

**Park County Board of County Commissioners  
Regular Meeting  
August 2, 2016**

Chairman French called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, August 2, 2016. Present were Chairman Tim French, Vice Chairman Lee Livingston, Commissioners Bucky Hall, Joe Tilden, and Deputy County Clerk Teecee Barrett.

Commissioner Livingston led the audience in the Pledge of Allegiance

**Approve-Minutes.**

The minutes from July 12, 19, and 26 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Livingston and unanimously carried.

**Approve-Payroll.**

Payroll was presented to the Board for approval. Commissioner Tilden moved to approve payroll as presented, seconded by Commissioner Livingston and unanimously carried.

**Approve-Vouchers.**

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented, seconded by Commissioner Livingston and unanimously carried.

<b>Payee</b>	<b>Amount</b>
360 OFFICE SOLUTIONS	\$417.26
A & I DISTRIBUTORS	\$752.30
AT&T MOBILITY	\$2,126.20
BARRETT, TEECEE	\$12.00
BASH, BRYAN	\$1,100.00
BIG HORN GLASS	\$3,630.00
BIG HORN WHOLESALE, INC.	\$593.43
BLATT, TIMOTHY J.	\$269.56
BOB BARKER COMPANY	\$1,461.72
BRADFORD SUPPLY CO.	\$116.00
BRAZELTON, LILLIAN	\$29.16
BRUCE, ROY	\$3,598.20
CARQUEST AUTO PARTS - #064250	\$1,251.45
CARQUEST AUTO PARTS - #274890	\$389.38
CDW GOVERNMENT, INC.	\$1,025.22
CENTURYLINK	\$3,687.63
CENTURYLINK BUSINES SERVICES	\$7.43
CHARTER COMMUNICATIONS	\$488.10
CHOICE AVIATION, LLC	\$98.10
CODY ACE HARDWARE	\$287.63
CODY ENTERPRISE	\$229.43
CODY WINNELSON CO.	\$1,773.76
CODY, CITY OF	\$1,094.40
CODY, CITY OF	\$26,267.09
COULTER CAR CARE CENTER	\$56.00
CROFT, KIMBALL	\$182.52
D&G ELECTRIC, LLC	\$4,457.11
DE HAAN ELECTRONICS	\$963.25
DELUXE FOR BUSINESS	\$542.68
DIAMOND TRAFFIC PRODUCTS	\$278.78
DICK JONES TRUCKING	\$8,688.86
FORTERRA	\$121.40
GALLS, LLC	\$112.45
GARVIN MOTORS, INC.	\$51.40

GOODYEAR PRINTING	\$457.00
GRADIENT MOUNTAIN SPORTS	\$68.00
GRAINGER	\$94.11
HARRIS TRKING & CONST., INC.	\$1,270.00
HEARTLAND PAPER COMPANY	\$4,479.00
HOWARD, FRED L	\$92.28
J&S REFRIGERATION, INC	\$267.01
JOHN DEERE FINANCIAL	\$216.66
KEEGAN, KRISJANSONS & MILES, PC	\$230.44
KREI, KINDY	\$8.10
MCBROOM, MATTHEW A.	\$29.01
MERCK SHARP & DOHME CORP.	\$1,813.74
MILLER, RYAN	\$100.92
MOHLER, TYCEE JO	\$218.00
MORRIS, SANDIE	\$4.58
MOTOR PARTS, INC.	\$171.26
MURDOCH OIL, INC.	\$6,315.53
MURPHY, KATHERINE	\$32.24
NACE	\$200.00
NATIONAL ASSOCIATION OF LEGAL ASSISTANTS	\$140.00
NATIONAL BUSINESS SYSTEMS	\$2,000.00
NORTHWEST RURAL WATER DISTRICT	\$80.40
OFFICE SHOP, THE	\$757.54
O'REILLY AUTO PARTS	\$16.99
PEAK ENVIRONMENTAL MGT., INC.	\$2,400.00
POWELL ACE HARDWARE, LLC	\$546.32
POWELL ELECTRIC	\$614.28
POWELL LOCK	\$484.00
POWELL TRIBUNE, INC.	\$219.44
POWELL VALLEY RECYCLING	\$1,843.20
POWELL, CITY OF	\$10,584.68
PRECISION PLAN AND DESIGN, INC.	\$495.00
PRO-BUILD - CODY	\$12.10
QUALITY ASPHALT PAVING, INC.	\$10,845.00
QUALITY ASPHALT PAVING, INC. - RETAINAGE	\$1,205.00
R&P AUTO, INC.	\$144.47
REED, DARLENE	\$28.08
RELM WIRELESS CORPORATION	\$76.37
RIMROCK TIRE CO - CODY	\$48.10
ROCKY MOUNTAIN INFO NETWORK	\$25.00
ROMERO, SHAUNNA	\$9.70
SECRETARY OF STATE	\$30.00
SELBYS, INC.	\$471.75
SHOSHONE OFFICE SUPPLY, INC.	\$1,243.93
SPECIAL OPERATIONS GROUP	\$2,054.13
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$1,722.56
TECHNICAL COWBOY	\$258.98
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TITAN MACHINERY	\$96.75
TOLG, ROBIN	\$75.00
TRIPLE L SALES	\$6.83
TUCKER, NICHELLE	\$8.96
TYLER TECHNOLOGIES, INC.	\$77,050.49
VARDIMAN, JEREMIAH	\$99.36
VERIZON WIRELESS	\$71.00
VERIZON WIRELESS	\$27.30
VERIZON WIRELESS	\$321.39
VISA - #0126	\$159.29
VISIONARY COMMUNICATIONS, INC.	\$78.30
WACO 2016	\$340.00
WAL MART COMMUNITY/GEMB	\$678.51
WINDSHIELD DOCTOR	\$55.00
WOODWARD TRACTOR & RENTAL, INC	\$869.40
WYOMING BEHAVIORAL INSTITUTE	\$2,740.00
WYOMING COUNTY COMMISSIONERS ASSN	\$2,750.00
WYOMING INFORMATION TECHNOLOGY DIV	\$77.66
WYOMING TACTICAL SUPPLY	\$128.99
WYOMING WATER WORKS	\$162.00
<b>TOTAL</b>	<b>\$207,576.03</b>

**Approve-Mill Levies.**

Pat Meyer, County Assessor, presented the proposed mill levies for FY16-17 to the Board for approval. Commissioner Livingston moved to approve the mill levies for FY16-17 as presented, seconded by Commissioner Tilden and unanimously carried.

**Letter.**

Colleen Renner, County Clerk, read a letter submitted by the Cody Council on Aging, thanking the county for its funding for the Senior Citizen Program in Cody.

**Approve-Wyoming Business Council Grant Draw Down Request #2.**

Teecee Barrett, Deputy Clerk, presented draw down request #2 to the Board for approval. The grant is part of the funding for the new fairgrounds building. Commissioner Tilden moved to approve the request and allow the Chairman to sign, seconded by Commissioner Hall and unanimously carried.

**Approve-Malt Beverage Permit.**

Hans Odde, 1<sup>st</sup> Deputy Clerk, presented the malt beverage permit to the Board for approval. The application was submitted by the K Bar Z Guest Ranch for an additional dispensing room on August 13. Commissioner Hall moved to approve the permit and allow the Chairman to sign, seconded by Commissioner Livingston and unanimously carried.

**Approve-Catering Permit.**

Hans Odde, 1<sup>st</sup> Deputy Clerk, presented a catering permit from the Irma Hotel to cater the Annual Lions Club Steak Fry on August 27. Commissioner Livingston moved to approve the application and allow the Chairman to sign, seconded by Commissioner Hall and unanimously carried.

**Approve-Special Funding Contracts.**

Colleen Renner, County Clerk, requested approval and signatures from the Board for the following special funding contracts:

- Boys & Girls Clubs of Park County
- Caring for Powell Animals
- City of Cody Municipal Recycling Program
- Cody Council on Aging
- Cody Shooting Complex
- Cody-Yellowstone Air Improvement Resources
- Crisis Intervention Services
- Forward Cody Wyoming
- Mannahouse
- Meeteetse Senior Center
- Meeteetse Visitor Center
- Park County Animal Shelter
- Powell Sr. Citizens
- Powell Valley Recycling
- Town of Meeteetse Recycling Project

- o Yellowstone Regional Airport

Commissioner Hall moved to approve the contracts, seconded by Commissioner Livingston and unanimously carried.

**Approve-Final Consensus Funding Resolution for the City of Cody.**

Commissioner Hall moved to approve the Consensus funding resolution for the City of Cody, seconded by Commissioner Livingston and unanimously carried.

**Approve-Guardian Ad Litem MOU.**

Commissioner Hall moved to approve the Guardian Ad Litem MOU and allow the Chairman to sign, seconded by Commissioner Livingston and unanimously carried.

**Bid Opening.**

Sheriff Steward opened three bids that were submitted for four new pickups. Fremont Motors of Powell bid \$98,000.00 for a Dodge with trade-in. Fremont Motors of Cody bid \$94,304.00 for a Dodge with trade. Denny Menholt of Cody bid \$90,988.00 for four Chevy Silverado half ton pickups, after trade. The Sheriff gave recommendation to award the bid to the low bidder, Denny Menholt, in the amount of \$90,988.00. Commissioner Hall moved to accept the recommendation of the Sheriff and award the bid to Denny Menholt in the amount of \$90,988.00, seconded by Commissioner Livingston and unanimously carried.

**Approve-Hire Detention Deputy.**

Sheriff Steward came before the Board to ask permission to fill a vacant position of Detention Deputy. Commissioner Hall moved to approve the hiring of a detention deputy, seconded by Commissioner Tilden and unanimously carried.

**Approve-Hiring Part Time Custodian.**

Mike Garza, Buildings and Grounds Superintendent, came before the Board to ask permission to hire for a vacant part time custodian. Commissioner Hall moved to allow the hiring of a part time custodian, seconded by Commissioner Livingston and unanimously carried.

**Approve-Change Order Cody Road and Bridge Shop Expansion.**

Brian Edwards, County Engineer, and Jeremy Quist, Staff Engineer, came before the Board for approval of a change order from Filener Construction in the amount of \$14,852.00. The change order, which primarily addresses the fire suppression system and changes to the HVAC system, brings the total contract costs to \$695,052.00. After discussion Commissioner Tilden moved to approve the change order, seconded by Commissioner Livingston and unanimously carried.

**Board Interviews.**

The Board conducted interviews for the Library Board.

**Appointment-Planning and Zoning Commission.**

Commissioner Tilden moved to appoint Linda Putney to the Planning and Zoning Commission, seconded by Commissioner Livingston and unanimously carried.

**Approve-Hiring Museum Board.**

Bob Smith, Park County Museum Board president, came before the Board to ask permission to fill two vacant spots, a full time Archivist in Cody and a part time Powell museum position. Both positions will be filled at the current wage rate. Commissioner Hall moved to allow the Museum Board to fill the two vacant positions, seconded by Commissioner Livingston and unanimously carried.

**Approve-Hiring Events Department.**

Echo Renner, Events Coordinator, came before the Board to ask permission to fill the vacant spot of Grounds Foreman. Commissioner Hall moved to allow the open position of Grounds Foreman in the Events Department to be filled, seconded by Commissioner Livingston and unanimously carried.

**Approve-Hiring Clerk's Office.**

Colleen Renner, County Clerk, came before the Board to ask permission to hire a full time Deputy Clerk to replace a position that has been vacant for a period of time. The pay rate will be \$13.91. Commissioner Hall moved to allow the full time deputy clerk position to be filled, seconded by Commissioner Livingston and unanimously carried.

**Public Hearing-Budget Amendment.**

Chairman French opened the public hearing to consider the proposed budget amendment. This amendment will place the carry-forward money from the emergency preparedness grant into expenditure line items. With no public comment, Commissioner Tilden moved to close the public hearing, seconded by Commissioner Livingston and unanimously carried. Commissioner Tilden moved to approve the resolution amending FY 16-17 budget, seconded by Commissioner Hall and unanimously carried **RESOLUTION NO. 2016-25.**

**Adjourn.**

Commissioner Tilden made a motion to adjourn, Commissioner Livingston seconded and the motion carried.

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Tim A. French, Chairman

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Lee Livingston, Vice Chairman

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Loren Grosskopf, Commissioner

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Bucky Hall, Commissioner

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Joseph E. Tilden, Commissioner

Attest:

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Teecee Barrett on behalf of  
Colleen Renner, County Clerk