivision have been met although easements must be identified on the final plat. The applicant shall provide all easements as requested. Since Lot 5-A does not meet country standards, the variance has been requested.

There have been no public comments submitted. Since the subdivision is located within the 1 mile the city must also sign the plat. The City is not requiring any improvements beyond what the county is recommending. The City would however like to make Reese Road a public access road. The applicant has agreed to allow this to be a public right of way. Public comments were made by Bucky Hall, City Planner Tod Stowell, Assistant Park County Engineer Jeremy Quist, and Rusty Blough with Morrison & Maierle. Discussion centered on the jurisdiction of the County and the City of Cody in the zone 1-mile around the city limits. There being no further public comments Commissioner Tilden made a motion to close the public hearing, Commissioner Grosskopf seconded and motion carried.

Commissioner Tilden made a motion to approve the plats with the variance request, Commissioner Grosskopf seconded, Commissioner French opposed and motion carried. **RESOLUTION 2017-38.**

Jeremy R. Quist, Assistant County Engineer – RE: Final recommendation regarding partial vacation of Viking Drive

Mr. Quist presented to the board the resolution requesting the partial vacation of Viking Drive location within the Vander Subdivision. The County Attorney has not yet reviewed the resolution or right-of-way certificate. Commissioner Grosskopf made a motion to vacate that portion of Viking Drive contingent upon approval from the County Attorney and allow the Chair to sign, Commissioner Fulkerson seconded and motion carried. **RESOLUTION 2017-39.**

Bill Crampton, Public Health Nurse Manager & Jacqueline Wells, RN, BSN, Regional Supervisor for Northwest Wyoming – RE: Public Health Monthly Update

Mr. Crampton introduced Jacqueline Wells. He reported good turnout at the donated trailer during the fair, with over 50 visitors a day, and have received very positive comments. The Maternal & Child Health contract was backdated and we will receive full funding from the State for the entire month of July. Mr. Croft will be attending a Development Implementation and Emergency Preparedness meeting in Anniston, Alabama and the travel will be paid with federal dollars. Commissioner Grosskopf asked if there have been any more public comments regarding the agreement with Northwest Wyoming Family Planning. Mr. Crampton stated they have had a request for the possibility of public health doing middle school sport physicals.

Executive Session.

Commissioner Tilden moved to go into executive session pursuant to Wyoming State Statute § 16-4-405(a) (iii), seconded by Commissioner Grosskopf and unanimously carried. No decisions were made in this session. Commissioner Grosskopf moved to come out of executive session, seconded by Commissioner Tilden and unanimously carried.

~ Convene as Board of Equalization ~

Commissioner Grosskopf made a motion to convene as Board of Equalization, Commissioner Tilden seconded, and motion carried.

Merit Energy Company has decided to continue with their appeal on various parcels regarding the fair value of their oil and gas well equipment. The Board needs to appoint a hearing officer. Four names were presented and Commissioner Tilden made a motion to appoint Edward Luhm of Worland to serve, Commissioner Fulkerson seconded and motion carried.

Commissioner French made a motion to adjourn as Board of Equalization, Commissioner Tilden seconded, and motion carried.

Break for Lunch

Linda Gillett, Planning Director – RE: Continuation of Public Hearing: Forconi Group Home Special Use Permit-155

Chairman Livingston announced the continuation of the public hearing, held to answer questions and allow for public comment. He requested there be no side conversations and would appreciate everyone allowing those who have not spoken to speak first.

Ms. Gillett requested a more detailed site plan from the applicant and that has been received. The applicant also supplied brief answers regarding irrigation and she also furnished an alternative building site plan. After discussion regarding the new site plan it was decided to not allow it at this time, as the public hearings up to this date had considered the first plan. If unforeseen circumstances occur when building, Ms. Forconi would need to amend her SUP. Ms. Forconi stated she wasn't trying to create another issue but rather trying to keep people happy. The landowners to the north have made no comments, and the Hicswas to the south stated they preferred the first site plan. Wendy Flake shared comments. Chairman Livingston called for additional public comments and there being none, Commissioner Tilden made a motion to close public hearing, Commissioner Fulkerson seconded and motion carried.

Commissioner Grosskopf made a motion to approve the SUP with the caveat that a State of Wyoming license be required and that the home house up to 4 residents, Commissioner Tilden seconded, and motion carried. **RESOLUTION 2017-40.**

Adjourn.

Commissioner Tilden made a motion to adjourn, Commissioner French seconded and the motion carried.

Lee Livingston, Chairman

Loren Grosskopf, Vice Chairman

Joseph E. Tilden, Commissioner

Tim A. French, Commissioner

Jake Fulkerson, Commissioner

Attest:

Colleen Renner, County Clerk