

**Park County Board of County Commissioners
Regular Meeting
January 3, 2017**

Chairman French called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, January 3, 2017. Present were Chairman Tim French, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Joe Tilden, Jake Fulkerson, and Deputy Clerk Teecee Barrett.

Commissioner Grosskopf led the audience in the Pledge of Allegiance.

Approval-Minutes.

Minutes from December 13th and 20th were presented to the Board for approval. Commissioner Grosskopf had made one suggestion on the 20th minutes and the change had been made. Commissioner Tilden moved to approve the minutes, seconded by Commissioner Livingston and unanimously carried.

Approve-Payroll.

Commissioner Livingston moved to approve the payroll as presented, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Vouchers.

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented, seconded by Commissioner Grosskopf and unanimously carried:

Payee	Amount
360 OFFICE SOLUTIONS	\$1,384.50
A & I DISTRIBUTORS	\$76.92
ADVANCED HYDRAULIC CYLINDER REBUILDERS	\$775.00
ALBERTSONS - SAFEWAY	\$533.77
AMERICAN WELDING & GAS, INC.	\$25.74
AT&T MOBILITY	\$1,997.12
BEARTOOTH ELECTRIC COOP	\$72.38
BIG HORN RURAL ELECTRIC COMPANY	\$324.49
BIG HORN WHOLESALE, INC.	\$3,978.24
BLACK HILLS ENERGY	\$4,532.38
BLOEDORN LUMBER - POWELL	\$5.99
BOB BARKER COMPANY	\$286.17
BOONE'S MACHINE SHOP	\$301.01
BUDGET BLINDS	\$1,027.00
C & C WELDING, INC.	\$245.34
CHARTER COMMUNICATIONS	\$394.01
CODY ACE HARDWARE	\$192.27
CODY ENTERPRISE	\$2,001.51
CODY PAINT & BODY, INC.	\$4,531.00
CODY, CITY OF	\$22,733.55
CRUM ELECTRIC SUPPLY CO.	\$549.26
CUSTOM AIR, INC.	\$53.00
D&G ELECTRIC, LLC	\$2,710.79
DAVE BALLING AGENCY	\$340.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$890.49
DENNY MENHOLT CHEVROLET BUICK GMC	\$275.71
ELECTION SYS & SOFTWARE, INC	\$69.51
ELLIOT RIVERS PUBLISHING CO.	\$45.00
FASTENAL	\$696.24
FREMONT MOTOR CODY, INC.	\$330.96
GOODYEAR PRINTING	\$1,976.00
GOPPERT, SMITH, & BEDUHN	\$2,720.00

GRAINGER	\$301.88
GROSSKOPF, LOREN M	\$87.95
HEARTLAND PAPER COMPANY	\$589.34
HOLDER, BOBBIE JO	\$360.00
HONNEN EQUIPMENT CO.	\$829.78
IAAO	\$279.00
IVERSON SANITATION	\$50.00
JACKS TRUCK & EQUIPMENT, INC.	\$349.15
JOHN DEERE FINANCIAL	\$168.75
KANE FUNERAL HOME	\$190.00
KUIPERS, TARA	\$51.84
LABELMASTER	\$52.53
LINTONS BIG R, INC.	\$136.61
LITTLE AMERICA	\$242.00
LOEPER, JESSICA	\$1,370.00
LONG BUILDING TECHNOLOGIES, INC.	\$380.00
LYLE SIGNS, INC.	\$137.77
MAJESTIC LUBE, INC.	\$52.95
MARQUIS AWARDS & SPECIALTIES, INC	\$104.25
McINTOSH OIL, INC.	\$5,685.54
MESSENGER & OVERFIELD, P.C.	\$277.30
MONTANA-DAKOTA UTILITIES CO.	\$1,197.84
MOTOR PARTS, INC.	\$41.35
MURDOCH OIL, INC.	\$464.28
NAPA AUTO PARTS	\$207.14
NATIONAL BUSINESS SYSTEMS	\$504.26
NICHOLSON DIRT CONTRACTING - RETAINAGE	\$13,422.92
NORTHWEST RURAL WATER DISTRICT	\$78.40
OFFICE SHOP, THE	\$3,877.01
O'REILLY AUTO PARTS	\$80.68
OTIS ELEVATOR CO.	\$1,512.50
PARK COUNTY GLASS, INC.	\$198.12
PENNO, KAYE	\$160.00
PITNEY BOWES, INC. - A/R	\$566.25
POWELL, CITY OF	\$6,685.11
RED BARN	\$19.51
REED, DARLENE	\$84.24
RENAE GORDON	\$92.50
RIMROCK TIRE CO - CODY	\$883.80
ROCKY MOUNTAIN POWER	\$1,742.11
ROGER'S SPORT CENTER	\$379.98
ROMERO, SHAUNNA	\$51.80
ROVENNA SIGNS & DESIGN	\$52.00
SHOSHONE IRRIGATION DISTRICT, INC.	\$289.28
SHOSHONE OFFICE SUPPLY, INC.	\$360.34
SOWERWINE, III, ELBERT O.	\$859.10
STOTZ EQUIPMENT	\$436.62
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$2,617.55
TCT WEST, INC	\$7,865.23
TITAN MACHINERY	\$410.95
TRACTOR & EQUIPMENT CO	\$97.12
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	\$4,633.99
VARDIMAN, JEREMIAH	\$99.36
VERIZON WIRELESS	\$316.29
VISIONARY COMMUNICATIONS, INC.	\$78.30
WAL MART COMMUNITY/GEMB	\$492.03
WHITLOCK MOTORS	\$172.69
WILLIAMS & SONS, LLC	\$2,477.91
WINTER EQUIPMENT COMPANY, INC.	\$6,331.26
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$2.00
WYOMING INFORMATION TECHNOLOGY DIV	\$39.49
WYOMING STATE 4-H FOUNDATION	\$60.00
TOTAL	<u>\$127,808.30</u>

Election of Officers.

Chairman French opened the floor to nominations for Chairman. Commissioner Grosskopf nominated Commissioner Livingston to be the 2017 Chairman, seconded by Commissioner Tilden and unanimously carried. Chairman Livingston assumed the duties of Chairman.

Chairman Livingston opened the floor to nominations for Vice Chairman. Commissioner Tilden nominated Commissioner Grosskopf to be 2017 Vice Chair, seconded by Commissioner Fulkerson and unanimously carried.

Liaison Appointments.

The following will be the Liaison Appointments for 2017:

2017 BOARD LIAISON APPOINTMENTS

January 3, 2017

~ One-year terms ~

County Appointed Boards:

- Yellowstone Regional Airport Board – Joe Tilden
- Buffalo Bill Dam Visitors Center Board of Directors – Lee Livingston
- Park County Fair Board – Tim French
- Park County Historic Preservation Commission – Joe Tilden
- Park County Library Board – Jake Fulkerson
- Park County Museum Board – Tim French
- Park County Parks & Recreation Board – Loren Grosskopf
- Park County Public Health (Officer) – Joe Tilden
- Park County Travel Council – Jake Fulkerson
- Park County Weed & Pest District Board – Tim French
- Meeteetse Local Planning Area Advisory Committee – Lee Livingston
- Park County Predator Management Advisory Board – Lee Livingston
- Cody-Yellowstone Air Improvement Resources (CYAIR) Joe Tilden

County Committee Appointments:

- Basin Authority Joint Powers Board – Joe Tilden
- Cody Shooting Complex – Tim French
- Court Supervised Treatment Program – Jake Fulkerson
- Forward Cody – Loren Grosskopf
- Health & Wellness Committee – Loren Grosskopf & Jake Fulkerson
- Meeteetse Visitor Center – Lee Livingston
- Powell Economic Partnership – Joe Tilden
- Urban Systems/Cody – Loren Grosskopf
- Urban Systems/Powell – Tim French
- WCCA Board of Directors – Loren Grosskopf
- WCCA/NACo Representative – Loren Grosskopf

Federal Cooperating Agency Appointments:

- USFS – Shoshone National Forest – Loren Grosskopf & Joe Tilden
- NPS – Yellowstone National Park Winter Use – Tim French
- BLM – Resource Management Plan – Joe Tilden & Lee Livingston

Public Hearing-Tidwell Floodplain Review.

Linda Gillett, County Planner, presented the staff report concerning the proposed placement of 55 yards of river rock to temporarily block/slow flow through the Tidwell property, located approximately 15 miles southwest of

Cody on Southfork Road. Commissioner Tilden did disclose that he manages a piece of property that borders the Tidwell property, but the property will not be effected so there is no conflict. Commissioner French commented that there was a shift in the river that flows by Tidwell property the last time there was flood waters that came through. The County permit is just the first of the permits that will be required to make any change to the river as Tidwell will have to obtain State permits too. Chairman Livingston opened the floor to public comment. Gregory McCue, Darrylyn Garrett, and Bob Till, concerned neighbors, all expressed concern that if this permit is approved how it will affect the river in the future and any effect it will have on their property. Boone Tidwell made it clear that if the neighbors didn't want it he would not continue with the process. After general discussion it was the consensus of the Board that they were just making the decision if the 55 yards of river rock would be permitted on the floodplain and the continuation of the project beyond that would require further permits not approved through the County. Commissioner Tilden moved to close the public hearing, seconded by Commissioner Grosskopf and unanimously carried. Commissioner French moved to approve the proposed flood plain permit, seconded by Commissioner Fulkerson and unanimously carried **RESOLUTION NO. 2017-01.**

Approve-Mitigation Plan.

This was postponed to the next regular meeting.

Consider-Fee Waiver.

Two fee waivers have been requested for the Fairgrounds facility. One from the NW Wyoming Off Highway Vehicle Alliance on March 4th for the new hall and the other from Powell Medical Foundation Outdoor Safety Expo on April 8th. After general discussion of policy in place on granting or not granting fee waivers on facilities. The requests will be coming before the Commissioners until the Events Coordinator position is filled. Commissioner Grosskopf and Tilden are members of the OHV club. Commissioner Fulkerson moved to allow fee waivers for both requests at hand, seconded by Commissioner Grosskopf and carried three to two with Commissioner Tilden and French opposed while Commissioners Fulkerson and Grosskopf were in favor and Chairman Livingston voting in favor to break the tie.

Approve-Catering Permit.

Hans Odde, 1st Deputy Clerk, requested approval for a catering permit for WyOld West Brewery of Powell to cater the annual Powell Economic Partnership meeting held outside the city limits. Commissioner Tilden moved to approve the permit, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Advertisement.

Shaunna Romero, Executive Assistant, requested permission to advertise for the Executive Assistant position on January 5, 10, and 12 with interviews on January 17. Commissioner French moved to approve the advertisement and schedule, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Events Coordinator Job Description.

As previously discussed the Events Coordinator job description has been reviewed by the Board as well as the Fair Advisory Board. Commissioner Grosskopf suggested that the "Fair Board" be replaced with "Fair Advisory Board". After general discussion Commissioner Tilden moved

to approve the proposed job description with the proposed changes, seconded by Commissioner Fulkerson and unanimously carried.

Update-Predator Board.

Tod Stutzman, Predator Board President, and Michael Burrell, Area Supervisor, Wildlife Services, updated the Board on the past year as annually required. Stutzman spoke about funding streams and seeing a loss of funding from the State. The Board started the year with two and a half employees, but ended with two full time trappers as the half time one took another position. Burrell commented that a large portion of their time and resources were spent on the Grey Wolf this past year removing 40 total. The majority of the time spent on wolf removal is reimbursed financially through the Fish and Wildlife Service, but this still takes them away from other predation issues in the area. Stutzman commented that the remaining biennium funds at the State (ADMB) were going to be disbursed equally to the 19 participating Counties. This poses a problem since Park County is at the top for predation issues. They will pursue the legislature to consider rating the Counties and dividing the funds that way. There is also the potential of the Predator Board asking the County for funding in the near future.

Appeal-Zickefoose Hearing.

Chairman Livingston opened the discussion to hear the formal appeal of a notice of zoning violation of 2015 Park County Development Standards and Regulations adopted September 15, 2015. A highway commercial business activity has been established on the property; this activity is not permitted in this Planning Area/Zoning District. The address of the property is 7 Crandall Park Lane, Lot 13 Crandall Estates Subdivision, Sec. 4, T56N, R106W. Zoning District: General Rural 5-acre (GR-5). The land owners are being represented by Dawn Scott, Esq. Linda Gillett, County Planner, presented a packet of evidence and will comment as needed during discussion. Scott commented that there is a long history of discussions between the Planning and Zoning office and the Zickefooses. The property in question contains several structures including two cabins that are rented out as well as a saw mill. The saw mill was proposed initially to be used for personal use as well as cut some wood from time to time for neighbors. Recently Mr. Zickefoose constructed a cabin for a client that was scheduled to be moved off the property. This was in violation of the regulations. There is also a current website advertising cabins for rent, gold mining excursions, and fly fishing trips. Mrs. Scott believes these businesses fall under the Bed and Breakfast regulations that the Zickefooses have a permit for. After a long discussion Gillett asked that the hearing be extended so she could get more detailed information put together for the Board. Commissioner Tilden moved to extend the hearing to the third meeting in February, seconded by Commissioner Grosskopf and unanimously carried.

Discuss- Search and Rescue Proposed Legislation.

Sheriff Steward updated the Board on a proposed bill that would allow the search and rescue volunteers to contribute to the Wyoming retirement plan if they chose to. This would be similar to the plan that the volunteer fire departments have. This bill is still being drafted and he will forward it on for review once he receives it. If agreed upon he would ask for support from the Board on the bill.

Adjourn.

Commissioner French made a motion to adjourn, Commissioner Fulkerson seconded and the motion carried.

Lee Livingston, Chairman

Loren Grosskopf, Vice Chairman

Joseph E. Tilden, Commissioner

Tim A. French, Commissioner

Jake Fulkerson, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk