

Park County Board of County Commissioners
Regular Meeting
Tuesday, November 7, 2017

Chairman Livingston called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, November 7, 2017. Present were Chairman Lee Livingston, Vice Chairman Loren Grosskopf, Commissioners Joe Tilden, Tim French, Jake Fulkerson, and Clerk Colleen Renner.

Commissioner Tilden led the audience in the Pledge of Allegiance.

Action Items and Other Business:

Approve-Minutes

The minutes from October 17, 2017 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as amended, seconded by Commissioner French, Commissioner Grosskopf opposed and motion carried.

Approve-Payroll

Payroll was presented in the amount of \$554,025.49 which included insurance for October 19 and \$370,555.66 for November 2 and the monthly payroll \$82,300.35 to the Board for approval. Commissioner French moved to approve payroll, seconded by Commissioner Grosskopf and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented, seconded by Commissioner French and motion carried:

<u>Payee</u>	<u>Amount</u>
360 OFFICE SOLUTIONS	\$244.08
A & I DISTRIBUTORS	\$1,100.65
ABSAROKA DOOR	\$80.00
ALDRICH'S - POWELL	\$192.04
APPLIED CONCEPTS, INC.	\$335.00
ARCSEARCH CORPORATION	\$16,797.00
AT CONFERENCE	\$368.53
AT&T	\$496.07
AT&T MOBILITY	\$1,695.32
B & B FLEET SERVICE	\$6,000.00
BAILEY ENTERPRISES, INC.	\$253.56
BEAR CO., INC.	\$1,636.74
BENNETT, M.D., THOMAS L.	\$3,900.00
BIG HORN WHOLESALE, INC.	\$9,836.09
BLACK HILLS ENERGY	\$479.85
BLAIR'S MARKET	\$137.97
BLOEDORN LUMBER - POWELL	\$436.93
BOB BARKER COMPANY	\$393.15
BRANDON-WINTERMOTE, KIMBERLY	\$88.91
BRAZELTON, LILLIAN	\$86.67
BUSH, DEBORA	\$101.75
CARING FOR POWELL ANIMALS	\$875.52
CAROLINA SOFTWARE	\$241.80
CARQUEST AUTO PARTS - #064250	\$605.92
CARQUEST AUTO PARTS - #274890	\$404.95
CARVER, FLOREK & JAMES, CPA'S	\$22,500.00
CDW GOVERNMENT, INC.	\$7,081.40
CENTURYLINK	\$5,460.73

CENTURYLINK BUSINES SERVICES	\$22.54
CHARTER COMMUNICATIONS	\$19.64
CODY ACE HARDWARE	\$329.56
CODY COUNCIL ON AGING	\$11,856.00
CODY SHOOTING COMPLEX	\$4,000.00
CODY WINNELSON CO.	\$9,882.41
CODY YELLOWSTONE AIR	\$6,500.00
CODY, CITY OF	\$1,094.40
CODY, CITY OF	\$24,135.70
COULTER CAR CARE CENTER	\$337.00
CRISIS INTERVENTION SERVICES	\$3,064.32
CRUM ELECTRIC SUPPLY CO.	\$285.60
DE HAAN ELECTRONICS	\$2,659.76
DEE'S ALTERATIONS	\$10.50
DELL MARKETING L.P., C/O DELL USA L.P.	\$6,093.40
DENNY MENHOLT CHEVROLET BUICK GMC	\$126.76
DODGE COMPANY, THE	\$398.78
ELIAS, RONDA	\$32.49
EMERALD SERVICES, INC.	\$80.00
ENGINEERING ASSOCIATES	\$24,853.78
FASTENAL	\$2,622.63
FORWARD CODY WYOMING, INC.	\$4,377.60
FREMONT MOTOR CODY, INC.	\$65,552.00
FULKERSON, JAKE	\$417.30
GRAINGER	\$113.16
GUERTIN, ANDREW	\$84.16
HONNEN EQUIPMENT CO.	\$153.55
HOTSY EQUIPMENT OF WYOMING, INC.	\$70.00
HOWARD, FRED L	\$92.12
HOWARD, KATHERINE D.	\$83.46
INTERSTATE BATTERIES	\$452.80
IVERSON SANITATION	\$50.00
JOHN DEERE FINANCIAL	\$13.89
KANE FUNERAL HOME	\$190.00
KEELE SANITATION	\$2,473.22
KENCO SECURITY AND TECHNOLOGY	\$341.75
LEON UNIFORM COMPANY, INC.	\$1,082.42
LINTONS BIG R, INC.	\$661.32
LOEPER, JESSICA	\$4,950.00
LYLE SIGNS, INC.	\$3,221.88
MAJESTIC LUBE, INC.	\$130.90
MANNAHOUSE	\$2,123.13
MCBROOM, MATTHEW A.	\$18.64
McINTOSH OIL, INC.	\$4,232.16
MEETEETSE SENIOR CENTER	\$2,508.00
MEETEETSE VISITOR CENTER	\$2,188.80
MEETEETSE, TOWN OF	\$218.88
MERCK SHARP & DOHME CORP.	\$1,489.49
METTLER-TOLEDO, LLC.	\$1,148.80
MICKELSON, JOSEPH D	\$274.99
MOHLER, TYCEE JO	\$29.98
MORRISON MAIERLE INC	\$3,566.73
MORRISON, MARION	\$91.05
MOTOR PARTS, INC.	\$342.20
MURDOCH OIL, INC.	\$9,637.50
NATIONAL BUSINESS SYSTEMS	\$6,299.91
NEMONT	\$46.15

NORTHWEST RURAL WATER DISTRICT	\$80.40
OFFICE SHOP, THE	\$2,364.46
OLSEN, RACHEL	\$102.51
O'REILLY AUTO PARTS - CODY	\$1,287.43
O'REILLY AUTO PARTS - POWELL	\$24.73
OTIS ELEVATOR CO.	\$1,868.00
PARK CO COURT SUPERVISED TREATMENT PROG	\$9,147.74
PARK COUNTY 4-H COUNCIL	\$2,500.00
PARK COUNTY ANIMAL SHELTER	\$2,626.56
PENNO, KAYE	\$190.00
PENWELL, STEVE	\$60.30
PFIZER INC.	\$1,657.38
PHILLIPS, CLINT	\$1,355.00
POWELL ACE HARDWARE, LLC	\$218.76
POWELL ECONOMIC PARTNERSHIP, INC.	\$3,501.94
POWELL LOCK	\$492.00
POWELL SENIOR CITIZENS AGO-GO, INC	\$11,856.00
POWELL TRIBUNE, INC.	\$509.62
POWELL TRIBUNE, INC.	\$50.00
POWELL VALLEY RECYCLING	\$2,211.84
POWELL, CITY OF	\$7,839.17
POWER, TIM	\$18.71
PRODUCTION MACHINE CORP.	\$480.84
PUTNEY, LINDA	\$99.61
RELM WIRELESS CORPORATION	\$588.58
RIMROCK TIRE CO - CODY	\$1,052.37
ROCKY MOUNTAIN POWER	\$1,150.93
ROCKY MOUNTAIN SPORTS	\$55.98
SANOFI PASTEUR, INC	\$1,202.51
SELBYS, INC.	\$10,786.12
SHOSHONE OFFICE SUPPLY, INC.	\$1,864.51
SIMPSON, BILL	\$514.00
SOLID WASTE ASSOC. OF NORTH AMERICA	\$212.00
STEWART, SCOTT	\$99.92
STROHS INDUSTRIAL LUBRICATION	\$72.00
SYSCO FOOD SERVICES OF MONTANA	\$3,292.95
TCT WEST, INC	\$8,610.46
THERMO FLUIDS, INC.	\$80.00
THOS. Y. PICKETT & CO., INC.	\$1,650.00
TITAN MACHINERY	\$1,582.12
TOWNEPLACE SUITES CHEYENNE	\$1,023.00
TRACTOR & EQUIPMENT CO	\$296.96
TRI STATE TRUCK & EQUIP, INC	\$2,362.26
TYLER BUSINESS FORMS	\$368.99
TYLER TECHNOLOGIES, INC.	\$643.21
UPS STORE, THE	\$55.82
VERIZON WIRELESS	\$26.08
VERIZON WIRELESS	\$71.15
VERIZON WIRELESS	\$210.76
VERIZON WIRELESS	\$50.04
VILOS, BRANDEN S.	\$139.10
VISIONARY COMMUNICATIONS, INC.	\$78.30
WACERS	\$75.00
WAL MART COMMUNITY/GEMB	\$845.60
WALSH - GAFFIELD, NICOLE	\$9.31
WILLIAMS & SONS, LLC	\$1,049.17
WOODWARD TRACTOR & RENTAL, INC	\$934.02

WYOMING BEHAVIORAL INSTITUTE	\$4,795.00
WYOMING CLERK OF DIST COURT ASSOC	\$150.00
WYOMING DEPARTMENT OF HEALTH	\$39,136.80
WYOMING DEPARTMENT OF HEALTH	\$336.00
WYOMING DEPT. OF WORKFORCE SERVICES	\$2,953.74
WYOMING FIRE SAFETY, LC	\$244.00
WYOMING FIRE SAFETY, LC.	\$1,267.00
WYOMING INFORMATION TECHNOLOGY DIV	\$45.47
WYOMING STATE PUBLIC DEFENDER	\$1,400.00
YELLOWSTONE BEHAVIORAL HEALTH	\$9,849.60
YELLOWSTONE REGIONAL AIRPORT	\$31,192.50
YOUTH CLUBS OF PARK COUNTY	\$3,283.20
TOTAL	<u>\$485,213.37</u>

Approve-Monthly Earnings and Collections.

The monthly earnings and collection statements for the Clerk, Clerk of District Court, and Sheriff were presented for approval. Commissioner Grosskopf moved to approve, seconded by Commissioner Fulkerson and motion carried.

Approve and allow Chairman to sign second amendment to tower lease agreement with Park Limited Partnership dba Verizon Wireless (Michael D. Conners, Park County Chief Information Officer)

Mr. Conners recapped the history on the tower located at the back of the courthouse. Verizon will put in fiber from the building to the street and add an easement to the lease. The County Attorney has no problems with the contract. Commissioner Grosskopf made a motion to approve and allow the Chair to sign the second amendment, Commissioner French seconded and motion carried.

Approve and allow Chairman to sign the Emergency Management Preparedness Grant (EMPG) for Federal Fiscal Year 2017 (Martin Knapp, Homeland Security Coordinator)

Mr. Knapp presented the grant to the Commission. The only change is the increase over the last 2 years, from \$20,000 to \$40,000 a year for office supplies and salaries. Commissioner Grosskopf questioned if there were any changes from previous years' language; Mr. Knapp stated no. Commissioner Grosskopf made a motion approve and allow the Chair to sign the grant agreement, Commissioner Fulkerson seconded and motion carried.

Request permission to advertise for Buffalo Bill Dam Visitor Center Board, Fair Advisory Board, Historic Preservation Commission, Parks and Recreation Board, and Planning and Zoning Commission (Nicholle Gerharter, Executive Assistant)

The board positions will be coming up for re-appointment in January. The planning & Zoning advertisement will run once a week for three weeks, per statute and regulations. The other will run once a week for two weeks. Commissioner Grosskopf made a motion to allow for the advertising as discussed, Commissioner Tilden seconded and motion carried.

Linda Gillett, Planning Director – RE: Flood permit, Town of Meeteetse, protection and repair of water main

Ms. Gillett presented for administrative approval the Town of Meeteetse's request to repair the water main after high water flows scoured the river bed. If there are significant changes to the proposed project, it may require additional review. Commissioner Tilden made a motion to approve Flood Permit 12-17, Commissioner Fulkerson seconded and motion carried. **RESOLUTION 2017-47.**

Kim Dillivan, Planner II – RE: Haworth SS-182 amended plat review

Mr. Dillivan presented for approval the amended plat. Lot 1 will be vacated, and this vacated portion will be combined with the original exempt parcel, making it approximately 123 acres. Lot 2 will remain unchanged. Commissioner Fulkerson

made a motion to approve the partial vacation and amended plat of Haworth SS-182 as presented, Commissioner French seconded and motion carried.
RESOLUTION 2017-48.

Brian Edwards, Park County Engineer – RE: Present Certificate of Substantial Completion and Change Order items for Fairgrounds Storm Drainage Improvement Project

Mr. Edwards reported that the project has been reviewed and accepted. The change order included the manhole and inlet cover, pavilion and campsites drain lines, base materials and asphalt, totaling \$32,195.00. The total cost of the project is \$207,843.75. Some of these funds will come from State Lands & Investments, the Wyoming Business Council, and the Mineral Grant. The total county obligation will be \$63,980.62. Commissioner French made a motion to approve the substantial complete change order and allow the chair to sign, Commissioner Grosskopf seconded and motion carried.

Commissioners – RE: Discuss Meeteetse Local Planning Area Advisory Board (MLPAA)

After discussion, the Board requested that Ms. Gerharter reach out to the two remaining committee members by letter to inform them that the MPLAA may be dissolved if they respond by December 5th stating they would like to remain a committee and that they will find another member to serve. They will also need to correct the by-laws to state they have 3 members instead of 5 members. Commissioner Grosskopf made a motion to not dissolve the committee until feedback is received, Commissioner Fulkerson seconded and motion carried.

Hans Odde, First Deputy Clerk – RE: Wyoming Health Fairs Contract

Mr. Odde reported that last year's participation was about 202 spouses and employees. This year, the fee is going from \$210 to \$235 per person, which includes history. The total amount will be dependent on how many participate. Commissioner Grosskopf made a motion to approve the health fair contract and allow the chair to sign, Commissioner Fulkerson seconded and motion carried.

Bucky Hall, Cody Yellowstone Regional Airport (CYAIR) Administrator – RE: Letter of support for air service

Mr. Hall reported CYAIR received good proposals from both SkyWest and United. CYAIR decided to support SkyWest Airlines. The letter of support for this decision will be sent to the US Department of Transportation. After discussion, Commissioner Tilden made a motion to approve the letter of support for SkyWest Airlines, Commissioner Grosskopf seconded, Commissioners Fulkerson and French opposed, Commissioner Livingston voted in favor and motion carried.

Adjourn.

Commissioner Tilden made a motion to adjourn, Commissioner French seconded and the motion carried.

Lee Livingston, Chairman

Loren Grosskopf, Vice Chairman

Joseph E. Tilden, Commissioner

Tim A. French, Commissioner

Jake Fulkerson, Commissioner

Attest:

Colleen Renner, County Clerk