

**Park County Board of County Commissioners
Regular Meeting
September 6, 2016**

Chairman French called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, September 6, 2016. Present were Chairman Tim French, Vice Chairman Lee Livingston, Commissioners Bucky Hall, Joe Tilden, and Deputy Clerk Teecee Barrett.

Commissioner Livingston led the audience in the Pledge of Allegiance.

Approve-Minutes.

The minutes from the regular meetings of August 9th and 17th were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Livingston and unanimously carried.

Approve-Payroll.

Payroll was presented to the Board for approval. Commissioner Livingston moved to approve payroll as presented, seconded by Commissioner Tilden and unanimously carried.

Approve-Vouchers.

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented, seconded by Commissioner Livingston and unanimously carried.

| Payee | Amount |
|-------------------------------|------------|
| 2 M COMPANY, INC. | \$456.44 |
| 360 OFFICE SOLUTIONS | \$49.34 |
| A & I DISTRIBUTORS | \$567.05 |
| ADAMSON POLICE PRODUCTS | \$850.00 |
| AIRCYCLE CORPORATION | \$261.00 |
| ALBERTSONS PURCHASE ADV. CARD | \$258.15 |
| ALDRICH'S - POWELL | \$52.84 |
| ALLEN, DIANA | \$180.00 |
| ALLEN, KENNETH | \$180.00 |
| ANDERSON, LOWELL | \$180.00 |
| ANDERSON, RUTH ANN | \$180.00 |
| ARNETT, JAMES | \$180.54 |
| AT&T MOBILITY | \$2,198.79 |
| ATKINSON, BARBARA | \$180.00 |
| AYRES, ANN M. | \$180.00 |
| BALES, JOYCE | \$180.00 |
| BALES, SHIRLEY B. | \$180.00 |
| BARRETT, EVELYN GAYE | \$180.00 |
| BATTERY JACK, INC. | \$169.90 |
| BAUMANN, GEOFF | \$180.00 |
| BEAR CO., INC. | \$5,383.43 |
| BECKER, ROBERT | \$180.00 |
| BENNETT, M.D., THOMAS L. | \$1,950.00 |
| BENNETT, REX | \$180.00 |
| BIG HORN WHOLESALE, INC. | \$2,424.97 |
| BLACK HILLS ENERGY | \$107.47 |
| BLAIR'S MARKET | \$13.34 |
| BLAKEMAN PROPANE, INC. | \$144.00 |
| BOB BARKER COMPANY | \$303.24 |
| BOLE, MARGARET | \$180.00 |
| BOONE'S MACHINE SHOP | \$156.28 |
| BRADISH, JUDY | \$180.00 |
| BRAET, ELIZABETH | \$180.00 |
| BRINKERHOFF, GARY | \$180.00 |
| BRINKERHOFF, MARGARET | \$180.00 |

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| BURGE, TOM | \$180.00 |
| BURKETT, EVELYN | \$180.00 |
| BUSBOOM, ARDYCE | \$180.00 |
| CALIBRE PRESS | \$418.00 |
| CARQUEST AUTO PARTS - #064250 | \$62.54 |
| CARQUEST AUTO PARTS - #274890 | \$44.64 |
| CARVER, FLOREK & JAMES, CPA'S | \$20,000.00 |
| CDW GOVERNMENT, INC. | \$1,040.17 |
| CENTURYLINK | \$72.94 |
| CENTURYLINK BUSINES SERVICES | \$41.72 |
| CHARTER COMMUNICATIONS | \$491.05 |
| CHOICE AVIATION, LLC | \$202.22 |
| CHURCH, HARLOW | \$155.00 |
| CODY ACE HARDWARE | \$359.63 |
| CODY ENTERPRISE | \$153.63 |
| CODY OVERHEAD DOOR CO.,LLC | \$279.25 |
| CODY, CITY OF | \$24,768.74 |
| COOLEY, ALICE Y. | \$180.00 |
| COULTER CAR CARE CENTER | \$227.50 |
| CROFT, KIMBALL | \$1,189.57 |
| CROWLEY, CRYSTAL | \$196.20 |
| CURTIS, VICKY | \$200.52 |
| CUSTOM AIR, INC. | \$101.00 |
| D&G ELECTRIC, LLC | \$195.04 |
| DANIELS, BETTIE MARIE | \$180.00 |
| DAVIDSON, EDITH | \$180.00 |
| DE HAAN ELECTRONICS | \$759.95 |
| DELINGER, MARILYN | \$184.32 |
| DELL MARKETING L.P., C/O DELL USA L.P. | \$512.98 |
| DEMBIK, MARIA | \$186.26 |
| DIAMOND TRAFFIC PRODUCTS | \$38.08 |
| DICK JONES TRUCKING | \$8,016.87 |
| DILLINGER, JACOB | \$180.00 |
| DIPILLA, ANTHONY | \$100.00 |
| DIVACCARO, ROBERT | \$270.00 |
| DIVISION OF VICTIM SERVICES | \$300.00 |
| DONNELLY, JOAN | \$180.00 |
| DOOLEY, KATHERINE C. | \$298.08 |
| EDWARDS, BILL | \$180.00 |
| ELECTRICAL ALLY, INC. | \$347.00 |
| ELIAS, RONDA | \$69.66 |
| ELLIOT RIVERS PUBLISHING CO. | \$22.50 |
| ESCAPE REGISTRATION PAYMENTS | \$100.00 |
| EVELO, VONDA | \$188.64 |
| FASTENAL | \$21.60 |
| FEDELL, NANCY | \$180.00 |
| FEHYL, SCOTT | \$180.00 |
| FILENER CONSTRUCTION - RETAINAGE | \$10,673.65 |
| FILENER CONSTRUCTION, INC. | \$96,062.85 |
| FREMONT MOTOR CODY, INC. | \$809.33 |
| FRENCH, LARRY | \$157.40 |
| FRENCH, ROSE | \$261.00 |
| FRENCH, TONI | \$157.40 |
| FROST, SANDRA | \$180.00 |
| GIBSON, DOROTHY | \$180.00 |
| GLASSMASTERS | \$65.00 |
| GLEDHILL, SANDRA | \$180.00 |
| GOLDBERG, SUSAN LESLIE | \$180.00 |
| GORG, KAYMARIE | \$180.00 |
| GRAINGER | \$61.38 |
| GRAY, SHARON L. | \$192.31 |
| GUNIA, FRANCES | \$180.00 |
| HALL, LAURA | \$50.00 |
| HALL, NANCY | \$180.00 |
| HANSON CHEMICAL INC. | \$59.94 |
| HARBERT, DOUGLAS | \$192.42 |
| HAUN, HOWARD | \$180.00 |
| HAUN, SHARON | \$180.00 |
| HAWK, DEBRA | \$126.88 |
| HEARTLAND PAPER COMPANY | \$768.19 |

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| HINKLE, TERRY | \$120.00 |
| HINZE, BOBBIE | \$79.38 |
| HOCKHALTER, GERI | \$145.00 |
| HOFFERT, SUSAN RAE | \$180.00 |
| HOLIDAY INN EXPRESS - LANDER | \$890.00 |
| HOLLER, FAITH | \$180.00 |
| HONNEN EQUIPMENT CO. | \$1,084.10 |
| HOPKIN, RUBY | \$180.00 |
| HOWARD, FRED L | \$92.28 |
| HOWREY, JEAN | \$180.00 |
| HUGHES, RUSTY | \$10.99 |
| HULT, JACQUELINE | \$180.00 |
| INN AT LANDER | \$890.00 |
| INTERSTATE TIRE SERV. INC | \$808.36 |
| I-STATE TRUCK CENTER | \$432.34 |
| IVERSON SANITATION | \$50.00 |
| JACKS TRUCK & EQUIPMENT, INC. | \$800.00 |
| JEWELL, AUDRA | \$28.73 |
| JONES, RICHARD | \$212.40 |
| KANE FUNERAL HOME | \$190.00 |
| KARTER, THERESA | \$270.00 |
| KEEGAN, KRISJANSONS & MILES, PC | \$6,780.22 |
| KEESHIN, ROBERTA | \$201.60 |
| KELLY, DOROTHY | \$270.00 |
| KENCO SECURITY AND TECHNOLOGY | \$304.25 |
| KINDRED, LEANNE | \$155.00 |
| KIRK, LYNN | \$180.00 |
| KNAPP, MARTIN K. | \$245.27 |
| KOBBE CONSTRUCTION PARTNERSHIP | \$169.00 |
| KOELMEL, ANNA | \$180.00 |
| KREI, KINDY | \$32.40 |
| KURTZ, LAURA | \$200.00 |
| LAWRENCE, ANNETTE | \$180.00 |
| LAYTON, PIPER | \$155.00 |
| LEGACY RESERVES | \$300.00 |
| LEMBERG, GLENROSE | \$180.00 |
| LEON UNIFORM COMPANY, INC. | \$508.92 |
| LEWIS, PAUL | \$115.00 |
| LEWIS, RITA | \$115.00 |
| LIEBERMAN, FLORENCE | \$180.00 |
| LINTONS BIG R, INC. | \$194.38 |
| MAIN, JENNIFER | \$120.00 |
| MANNING, DARLENE | \$180.00 |
| MARSHALL, JERILYNN | \$185.40 |
| MARSHALL, TED | \$185.40 |
| MARTY, BETTY M. | \$180.00 |
| MASLAK, LUKE | \$22.12 |
| MATRANGA, ANDREA | \$180.00 |
| MCBROOM, MATTHEW A. | \$23.74 |
| MCCONNELL, TRACY | \$127.40 |
| McGEE, SANDY | \$188.64 |
| McINTOSH OIL, INC. | \$3,301.44 |
| MCPAHAN, PAMELA K. | \$120.00 |
| MEES, VIRGINIA | \$180.00 |
| MENNING, DONNA | \$180.00 |
| MERCK SHARP & DOHME CORP. | \$3,739.02 |
| MICKELSON, JOSEPH D | \$196.56 |
| MILLER, DIANNE G. | \$180.00 |
| MOAN-RENAUD, SHAREA | \$180.00 |
| MOHLER, TYCEE JO | \$1,477.08 |
| MONTANA RADIATOR WORKS, INC. | \$910.00 |
| MORGENWECK, BARB | \$37.39 |
| MORRISON, MARION | \$91.20 |
| MOTOR PARTS, INC. | \$3.49 |
| MOTOROLA SOLUTIONS, INC. | \$97,865.00 |
| MOUNTAIN COUNTRY LEATHER | \$80.00 |
| MOUNTAIN HOME INTERIORS | \$2,910.78 |
| MURDOCH OIL, INC. | \$399.00 |
| NATIONAL BUSINESS SYSTEMS | \$735.03 |
| NEMONT | \$46.55 |

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| NEVILLE, MICHAEL | \$180.00 |
| NEWMAN TRAFFIC SIGNS, INC | \$472.78 |
| NICHOLSON DIRT CONTRACTING | \$119,717.55 |
| NORCO, INC. | \$20.84 |
| NORTHRUP, DAVID | \$58.08 |
| NORTHWEST RURAL WATER DISTRICT | \$80.40 |
| ODDE, HANS | \$103.50 |
| O'REILLY AUTO PARTS | \$95.58 |
| OSGOOD, JOHN | \$145.00 |
| OTIS ELEVATOR CO. | \$2,667.36 |
| PEARSON, PAUL | \$214.56 |
| PEARSON, SHARON | \$180.00 |
| PENNO, KAYE | \$160.00 |
| PENWELL, STEVE | \$54.95 |
| PETTENGILL, LINDA | \$196.20 |
| PHILIPS, JONI | \$115.00 |
| PILCH ENGINEERING INC., PC | \$4,782.00 |
| PITNEY BOWES, INC. - A/R | \$169.99 |
| PITT, WILLIAM | \$100.00 |
| PORTER, SHERON L. | \$180.00 |
| POWELL ACE HARDWARE, LLC | \$81.21 |
| POWELL ELECTRIC | \$1,618.38 |
| POWELL TRIBUNE, INC. | \$821.78 |
| POWELL, CITY OF | \$15,000.50 |
| POWER, TIM | \$48.16 |
| PRECISION PLAN AND DESIGN, INC. | \$440.00 |
| PRO-BUILD - CODY | \$12.74 |
| PUTNEY, LINDA | \$99.84 |
| QUALITY ASPHALT PAVING, INC. | \$76,112.10 |
| QUALITY ASPHALT PAVING, INC. - RETAINAGE | \$8,192.90 |
| QUALITY PROPANE SERVICE, INC. | \$25.60 |
| REACHARD, ROZANNE | \$188.96 |
| RECTOR RANCH | \$4,999.00 |
| RED BARN | \$72.31 |
| REDFORD-SEVERNS, SUE | \$180.00 |
| REDMOND, KERRY L | \$202.68 |
| REED, DARLENE | \$140.40 |
| RENNER, YVONNE | \$180.00 |
| RENO, ROSEMARY | \$180.00 |
| RESCH, SHARON | \$180.00 |
| RESSLER, VIVIAN | \$180.00 |
| RIMROCK TIRE CO - CODY | \$26.92 |
| ROBERTS, LISA | \$180.00 |
| ROBERTSON, HELEN | \$115.00 |
| ROCKY MOUNTAIN POWER | \$1,691.58 |
| ROTE, KYLE | \$26.19 |
| RUSSELL, ALICE | \$180.00 |
| SANDBAK, CONNIE | \$180.00 |
| SANOFI PASTEUR, INC | \$2,903.86 |
| SCHWAB, GLADYS | \$180.00 |
| SEE, MARY JANE | \$180.00 |
| SHIRLEY, DENISE | \$129.04 |
| SHOSHONE OFFICE SUPPLY, INC. | \$592.04 |
| SHULER, LULU | \$180.00 |
| SIBLEY, PAUL | \$197.28 |
| SIGURDSON, LAURIEANNE | \$180.00 |
| SIMPSON, KEPLER & EDWARDS, LLC | \$100.00 |
| SLAUGHTER, RANDI | \$180.00 |
| SMITH, ARDELL | \$180.00 |
| SMITH, DANNY | \$180.00 |
| SMITH, DOUGLAS | \$25.00 |
| SMITH, DOUGLAS S. | \$69.12 |
| SMITH, MARILYN | \$202.68 |
| SMITH, SHARON | \$207.00 |
| SOLIE, MERILEE J. | \$180.00 |
| SORENSEN, MARILEE | \$180.00 |
| SPECHT, CASSANDRA | \$180.00 |
| SPORKIN, TERRI M. | \$180.00 |
| STOLTS, LORRAINE | \$180.00 |
| STROUPE PEST CONTROL, CO. | \$95.00 |

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| SYSCO FOOD SERVICES OF MONTANA | \$1,921.22 |
| TALLEN, MARJORIE | \$204.84 |
| TAMBLYN, KELLY | \$205.92 |
| TCT WEST, INC | \$15,459.98 |
| THOMAS, PATRICIA | \$190.58 |
| THOS. Y. PICKETT & CO., INC. | \$1,100.00 |
| TIRE-RAMA BLGS INTERSTATE | \$225.00 |
| TITAN MACHINERY | \$3,446.87 |
| TOLG, ROBIN | \$75.00 |
| TRACTOR & EQUIPMENT CO | \$2,512.46 |
| TRI STATE TRUCK & EQUIP, INC | \$263.99 |
| TRIPLE L SALES | \$394.63 |
| TROSPER, ANN | \$155.00 |
| UPS STORE, THE | \$656.61 |
| VAN TASSEL, SHIRREL | \$180.00 |
| VARDIMAN, JEREMIAH | \$687.34 |
| VERIZON WIRELESS | \$50.04 |
| VERIZON WIRELESS | \$27.57 |
| VERIZON WIRELESS | \$316.38 |
| VERIZON WIRELESS | \$71.70 |
| VISIONARY COMMUNICATIONS, INC. | \$78.30 |
| WACO 2016 | \$255.00 |
| WADDELL, MICHELE | \$180.00 |
| WAL MART COMMUNITY/GEMB | \$866.55 |
| WALKER, MARILYN | \$180.00 |
| WALKER, SHERIE | \$180.00 |
| WAYNE'S BOOT SHOP | \$100.00 |
| WELLS, MARY E. | \$180.00 |
| WESTERN EMULSIONS INC | \$248,222.88 |
| WILLIAMS, MARY | \$180.00 |
| WOOD, KAREN | \$180.00 |
| WOOD, STEPHEN | \$180.00 |
| WOODWARD, ALICE K. | \$145.00 |
| WOOLARD, EVELYN B. | \$180.00 |
| WYLLIE, SALLY | \$180.00 |
| WYOMING BEHAVIORAL INSTITUTE | \$685.00 |
| WYOMING DEPARTMENT OF HEALTH | \$299.68 |
| WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB | \$49.00 |
| WYOMING DEPT OF TRANS - MOTOR VEHICLES | \$10.00 |
| WYOMING FINANCIAL INSURANCE | \$100.00 |
| WYOMING FIRE SAFETY, LC | \$124.00 |
| WYOMING INFORMATION TECHNOLOGY DIV | \$57.74 |
| WYOMING STEEL SERVICE | \$20,829.60 |
| YANKEE CAR WASH | \$114.00 |
| YAPLE, HENRY M. | \$180.00 |
| YONTS, LARRY | \$180.00 |
| TOTAL | <u>\$874,907.63</u> |

Approve-Grant Draw-Down Requests.

The following grant draw-down requests were presented to the Board for approval:

- Andy Martin Hill Request #1-\$482,005.70
- Employee Parking Lot Request #1-\$115,217.07
- Fairgrounds Drainage Request #1-\$13,517.99
- Building Community through Fairgrounds Structure #4- \$4,432.22
- Park County Fairgrounds Improvements #3- \$22,161.00

Commissioner Hall moved to approve the grant draw-down applications and allow the Chairman to sign, seconded by Commissioner Livingston and unanimously carried.

Approve-Amendment to Higbie Zoning Map Resolution No. 2016-27 .

Linda Gillett, County Planner, presented revisions to Resolution No. 2016-27 (Higbie Zoning Map). Commissioner Livingston moved to approve

the changes as presented, seconded by Commissioner Tilden and unanimously carried.

Approve-Final Completion for County Employee Parking Lot.

Jeremy Quist, Staff Engineer, presented the certificate of final completion of the employee parking lot project. Quality Asphalt has completed the required checklist and advertising for final completion will begin this week. Commissioner Hall moved to approve the final completion certificate and allow the Chairman to sign, seconded by Commissioner Tilden and unanimously carried.

Approve-Resolution for 4% Lodging Tax.

Shaunna Romero, Executive Assistant, presented the resolution that will allow the 4% lodging tax to appear on the General Election Ballot with approval by the Board and two thirds of the municipalities. Commissioner Hall moved to approve the resolution to allow the 4% lodging tax to appear on the ballot, contingent upon review by the County Attorney, seconded by Commissioner Tilden and unanimously carried **RESOLUTION NO. 2016-30.**

Approve-Certificate of Substantial Completion for Cody Road and Bridge Expansion.

Brian Edwards, County Engineer, came before the Board to present the certificate of substantial completion to Filener Construction for the Cody Road and Bridge shop expansion. Edwards said the majority of punch list items are completed. Commissioner Hall moved to approve the certificate of substantial completion and allow the chairman to sign, seconded by Commissioner Tilden and unanimously carried.

Approve-Due Date Extension Homeland Security.

Martin Knapp, Homeland Security Director, request that the Board approve a deadline extension for the regional Threat and Hazard Identification Risk Assessment and Community Preparedness Report. This report is generally due September 1st, but due to the fires in the area he has requested an extension to September 30th. Commissioner Tilden moved to approve the extension and allow the Chairman to sign, seconded by Commissioner Livingston and unanimously carried.

Approve-Department of Homeland Security Federal Emergency Management Performance Grant.

Martin Knapp, Homeland Security Director, requested the Board's approval on the grant award for Emergency Management. Martin said the grant award is usually \$30,000.00 but this year he applied for and was awarded \$35,000.00. Commissioner Tilden moved to approve the grant award and allow the chairman to sign, seconded by Commissioner Livingston and unanimously carried.

Approve-Transfer of Shotgun to Northwest Community College.

Sheriff Scott Steward purposed that the Sheriff's department transfer a shotgun to Northwest College's Criminal Justice Program for training. The shotgun has been out of service for the last two years. The College will transform the gun into a simulator for training purposes. In exchange, the Deputies are able to attend the training at no charge to the County. Commissioner Livingston moved to approve the proposed transfer of the said shotgun to Northwest Community College, seconded by Commissioner Tilden and unanimously carried.

Continued Discussion-Emergency Watershed Protection Program for Rehabilitation of Fire Impacted Private Lands.

Rory Karhu, USDA District Conservationist, attended the meeting with USDA State Soil Scientist James Bauchert joining by phone. The Board of Commissioners wanted to continue the discussion on the possibility of implementing the Rehabilitation of Fire Impacted Private Lands program to the areas in Park County that received watershed damage due to fire. After general discussion it was the consensus of the Board to reach out to Meeteetse Conservation District to see if they would be the sponsor of the project with the County as the co-sponsor. Commissioner Livingston will attend the September 12 Conservation District meeting and reporting back at the next regular meeting.

Approve: Evan Simple Subdivision-215 Amended Plat.

Kim Dillivan, Planner II, gave the staff report. The plat amendment would move lot one's boundary line 33 feet to the east. Commissioner Tilden moved to approve the amendment to Evan Simple Subdivision-215 Amended Plat, seconded by Commissioner Hall and unanimously carried **RESOLUTION 2016-31**.

Discussion-Select Aeronautics Committee Meeting,

Commissioner Hall attended the Aeronautics meeting in Jackson last week. He reported on discussions that took place between United Airlines and SkyWest, and between United Airlines and Yellowstone Air related to a possible refund for Chicago flight grantee fees. Continuation of the Chicago flight and possibly adding a San Francisco flight next summer were also topics of discussion. The committee anticipates 50 passenger jets being phased out to larger jets. Hall noted that the airport is a vital part of Park County's economy.

Executive Session.

Commissioner Tilden moved to go into executive session, pursuant to Wyoming State Statute 16-4-405. The motion was seconded by Commissioner Livingston and unanimously carried. No decisions were made in this session. Commissioner Livingston moved to come out of executive session, seconded by Commissioner Hall and unanimously carried.

Adjourn.

Commissioner Livingston made a motion to adjourn, Commissioner Hall seconded and the motion carried.

Tim A. French, Chairman

Lee Livingston, Vice Chairman

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk