

Park County Board of County Commissioners
Regular Meeting
Tuesday, October 3, 2017

Chairman Livingston called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, October 3, 2017. Present were Chairman Lee Livingston, Vice Chairman Loren Grosskopf, Commissioners Joe Tilden, Tim French, Jake Fulkerson, and Deputy County Clerk Hans Odde.

Deputy Clerk Odde led the audience in the Pledge of Allegiance.

Commissioner Grosskopf requested that everyone present observe a moment of silence to reflect on the senseless violence that took place on October 1, 2017 in Las Vegas, Nevada.

Action Items and Other Business:

Approve-Minutes

The minutes from September 19, 2017 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner French and motion carried.

Approve-Payroll

Payroll was presented in the amount of \$555,735.79 for one bi-weekly payroll for approval. Commissioner French moved to approve payroll, seconded by Commissioner Tilden and motion carried.

Approve-Vouchers

The following vouchers were presented to the Board for approval, including one to be submitted to purchase a side-by-side for the Events Department. Commissioner Grosskopf moved to approve the vouchers as presented seconded by Commissioner Fulkerson and motion carried: (unless that one ends up being listed below)

2 M COMPANY, INC.	\$1,131.75
360 OFFICE SOLUTIONS	\$32.96
A & I DISTRIBUTORS	\$585.85
ABSAROKA DOOR	\$105.00
AT&T MOBILITY	\$2,127.79
B & B FLEET SERVICE	\$312.41
BEAR CO., INC.	\$82.34
BEN MEADOWS	\$323.99
BIG HORN GLASS	\$35.00
BIG HORN WHOLESALE, INC.	\$1,366.74
BILLINGS GAZETTE, INC.	\$493.90
BIRD, LANDIE	\$120.00
BLACK HILLS ENERGY	\$85.30
BLAIR'S MARKET	\$24.15
BOB BARKER COMPANY	\$1,609.56
BRADFORD SUPPLY CO.	\$61.73
BRANDON-WINTERMOTE, KIMBERLY	\$88.91
BUSH, DEBORA	\$203.50
CARQUEST AUTO PARTS - #274890	\$56.82
CDW GOVERNMENT, INC.	\$4,205.29
CHARTER COMMUNICATIONS	\$388.44
CMI-TECO	\$64.88
CODY ACE HARDWARE	\$149.82
CODY WINNELSON CO.	\$185.23
CODY, CITY OF	\$26,143.95
CONTROL SOLUTIONS, INC.	\$57.00
CRUM ELECTRIC SUPPLY CO.	\$727.87
CURLYS LEISURE SPORTS	\$135.80
D&G ELECTRIC, LLC	\$3,997.71
DAVE BALLING AGENCY	\$50.00
EAGLE RECOVERY & TOWING	\$785.00

EMERALD SERVICES, INC.	\$80.00
ENGINEERING ASSOCIATES	\$560.00
FASTENAL	\$183.02
GALLS, LLC	\$314.56
GRAINGER	\$100.44
GROSSKOPF, LOREN M	\$512.83
HANSON CHEMICAL INC.	\$3,154.44
HEARTLAND AG - BUSINESS GROUP	\$101.00
HOWARD, FRED L	\$92.12
INTOXIMETERS, INC.	\$266.50
ISTC TRAINING FUND	\$1,000.00
IVERSON SANITATION	\$50.00
JACKS TRUCK & EQUIPMENT, INC.	\$1,394.16
JOHN DEERE FINANCIAL	\$9,956.86
K-B COMMERCIAL PRODUCTS	\$1,277.40
KEEGAN, KRISJANSONS & MILES, PC	\$4,630.26
KEELE SANITATION	\$240.00
KENCO SECURITY AND TECHNOLOGY	\$341.75
LEON UNIFORM COMPANY, INC.	\$277.48
LINTONS BIG R, INC.	\$136.47
LOMCO, INC.	\$23,658.22
LYLE SIGNS, INC.	\$2,071.10
MAJESTIC LUBE, INC.	\$79.95
MATHEWS, JOY	\$4,900.00
MCBROOM, MATTHEW A.	\$95.23
McINTOSH OIL, INC.	\$6,953.53
MORRISON, MARION	\$91.05
MOTOR PARTS, INC.	\$16.48
MURPHY, KATHERINE	\$23.10
NORCO, INC.	\$24.30
NORTHWEST RURAL WATER DISTRICT	\$76.40
OFFICE SHOP, THE	\$3,141.80
PENWELL, STEVE	\$54.95
PITNEY BOWES - RESERVE ACCOUNT	\$15,000.00
PITNEY BOWES, INC. - A/R	\$651.02
POWELL ACE HARDWARE, LLC	\$164.94
POWELL, CITY OF	\$9,279.23
PRO-BUILD - CODY	\$44.19
PUTNEY, LINDA	\$99.61
QUILL CORPORATION	\$15.44
RACO INDUSTRIES	\$569.12
RED BARN VETERINARY SERVICES	\$13,559.15
RIMROCK TIRE CO - CODY	\$1,286.57
RIMROCK TIRE CO - POWELL	\$2,640.00
ROCKY MOUNTAIN POWER	\$812.36
SAFARILAND, LLC	\$25.63
SANOFI PASTEUR, INC	\$24,752.95
SCHRADER METAL & DESIGN, INC.	\$459.30
SHOSHONE OFFICE SUPPLY, INC.	\$625.08
SKORIC, BRYAN	\$55.64
Summit Crane Service	\$500.00
SYSCO FOOD SERVICES OF MONTANA	\$1,994.19
TCT WEST, INC	\$17,355.09
THOMPSON REUTERS - WEST	\$678.37
THOS. Y. PICKETT & CO., INC.	\$1,650.00
TITAN MACHINERY	\$281.30
TRACTOR & EQUIPMENT CO	\$1,407.76
TRI STATE TRUCK & EQUIP, INC	\$3,862.97
TRIPLE L SALES	\$300.95
VERIZON WIRELESS	\$26.79
VERIZON WIRELESS	\$70.99
VERIZON WIRELESS	\$210.61
VISIONARY COMMUNICATIONS, INC.	\$156.60
WAL MART COMMUNITY/GEMB	\$608.17
WESTERN EMULSIONS INC	\$12,800.82
WHITLOCK MOTORS	\$478.88
WIRELESS ADVANCED COMMUNICATIONS, INC.	\$2,163.60
WYDOT-FINANCIAL SERVICES	\$79.25
WYOMING BEHAVIORAL INSTITUTE	\$4,110.00
WYOMING GAME & FISH DEPARTMENT	\$6.64
WYOMING GUARDIAN AD LITEM PROGRAM	\$4,180.63
WYOMING INFORMATION TECHNOLOGY DIV	\$53.07

WYOMING STATE PUBLIC DEFENDER	\$400.00
YATES, LORI	\$50.00
YELLOWSTONE COUNTRY ASSISTANCE NETWORK	\$800.00
TOTAL	<u>\$235,861.00</u>

Approve and sign letter of support for Wyoming Department of Transportation’s Transportation Investment Generating Economic Recovery (TIGER) discretionary grant for Beartooth National Scenic Byway (Jeremy A. Quist, Assistant County Engineer)

Mr. Quist explained the complexity of the project and the necessity for Park County to support WYDOT’s grant application. Commissioner Grosskopf made a motion to approve letter option number one and include carbon copies to the Wyoming Congressional delegation as well as WYDOT. Commissioner Fulkerson seconded and the motion carried.

Approve and sign letter to request a fee waiver from the City of Powell for the Fairgrounds Storm Drainage project (Jeremy A. Quist, Assistant County Engineer)

Mr. Quist reported that the County will be required to obtain a building permit from the City of Powell to complete the fairgrounds storm drainage project and is requesting approval of a letter to the City asking for the building permit fee to be waived. Commissioner Fulkerson made a motion to approve the letter as presented. Commissioner French seconded and the motion carried.

Approve and sign City of Cody’s Countywide Consensus Funding resolution (Commissioners)

Commissioner French made a motion to approve the City of Cody’s request to reallocate Countywide Consensus funds as provided in their resolution. Commissioner Fulkerson seconded and the motion carried.

Consider alteration of hiring freeze and implement guidelines (Commissioners)

After discussion on the proposed guidelines to alter the present hiring freeze, Chairman Livingston requested that a clean draft be brought back before the board at the October 10, 2017 meeting for further consideration.

Liaison reports

Commissioner Fulkerson – Attended Wyoming Association of County Officers annual conference (WACO); will be testifying in November on extraterritorial jurisdiction; as Chairman of the Wyoming County Commissioners Association (WCCA) elections subcommittee, heard from County Clerks about aging election equipment; Governor Mead spoke at WACO and is proposing an increase to E-911 surcharge to help pay for WyoLink; Commissioners may now request special districts to come before them to answer questions regarding their budgets.

Commissioner Grosskopf – Attended WACO; there have been changes to the WCCA bylaws; attended the education classes offered at WACO and was complementary of the cyber security, legislative, marijuana information and archiving sections; there will likely be an increase in contribution requirements in the near future for Wyoming Retirement participants; the ENDOW session was very informative and broadband connection across the state still needs to improvement; Governor Mead is proposing \$105mm in his budget for Cities, Towns and Counties; the latest Consensus Revenue Estimating Group (CREG) report is showing that Wyoming will have more revenue than previously expected; gave the annual National Association of Counties (NACo) report to the general session.

Commissioners Livingston, Tilden and French had nothing to report at this time.

**Kent Houston, President, Park County Historic Preservation Commission
RE: Overview of year’s work; discuss cash flow options**

Mr. Houston reported that the PCHPC has had a productive year of educational work, attended the State Archeology Fair and continues to work on the high elevation sites around the County.

He also reported that the Commission continues deal with timing issues of reimbursable grants and not having enough money in their own coffers to pay their vendors on the front end so they can then apply for reimbursement from the granting agency. The Commissioners offered to work with Mr. Houston and his Commission on a MOU to pay such bills through the County A/P system and then be reimbursed as the grant funds flow back to the PCHPC.

Hans Odde, First Deputy Clerk
RE: Update on elections equipment funding

Mr. Odde updated the Commissioners on the effort being made by the County Clerks Association to lobby the State Legislature for funding to replace aging election equipment. The Clerks are teaming with the Secretary of State (SoS) and his staff to create a seven member task force that will include two persons from the SoS, two County Clerks, two State Legislators and one County Commissioner. The task force's objective will be to establish funding through the legislature, find and vet vendors that meet the federal election requirements and the needs of the Counties, and hold those vendors to delivery deadlines.

Adjourn.

Commissioner Grosskopf made a motion to adjourn, Commissioner Tilden seconded and the motion carried.

Lee Livingston, Chairman

Loren Grosskopf, Vice Chairman

Joseph E. Tilden, Commissioner

Tim A. French, Commissioner

Jake Fulkerson, Commissioner

Attest:

Hans Odde, First Deputy Clerk