

**Park County Board of County Commissioners
Regular Meeting
September 20, 2016**

Chairman French called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, September 20, 2016. Present were Chairman Tim French, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Joe Tilden, and Deputy Clerk Teecee Barrett.

Commissioner Hall led the audience in the Pledge of Allegiance.

Approve-Vouchers.

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented, seconded by Commissioner Livingston and unanimously carried.

Payee	Amount
YANKEE CAR WASH	\$126.00
WYOMING WATER WORKS	\$204.00
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$49.00
WYOMING DEPARTMENT OF HEALTH	\$336.00
WYOMING DEPARTMENT OF EMPLOYMENT	\$179.93
WPCI CONSULTANTS, INC.	\$126.00
WOODWARD TRACTOR & RENTAL, INC	\$79.43
WACO 2016	\$380.00
VISION WEST, INC.	\$206.25
VISA - #9614	\$3,347.80
VISA - #9572	\$848.03
VISA - #9515	\$25.12
VISA - #9507	\$1,660.40
VISA - #9408	\$251.92
VISA - #9358	\$156.26
VISA - #0225	\$294.76
VISA - #0191	\$388.49
VISA - #0142	\$2,610.11
VISA - #0126	\$337.97
VISA - #0118	\$1,269.00
VISA - #0068	\$335.54
VERIZON WIRELESS	\$100.10
THOMPSON REUTERS - WEST	\$658.61
SYSCO FOOD SERVICES OF MONTANA	\$2,364.20
STROUPE PEST CONTROL, CO.	\$135.00
SHOSHONE OFFICE SUPPLY, INC.	\$644.09
ROVENNA SIGNS & DESIGN	\$295.00
ROMERO, SHAUNNA	\$72.27
ROGER'S SPORT CENTER	\$229.00
ROCKY MOUNTAIN POWER	\$1,006.48
ROCKY MOUNTAIN ASSOCIATION OF FAIRS	\$225.00
REED, CARRIE	\$111.24
QUALITY PROPANE SERVICE, INC.	\$12.00
QUALITY ASPHALT PAVING, INC.	\$9,821.25
PRODUCTION MACHINE CORP.	\$503.41
PRO-BUILD - CODY	\$99.22
POWELL TRIBUNE, INC.	\$3,637.15
POWELL LOCK	\$292.60
POWELL ACE HARDWARE, LLC	\$18.57
POSTMASTER, CODY WY	\$82.00
PLANET HEADSET	\$108.53
PILCH ENGINEERING INC., PC	\$10,349.10
PFIZER INC.	\$3,127.97
PENNO, KAYE	\$320.00
PARKWAY PLAZA HOTEL & CONV. CENTRE	\$624.00
PARK CO COURT SUPERVISED TREATMENT PROG	\$9,147.73
OFFICE SHOP, THE	\$1,547.27
O'REILLY AUTO PARTS	\$310.85

NORTHWEST WY FAMILY PLANNING	\$602.97
NORTHWEST SPECIALTY SALES CO., LLC	\$358.82
NORCO, INC.	\$23.68
MURDOCH OIL, INC.	\$14,799.45
MRK CONSTRUCTION INC.	\$1,411.00
MOTOR PARTS, INC.	\$121.25
MORRIS, SANDIE	\$27.39
MORGENWECK, BARB	\$282.75
MONTANA-DAKOTA UTILITIES CO.	\$431.83
MONTANA PETERBILT, LLC	\$156.65
MICKELSON, JOSEPH D	\$449.28
MESSENGER & OVERFIELD, P.C.	\$325.00
MEETEETSE, TOWN OF	\$121.70
MEETEETSE SENIOR CENTER	\$2,508.00
McKESSON MEDICAL SURGICAL	\$3,244.49
MCCARTY, REED, & EARHART, ATTYS L.C.	\$380.00
MATTHEW BENDER & CO., INC.	\$779.26
MAJESTIC LUBE, INC.	\$58.00
LOEPER, JESSICA	\$6,050.00
LINTONS BIG R, INC.	\$33.90
LAIR, CLAUDIA	\$28.08
KOIS BROTHERS EQUIPMENT COMPANY, INC.	\$29.85
KINCHELOE PLUMBING & HEATING	\$750.94
KEELE SANITATION	\$2,797.82
KANE FUNERAL HOME	\$380.00
INTOXIMETERS, INC.	\$266.50
INTERSTATE TIRE SERV. INC	\$747.00
INTERSTATE PRODUCTS INC.	\$849.89
INREACH, INC.	\$600.00
I-STATE TRUCK CENTER	\$432.34
HUGHES, RUSTY	\$17.08
HEARTLAND PAPER COMPANY	\$403.43
HARRIS TRKING & CONST., INC.	\$66,415.02
GREENWOOD MAPPING, INC.	\$5,400.00
GARY'S VACUUM & STAMPS	\$120.52
GARLAND LIGHT & POWER CO.	\$940.81
GALLS, LLC	\$576.00
FREMONT MOTOR POWELL, INC.	\$55.93
FORWARD CODY WYOMING, INC.	\$4,377.60
FASTENAL	\$15.02
DENNY MENHOLT CHEVROLET BUICK GMC	\$42.87
DE HAAN ELECTRONICS	\$400.76
D&G ELECTRIC, LLC	\$97.50
CTS LANGUAGE LINK	\$4.25
CRUM ELECTRIC SUPPLY CO.	\$73.25
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$18,403.73
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
CODY, CITY OF	\$2,824.03
CODY YELLOWSTONE AIR	\$6,566.40
CODY WINNELSON CO.	\$144.23
CODY ENTERPRISE	\$7,485.70
CODY COUNCIL ON AGING	\$11,856.00
CODY ACE HARDWARE	\$860.08
CHRISTIE, LOGAN	\$168.48
CHOICE AVIATION, LLC	\$44.28
CHARTER COMMUNICATIONS	\$102.94
CENTURYLINK BUSINES SERVICES	\$7.45
CENTURYLINK	\$2,521.46
CDW GOVERNMENT, INC.	\$3,234.85
CARQUEST AUTO PARTS - #274890	\$768.51
CARQUEST AUTO PARTS - #064250	\$1,378.88
CAROLINA SOFTWARE	\$236.04
BOB BARKER COMPANY	\$403.26
BLAKEMAN PROPANE, INC.	\$76.93
BLACK HILLS ENERGY	\$1,190.36
BLACK BOX NETWORK SERVICES	\$2,179.00
BIG HORN WHOLESALE, INC.	\$1,804.57
BIG HORN RURAL ELECTRIC COMPANY	\$305.73
BIG HORN CO-OP MARKETING ASSN.	\$442.54
BEARTOOTH ELECTRIC COOP	\$78.04

BAILEY ENTERPRISES, INC.	\$498.16
BAILEY ENTERPRISES, INC.	\$82.95
BAILEY ENTERPRISES, INC.	\$4,810.96
B & B FLEET SERVICE	\$2,727.98
AUTOSHOP, INC.	\$1,174.21
AT CONFERENCE	\$89.13
ALDRICH'S - POWELL	\$113.39
ALBERTSONS PURCHASE ADV. CARD	\$287.09
AEROTRONICS, INC.	\$200.00
360 OFFICE SOLUTIONS	\$631.99
2 M COMPANY, INC.	\$98.49
TOTAL	<u>\$251,240.37</u>

Approve-Hiring Events Department.

Echo Renner, Events Coordinator, asked permission to replace a part-time custodian at the fairgrounds. This position is budgeted for five hours a day, five days a week, and will be hired at the same rate of pay as the current employee. Commissioner Livingston moved to allow the Events Department to replace a part-time custodian, seconded by Commissioner Hall and unanimously carried.

Approve-Minutes.

The minutes from September 6th and 13th were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Livingston and unanimously carried.

Approve-Payroll.

The payroll was presented to the Board for approval. Commissioner Tilden moved to approve the payroll as presented, seconded by Commissioner Hall and unanimously carried.

Approve-Monthly Earnings.

Commissioner Livingston moved to approve the monthly earnings and collections for the County Clerk, Clerk of District Court, and Sheriff, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Letter to Wyoming Business Council.

Commissioner Hall moved to allow the Chairman to sign the letter of extension to the Wyoming Business Council for the Fairgrounds project through the end of the fiscal year, seconded by Commissioner Livingston and unanimously carried.

Approve-Lease with Thomas Boyd.

Shaunna Romero, Executive Assistant, presented a one year lease renewal for Thomas Boyd that includes a 2.4% annual increase. Commissioner Tilden moved to approve the lease agreement, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Advertising for Planning and Zoning Board Vacancy.

Shaunna Romero, Executive Assistant, asked permission to advertise for the Board opening on Planning and Zoning. Commissioner Livingston moved to allow for advertisement, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Revised Lodging Tax Resolution 2016-30.1

Shaunna Romero, Executive Assistant, presented the revised lodging tax resolution to the Board for approval. The County Attorney made a slight change to the statute reference to accurately provide for the allocation of lodging taxes. Commissioner Tilden moved to approve the amended resolution, seconded by Commissioner Livingston and unanimously carried.

Continued-Discussion of Emergency Watershed Protection Program.

The Board continued its discussion of its participation in the Emergency Watershed Protection Program. The program provides restoration measures on private lands impacted by wildfires including seeding, mulching and barrier placement for structure protection. Commissioner Livingston has been in contact with the NRCS office in Powell and has determined through discussions with them that few landowners are interested in participating in the program; landowners would be responsible for 25% of the total cost. After general discussion Commissioner Tilden moved to allow Park County to proceed with application as program sponsor, seconded by Commissioner Livingston and unanimously carried.

Approve-KP River Ranch Simple Subdivision-241 Final Plat.

Kim Dillivan, Planner II, presented the staff report for KP River Ranch Simple Subdivision. After general discussion Commissioner Tilden moved to approve the final plat, seconded by Commissioner Livingston and unanimously carried **RESOLUTION NO. 2016-32.**

Public Hearing-Brown Thomas Meadows Floodplain Permit.

Chairman French opened the public hearing to consider a floodplain permit for Brown Thomas Meadows, a bank stabilization project off of Hunter Creek Road. Kim Dillivan, Planner II, gave the staff report. County Engineer Brian Edwards expressed concerns related to the project plans submitted by WWE Engineering. Edwards asked that the plans be submitted with additional detail and some wording changes. Drew Pearson, WWE Engineer, clarified some of the questions posed by Edwards. Due to time constraints, Commissioner Hall moved to continue the public hearing at 2 PM. The motion was seconded by Commissioner Tilden and unanimously carried. In the public hearing continuation, Edwards said that, following meeting with the WWE engineering team, all concerns were satisfactorily resolved. Edwards would like the resolution to specify that no fill is to be above existing bank. He continued that he is satisfied with the changes and will be in contact with the WWE engineers as the project continues. Commissioner Tilden moved to close the public hearing, seconded by Commissioner Hall and unanimously carried. Commissioner Hall moved to approve the floodplain permit with the proposed language changes, seconded by Commissioner Tilden and unanimously carried **RESOLUTION 2016-33.**

Presentation-USS Park County LST-1077 Flag.

Dave Van Auken, formerly stationed on the USS Park County (decommissioned in 1970), received the flag from the ship's former commanding officer, John Dobrosky. Dobrosky's desire is that the flag be given to the county for which the ship was named. Following presentation of the flag by Van Auken, the commission noted that it will be proudly displayed in their meeting room.

Discussion-Special Districts and Task Force on Mineral Taxes.

County Assessor Pat Meyer, updated the Board on recent meetings he has attended related to mineral tax issues. Meyer has been asked to serve on the task force group, which is working on development of a new discount rate method. Meyer noted it is a complicated system that will take some time to fully vet. Following the state's change to a more accurate operator reporting system, Meyer plans to use the Oregon Basin as a pilot for the new process. The group's next meeting is in November. Meyer expects the task force will be extended into another legislative session to continue its work.

Pete Obermueller, WCCA Executive Director, joined the conversation by phone to comment on proposed legislation related to special districts. The state's county commissions have historically had no jurisdiction over special district budgets but are required to approve them. Some special districts may maintain reserves and carryover monies but mil levies remain the same. The new legislation would allow county commissions to call in specific districts to address budget questions in a public forum. However, some special districts fall under other authority and would not be subject to the proposed legislation. House Representative Dan Larsen attended the meeting to listen to the ideas and get a feel for the Board's needs.

Discussion-Fairgrounds Drainage Project.

Jeremy Quist, Staff Engineer, presented three possible options for drainage systems at the fairgrounds. Option 1 involves the least work and basically includes a concrete valley in front of the new building to move the water to the storm drain. The engineer's estimate is \$108,765.39. Option 2 includes option 1 with the addition of the area where cold mix was placed in front of the new building, at an estimated cost of \$184,108.27. Option 3 includes options 1 and 2, along with redoing the majority of the pavement on the grounds with an estimate of \$421,198.87. Commissioner Hall proposed that additional discussion continue on October 18.

Presentation-Years of Service Plaque.

Chairman French presented a plaque to Jim Davis, Chief Deputy County & Prosecuting Attorney, for his 14 years of service to the County. The Board expressed their appreciation for Jim's dedication. The presentation was followed by a reception to honor Mr. Davis.

Break for Lunch.

Executive Session.

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute 16-4-405 (a) (ix), seconded by Commissioner Tilden and motion carried. No decisions were made in this session. Commissioner Hall moved to exit executive session, seconded by Commissioner Livingston and unanimously carried. Commissioner Hall moved to direct staff to carry out instructions discussed in executive session, seconded by Commissioner Grosskopf and unanimously carried.

Adjourn.

Commissioner Tilden made a motion to adjourn, Commissioner Hall seconded and the motion carried.

Tim A. French, Chairman

Lee Livingston, Vice Chairman

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk