

Park County Board of County Commissioners
Regular Meeting
Tuesday, April 4, 2017

Chairman Livingston called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, April 4, 2017. Present were Chairman Lee Livingston, Vice Chairman Loren Grosskopf, Commissioners Joe Tilden, Tim French, Jake Fulkerson, and Clerk Colleen Renner.

Bill Crampton, Public Health Director led the audience in the Pledge of Allegiance.

Action Items and Other Business:
Approve-Minutes

The minutes from March 21, 2017 were presented to the Board for approval. Commissioner Grosskopf moved to approve the minutes as presented, seconded by Commissioner French and motion carried.

Approve-Payroll

Payroll was presented in the amount of \$550,380.79 and \$83,666.41 which included one bi-weekly and the monthly payroll to the Board for approval. Commissioner Tilden moved to approve payroll, seconded by Commissioner French and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented seconded by Commissioner Grosskopf and motion carried:

Payee	Amount
360 OFFICE SOLUTIONS	\$149.36
A & I DISTRIBUTORS	\$347.85
ABSAROKA DOOR	\$117.63
ALBERTSONS - SAFEWAY	\$129.71
AT&T MOBILITY	\$1,837.98
AXIS FORENSIC TOXICOLOGY, INC.	\$250.00
BAERENWALD, HOLLY	\$25.79
BALDWIN COOKE	\$72.42
BARRETT, TEECEE	\$59.60
BEAR CO., INC.	\$125.50
BIG HORN CARPET ONE, INC.	\$234.00
BIG HORN WHOLESALE, INC.	\$911.74
BIG VALLEY BEARING & SUPPLY, INC.	\$100.51

BLACK HILLS ENERGY	\$882.77
BLAIR'S MARKET	\$35.91
BLOEDORN LUMBER - POWELL	\$52.08
BOB BARKER COMPANY	\$951.03
BOONE'S MACHINE SHOP	\$16.88
BRANDON-WINTERMOTE, KIMBERLY	\$88.91
BRAZELTON, LILLIAN	\$115.56
BUSH, DEBORA	\$101.75
CARQUEST AUTO PARTS - #064250	\$155.87
CENTURYLINK	\$2,558.15
CENTURYLINK BUSINES SERVICES	\$2.21
CHARTER COMMUNICATIONS	\$388.17
CHOICE AVIATION, LLC	\$36.19
CODY ACE HARDWARE	\$159.39
CODY ENTERPRISE	\$490.00
CODY PAINT & BODY, INC.	\$287.46
CODY WINNELSON CO.	\$168.48
CODY, CITY OF	\$19,005.36
CONTROL SOLUTIONS, INC.	\$57.00
COULTER CAR CARE CENTER	\$104.50
CRISIS INTERVENTION SERVICES	\$2,784.09
CROFT, KIMBALL	\$201.72
DAVE BALLING AGENCY	\$200.00
DELUXE FOR BUSINESS	\$626.99
DIVISION OF VICTIM SERVICES	\$250.00
ELIAS, RONDA	\$16.29
FASTENAL	\$325.03
FREMONT MOTOR CODY, INC.	\$491.22
FREMONT MOTOR POWELL, INC.	\$80.88
GALLS, LLC	\$56.95
GOODYEAR PRINTING	\$410.00
GRAINGER	\$290.34
HALL, THOMAS BUCKY	\$78.47
HEART MTN FARM SUPPLY	\$80.06
HEARTLAND PAPER COMPANY	\$85.68
HOWARD, FRED L	\$92.12
JACKS TRUCK & EQUIPMENT, INC.	\$151.26
JL ENGINEERING, LLC	\$2,044.30
KENCO SECURITY AND TECHNOLOGY	\$341.75
KOIS BROTHERS EQUIPMENT COMPANY, INC.	\$23.90
LEON UNIFORM COMPANY, INC.	\$298.23
LINTONS BIG R, INC.	\$26.46
LOEPER, JESSICA	\$4,385.00
MAGNUM ELECTRONICS, INC.	\$357.34
MAJESTIC LUBE, INC.	\$174.80
MOHLER, TYCEE JO	\$211.18
MORRISON, MARION	\$91.05
MOTOR PARTS, INC.	\$254.15
MOUNTAIN CONSTRUCTION COMPANY	\$2,573.90
MOUNTAIN WEST COMPUTER	\$57.14
MURDOCH OIL, INC.	\$6,883.24

MURPHY, KATHERINE	\$316.83
NAPA AUTO PARTS	\$49.64
NATIONAL BUSINESS SYSTEMS	\$1,595.85
NEMONT	\$51.26
NEWMAN TRAFFIC SIGNS, INC	\$2,020.00
NORCO, INC.	\$50.76
NORTHWEST RURAL WATER DISTRICT	\$82.40
OFFICE SHOP, THE	\$2,218.49
PAVEMENT MAINTENANCE, INC.	\$30,600.00
PITNEY BOWES, INC. - A/R	\$1,086.75
PLANET HEADSET	\$185.70
POST AND ASSOCIATES	\$300.00
POWELL ACE HARDWARE, LLC	\$284.13
POWELL LOCK	\$110.00
POWELL WELDING AND INDUSTRIAL SUPPLY LLC	\$227.49
POWELL, CITY OF	\$6,397.03
PRESENTATION SOLUTIONS, INC.	\$613.29
PUTNEY, LINDA	\$99.61
QUILL CORPORATION	\$73.80
RAMEY, VIRGINIA L.	\$13.68
RIMROCK TIRE CO - CODY	\$33.66
ROCKY MOUNTAIN POWER	\$203.83
SHOSHONE OFFICE SUPPLY, INC.	\$697.47
SHUR-TITE PRODUCTS	\$4,509.00
SYSCO FOOD SERVICES OF MONTANA	\$4,437.11
TCT WEST, INC	\$8,618.52
THOS. Y. PICKETT & CO., INC.	\$4,700.00
TITAN MACHINERY	\$379.41
UPS STORE, THE	\$736.19
UW EXTENSION	\$19.99
VARDIMAN, JEREMIAH	\$539.28
VERIZON WIRELESS	\$316.16
VERIZON WIRELESS	\$70.79
VERIZON WIRELESS	\$25.92
VISIONARY COMMUNICATIONS, INC.	\$78.30
WAL MART COMMUNITY/GEMB	\$839.25
TOTAL	<u><u>\$126,544.89</u></u>

Approve and allow Vice Chair to sign CLG Grant #56-17-06 “48PA3352 Documentation and Cow Creek Inventory” (Larry Todd, Chair, Park County Historic Preservation Commission)

Chairman Livingston recused himself from signing the contract as his business may benefit from this grant. The grant will be used to conduct basic archaeological inventory along a Forest Service trail. The grant and audit certification both require signatures, Commissioner French made a motion to allow the Vice Chair to sign the grant and audit documentation, Commissioner Grosskopf seconded, and motion carried.

Approve and allow Chairman to sign Amendment to the Memorandum of Understanding between Wyoming Department of Public Health, Public Health Division and Park County (Bill Crampton, Public Health Nurse Manager)

Mr. Crampton reported to the board the purpose of the amendment is to reduce funding amount of Temporary Assistance for Needy Families (TANF) from \$73,551 to \$35,896. The funds have not been spent in this fiscal year and the funds will be available where public health sees a need since the reimbursement is for services already rendered. Commissioner Grosskopf made a motion to sign and approve the amendment, Commissioner Tilden seconded, and motion carried.

Consider/approve Resolution 2017-10, Denial of Appeal of the Planning Directors Notice of Violation of Special Use Permit #105 Big Horn Armory Inc. Cottage Industry, discharge of firearms (Linda Gillett, Planning Director)

Ms. Gillett presented the denial of appeal resolution that will finalize the notice of violation for Big Horn Armory. Commissioner Fulkerson made a motion to approve the resolution, Commissioner Grosskopf seconded. The motion passed 3-2 with Commissioners, Fulkerson, Grosskopf and Chairman Livingston voting Aye and Commissioners French and Tilden voting No.

Approve/sign lease renewal; Webseed, Inc. (Nicholle Gerharter, Executive Assistant)

Webseed Inc. has agreed to the 2.4% increase for a one-year lease. The county attorney has reviewed the lease. Commissioner Fulkerson made a motion to sign the lease, Commissioner Grosskopf seconded, and motion carried.

Consider/approve resolution to rename Park County Fair Board (Nicholle Gerharter, Executive Assistant)

Administrative Assistant Ms. Gerharter presented the Resolution to rename the Park County Fair Board to the Park County Fair Advisory Board. This was determined when the fair board was reorganized in 2015 and the intent was to rename it then. Commissioner Tilden made a motion to accept the resolution, Commissioner French seconded, and motion carried. **RESOLUTION NO. 2017-12.**

Hans Odde, First Deputy Clerk – RE: Public Hearing: Liquor license for Hidden Creek Outfitters, LLC

Chairman Livingston opened the public hearing. Hans Odde, First Deputy Clerk reported that Hidden Creek Outfitters LLC, owner William Perry of Powell is requesting a new license on the property he has taken over from the former UXU property. Attorney Mark Garrison is representing Mr. Perry who filed on March 8,

2017 for the new license and has completed advertising. It has been reviewed by state and the lease agreement with the Forest Service is properly documented. Hidden Creek is in good standing with their bank and the LLC is in good standing with Secretary of State's office. At this point in time the county still has three full retail liquor licenses available. Mr. Garrison stated that once the Forest Service finalized the SUP it will be Mr. Perry's property. There being no public comments, Commissioner Grosskopf made a motion to close public hearing, Commissioner Tilden seconded, and motion carried.

Commissioner Tilden made a motion to approve the full retail liquor license for the Hidden Creek Outfitters, LLC, Commissioner Grosskopf seconded, and motion carried.

Tycee Mohler, University of Wyoming Extension County Coordinator
RE: Introduction of Area Educators

Dr. Kelly Crane, Associate Director with UW Extension thanked the board for their support of UW Extension over the years. The NW District educators introduced themselves and informed the commissioners about their programming. Those who spoke were Barton Stam, Sustainable Management of Rangeland Resources, Hot Springs County; Laura Balis, Nutrition & Food Safety, Fremont County; Tycee Mohler, 4-H & Youth Development, Park County; Bobbie Holder, Horticulturist, Park County; Jeremiah Vardiman, Ag & Hort, Park County and Caitlin Youngquist, Ag & Hort, Washakie County and Debbie Kelly, Cent\$ible Nutrition, Park County.

Teecee Barrett, Events Coordinator – RE: Approve facility rental rates

Ms. Barrett has compared current Park County rates to other cities and counties. She shared the public consensus is that rates are too high. She presented a proposed fee schedule for Commercial and Personal use. Commissioner Tilden had concerns with the low cost of horse stall rental. Camping rates were also discussed. Commissioner Fulkerson encouraged Ms. Barrett to come up with a waiver recommendation to present a waiver recommendation to the board. Commissioner French made a motion to approve the new pricing structure, Commissioner Grosskopf seconded, and motion carried.

Jeremy R. Quist, Assistant County Engineer – RE: Presentation of Viewer's Report – Viking Drive (partial road vacation)

Brad Hinze, owner of lot 6 in the Vandeer Subdivision was present. There currently are paved roads, utilities in place and the section under review is undeveloped and not in use. Mr. Hinze would like to landscape and improve the area.

Viking Drive is located within one mile of the city limits of Cody and it is not maintained by Park County. The road is classified as a local access road. The

city has some concerns regarding the easement and possibly adding an additional 20 foot for utility expansion. After further discussion Commissioner Fulkerson made a motion to accept the viewers report and to allow the landowner to advertise in the county's designated papers for public comment on the vacation of a portion of Viking Drive, Commissioner Tilden seconded and motion carried.

Executive Session.

Commissioner Tilden made a motion to go into executive session pursuant to Wyoming State Statue § 16-4-405(ix), seconded by Commissioner Grosskopf and unanimously carried. Commissioner Grosskopf made a motion to come out of executive session, seconded by Commissioner Fulkerson and motion carried. No decisions were made in or as a result of this executive session.

Susan Stresser, District Ranger, Shoshone National Forest – RE: Introduce Acting Forest Supervisor Craig Trulock

Ms. Stresser introduce incoming Acting Supervisor Craig Trulock from Medford Oregon. He will be here at least until June or until a permanent replacement for Mr. Alexander is found. Mr. Trulock reported Supervisor Alexander left the Shoshone National Forest in a good place. He and Ms. Stresser provided brief updates on Travel Management, the EIS Forest Plan, Trail Stewardship, Greater Yellowstone Ecosystem, Game & Fish, Trout Unlimited, Nature Conservancy, the Northfork River Access Project, and the Bug Worm Response in the Clarks Fork area. The commission thanked him for filling this interim role.

Chairman Livingston – RE: Proclamation; Mayor and County Recognition Day for National Service

Chairman Livingston read the proclamation proclaiming April 4, 2017 Mayor and County Day for National Service Recognition. The proclamation encourages residents to recognize the positive impact of national service, to thank those who currently serve, and to find ways to give back to their communities. Commissioner Tilden moved to pass the Proclamation proclaiming April 4, 2017 as National Service Day, Commissioner Grosskopf seconded, and motion carried.

Adjourn.

Commissioner Tilden made a motion to adjourn, Commissioner Grosskopf seconded and the motion carried.

Lee Livingston, Chairman

Joseph E. Tilden, Commissioner

Jake Fulkerson, Commissioner

Loren Grosskopf, Vice Chairman

Tim A. French, Commissioner

Attest:

Colleen Renner, County Clerk