

Park County Board of County Commissioners
Regular Meeting
Tuesday, May 2, 2017

Chairman Livingston called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, May 2, 2017. Present were Chairman Lee Livingston, Vice Chairman Loren Grosskopf, Commissioners Joe Tilden, Tim French, Jake Fulkerson, and Clerk Colleen Renner.

Chairman Livingston led the audience in the Pledge of Allegiance.

Action Items and Other Business:
Approve-Minutes

The minutes from April 18, 2017 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Grosskopf and motion carried.

Approve-Payroll

Payroll was presented in the amount of \$546,394.80 which included one bi-weekly payroll to the Board for approval. Commissioner Fulkerson moved to approve payroll, seconded by Commissioner Tilden and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented seconded by Commissioner Grosskopf and motion carried:

<u>Payee</u>	<u>Amount</u>
360 OFFICE SOLUTIONS	\$756.54
A & I DISTRIBUTORS	\$1,826.50
ALBERTSONS - SAFEWAY	\$228.39
ARCMATE MANUFACTURING CORPORATION	\$510.45
AT&T MOBILITY	\$2,246.18
AUTOSHOP, INC.	\$248.39
AXIS FORENSIC TOXICOLOGY, INC.	\$250.00
B & B FLEET SERVICE	\$1,690.71
BASIN EQUIPMENT REPAIR	\$1,750.00
BEAR CO., INC.	\$183.69
BENNETT, M.D., THOMAS L.	\$1,950.00
BETTER WAY, INC.	\$200.00
BIG HORN PAINT, INC.	\$24.78
BIG HORN WHOLESALE, INC.	\$1,618.23
BIGHORN MEDICAL CENTER	\$160.00
BLACK HILLS ENERGY	\$1,309.79
BLAIR'S MARKET	\$34.93
BLAKEMAN PROPANE, INC.	\$1,520.43
BOB BARKER COMPANY	\$97.14
BRANDON-WINTERMOTE, KIMBERLY	\$88.91
BRAZELTON, LILLIAN	\$289.97
BROCK, KRIS	\$375.00
BROMLEY CONSTRUCTION	\$5,410.36
BUSH, DEBORA	\$101.75
CAROLINA SOFTWARE	\$241.80
CARQUEST AUTO PARTS - #064250	\$121.93
CARQUEST AUTO PARTS - #274890	\$2.32
CDW GOVERNMENT, INC.	\$5,009.38
CENTURYLINK	\$5,271.35
CENTURYLINK BUSINES SERVICES	\$10.62
CHARTER COMMUNICATIONS	\$388.17
CHOICE AVIATION, LLC	\$1,711.78

CLEAN SWEEP, LLC	\$1,800.00
CODY ACE HARDWARE	\$282.38
CODY ENTERPRISE	\$490.00
CODY OVERHEAD DOOR CO.,LLC	\$55.00
CODY PAINT & BODY, INC.	\$170.00
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$1,154.98
COULTER CAR CARE CENTER	\$96.00
CROFT, KIMBALL	\$334.00
CRUM ELECTRIC SUPPLY CO.	\$32.96
D&G ELECTRIC, LLC	\$1,068.36
DELL MARKETING L.P., C/O DELL USA L.P.	\$1,894.69
DENNY MENHOLT CHEVROLET BUICK GMC	\$65.32
FASTENAL	\$299.77
GALLS, LLC	\$33.88
GRAINGER	\$27.40
HONNEN EQUIPMENT CO.	\$1,786.56
HOWARD, FRED L	\$92.12
JACKS TRUCK & EQUIPMENT, INC.	\$783.75
KEEGAN, KRISJANSONS & MILES, PC	\$400.00
KEELE SANITATION	\$1,800.00
KENCO SECURITY AND TECHNOLOGY	\$341.75
LEON UNIFORM COMPANY, INC.	\$62.85
LOEPER, JESSICA	\$4,070.00
McINTOSH OIL, INC.	\$2,721.90
McKESSON MEDICAL SURGICAL	\$103.26
MOHLER, TYCEE JO	\$128.94
MORRISON, MARION	\$91.05
MOTOR PARTS, INC.	\$568.19
MOUNTAIN CONSTRUCTION COMPANY	\$63,220.55
MOUNTAIN WEST COMPUTER	\$8.95
MURDOCH OIL, INC.	\$8,265.00
NACE	\$200.00
NATIONAL BUSINESS SYSTEMS	\$1,571.19
NICHOLSON DIRT CONTRACTING	\$133,870.79
NICHOLSON DIRT CONTRACTING - RETAINAGE	\$14,374.53
NORTHERN DIRECTORY PUBLISHING	\$204.00
NORTHERN GARDENS, LLC	\$59.85
NORTHWEST RURAL WATER DISTRICT	\$80.40
NORTHWEST SPECIALTY SALES CO., LLC	\$367.87
PARK COUNTY TREASURER	\$651,161.87
PAVEMENT MAINTENANCE, INC.	\$27,510.00
PITNEY BOWES - RESERVE ACCOUNT	\$15,000.00
PITNEY BOWES, INC. - A/R	\$25.48
POJMAN, LEDA	\$27.82
POLECAT PRINTERY	\$37.00
POWELL ACE HARDWARE, LLC	\$55.78
POWELL TRIBUNE, INC.	\$1,266.02
POWELL WELDING AND INDUSTRIAL SUPPLY LLC	\$1,645.40
POWELL, CITY OF	\$6,478.92
PRIA	\$15.00
PUTNEY, LINDA	\$99.61
ROCKY MOUNTAIN POWER	\$1,251.87
SHOSHONE OFFICE SUPPLY, INC.	\$1,027.61
SPOK, INC.	\$45,022.79
STOTZ EQUIPMENT	\$931.11
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$2,383.13
THERMO FLUIDS, INC.	\$80.00
TITAN MACHINERY	\$95.10
TRACTOR & EQUIPMENT CO	\$113.15
TRIPLE L SALES	\$88.23
TRUENORTH STEEL	\$23,207.86
TYLER TECHNOLOGIES, INC.	\$1,610.00
UPS STORE, THE	\$24.09
UW EXTENSION	\$119.40
VARDIMAN, JEREMIAH	\$98.44

VERIZON WIRELESS	\$50.04
VERIZON WIRELESS	\$70.87
VERIZON WIRELESS	\$26.75
VILOS, BRANDEN S.	\$27.82
VISIONARY COMMUNICATIONS, INC.	\$78.30
WAL MART COMMUNITY/GEMB	\$890.71
WATERWORKS IRRIGATION	\$121.50
WCTA	\$60.00
WEBSTER, II, C.E., ATTORNEY LLC	\$230.00
WHITE INK, LLC	\$118.00
WOODWARD TRACTOR & RENTAL, INC	\$287.86
WYOMING - STATE PUBLIC DEFENDER	\$68,204.38
WYOMING DEPARTMENT OF HEALTH	\$39,549.25
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$78.00
WYOMING DEPT. OF WORKFORCE SERVICES	\$10,238.97
WYOMING INFORMATION TECHNOLOGY DIV	\$56.07
WYOMING PUBLIC HEALTH LABORATORY	\$793.00
TOTAL	<u>\$1,178,959.93</u>

Request permission to hire seasonal employees (Mike Garza, Buildings & Grounds Superintendent)

Mr. Garza requested to hire one full time seasonal employee for the grounds and one part time lawnmower employee for the fairgrounds in Powell to free up the others to help with fair. The Commissioners would like to see the employee breakdown between the Events and Buildings & Grounds before adding the part-time employee. Commissioner Fulkerson made a motion to approve the request for one full time seasonal employee at \$12.00 per hour, Commissioner Tilden seconded and motion carried.

Request permission to hire seasonal employees to support county road construction; 3 flaggers, 1 mower (Brian Edwards, Park County Engineer)

Mr. Edwards requested permission to hire the same seasonal staff as last year, three flaggers, one mower who also clean bridges, take traffic counts and will help with other jobs. The money is in the budget through June. Commissioner Tilden made a motion to approve the seasonal hires, Commissioner French seconded, and motion carried.

Correction of clerical error for Resolution 2017-10; add date of signing (Linda Gillett, Planning Director)

Commissioner Fulkerson made a motion to add the date to the document Commissioner Grosskopf seconded. Commissioner Tilden and French voted in opposition as they had voted on the original resolution. Commissioner Livingston voted in favor of the correction, and the motion carried.

Approve catering permit; Wapiti Lodge Grand Opening (Hans Odde, First Deputy Clerk)

Nicholas Green with 4 G's Wapiti Ranch LLC requested a catering permit to dispense from a different location within the building. Four G's is in good standing with the state and the Sheriff had no comments. Commissioner Fulkerson made motion to approve the catering permit, Commissioner Tilden seconded, and motion carried.

Approve and sign thank you letter to Dustin Rosencranse (Commissioners)

Ms. Gerharter presented a draft letter thanking Mr. Rosencranse for his assistance with the Wyoming Public Lands Initiative field trip to the High Lakes

Wilderness Study Area. Commissioner Grosskopf made a motion to sign the letter today, Commissioner Fulkerson seconded, and motion carried.

Commissioners – RE: Liaison reports

Commissioner Grosskopf reported on Yellowstone Eco-System committee meeting that was held in Jackson Hole at the end of March regarding grizzly bear delisting. Commissioner Grosskopf will do a one page summary to be shared with the Predator Board. Commissioner Grosskopf also reported on attending the Forward Cody meeting and presented the Board with a plaque thanking them for the county contributions.

Hans Odde, First Deputy Clerk, Health & Wellness Committee Representative – RE: Employee incentives from insurance fund

The Health & Wellness committee proposed a one-time additional payout to employees' health savings accounts and to allow those who have not yet enrolled in the H.E.A.L.T.H Incentive Program an extension to complete the process. This proposal would be for employees only, not spouses and would cost the insurance fund no more than \$200,000. Commissioner Grosskopf made a motion to pay a \$500 the incentive to employees and extend the deadline to entice more employees to participate, Commissioner Fulkerson seconded. Motion failed 3-2 with Commissioners, Fulkerson, Grosskopf voting "FOR" and Chairman Livingston and Commissioners French and Tilden voting "AGAINST".

Rita Lewis, Park County Museum Board – RE: Request permission to hire replacement janitorial employee

Ms. Lewis requested permission to hire a part time position and to raise the pay from \$8.50 to \$10.00 per hour. Commissioner Fulkerson made a motion to approve the hire at a pay not to exceed \$10.00, Commissioner Tilden seconded, Commissioner French opposed and the motion carried.

Frances Clymer, Director, Park County Library System and Nikki Brew, Chair, Park County Library Foundation Board – RE: Request permission to pursue plans to create an interactive outdoor music installation at the Park County Library in Cody

The Park County Library Foundation would like to develop an outdoor music park in the fenced in green space adjacent to the children's library at the County Complex. If allowed to proceed they have chosen a 6 piece sculptural collection. The Park County Library Foundation will provide the funding for installation and maintenance.

After discussion and reading public comments, Commissioners would like more information on noise level and its potential impact on other tenants in the building.

Travis M. Hill, Assistant Solid Waste Manager – RE: Pay Request #4 for the Park County Regional Landfill Phased Reclamation Project; Approve and allow Chairman to sign two change orders; Approve and allow Chairman to sign Certificate of Substantial Completion

Mr. Hill and Mr. Waddell presented to the Commissioners Pay Request #4 in the amount of \$129,370.79 with the two change orders. This is the final payout. Once the 41-day retainage hold has passed the project will be complete and the retainage paid. Commissioner Fulkerson made a motion to allow the Chairman to sign the two change orders and the Certificate of Substantial Completion, Commissioner Tilden seconded, and motion carried. Commissioner Grosskopf made a motion to pay Request #4, Commissioner French seconded, and motion carried.

Executive Session.

Commissioner French moved to go into executive session pursuant to Wyoming State Statute § 16-4-405(a) (ii), seconded by Commissioner Grosskopf and unanimously carried. No decisions were made in this session. Commissioner Tilden moved to come out of executive session, seconded by Commissioner Fulkerson and unanimously carried.

Commissioner Tilden made a motion to appoint Christy Muecke to the Park County Fair Advisory Board and DelMar E. Barton to the Park County Museum Board, Commissioner Fulkerson seconded, and motion carried.

Recess for Lunch

Linda Gillett, Planning Director – RE: Public Hearing: Big Horn Armory SUP-105 Modification

Chairman Livingston opened the public hearing and reminded the public to please state their name for the record and address their comments to the Chairman.

Ms. Gillett presented the request to amend, modify and reclassify Cottage Industry Special Use Permit #105, 1) Allow the manufacture, sale, importation of pistols, shotguns and rifles (prior SUP allowed prototype machine shop, sales office, importation of shotguns); 2) Allow the test firing of these firearms between the hours of 8 a.m. and 5 p.m. Monday through Friday (prior did not allow for discharge of firearms); 3) Reclassify as “Light Manufacturing” (which Park County notes as “Minor Industrial”). This property lies in a General Rural 5-Acre zoning district in the Cody Local Planning District. Current use is classified as Cottage Industry.

After listening to public comments and discussion Commissioner French made a motion to amend, modify and reclassify SUP- 105 to accept the three amendments (listed above) with the third modified to remain classified as Cottage Industry but to allow ten employees instead of five. Applicant voluntarily offered to do sound/noise mitigation (unspecified however). Commissioner Grosskopf stated that the applicant must mitigate sound to meet defined standards. Commissioner Tilden seconded, and motion carried. **RESOLUTION 2017-16.**

Adjourn

Commissioner Tilden made a motion to adjourn, Commissioner Grosskopf seconded and the motion carried.

Lee Livingston, Chairman

Loren Grosskopf, Vice Chairman

Joseph E. Tilden, Commissioner

Tim A. French, Commissioner

Jake Fulkerson, Commissioner

Attest:

Colleen Renner, County Clerk