

**Park County Board of County Commissioners
Regular Meeting
May 17, 2016**

Chairman French called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, May 17, 2016. Present were Chairman Tim French, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Joe Tilden, and Deputy County Clerk Teecee Barrett.

Commissioner Hall led the audience in the Pledge of Allegiance.

Approve-Vouchers.

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented, seconded by Commissioner Livingston and unanimously carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$452.79
A & I DISTRIBUTORS	\$1,780.43
ABSAROKA DOOR	\$6.64
AEROTRONICS, INC.	\$167.28
ALDRICH'S - POWELL	\$76.25
AM DIRTWORKS & CONSTRUCTION, LLC	\$115,666.65
AMERICAN WELDING & GAS, INC.	\$1.00
AT CONFERENCE	\$16.74
AT&T MOBILITY	\$408.95
AUTOWORKS AUTO SALES, INC.	\$238.17
BAILEY ENTERPRISES, INC.	\$3,662.40
BAILEY ENTERPRISES, INC.	\$252.45
BAILEY ENTERPRISES, INC.	\$152.08
BASIN EQUIPMENT REPAIR	\$2,620.00
BEAR CO., INC.	\$44.95
BEARTOOTH ELECTRIC COOP	\$74.66
BIG HORN CO-OP MARKETING ASSN.	\$1,581.79
BIG HORN PAINT, INC.	\$68.99
BIG HORN REDI-MIX, INC.	\$1,022.00
BIG HORN RURAL ELECTRIC COMPANY	\$309.57
BIG HORN WHOLESALE, INC.	\$2,258.96
BILLINGS GAZETTE, INC.	\$115.08
BLACK BOX RESALE SERVICES	\$2,177.00
BLACK HILLS ENERGY	\$5,392.71
BLAIR'S MARKET	\$45.67
BLAKEMAN PROPANE, INC.	\$45.27
BOB BARKER COMPANY	\$975.00
BOONE'S MACHINE SHOP	\$80.81
C & C WELDING, INC.	\$208.60
CARQUEST AUTO PARTS - #064250	\$1,326.33
CARQUEST AUTO PARTS - #274890	\$842.28
CDW GOVERNMENT, INC.	\$29,042.96
CENTURYLINK	\$2,488.69
CENTURYLINK BUSINES SERVICES	\$22.15
CHARTER COMMUNICATIONS	\$79.97
CHOICE AVIATION, LLC	\$1,966.53
CODY ACE HARDWARE	\$740.35
CODY ENTERPRISE	\$1,919.50
CODY H.S. GRADUATION CELEBRATION	\$400.00
CODY WINNELSON CO.	\$171.59
CODY, CITY OF	\$2,483.47
COMMERCIAL LAUNDRY SALES, INC.	\$261.32
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
CRAMPTON, WILLIAM E.	\$82.67
CRUM ELECTRIC SUPPLY CO.	\$513.37
CUSTOM DELIVERY SERVICE, INC.	\$43.99
D&G ELECTRIC, LLC	\$2,331.85
DARRAH LAW OFFICE, P.C.	\$740.88
DE HAAN ELECTRONICS	\$397.40
DELL MARKETING L.P., C/O DELL USA L.P.	\$10,449.00

DLT SOLUTIONS, LLC	\$6,185.44
ELIAS, RONDA	\$97.20
FREMONT MOTOR CODY, INC.	\$25,133.00
GARLAND LIGHT & POWER CO.	\$1,215.65
GARY'S VACUUM & STAMPS	\$106.45
GLASSMASTERS	\$150.00
GOODYEAR PRINTING	\$963.00
GRAINGER	\$181.95
HOTSY EQUIPMENT OF WYOMING, INC.	\$21.00
INTOXIMETERS, INC.	\$125.25
IVERSON SANITATION	\$50.00
KEEGAN, KRISJANSONS & MILES, PC	\$3,481.68
KEELE SANITATION	\$1,525.80
KENCO SECURITY AND TECHNOLOGY	\$304.25
KOBBE CONSTRUCTION PARTNERSHIP	\$169.00
LINTONS BIG R, INC.	\$264.02
LYLE SIGNS, INC.	\$3,569.73
MAJESTIC LUBE, INC.	\$87.00
MARQUIS AWARDS & SPECIALTIES, INC	\$43.45
MCCARTY, REED, & EARHART, ATTYS L.C.	\$130.00
McINTOSH OIL, INC.	\$1,523.06
McKESSON MEDICAL SURGICAL	\$103.33
MEETEETSE VISITOR CENTER	\$2,304.00
MEETEETSE, TOWN OF	\$119.20
MESSENGER & OVERFIELD, P.C.	\$197.30
METTLER-TOLEDO, LLC.	\$550.25
MILLERS FABRICATION & CONST.	\$2,278.82
MONTANA-DAKOTA UTILITIES CO.	\$1,089.28
MORGENWECK, BARB	\$113.75
MOTOR PARTS, INC.	\$91.68
MOUNTAIN CONSTRUCTION COMPANY	\$309,990.31
MURDOCH OIL, INC.	\$8,531.10
MURPHY, KATHERINE	\$222.30
NAPA AUTO PARTS	\$45.60
NATIONAL BUSINESS SYSTEMS	\$2,000.00
NORCO, INC.	\$11.46
NORTHWEST WY FAMILY PLANNING	\$1,004.95
ODDE, HANS	\$196.77
OFFICE SHOP, THE	\$1,581.41
O'REILLY AUTO PARTS	\$41.45
PARK COUNTY ANIMAL SHELTER	\$921.60
PARK COUNTY SCHOOL DIST # 16	\$200.00
PENWELL, STEVE	\$54.95
PILCH ENGINEERING INC., PC	\$2,160.00
PLAINSMAN PRINTING SUPPLY	\$2,476.17
POLECAT PRINTERY	\$39.00
POWELL ACE HARDWARE, LLC	\$401.97
POWELL ECONOMIC PARTNERSHIP, INC.	\$3,686.25
POWELL ELECTRIC	\$24.95
POWELL HIGH SCHOOL SENIOR BASH	\$400.00
POWELL TRIBUNE, INC.	\$350.00
POWELL TRIBUNE, INC.	\$1,610.60
PRECISION PLAN AND DESIGN, INC.	\$660.00
PRO-BUILD - CODY	\$7.74
PRODUCTION MACHINE CORP.	\$3,152.27
QUALITY PROPANE SERVICE, INC.	\$36.25
RELM WIRELESS CORPORATION	\$17.97
RIMROCK TIRE CO - CODY	\$43.26
ROCKY MOUNTAIN POWER	\$1,344.92
ROTE, KYLE	\$29.38
SANOFI PASTEUR, INC	\$1,397.92
SHOSHONE OFFICE SUPPLY, INC.	\$118.28
SIMPSON, KEPLER & EDWARDS, LLC	\$260.00
SNOW CREST CHEMICALS	\$1,735.29
SPECIALTY TOOL & ATTACHMENT	\$128.92
SPRINGHILL SUITES - CHEYENNE	\$89.00
STOTZ EQUIPMENT	\$93.40
STROUPE PEST CONTROL, CO.	\$320.00
SUPER 8 POWELL	\$84.55
SYSCO FOOD SERVICES OF MONTANA	\$1,925.63

TCT WEST, INC	\$9,827.16
TEAM LABORATORY CHEMICAL CORP.	\$107.00
TITAN MACHINERY	\$1,019.83
TRACTOR & EQUIPMENT CO	\$944.53
TRIPLE L SALES	\$63.81
TYLER TECHNOLOGIES, INC.	\$3,034.66
UPS STORE, THE	\$47.80
VERIZON WIRELESS	\$71.08
VISA - #0118	\$947.67
VISA - #0142	\$7,423.81
VISA - #0225	\$242.87
VISA - #9259	\$26.40
VISA - #9358	\$1,604.28
VISA - #9408	\$34.71
VISA - #9507	\$2,839.52
VISA - #9572	\$1,949.85
VISA - #9580	\$1,428.10
VISA - #9614 - SCOTT STEWARD	\$1,350.20
W.A.C.O.	\$325.00
WESTERN EMULSIONS INC	\$1,789.20
WOODWARD TRACTOR & RENTAL, INC	\$441.38
WOODWORKER'S SUPPLY, INC.	\$4.34
WPCI CONSULTANTS, INC.	\$126.00
WYDOT - FINANCIAL SERVICES	\$13,225.36
WYOMING DEPARTMENT OF EMPLOYMENT	\$217.55
WYOMING DEPARTMENT OF HEALTH	\$29,559.62
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$24.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$5.00
WYOMING GUARDIAN AD LITEM PROGRAM	\$4,134.04
WYOMING WATER WORKS	\$138.00
TOTAL	\$679,130.12

Approve-Minutes.

The minutes from the regular meeting of May 3, 2016, were presented to the Board for approval. Commissioner Tilden moved to approve the minutes, seconded by Commissioner Grosskopf and unanimously carried.

Approve-Payroll.

Commissioner Livingston moved to approve payroll as presented, seconded by Commissioner Hall and unanimously carried.

Approve-Monthly Earnings and Collections Statements.

The Monthly Earnings and Collections Statements for the County Clerk, Clerk of District Court, and the Sheriff were presented to the Board for approval. Commissioner Tilden moved to approve the monthly earnings and collection statements as presented, seconded by Commissioner Hall and unanimously carried.

Approve-Malt Beverage Permit for Jake Clark Mule Days.

Commissioner Hall moved to approve the malt beverage permit for Jake Clark Mule days June 15-19 and allow the Chairman to sign, seconded by Commissioner Livingston and unanimously carried.

Approve-Release of Retainage and Interest Funds Nicholson Dirt Contracting for Work on County Road 1NG.

Brian Edwards, County Engineer, came before the Board to recommend that the retainage funds and interest be released to Nicholson Dirt Contracting for work to repair the slide area on County Road 1NG. All advertising requirements were met and all affidavits received from sub-

contractors. Commissioner Tilden moved to release the retainage funds to Nicholson Dirt Contracting, seconded by Commissioner Livingston and unanimously carried.

Approve-Request for Cody Skylighters to Close Road 2ABW for July 4 Fireworks Display.

Brian Henderson, Cody Skylighters representative, came before the Board to request permission to have a fireworks display on County Road 2ABW, and also request approval to close Road 2ABW from 9 AM on July 4 to 9 AM July 5. Commissioner Livingston moved to approve the request from Cody Skylighters, seconded by Commissioner Hall and unanimously carried.

Approve-Correctional Healthcare Company's Agreement for Detention Center Medical Coverage.

The annual agreement for the detention center medical coverage was presented to the Board for approval. Commissioner Hall commented that there was about a 3% increase this year, but the results have been good. Commissioner Tilden moved to approve the agreement and allow the Chairman to sign, seconded by Commissioner Livingston and unanimously carried.

Approve-Final Comments for the Prioritization of BLM RMP Implementation.

On May 10, 2016, the Board held a work session to compile comments to the BLM from the Board on prioritization for the RMP. The comments are due June 3, 2016. Commissioner Tilden moved to approve the letter, seconded by Commissioner Livingston and unanimously carried.

Executive Session.

Commissioner Hall moved to go into executive session pursuant to Wyoming State Statute 16-4-405 (a) (ix), seconded by Commissioner Livingston and unanimously carried. No decisions were made in this session. Commissioner Tilden moved to exit executive session, seconded by Commissioner Livingston and unanimously carried. Commissioner Tilden moved to have the executive session request approved, seconded by Commissioner Livingston and unanimously carried.

Work Session.

Chairman French opened the floor for a work session for the county's Events Department and Buildings and Grounds Department in regards to the fairgrounds. Echo Renner, Events Coordinator, and Mike Garza, Buildings and Grounds Superintendent, were present. Chairman French opened the discussion by commenting that we have several players at the table when it comes to the Park County Fair and he wants responsibilities to be well defined. Garza's main concern currently is having to pay overtime to Buildings and Grounds employees to meet needs for the events that take place at the Fairgrounds on the weekends. Garza also noted the additional wear and tear on County equipment resulting from their use at for-profit events. Renner said when an event uses County equipment or manpower she charges the event applicant \$65.00/ hour. Garza suggested potentially moving one existing full time Buildings and Grounds employee and two part time custodial positions to the Events Department, to be under the direction of the Events Coordinator. All three of the positions will have the salaries transferred from Building and Grounds Department to the Events Department. It was the consensus of the Board that the full time Buildings and Grounds staff transferred to the Events Department would have use of the equipment at the fairgrounds in

coordination with the Buildings and Grounds crew that will be at the fairgrounds. There was also discussion to make a reimbursement line item for the Buildings and Grounds Department for the maintenance of equipment. The income from any use of County equipment at the Fairgrounds would be accounted for in this line item. Commissioner Tilden moved to go into executive session, pursuant to Wyoming State Statute 16-4-405 (a) (ix), seconded by Commissioner Hall and unanimously carried. No decisions were made in this session. Commissioner Livingston moved to exit executive session, seconded by Commissioner Grosskopf and unanimously carried. Chairman French summed up the work session, stating that both departments will need to work cohesively, but the request for Buildings and Grounds help should be minimalized now that the Events Department will have a grounds full time employee. The only exception will be the week of fair when everyone will be needed. Both Garza and Renner agreed to the discussion and outcome.

Update-Public Health.

Bill Crampton, Public Health Nurse Manager, updated the Board on the last month in Public Health. Kimball Croft, the new Emergency Preparedness employee is now on staff. Public Health will host a table top exercise on June 9 at 10 AM focusing on at risk population in the community. A local technical assistance review will be coming to Park County on June 7 at 1:30. The Public Health Nurse Manager contract is still in negotiations between the County Attorney's office and the Attorney General's office. Two new State nurses are on staff in Powell. Lilly Brazelton has been going to the schools promoting safe summer activities with the SAFE Kids program. Jackie Wells the regional supervisor will also be in Cody on May 23.

Liaison Reports.

Commissioner Grosskopf discussed a couple of letters to go to the BLM in regards to the Planning 2.0 project. Commissioner Grosskopf moved to allow him to sign the letter on behalf of the LCGA in regards to the Planning 2.0 recommendations, seconded by Commissioner Hall and unanimously carried. Commissioner Livingston moved to allow Grosskopf to sign a letter to the BLM requesting notification to the County if the BLM's RMP priorities change and requesting reinstatement of semi-annual meetings, seconded by Commissioner Tilden and unanimously carried.

Commissioner Tilden reported that there is a Forest Service Compliance meeting on Thursday; he asked Commissioner Grosskopf to attend.

Commissioner Livingston reported that last month the Predator Board sent out an email indicating the AFIS funds for wolf work in the County were fully expended. Monies have since been secured to continue the program. The Predator Board has allocated monies to help fund wolf issues if future financial needs arise.

Commissioner Grosskopf commented that May 18 from 5:30-7:30, the Forest Service will release the progress on its Travel Management plan. Grosskopf attended the Urban Systems meeting where reclassification of streets and roads according to the use and amount of traffic was discussed. Proposed changes include Date Street from Cougar Avenue to the Fed Ex building and the County-owned side of Cooper Lane. Forward Cody's annual membership is due for renewal. Forward Cody has not yet received official notification from Lannette Corp. regarding Cody Labs and the remediation program with the DEQ. Forward Cody has not received a bill from the DEQ in for testing of the soil in the proposed Cody Labs expansion area. The County previously agreed to pay a portion of the bill.

Commissioner Hall reported that the City has approved the 60% funding shortfall for the airport and the County will be responsible for the remaining 40%. This request should be less than last year's funding amount.

Summer weekend commercial air service will include seven flights daily on weekends. CYAIR received notification that United will discontinue winter flights into Cody due to revenue loss.

Chairman French attended the Fair Board meeting and plans are taking shape for the upcoming events at the County Fair.

Tour-New Courtroom Sound System.

The Board toured the new sound system in the District Court courtroom. Several upgrades were made to allow jury trials to run more efficiently, including a new sound system with the option of cordless hearing devices for the hearing impaired, a new screen and projector, and multiple floor outlets for the attorneys' convenience. The upgrades were purchased with grant monies.

Discussion-Heart Mountain Irrigation District.

Randy Watts, Heart Mountain Irrigation District representative, came before the Board seeking a compromise to keep the public away from the siphon. Watts said he has concerns for public safety. Most of the crossing bars across the top of the siphon are now missing and without an engineer's recommendation he and the district are not permitted to permanently attach the rails. Heart Mountain irrigation is spending \$12,000 for a proposal to submit to the State for facility upgrades. There is currently a turnaround area just past the siphon and then there is a gate that stop people just beyond that. The County took the road over in 1909 before the siphon was built. Watts suggested that the gate be moved a half mile down the road to eliminate access to the siphon. Chairman French recalled past extensive work to have the road open to the current gate and he is reluctant to see a portion closed. County Attorney Bryan Skoric commented that when the road was opened it was graded to make it passable, but limited work was done around the siphon as they knew there would be further negotiations with the Bureau of Reclamation. Commissioners Livingston and Tilden agreed that there was too much time spent opening the road to close a portion of it. It was the consensus of the Board if work to the siphon is needed they would consider a temporary closure of the road. The Board will also request that Road and Bridge staff to do some maintenance on the current road.

Discussion-Budget.

County Clerk, Colleen Renner, updated the Board on her staff's work on the budget. Each department will meet individually with the Boards for budget work on June 21 and 22.

Public Hearing-Ambrogi-Hartung Minor Subdivision 23 Sketch Plan.

Chairman French opened the public hearing to consider the sketch plan application of Florence and Eugene Hartung to create a minor subdivision intended for single family residence use consisting of two lots; one lot of 8.42 acres and one lot of 2.52 acres. The property lies within the General Rural 5-acre (GR-5) zoning district. Legal description: Lot 3 (10.94 acres) of Clause No. 1 Subdivision located in Lot 44, T52N, R102W, 6th PM, Park County, Wyoming, approximately six miles southwest of Cody on the Southfork Road. Kim Dillivan, Planner II, gave the staff report. After general discussion Commissioner Hall moved to close the public hearing, seconded by Commissioner Livingston and unanimously carried. Commissioner Hall moved to approve the sketch plan for the Ambrogi-Hartung Minor Subdivision 23, seconded by Commissioner Tilden and unanimously carried **RESOLUTION NO. 2016-14.**

Public Hearing-Trinity Teen Solutions, Inc Amended Special Use Permit 58.

Chairman French opened the public hearing to consider the amendment of special use permit 58 to allow the enlargement of an existing major institutional use. The property lies within the General Rural 35-Acre (GR-35) zoning district. The parcel totals 160 acres and is located in Sec. 26 and Sec. 35, T25N and R103W, 6th PM. Park County, Wyoming; address 89 Road 8RA, Powell, Wyoming. County Road 8RA is off of County Road 8VC. The facility is just southwest of Clark. Kim Dillivan, Planner II, gave the staff report. The applicant wishes to expand the facility by adding an administration building, dormitory, multipurpose building, chapel, and an arena in the future. The County Public Works Department reviewed the expansion and would recommend implementation of an erosion control plan and the applicant has agreed to this. After general discussion Commissioner Tilden moved to close the public hearing, seconded by Commissioner Hall and unanimously carried. Commissioner hall moved to approve the amended SUP 58, seconded by Commissioner Livingston and unanimously carried **RESOLUTION NO. 2016-15.**

Public Hearing-Anderson Automotive Repair Special Use Permit 149.

Chairman French opened the public hearing to consider the approval of SUP-149 to allow a cottage industry use (automotive repair) in the General Rural Meeteetse (GR-M) Zoning District. Kim Dillivan, Planner II, gave the staff report. The applicant currently has a shop in downtown Meeteetse, but would like to open a shop out of town where he would do major repairs. None of the vehicles being worked on would be parked outside of the shop. After general discussion Commissioner Tilden moved to close the public hearing, seconded by Commission Hall and unanimously carried. Commissioner Livingston moved to approve SUP-149, seconded by Commissioner Hall and unanimously carried **RESOLUTION NO. 2016-16.**

The Board of County Commissioners Convened in the EOC Meeting Room.

Public Hearing-Redemption Life Center Special Use Permit 150.

Chairman French opened the public hearing to consider the approval of a Special Use Permit (SUP-150) to allow a minor (small) institutional use (group home) housing up to eight people in a residential half acre (R-H) zoning district. Legal description: 5 acres in Sec. 3, T52N, R102W, 6th PM, Park County, Wyoming. The address is #6 Agua Via Lane, Cody. The names of those wishing to speak were called by the Chairman. Each was asked to limit their comments to approximately three minutes. Linda Gillett, Planning Director, and Kim Dillivan, Planner II, gave the staff report. Caleb Payne, Pastor of Redemption Church, spoke to the concerns of the public. Payne commented that the goal of the Center is to teach recovering addicts life skills that will allow them to be productive members of society. There were approximately thirty people who spoke against the approval for the following reasons: decrease in property value, lack of financial stability of the facility, lack of qualifications of the proposed staff, lack of screening capabilities for proposed occupants, and concern for safety of the neighbors. There are also concerns that Redemption Church is allowing people to stay at the facility without the SUP. Several neighbors from the Chugwater subdivision spoke on the concerns of property value, having small kids neighboring such a facility, and having a large population of older people in the area that are vulnerable. Due to the amount of interest in the issue and lack of time Commissioner Livingston moved to continue the hearing to June 7 at 10:00 AM, seconded by Commissioner Tilden and unanimously carried.

Adjourn

Commissioner Hall made a motion to adjourn, Commissioner Livingston seconded and the motion carried.

Tim A. French, Chairman

Lee Livingston, Vice Chairman

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk