

**Park County Board of County Commissioners**  
**Regular Meeting**  
Tuesday, December 5, 2017

Vice Chairman Grosskopf called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, December 5, 2017. Present were Vice Chairman Loren Grosskopf, Commissioners Joe Tilden, Tim French, Jake Fulkerson, and Clerk Colleen Renner. Chairman Lee Livingston was absent.

Patra Lindenthal, Clerk of the District Court, led the audience in the Pledge of Allegiance.

**Action Items and Other Business:**

**Approve-Minutes**

The minutes from November 3 and 21, 2017 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Fulkerson and motion carried.

**Approve-Payroll**

Payroll was presented in the amount of \$393,274.82 for one bi-weekly and the monthly payroll in the amount of \$81,921.30 plus insurance to the Board for approval. Commissioner French moved to approve payroll, seconded by Commissioner Tilden and motion carried.

**Approve-Vouchers**

The following vouchers were presented to the Board for approval. Commissioner Fulkerson moved to approve the vouchers as presented seconded by Commissioner French and motion carried:

<u>Payee</u>	<u>Amount</u>
360 OFFICE SOLUTIONS	\$511.72
A & I DISTRIBUTORS	\$992.70
ABSAROKA DOOR	\$293.57
ADAMSON POLICE PRODUCTS	\$50.39
ALBERTSONS - SAFEWAY	\$524.51
AT&T MOBILITY	\$2,073.49
AUTOSHOP, INC.	\$3,307.35
BEAR CO., INC.	\$15.00
BIG HORN ROOFING, INC.	\$394.00
BIG HORN WHOLESALE, INC.	\$2,270.70
BLACK HILLS ENERGY	\$975.15
BOB BARKER COMPANY	\$88.91
BOBCAT OF THE BIG HORN BASIN, INC.	\$278.14
BONNER LAW OFFICE	\$5,999.57
BOONE'S MACHINE SHOP	\$2,725.89
BRADFORD SUPPLY CO.	\$800.54
BRANDON-WINTERMOTE, KIMBERLY	\$88.91
BUREAU OF LAND MANAGEMENT	\$5,582.05
BUSH, DEBORA	\$101.75
C & C WELDING, LLC	\$199.45
CARQUEST AUTO PARTS - #064250	\$1,584.48
CARQUEST AUTO PARTS - #274890	\$18.97
CDW GOVERNMENT, INC.	\$1,425.99
CENTURYLINK	\$2,497.86
CENTURYLINK BUSINES SERVICES	\$1.75
CHARTER COMMUNICATIONS	\$758.58
CODY ACE HARDWARE	\$113.29
CODY ENTERPRISE	\$135.75
CODY, CITY OF	\$21,242.61
COULTER CAR CARE CENTER	\$72.50
CRUM ELECTRIC SUPPLY CO.	\$360.02
DIVERSIFIED INSPECTIONS/ITL, INC.	\$1,389.00
ELWWOD, RON	\$15.99

EMERALD SERVICES, INC.	\$80.00
EMERGENCY SERVICE MARKETING CORP., INC.	\$305.00
ENGINEERING ASSOCIATES	\$14,559.04
FASTENAL	\$229.98
GALLS, LLC	\$58.39
GILLETTE COLLEGE	\$2,006.43
GOODYEAR PRINTING	\$68.00
GRAINGER	\$1,208.90
HANSON CHEMICAL INC.	\$790.35
HOLDER, BOBBIE JO	\$396.31
HONNEN EQUIPMENT CO.	\$58.05
HOWARD, FRED L	\$92.12
IVERSON SANITATION	\$50.00
K-B COMMERCIAL PRODUCTS	\$1,351.10
KENCO SECURITY AND TECHNOLOGY	\$341.75
LAIR, CLAUDIA	\$111.28
LEON UNIFORM COMPANY, INC.	\$636.18
LINTONS BIG R, INC.	\$50.85
LYLE SIGNS, INC.	\$1,668.00
MAJESTIC LUBE, INC.	\$57.95
MATTHEW BENDER & CO., INC.	\$475.82
MCBROOM, MATTHEW A.	\$18.64
MORRISON, MARION	\$91.05
MOTOR PARTS, INC.	\$22.97
MOTOROLA SOLUTIONS, INC.	\$16,034.86
Mountain States Lithographing	\$113.36
MOUNTAIN WEST COMPUTER	\$40.60
MYRICK, KELLY R.	\$100.00
NATIONAL BUSINESS SYSTEMS	\$2,437.17
NORTHWEST RURAL WATER DISTRICT	\$84.40
OFFICE SHOP, THE	\$1,635.10
OLSEN, RACHEL	\$17.74
O'REILLY AUTO PARTS - CODY	\$339.61
O'REILLY AUTO PARTS - POWELL	\$70.24
PEAK ENVIRONMENTAL MGT., INC.	\$4,099.52
PFIZER INC.	\$2,192.73
PHILLIPS, CLINT	\$890.00
PITNEY BOWES, INC. - A/R	\$113.04
POWELL ACE HARDWARE, LLC	\$135.83
POWELL TRIBUNE, INC.	\$535.50
POWELL, CITY OF	\$7,392.82
PRO-BUILD - CODY	\$22.05
PRODUCTION MACHINE CORP.	\$1,051.57
PUTNEY, LINDA	\$99.61
QUILL CORPORATION	\$418.57
RENNER, COLLEEN	\$343.24
RIMROCK TIRE CO - CODY	\$73.57
RI-TEC INDUSTRIAL PRODUCTS	\$147.00
ROCKY MOUNTAIN POWER	\$198.20
SANOFI PASTEUR, INC	\$983.99
SCHRADER METAL & DESIGN, INC.	\$489.60
SELBYS, INC.	\$691.40
SHOSHONE OFFICE SUPPLY, INC.	\$432.68
SKORIC, BRYAN	\$1,372.20
SPOMER CONSTRUCTION	\$738.00
SYSCO FOOD SERVICES OF MONTANA	\$1,832.46
THOMPSON REUTERS - WEST	\$678.37
THOS. Y. PICKETT & CO., INC.	\$1,650.00
TRACTOR & EQUIPMENT CO	\$361.06
TRI STATE TRUCK & EQUIP, INC	\$56.36
TRIPLE L SALES	\$192.33
TYLER BUSINESS FORMS	\$92.72
TYLER TECHNOLOGIES, INC.	\$3,020.25
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	\$7,486.00
UPS STORE, THE	\$48.68
VARDIMAN, JEREMIAH	\$150.87
VERIZON WIRELESS	\$314.86
VISIONARY COMMUNICATIONS, INC.	\$78.30
WAL MART COMMUNITY/GEMB	\$884.45

WHITLOCK MOTORS	\$85.24
WILLIAMS & SONS, LLC	\$650.00
WOODWARD TRACTOR & RENTAL, INC	\$2,725.00
WPCI CONSULTANTS, INC.	\$192.00
WY ASSOC OF COUNTY AGRICULTURAL AGENTS	\$150.00
WYOMING BEHAVIORAL INSTITUTE	\$6,165.00
WYOMING DEPARTMENT OF HEALTH	\$144.00
WYOMING ENGINEERING SOCIETY	\$60.00
WYOMING INFORMATION TECHNOLOGY DIV	\$51.96
WYOMING STATE PUBLIC DEFENDER	\$400.00
WYOMING WINDOW CLEANING	\$2,062.99
ZUERCHER TECHNOLOGIES, LLC	\$5,850.00
<b>TOTAL</b>	<b>\$160,295.84</b>

**Approve and allow Chairman to sign Cooperative Agreement for Responsibilities and Receipt and Distribution of Payments between the Wyoming Department of Family Services, Child Support Enforcement and Park County Clerk of the District Court**

District Court Clerk Lindenthal stated Bryan Skoric, County Attorney, approved this annual agreement. Commissioner Tilden made a motion to approve and allow the chair to sign the agreement, Commissioner Fulkerson seconded, and motion carried.

**Tim Waddell, Solid Waste Manager & Sandie Morris, Solid Waste Office Manager – RE: Open bids for roll-off containers**

Mr. Waddell opened bids from two contractors. Keele Sanitation LLC bid \$90 per container for Cody, Powell, Clark and Crandall with trip fees being \$60, \$175, \$190 and \$310 respectively for the communities listed. On call service fee was \$110. Two Tough Guys Services LLC bid \$120 per container with trip fees of \$390 for Powell and Clark, \$540 for Crandall, and \$100 for Cody with the on call service fee of \$180. Mr. Waddell will look these over and report back later this morning. **Liaison reports**

Commissioner Tilden gave a brief update on Forest Service’s Travel Management Proposed Action after attending meetings in Thermopolis and Cody. Document NZ-51 has brought up many questions regarding the plan for roads within the National Forest. He also attended the local grizzly bear meeting, hosted by the Wyoming Game and Fish Department. Their annual report showed conflicts were serious, but the mortality rate lower.

**Bryan Skoric, Park County Attorney & Frances Clymer, Director, Park County Library System – RE: Biblio Bistro Request for Proposal (RFP)**

Mr. Skoric presented the draft RFP and asked for clarification on certain items. After discussion of changes that need to be made, the Board asked Ms. Gerharter to return a modified draft to all involved. The walk through for businesses interested in submitting an RFP for the Café at the Library will be December 22 at 10 a.m. Final deadline to submit RFPs will be January 12 by 3 p.m. to the Commissioner’s office in the Courthouse. Commissioner Tilden moved to approve the RFP as changed in this open session, Commissioner Fulkerson seconded and motion carried.

**Colleen Renner, Park County Clerk – RE: Public Hearing: Amend Fiscal Year 2017-18 Park County Budget**

Clerk Renner reported that auditors request amendments be addressed as they come up through the year. This amendment is regarding Federal Emergency Management Agency Disaster Recovery & Federal Lands Access Program for revenues and expenditures. Clarification on expenditures was requested before taking action on this amendment. Commissioner French made a motion to continue the public hearing to December 19 at 9:45 a.m., Commissioner Tilden seconded and motion carried.

**Commissioners**

**RE: Discuss Meeteetse Local Planning Area Advisory Committee**

Ms. Kathy Gilbreath and Mr. Greg Bevenger reported they would hate to see this committee disbanded. Ms. Gilbreath requested an extension to contact individuals in the Meeteetse area to see if they are willing to serve. The Board extended her deadline to January 16 and she will report back.

**Tim Waddell, Solid Waste Manager & Sandie Morris, Solid Waste Office Manager – RE: Award bid for roll-off containers**

Mr. Waddell made the recommendation to award the bid to the lowest bidder, Keele Sanitation LLC. Commissioner Tilden made a motion to approve his recommendation, Commissioner French seconded and motion carried.

**Commissioners – RE: Discuss comments on United States Forest Service Travel Management Proposed Action**

Ms. Gerharter took all the comments from last year and compared to the new comments and charted the results for the proposed changes to motorized travel and seasonal date restrictions. Commissioner French stated he has received comments regarding the Line Creek area and the change in wildlife, for the record. The Board went through the document, creating new comments and reiterating their previous comments. The Board directed Ms. Gerharter to draft a letter with their additional comments and emphasize the comments already submitted. The draft will be sent to all for comment and then will be cc'd to the governor, acting supervisor and incoming supervisor.

**11:45 a.m. Bucky Hall, Wyoming Public Lands Initiative Chairman – RE: Update on Wyoming Public Lands Initiative**

Mr. Hall updated the board on recent public meetings. In January, the committee will meet to go through the public comments received on the High Lakes proposal. Public comments were received from Hap Ridgeway, Rick Harrison, Jenny DeSarro and Doug Smith. Commissioner Grosskopf commented that it is the committee's role to come up with a proposal for the Board to review.

**Adjourn.**

Commissioner Fulkerson made a motion to adjourn, Commissioner Tilden seconded and the motion carried.

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Lee Livingston, Chairman

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Loren Grosskopf, Vice Chairman

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Joseph E. Tilden, Commissioner

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Tim A. French, Commissioner

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Jake Fulkerson, Commissioner

Attest:

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Colleen Renner, County Clerk