

**Park County Board of County Commissioners  
Regular Meeting  
January 17, 2017**

Chairman Livingston called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, January 17, 2017. Present were Chairman Livingston, Vice Chairman Loren Grosskopf, Commissioners Joe Tilden, Tim French, Jake Fulkerson, and Deputy Clerk Teecee Barrett.

Teecee Barrett led the audience in the Pledge of Allegiance.

**Approve-Vouchers.**

The following vouchers were presented to the Board for approval. Commissioner French moved to approve the vouchers as presented seconded by Commissioner Grosskopf and unanimously carried:

<b>Payee</b>	<b>Amount</b>
YELLOWSTONE REGIONAL AIRPORT	\$32,229.00
YELLOWSTONE COUNTRY ASSISTANCE NETWORK	\$293.50
YELLOWSTONE BEHAVIORAL HEALTH	\$9,849.60
YANKEE CAR WASH	\$13.00
WYOMING WATER WORKS	\$138.00
WYOMING TAXPAYERS ASSOCIATION	\$195.00
WYOMING STATE PUBLIC DEFENDER	\$1,200.00
WYOMING DEPT OF AGRICULTURE*	\$50.00
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$88.00
WYOMING DEPARTMENT OF HEALTH	\$336.00
WYOMING DEPARTMENT OF EMPLOYMENT	\$210.87
WPCI CONSULTANTS, INC.	\$130.50
WHITLOCK MOTORS	\$141.39
WHITE INK, LLC	\$260.15
VISION WEST, INC.	\$38.00
VISA - #9721 - M. GARZA	\$1,179.42
VISA - #9689 - M. CONNERS	\$2,470.71
VISA - #9630 - T. POWER	\$24.09
VISA - #9614 - SCOTT STEWARD	\$2,550.12
VISA - #9572 - E. RENNER	\$1,874.90
VISA - #9408 - B. EDWARDS	\$90.00
VISA - #9358 - T. WADDELL	\$443.48
VISA - #0225 - W.E. CRAMPTON	\$73.46
VISA - #0191 - T. HALL	\$793.99
VISA - #0118 - P. MEYER	\$89.00
VERIZON WIRELESS	\$27.27
VERIZON WIRELESS	\$70.96
UPS STORE, THE	\$16.23
TRUENORTH STEEL	\$7,148.76
TRIPLE L SALES	\$41.50
SYSCO FOOD SERVICES OF MONTANA	\$2,647.39
STROUPE PEST CONTROL, CO.	\$135.00
STROHS INDUSTRIAL LUBRICATION	\$242.00
SMITH FUNERAL CHAPELS	\$750.00
SHOSHONE OFFICE SUPPLY, INC.	\$590.18
SHERWIN-WILLIAMS STORE - CODY	\$67.31
SECRETARY OF STATE	\$30.00
SANOFI PASTEUR, INC	\$182.55
ROGER'S SPORT CENTER	\$709.87
ROCKY MOUNTAIN POWER	\$125.85
RIMROCK TIRE CO - CODY	\$280.85
PRODUCTION MACHINE CORP.	\$100.69
PRO-BUILD - CODY	\$14.35
POWELL VALLEY RECYCLING	\$1,751.04
POWELL TRIBUNE, INC.	\$100.00
POWELL TRIBUNE, INC.	\$122.50
POWELL SENIOR CITIZENS AGO-GO, INC	\$11,856.00
POWELL ELECTRIC	\$343.60
POWELL ECONOMIC PARTNERSHIP, INC.	\$3,501.94

POWELL ACE HARDWARE, LLC	\$84.94
PILCH ENGINEERING INC., PC	\$2,640.00
PENWELL, STEVE	\$54.95
PARK COUNTY PARKS & RECREATION BOARD	\$71,274.46
PARK COUNTY MUSEUM BOARD	\$99,701.50
PARK COUNTY LIBRARY BOARD	\$770,357.23
PARK COUNTY ANIMAL SHELTER	\$2,626.56
PARK COUNTY 4-H COUNCIL	\$2,736.00
PARK CO COURT SUPERVISED TREATMENT PROG	\$9,147.74
OFFICE SHOP, THE	\$229.80
O'REILLY AUTO PARTS	\$333.65
NORTHWEST WY FAMILY PLANNING	\$391.38
NORTHWEST SPECIALTY SALES CO., LLC	\$366.74
NORTH PARK TRANSPORTATION, INC	\$55.90
NORCO, INC.	\$23.68
NEMONT	\$46.98
NAPA AUTO PARTS	\$14.98
MURPHY, KATHERINE	\$434.95
MURDOCH OIL, INC.	\$8,602.40
MOTOR PARTS, INC.	\$393.41
MONTANA-DAKOTA UTILITIES CO.	\$3,482.63
MICKELSON, JOSEPH D	\$138.24
MERCK SHARP & DOHME CORP	\$1,489.49
MEETEETSE, TOWN OF	\$218.88
MEETEETSE VISITOR CENTER	\$2,188.80
MEETEETSE SENIOR CENTER	\$2,508.00
McKESSON MEDICAL SURGICAL	\$619.16
McINTOSH OIL, INC.	\$6,153.96
MCCARTY, REED, & EARHART, ATTYS L.C.	\$220.00
MCBROOM, MATTHEW A.	\$47.48
MARQUIS AWARDS & SPECIALTIES, INC	\$58.04
MANNAHOUSE	\$2,123.14
LITTLE FALLS MACHINE, INC	\$927.32
LINTONS BIG R, INC.	\$185.71
KENCO SECURITY AND TECHNOLOGY	\$359.03
KEELE SANITATION	\$925.00
KEEGAN, KRISJANSONS & MILES, PC	\$8,273.77
JPATS/USMS	\$2,184.00
JACKS TRUCK & EQUIPMENT, INC.	\$162.81
J.C. REPAIR, INC.	\$292.00
INTERSTATE TIRE SERV. INC	\$65.00
HOTSY EQUIPMENT OF WYOMING, INC.	\$51.50
HONNEN EQUIPMENT CO.	\$33,376.00
HEARTLAND PAPER COMPANY	\$9,207.85
HANSON CHEMICAL INC.	\$206.72
GUERTIN, ANDREW	\$29.11
GOODYEAR PRINTING	\$68.00
GARLAND LIGHT & POWER CO.	\$1,778.30
FREMONT MOTOR CODY, INC.	\$876.53
FORWARD CODY WYOMING, INC.	\$4,377.60
ESRI (ENVIRONMENTAL SYS. RESEARCH INST)	\$14,300.00
ELECTRICAL ALLY, INC.	\$110.00
ECOLAB, INC.	\$208.87
DEE'S ALTERATIONS	\$60.00
D&G ELECTRIC, LLC	\$384.47
CUSTOM DELIVERY SERVICE, INC.	\$21.29
CROFT, KIMBALL	\$255.28
CRISIS INTERVENTION SERVICES	\$2,784.09
CRISIS INTERVENTION SERVICES	\$3,064.32
COULTER CAR CARE CENTER	\$48.50
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$18,403.73
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
CODY, CITY OF	\$1,094.40
CODY, CITY OF	\$2,550.40
CODY YELLOWSTONE AIR	\$6,566.40
CODY SHOOTING COMPLEX	\$4,000.00
CODY PAINT & BODY, INC.	\$205.00
CODY ENTERPRISE	\$30.00
CODY ENTERPRISE	\$2,946.83
CODY COUNCIL ON AGING	\$11,856.00

CODY ACE HARDWARE	\$207.37
CHRISTIE, LOGAN	\$112.32
CHARTER COMMUNICATIONS	\$101.99
CENTURYLINK BUSINES SERVICES	\$28.09
CENTURYLINK	\$72.94
CDW GOVERNMENT, INC.	\$302.73
CARQUEST AUTO PARTS - #274890	\$504.93
CARQUEST AUTO PARTS - #064250	\$1,523.19
CAROLINA SOFTWARE	\$500.00
CARING FOR POWELL ANIMALS	\$875.52
BRUCO, INC.	\$221.76
BRADFORD SUPPLY CO.	\$192.85
BOYS & GIRLS CLUB OF PARK CO.	\$7,553.99
BOYS & GIRLS CLUB OF PARK CO.	\$3,283.20
BOB BARKER COMPANY	\$470.84
BLAIR'S MARKET	\$23.94
BLACK HILLS ENERGY	\$10,568.99
BLACK BOX RESALE SERVICES	\$2,160.00
BIG HORN WHOLESALE, INC.	\$1,954.49
BIG HORN RURAL ELECTRIC COMPANY	\$382.46
BIG HORN GLASS	\$542.00
BIG BROTHERS BIG SISTERS OF NW WY	\$2,032.78
BENNETT, M.D., THOMAS L.	\$3,200.00
BEARTOOTH ELECTRIC COOP	\$73.53
BEAR CO., INC.	\$1,646.50
BAILEY ENTERPRISES, INC.	\$114.29
BAILEY ENTERPRISES, INC.	\$212.26
BAILEY ENTERPRISES, INC.	\$4,089.74
AT&T MOBILITY	\$109.34
AT CONFERENCE	\$121.36
ALPINE SERVICES LLC	\$3,750.00
360 OFFICE SOLUTIONS	\$673.55
<b>TOTAL</b>	<b><u><u>\$1,254,625.87</u></u></b>

**Approve-Minutes.**

The minutes from January 3 and 10 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Grosskopf and unanimously carried.

**Approve-Payroll.**

Payroll was presented to the Board for approval. Commissioner Grosskopf moved to approve payroll, seconded by Commissioner Tilden and unanimously carried.

**Approve-Monthly Earnings and Collections.**

The monthly earnings and collection statements for the Clerk, Clerk of District Court, and Sheriff were presented for approval. Commissioner French moved to approve them as presented, seconded by Commissioner Grosskopf and unanimously carried.

**Designation-Official Newspaper Pursuant to Wyoming State Statute 18-2-115.**

Commissioner Grosskopf moved to designate the Cody Enterprise, Powell Tribune, and the Meeteetse Bulletin as the official newspapers for 2017, seconded by Commissioner French and unanimously carried.

**Approve-Sign Financial Disclosure Statements Pursuant to Wyoming State Statute 16-5-118 (a).**

All required Elected Officials will complete the disclosure statements and have them filed in the County Clerk's office.

**Approve-24 Hour Permit.**

Colleen Renner, County Clerk, presented the request for Heart Mountain Pub to stay open 24 hours on January 28, 2017. Commissioner French moved to approve the request from Heart Mountain Pub that would allow all liquor license holding agencies in the County to remain open for 24 hours on January 28, 2017, seconded by Commissioner Tilden and unanimously carried.

**Approve-Mitigation Plan.**

Martin Knapp, Homeland Security Coordinator, presented the regional mitigation plan to the Board for approval. After general discussion, Commissioner Tilden moved to approve the plan, seconded by Commissioner Grosskopf and unanimously carried.

**Approve-Wyoming Public Lands Initiative (WPLI) Committee.**

Commissioner Tilden moved to allow past Commissioner Hall to continue serving as Chairman of WPLI, and Shaunna Romero and Tara Kuipers to continue in their current capacities on the Committee, seconded by Commissioner Grosskopf and unanimously carried. Kuipers will be getting reimbursed for her services with State funding.

**Approve-Q1 FFY17 Temporary Assistance for Needy Family (TANF) Funding Request.**

Teecee Barrett, Grants Coordinator, presented quarter one funding reimbursement request in the amount of \$14,425.57 for approval.

Commissioner Grosskopf moved to approve the request and allow the Chairman to sign, seconded by Commissioner Tilden and unanimously carried.

**Approve-Lease Renewal.**

Patti Umphlett, Assistant, presented the lease renewal for High Country Mercantile. Commissioner Grosskopf moved to approve the lease agreement as presented, seconded by Commissioner Fulkerson and unanimously carried.

**Approve-Dissolution of the Big Horn Basin Transportation Committee.**

This will be discussed at a later date when more information is available.

**Approve-Change to Tidwell Flood Permit #4-16, Resolution No. 2017-01.**

Linda Gillett, Planning Director, presented the updated version of the Tidwell flood permit after adding the verbiage requested at the last meeting. Commissioner Grosskopf moved to approve the permit with the changes, seconded by Commissioner Fulkerson and unanimously carried.

**Approve-Permit Application for the Park County Regional Landfill.**

Tim Waddell, Landfill Manager, presented the State solid waste application permit to the Board for approval. Commissioner French moved to approve the application, seconded by Commissioner Fulkerson and unanimously carried.

**Consider-Fee Waiver Requests Fairgrounds.**

The Wyoming Sagebrush Hoppers requested a fee waiver for Bicentennial Hall for January 15 and 29, March 12 and 26. The fee is \$150/per day for the requested area. After general discussion Commissioner Grosskopf moved to allow the Wyoming Sagebrush Hoppers to pay \$125/day, seconded by Commissioner Fulkerson. Commissioners Grosskopf and French voted yes while Commissioners Fulkerson and Tilden voted opposed. Chairman Livingston also voted opposed so the motion failed.

**Consider-Fee Waiver Request Fairgrounds.**

There has been a fee waiver request for Bicentennial Hall for a benefit dinner on January 21, 2017. Commissioner French moved to approve the request to wave the fee, seconded by Commissioner Grosskopf and unanimously carried.

**Approve-Letter of Support West Park Hospital Cedar Mountain Center.**

The Clinical Supervisor for Cedar Mountain Center requested that the Board write a letter of support for the annual funding that they apply for from the State. This is a letter that has been written for the past several years. Commissioner Tilden moved to approve the letter of support for the Cedar Mountain Center, seconded by Commissioner French and unanimously carried.

**Approve-Consensus Funding Reimbursement Requests.**

Teecee Barrett, Grants Coordinator, submitted three reimbursement requests. The first is for the Employee Parking Lot project request number two in the amount of \$896.15. Commissioner French moved to approve the request and allow the Chairman to sign, seconded by Commissioner

Grosskopf and unanimously carried. Second request for the Andy Martin Hill project, request number two in the amount of \$108,431.42. Commissioner French moved to approve the request and allow the Chairman to sign, seconded by Commissioner Tilden and unanimously carried. The last request for the ArcaSeach (digitalization of Clerk documents) request number one in the amount of \$201,524.50. Commissioner Grosskopf moved to approve the request and allow the Chairman to sign, seconded by Commissioner Fulkerson and unanimously carried.

### **Public Hearing-Park County Floodplain Permit.**

Chairman Livingston opened the public hearing to consider an after – the-fact floodplain permit for Park County on the Southfork Road. Linda Gillett, County Planner, presented the staff report. This project was done on the Till property. The County Engineers office completed the work before the permit was granted as this was threatening a County road that has a high volume of use. Brian Edwards, County Engineer, commented that this is not a permanent fix, but should work for now and when the spring runoff comes will be the test if the fill and barbs hold. His office will continue to keep an eye on the specific area, but with a fiber optic cable being exposed it was an emergency situation to get something done quickly. Commissioner Tilden moved to close the public hearing, seconded by Commissioner Grosskopf and unanimously carried. Commissioner Tilden moved to approve the floodplain permit, seconded by Commissioner French and unanimously carried **RESOLUTION NO. 2017-02.**

### **Approve-Letter of Support Yellowstone Behavioral Health.**

Mark Russler, Executive Director, Yellowstone Behavioral Health, joined the meeting by phone. Russler requested a letter of support from the Board to the Wyoming Department of Health supporting the funding request for the outpatient mental health service they provide. Commissioner Tilden moved to approve the letter of support and allow the Chairman to sign, seconded by Commissioner Grosskopf and unanimously carried.

### **Public Health Update.**

Bill Crampton, Public Health Nurse Manager, updated the Board on the last month in Public Health. Kate Murphy, Public Health Nurse, is celebrating her 27<sup>th</sup> year of service today. Dr. Billin and Crampton were on Speak Your Piece yesterday discussing immunizations and vaccine waivers. Crampton commented in the last two years Dr. Billin has seen an increase of waiver requests for children not getting vaccinated. There are two reasons for the request, medical or religious. Crampton plans on being on the radio more to discuss public health issues. The department recently had a training on what to look for during home visits as far as potential harmful things to a child such as drug use or the making of illegal drugs. They also spoke about safety issues that lie in the Park County Annex and the design of the building if they had an emergency. Commissioner French said he would visit the annex in the near future and talk to the building tenants on potential solutions.

### **Interview-Planning and Zoning Board.**

The Board interviewed two individuals for the Planning and Zoning Board. After the interviews and general discussion Commissioner Tilden moved to appoint Deb Bush to the Planning and Zoning Board, seconded by Commissioner Fulkerson and unanimously carried.

**Executive Session.**

Commissioner Tilden moved to go into executive session pursuant to Wyoming State Statue 16-4-405(a)ii, seconded by Commissioner Grosskopf and unanimously carried. No decisions were made in this session. Commissioner Grosskopf moved to come out of executive session, seconded by Commissioner Fulkerson and unanimously carried. Commissioner Fulkerson moved to offer the position of Executive Assistant to applicant #1 with a salary of \$36,129.60, seconded by Commissioner Grosskopf and unanimously carried. Commissioner Fulkerson moved to offer the Events Coordinator position to applicant #4 with a salary of \$47,964.00, seconded by Commissioner Grosskopf and unanimously carried.

**Adjourn.**

Commissioner French made a motion to adjourn, Commissioner Tilden seconded and the motion carried.

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Lee Livingston, Chairman

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Loren Grosskopf, Vice Chairman

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Joseph E. Tilden, Commissioner

\_\_\_\_\_  
Tim A. French, Commissioner

\_\_\_\_\_  
Jake Fulkerson, Commissioner

Attest:

\_\_\_\_\_  
Teecee Barrett on behalf of  
Colleen Renner, County Clerk