

Park County Board of County Commissioners
Regular Meeting
Tuesday, February 21, 2017

Chairman Livingston called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, February 21, 2017. Present were Chairman Lee Livingston, Vice Chairman Loren Grosskopf, Commissioners Joe Tilden, Tim French, Jake Fulkerson, and Clerk Colleen Renner.

Joe Alexander, Shoshone National Forest Supervisor led the audience in the Pledge of Allegiance.

Joe Alexander, Shoshone National Forest Supervisor
RE: Update

Chairman Livingston thanked Mr. Alexander for his years of service and maintaining a good working relationship with Park County.

Mr. Alexander updated the board on the temporary acting supervisor, Craig Trulock from Medford, Oregon, who has worked in Wyoming, Montana, Idaho and Alaska. Mr. Alexander does not feel that the federal hiring freeze will affect this position, but is not sure how long that process will take to hire the permanent replacement.

Mr. Alexander also updated the board on Travel Management, Mountain Bike Trails and the Spruce Beetle problem within the Forest planning process.

The Regional Leadership team from Denver will be coming to Cody July 17-20. There will be opportunities for the board to interact with them during their visit.

The board thanked Mr. Alexander for his professionalism and stated that is why the county and Forest Service have been successful and why the public has benefitted from this working relationship.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner French moved to approve the vouchers as presented seconded by Commissioner Grosskopf and motion carried:

| <u>Payee</u> | <u>Amount</u> |
|---------------------------------|---------------|
| 360 OFFICE SOLUTIONS | \$1,289.49 |
| ADAMSON POLICE PRODUCTS | \$100.00 |
| AIRCYCLE CORPORATION | \$2,128.00 |
| AT CONFERENCE | \$53.69 |
| B & B FLEET SERVICE | \$2,447.06 |
| BAILEY ENTERPRISES, INC. | \$154.34 |
| BAILEY ENTERPRISES, INC. | \$79.85 |
| BAILEY ENTERPRISES, INC. | \$3,895.64 |
| BEAR CO., INC. | \$125.00 |
| BEARTOOTH ELECTRIC COOP | \$69.61 |
| BIG HORN RURAL ELECTRIC COMPANY | \$228.45 |
| BIG HORN WHOLESALE, INC. | \$1,702.83 |
| BLACK BOX RESALE SERVICES | \$45.00 |
| BLACK HILLS ENERGY | \$7,320.98 |
| BLAIR'S MARKET | \$31.92 |
| BLAKEMAN PROPANE, INC. | \$2,279.83 |
| BOB BARKER COMPANY | \$181.00 |
| BRANDT, DOUGLAS | \$2,730.00 |

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| CAROLINA SOFTWARE | \$241.80 |
| CARQUEST AUTO PARTS - #064250 | \$965.37 |
| CARQUEST AUTO PARTS - #274890 | \$13.79 |
| CDW GOVERNMENT, INC. | \$1,035.92 |
| CENTURYLINK | \$3,692.52 |
| CENTURYLINK BUSINES SERVICES | \$7.38 |
| CHARTER COMMUNICATIONS | \$119.57 |
| CHOICE AVIATION, LLC | \$63.57 |
| CHRISTIE, LOGAN | \$111.28 |
| CLOUD PEAK COUNSELING CENTER | \$975.00 |
| CODY ACE HARDWARE | \$135.56 |
| CODY ENTERPRISE | \$3,441.68 |
| CODY, CITY OF | \$2,593.48 |
| COPENHAVER KATH KITCHEN & KOLPITCKE LLC | \$400.00 |
| CORRECTIONAL HEALTHCARE COMPANIES, INC. | \$18,403.73 |
| COULTER CAR CARE CENTER | \$123.98 |
| CRMC INJURY PREVENTION | \$83.00 |
| CUSTOM DELIVERY SERVICE, INC. | \$18.79 |
| D&G ELECTRIC, LLC | \$1,541.14 |
| DATA IMAGING SYSTEMS, INC. | \$626.77 |
| DELL MARKETING L.P., C/O DELL USA L.P. | \$5,159.76 |
| DELUXE FOR BUSINESS | \$398.98 |
| DIRTY DEEDS PRO DETAILING | \$150.00 |
| ELECTRICAL ALLY, INC. | \$82.50 |
| EMERGENCY COMMUNICATIONS NETWORK | \$15,000.00 |
| FREMONT MOTOR CODY, INC. | \$518.89 |
| FRENCH, TIM A | \$272.32 |
| GALLS, LLC | \$26.93 |
| GARLAND LIGHT & POWER CO. | \$1,860.85 |
| GARY'S VACUUM & STAMPS | \$130.35 |
| GRAINGER | \$1,121.20 |
| GROSSKOPF, LOREN M | \$685.59 |
| GUERTIN, ANDREW | \$87.26 |
| HAL LEE PLUMBING & HEATING, LLC | \$1,310.50 |
| HANSON CHEMICAL INC. | \$33.80 |
| HARTMAN, MARK | \$10.00 |
| HEARTLAND PAPER COMPANY | \$62.60 |
| HOTSY EQUIPMENT OF WYOMING, INC. | \$70.00 |
| HUGHES, RUSTY | \$25.67 |
| INTERSTATE BATTERIES | \$117.95 |
| INTERSTATE TIRE SERV. INC | \$65.00 |
| IVERSON SANITATION | \$50.00 |
| KEEGAN, KRISJANSONS & MILES, PC | \$10,296.22 |
| KEELE SANITATION | \$1,175.00 |
| KOIS BROTHERS EQUIPMENT COMPANY, INC. | \$1,347.78 |
| LINTONS BIG R, INC. | \$92.55 |
| LITTLE AMERICA | \$266.52 |
| LITTLE AMERICA | \$605.00 |
| MAJESTIC LUBE, INC. | \$52.95 |
| MCBROOM, MATTHEW A. | \$54.77 |
| MCCARTY, REED, & EARHART, ATTYS L.C. | \$350.00 |
| McINTOSH OIL, INC. | \$9,850.18 |
| MEETEETSE, TOWN OF | \$245.23 |
| MERCK SHARP & DOHME CORP | \$217.23 |
| MICKELSON, JOSEPH D | \$139.10 |
| MOHLER, TYCEE JO | \$128.93 |
| MONTANA-DAKOTA UTILITIES CO. | \$2,207.66 |
| MORGENWECK, BARB | \$193.25 |
| MOTOROLA SOLUTIONS, INC. | \$1,553.10 |
| MOUNTAIN WEST COMPUTER | \$19.96 |
| MURDOCH OIL, INC. | \$19,817.58 |
| NAPA AUTO PARTS | \$78.69 |
| NATIONAL BUSINESS SYSTEMS | \$2,000.00 |
| NORCO, INC. | \$24.30 |
| OFFICE SHOP, THE | \$1,481.81 |
| OLSEN, RACHEL | \$102.72 |
| O'REILLY AUTO PARTS | \$310.79 |
| PARK COUNTY GLASS, INC. | \$256.46 |
| PARK COUNTY PUBLIC HEALTH | \$75.00 |

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| PENWELL, STEVE | \$54.95 |
| PITNEY BOWES, INC. - A/R | \$215.88 |
| POSTMASTER, CODY WY | \$166.00 |
| POWELL ACE HARDWARE, LLC | \$61.02 |
| POWELL LOCK | \$60.00 |
| POWELL TRIBUNE, INC. | \$50.00 |
| POWELL TRIBUNE, INC. | \$1,536.67 |
| PRODUCTION MACHINE CORP. | \$1,269.15 |
| RACO INDUSTRIES | \$423.83 |
| REDWOOD TOXICOLOGY LABORATORY, INC. | \$25.00 |
| RIMROCK TIRE CO - CODY | \$44.95 |
| ROCKY MOUNTAIN POWER | \$1,971.01 |
| ROCKY MOUNTAIN SPORTS | \$83.97 |
| ROGER'S SPORT CENTER | \$1,114.99 |
| SAFARILAND, LLC | \$2.93 |
| SHOSHONE OFFICE SUPPLY, INC. | \$373.47 |
| SIMPSON, KEPLER & EDWARDS, LLC | \$100.00 |
| STOTZ EQUIPMENT | \$662.36 |
| STROUPE PEST CONTROL, CO. | \$135.00 |
| SUN RIDGE SYSTEMS, INC. | \$18,854.00 |
| SYSCO FOOD SERVICES OF MONTANA | \$2,305.25 |
| THOMPSON REUTERS - WEST | \$658.61 |
| THOMPSON, HANK | \$100.00 |
| TILDEN, JOSEPH E. | \$444.05 |
| TRACTOR & EQUIPMENT CO | \$3,431.40 |
| TRIPLE L SALES | \$8.95 |
| UPS STORE, THE | \$78.88 |
| VARDIMAN, JEREMIAH | \$98.44 |
| VERIZON WIRELESS | \$50.04 |
| VISA - #0118 - P. MEYER | \$738.90 |
| VISA - #0225 - W.E. CRAMPTON | \$2,908.49 |
| VISA - #9259 - M. KNAPP | \$51.40 |
| VISA - #9358 - T. WADDELL | \$590.63 |
| VISA - #9408 - B. EDWARDS | \$519.84 |
| VISA - #9507 - C. RENNER | \$886.62 |
| VISA - #9515 - P. LINDENTHAL | \$324.09 |
| VISA - #9614 - SCOTT STEWARD | \$2,082.90 |
| VISA - #9689 - M. CONNERS | \$147.49 |
| VISA - #9721 - M. GARZA | \$1,057.15 |
| WADDELL, TIM | \$100.00 |
| WALSH-GAFFIELD, NICOLE | \$27.39 |
| WOLFE COMMUNICATIONS | \$1,160.20 |
| WPCI CONSULTANTS, INC. | \$130.50 |
| WYOMING BEHAVIORAL INSTITUTE | \$2,055.00 |
| WYOMING COUNTY & PROS. ATTORNEYS ASSN | \$500.00 |
| WYOMING DEPARTMENT OF HEALTH | \$336.00 |
| WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB | \$76.00 |
| WYOMING FINANCIAL INSURANCE | \$50.00 |
| WYOMING STATE BAR | \$226.00 |
| WYOMING STATE PUBLIC DEFENDER | \$1,200.00 |
| WYOMING WATER WORKS | \$143.00 |
| WYOPASS | \$110.00 |
| YANKEE CAR WASH | \$24.00 |
| TOTAL | <u>\$189,466.35</u> |

Approve-Minutes

The minutes from February 7, 2017 were presented to the Board for approval. Commissioner Grosskopf moved to approve the minutes as presented, seconded by Commissioner Tilden and motion carried.

Approve-Payroll

Payroll was presented to the Board for approval. Commissioner Tilden moved to approve payroll, seconded by Commissioner French and motion carried.

Consider Heart Mountain Pub's request to be open all night on March 17, 2017 for St. Patrick's Day and June 17, 2017 for Jake Clark's Mule Days (Hans Odde, First Deputy Clerk)

Jim Winninger, owner Heart Mountain Pub, requests to be open 24 hours on March 17 and June 17. Commissioner French moved to approve the request from Heart Mountain Pub that would allow all liquor license holding agencies in the County to remain open for 24 hours on the stated dates, seconded by Commissioner Fulkerson and motion carried.

Request Permission to Hire Meeteetse Area Equipment Operator (Brian Edwards, County Engineer)

A long time employee of the Meeteetse Road & Bridge shop will be retiring in April so Mr. Edwards is requesting permission to replace this position. The pay would be \$20.40/hour or less. If this position is not filled, there would be a lot of travel time from the Cody Shop. Commissioner Tilden made a motion to allow Mr. Edwards to fill the position that will become vacant, Commissioner Grosskopf seconded and, motion carried.

Review and Authorize Amendment of the County's Shared Maintenance Agreement between Park County and the Forest Service, 15-RO-11021400-014, Mod 003 (Brian Edwards, County Engineer)

Commissioner Grosskopf made a motion to approve the modification of grant agreement and allow the Chairman and County Engineer to sign, Commissioner Fulkerson seconded and, motion carried.

Consider Grant Request of Park County Archives to Paul Stock Foundation (Robyn Cutter, Archivist, Park County Archives)

Robyn Cutter, Archivist, came before the board seeking approval to send a letter to the Paul Stock Foundation requesting grant funds for a newspaper preservation and digitization project with the Park County Archives. Commissioner Grosskopf made a motion for them to proceed with the grant application and for staff to compose a letter of support similar to the museums. Commissioner Tilden seconded and motion carried.

Request Permission to Hire Gate Attendant at Powell Landfill (Tim Waddell, Solid Waste Manager)

Mr. Waddell came before the board requesting permission to replace the Powell Landfill Gate Attendant at \$13.00 per hour after the termination of the prior gate attendant. This position is a 30 hour position. Commissioner Grosskopf asked what would happen if the position was not filled. Mr. Waddell stated the landfill hours would need to be cut back. Commissioner French made a motion to allow Mr. Waddell to fill the 30 hour position for the gate attendant, Commissioner Tilden seconded and motion carried.

**Jeremy R. Quist, Assistant County Engineer
RE: Present Road Petition – Petition to Vacate a Portion of Viking Drive**

Park County received a petition from Brad Hinze to vacate the southern portion of Lot 6 which is platted as part of Viking Drive and that portion of the road does not exist. Hans Odde, First Deputy Clerk has verified signers of the petition and Mr. Quist will move the petition through the process from here. Commissioner French made a motion initiate the proceedings for the vacation of a portion of Viking Drive, seconded by Commissioner Tilden, motion carried.

Resolution 2017-04 appoints Jeremy Quist as the Viewer for the project and when complete he will report his findings to the Board.

Jeremy R. Quist, Assistant County Engineer

RE: Notice of Award, Selection of Design Firm for the Bridge EGD Replacement Project

The County Engineer's office solicited requests for qualifications on the Bridge EGD Replacement project located on Lower Southfork Road. They received five proposals and narrowed it to three interviews. Commissioners Livingston and Tilden, County Engineer Brian Edwards, Jeremy Quist and Dale Hobby from the Powell Road & Bridge Shop were the interview committee. The companies interviewed were Engineering Associates, Morrison & Maierle and GDA Engineers. Mr. Quist stated they chose Engineering Associates, who was selected unanimously. They will begin working with Engineering Associates on the agreement and work with the County Attorney for approval. Commissioner Tilden commented on how impressive all the proposals were. Mr. Quist was given permission to move forward.

Commissioners:

RE: Comments on Congressman Liz Cheney and BLM Planning 2.0

When Ms. Cheney was campaigning, Commissioner Tilden spoke with her about BLM Planning 2.0 and what it meant to conservation districts and how the planning process could be detrimental to local cooperators. At Wyoming Association of County Officials (WACO) meeting, Ms. Cheney spoke about how she planned to get BLM Planning 2.0 appealed. Commissioner Tilden would like to write a letter to thank her for getting the job done and hoping the Senate can get it done as well. Commissioner Grosskopf made a motion to write a thank you letter to Congresswoman Cheney, seconded by Commissioner Fulkerson and motion carried. Commissioner Tilden will work with staff to get this letter written and it will be cc'd to Senators Enzi and Barrasso, Senator Lisa Murkowski of Alaska, Governor Mead, and Gregory Cowan of the Wyoming County Commissioners Association.

Commissioners: Consider Lease Proposal

RE: American Legion & Homesteader Museum

Attorney Bryan Skoric had made some corrections and it has been updated accordingly. Commissioner French noted the year needed to be corrected to be 2036. Commissioner Fulkerson made a motion to approve the lease with the correction, Commissioner French seconded and, motion carried.

Commissioners:

RE: Liaison Reports

Commissioner Fulkerson is liaison for Park County Drug Court and attended their bi-monthly meeting. He was unable to attend the Insurance meeting this month. He attended the Library and Park County Travel Council meetings. He thanked Commissioner French for the invitation to the Fair Board meeting and hopes to attend one in the near future. Chairman Livingston reminded all that they are not restricted to just their liaison assignments and can attend any board meeting.

Commissioner Grosskopf reported on Travel Management and his plans to attend the National Association of County Officials in Washington DC and the Forward Cody meetings.

Commissioner Tilden reported that he attended CYAIR (Cody Yellowstone Regional Airport) board meeting. CYAIR has requested two United flights out of Chicago however only one round trip per week is scheduled. Two airport funding bills, HB218 and 219 are still alive in the legislature.

Commissioner French reported on the Fair Board meeting last Tuesday. He feels the Fair Board and Events Coordinator can rekindle the local connection and that will go a long way toward making it work. Commissioner Grosskopf believes the Events Coordinator will get the Foundation going, as there are already 6 to 8 people who have expressed interest.

Chairman Livingston reported the Wyoming Public Land Initiative is moving forward with statewide discussions. The Animal Management Damage Board (AMDB) has secured an additional \$300,000 funding which works out to \$15,000 per county. He hopes the ADMB will recognize those counties around Yellowstone National Park are on the forefront when it comes to large carnivore management.

Bill Crampton, Public Health Nurse Manager
RE: Public Health Monthly Update

Mr. Crampton mentioned that of the \$74,000 medical supplies line item, they have spent \$70,000 so far. He mentioned that vaccines are not cheap and they have raised the fees from \$15-\$20 per shot this year. Public Health has increased revenue by \$3-4,000 over last year's and there are about 60-70 doses of the vaccine remaining. He would like to make the Board aware that he will be recommending Brenda Bangert for a step increase in his budget. Twelve thousand dollars in outstanding fees has been returned to Park County.

Mr. Crampton would also like the board to be aware that numbers are lagging in Maternal Care. Park County has a private midwife that lets him know if someone delivers in the home. The Best Beginnings program manager works for other counties and is the registrar for new births. Dr. Billin is currently the registrar for births and deaths in Park County, but Mr. Crampton would like to take on these duties to see how many births may not be being reported. Commissioner Grosskopf asked if Dr. Billin could report to Public Health what his numbers are instead of both doing this service.

Public Health is preparing for the Solar Eclipse and is planning for issues that may come up during this time. Commissioner Tilden asked what things Mr. Crampton could foresee happening. Some precautions include planning for those who don't speak English, working with Park County Emergency Management and working with Law Enforcement. Public Health is involved in the event in case we have to declare a disaster.

Mr. Crampton stated he is watching the state level for funding of public health and has not seen or heard anything regarding current funding.

Commissioner Tilden asked if the county tracks flu shots given at locations other than Public Health and if the vaccines are all the same. Mr. Crampton stated they are all H3NT which have the same components, but the four variables could be a bit different.

Executive Session

Commissioner Tilden moved to enter into executive session pursuant to Wyoming State Statue 16-4-405(a) (ix), seconded by Commissioner Grosskopf and unanimously carried. Commissioner Tilden moved to come out of executive session, seconded by Commissioner French, motion carried. Commissioner

Fulkerson made a motion to give the County Attorney permission to move forward with the sub-lease and Commissioner Grosskopf seconded, after further discussion, Commissioner Fulkerson withdrew his motion and Commissioner Grosskopf withdrew his second. The County Attorney's office will move forward working on documentation to come before the board with regards to lease/sub-lease for approval.

Noon Working Lunch with Planning & Zoning Commission Board – Old Law Library

Zickefoose Appeal Hearing Continuation

RE: Appeal of Formal Notice of Zoning Violation: Violation of 2015 Park County Development Standards and Regulations adopted September 15, 2015. A highway commercial business activity has been established on the property; this activity is not permitted in this Planning Area / Zoning District. Address: 7 Crandall Park Lane, Lot 3 Crandall Estates Subdivision, Sec. 4, T56N, R106W. Zoning District: General Rural 5-acre (GR-5)

Linda Gillett reported that counsel for the Zickefoose's is unable to attend for health reasons. Commissioners asked Ms. Gillett if they could set a final and definitive date to move forward. Commissioner French made a motion to approve the continuation and set a new date for Tuesday, March 7th at 1:00 p.m., Commissioner Tilden seconded, and motion carried.

Chairman Livingston stressed his apologies to all for not being able to inform the public of this cancellation.

Adjourn.

Commissioner Grosskopf made a motion to adjourn, Commissioner French seconded and the motion carried.

Lee Livingston, Chairman

Loren Grosskopf, Vice Chairman

Joseph E. Tilden, Commissioner

Tim A. French, Commissioner

Jake Fulkerson, Commissioner

Attest:

Colleen Renner, County Clerk