

**Park County Board of County Commissioners
Regular Meeting
March 1, 2016**

Chairman French called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, March 1, 2016. Present were Chairman Tim French, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Joe Tilden, and Deputy Clerk Teecee Barrett.

Commissioner Hall led the audience in the Pledge of Allegiance.

Request-Hiring 2nd Deputy County Clerk.

Colleen Renner, County Clerk, informed the Board that the 2nd Deputy Clerk will retire March 4. With budget considerations and the county's hiring freeze, Renner doesn't plan to hire a replacement at this time. Renner commented that she will revisit the need to fill the position in three or four months, but would not fill it in the capacity of 2nd Deputy. The Board asked Renner to keep them informed on the need to fill the position.

Approval-Cedar Mountain Center Letter of Support.

Fred Snelson, Cedar Mountain Center director, requested a letter of support from the Board to Wyoming Department of Health for the Center's funding application. The Board has traditionally provided the letter of support annually. Commissioner Tilden moved to submit the letter of support, seconded by Commissioner Hall and unanimously carried.

Public Hearing-Breezy Meadows Major Subdivision.

Chairman French opened the public hearing to consider the preliminary plat application for Mark and Kim Garrison and M&K Properties to create a major subdivision intended for single family residential use of four lots: one lot of 2.0 acres, one lot of 2.52 acres, one lot of 9.87 acres and one lot of 10.38 acres. The variance request is for a waiver to the requirement of supplying electrical power to all lots. Legal description: Parcels within Sec. 9, T53N, R101W, 6th PM, Park County, Wyoming. Location: Approximately 2.5 miles north of Cody city limits on Road 2AB. Zoning: Property lies within the Rural Residential 2-acre (RR-2) zoning district that allows a higher density of residential development served by on-site wastewater disposal systems. Kim Dillivan, Planner II, presented the staff report. There was general discussion between the Board and Justin Ness, GDA Engineers, the applicants' representative. Commissioner Tilden moved to close the public hearing, seconded by Commissioner Livingston and unanimously passed. Commissioner Hall moved to approve the electrical variance request, seconded by Commissioner Tilden and unanimously carried **RESOLUTION NO. 2016-04**. Commissioner Livingston moved to approve Breezy Meadows Major Subdivision Plat, seconded by Commissioner Tilden and unanimously carried **RESOLUTION NO. 2016-05**.

Approval-minutes.

The minutes from the regular meeting of February 16, 2016, were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Livingston and unanimously carried.

Approval-Payroll.

The payroll was presented to the Board for approval. Commissioner Grosskopf moved to approve the payroll as presented, seconded by Commissioner Livingston and unanimously carried.

Approval-Vouchers.

The following vouchers were presented to the Board for approval. Commissioner Grosskopf moved to approve the vouchers as presented, seconded by Commissioner Hall and unanimously carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$450.58
A & I DISTRIBUTORS	\$435.90
ALBERTSONS PURCHASE ADV. CARD	\$408.92
ALDRICH'S - POWELL	\$76.71
AMERICAN WELDING & GAS, INC.	\$118.72
ANDERSON, AMY	\$115.35
AT&T MOBILITY	\$1,230.71
BIG HORN PAINT, INC.	\$10.39
BIG HORN WHOLESALE, INC.	\$7,074.39
BIG VALLEY BEARING & SUPPLY, INC.	\$58.07
BLACK HILLS ENERGY	\$1,850.32
BLAIR'S MARKET	\$101.79
BLAKEMAN PROPANE, INC.	\$1,101.57
BLOEDORN LUMBER - POWELL	\$132.25
BOB BARKER COMPANY	\$808.67
BOBCAT OF THE BIG HORN BASIN, INC.	\$121.21
BOONE'S MACHINE SHOP	\$1,620.00
BRADFORD SUPPLY CO.	\$222.75
C & C WELDING, INC.	\$272.16
CALIBRE PRESS	\$329.00
CARQUEST AUTO PARTS - #274890	\$35.47
CENTURYLINK	\$3,675.95
CODY ACE HARDWARE	\$157.81
CODY ANIMAL HEALTH	\$980.00
CODY ENTERPRISE	\$458.75
CODY WINNELSON CO.	\$773.24
CODY, CITY OF	\$20,551.90
COULTER CAR CARE CENTER	\$34.00
D&G ELECTRIC, LLC	\$3,925.96
DE HAAN ELECTRONICS	\$998.55
DENNY MENHOLT CHEVROLET BUICK GMC	\$980.71
FASTENAL	\$60.42
FILENER CONSTRUCTION - RETAINAGE	\$4,716.60
FILENER CONSTRUCTION, INC.	\$42,449.40
FORWARD CODY WYOMING, INC.	\$4,608.00
FREMONT MOTOR CODY, INC.	\$27,833.00
FRENCH, TIM A	\$445.50
GALLS, LLC	\$26.75
GARY'S VACUUM & STAMPS	\$78.90
GDA ENGINEERS	\$1,228.75
GLASSMASTERS	\$245.00
GRAINGER	\$1,925.25
GROSSKOPF, LOREN M	\$432.00
HONNEN EQUIPMENT CO.	\$143.26
HOWARD, FRED L	\$92.28
INTERSTATE BATTERIES	\$419.85
INTERSTATE TIRE SERV. INC	\$450.00
IVERSON SANITATION	\$165.00
JACKS TRUCK & EQUIPMENT, INC.	\$176.53
JL ENGINEERING, LLC	\$9,589.09
JOHN DEERE FINANCIAL	\$644.07
KANE FUNERAL HOME	\$190.00
K-B COMMERCIAL PRODUCTS	\$315.80
KEELE SANITATION	\$1,499.32
KOIS BROTHERS EQUIPMENT COMPANY, INC.	\$23.55
KRISJANSONS & MILES, P.C.	\$1,707.90
LEON UNIFORM COMPANY, INC.	\$275.48
LINTONS BIG R, INC.	\$69.70
LITTLE AMERICA	\$1,106.70

LIVINGSTON, LEE	\$443.88
MAJESTIC LUBE, INC.	\$121.90
MCCARTY, REED, & EARHART, ATTYS L.C.	\$230.00
McINTOSH OIL, INC.	\$2,406.23
MEETEETSE, TOWN OF	\$230.40
MERCK SHARP & DOHME CORP.	\$217.23
MEYER, PAT	\$486.00
MIDWEST FENCE COMPANY	\$59.00
MILLER, RYAN	\$100.92
MONTANA PETERBILT, LLC	\$14,909.86
MORRISON, MARION	\$91.20
MOTOR PARTS, INC.	\$301.41
MURDOCH OIL, INC.	\$15,037.81
NATIONAL BUSINESS SYSTEMS	\$3,433.74
NICHOLSON DIRT CONTRACTING	\$141,904.87
NICHOLSON DIRT CONTRACTING	-
RETAINAGE	\$15,767.21
NORCO, INC.	\$35.52
NORTHWEST COLLEGE	\$218.00
NORTHWEST PIPE FITTINGS, INC.	\$892.32
NORTHWEST RURAL WATER DISTRICT	\$76.40
ODDE, HANS	\$487.41
OTIS ELEVATOR CO.	\$3,223.06
POLEY, BARBARA	\$482.76
POWELL ACE HARDWARE, LLC	\$162.34
POWELL TRIBUNE, INC.	\$283.20
POWELL VALLEY RECYCLING	\$1,843.20
POWELL, CITY OF	\$6,078.85
PRECISION PLAN AND DESIGN, INC.	\$755.00
PRO-BUILD - CODY	\$12.64
QUILL CORPORATION	\$337.91
RELM WIRELESS CORPORATION	\$200.00
RENNER, COLLEEN	\$470.83
RENNER, ECHO	\$30.90
RIMROCK TIRE CO - CODY	\$1,091.66
ROCKY MOUNTAIN POWER	\$1,848.49
ROMERO, SHAUNNA	\$41.80
ROOP, KELSEY	\$383.97
SAFARILAND, LLC	\$338.52
SHOSHONE IRRIGATION DISTRICT, INC.	\$16,793.40
SHOSHONE OFFICE SUPPLY, INC.	\$617.54
SKORIC, BRYAN	\$480.60
STROUPE PEST CONTROL, CO.	\$95.00
SWANSON SERVICES CORPORATION	\$100.00
SYSCO FOOD SERVICES OF MONTANA	\$5,072.81
THOMSON REUTERS - WEST	\$639.43
TILDEN, JOSEPH E.	\$432.00
TOLG, ROBIN	\$75.00
TRACTOR & EQUIPMENT CO	\$44.11
TURNER, KARLA	\$23.00
TYLER TECHNOLOGIES, INC.	\$3,500.00
UW EXTENSION	\$16.49
VARDIMAN, JEREMIAH	\$99.36
VERIZON WIRELESS	\$71.33
VERIZON WIRELESS	\$26.02
VERIZON WIRELESS	\$50.04
VERIZON WIRELESS	\$346.41
VISA - #9358	\$105.00
VISIONARY COMMUNICATIONS, INC.	\$78.30
WAGGONER, KIRK	\$30.42
WAL MART COMMUNITY/GEMB	\$800.81
WALMART COMMUNITY/GEMB	\$356.28
WYOMING BEHAVIORAL INSTITUTE	\$7,535.00
WYOMING DEPARTMENT OF HEALTH	\$192.00
WYOMING INFORMATION TECHNOLOGY DIV	\$72.77
WYOMING LAW ENFORCEMENT ACADEMY	\$900.00

YANKEE CAR WASH	\$136.00
TOTAL	<u>\$403,755.46</u>

Presentation-Retirement.

Chairman French presented a plaque of appreciation to Barbara Atkinson, who is retiring following 22 years of service to Park County.

Approve-Change Order to GK Construction for Powell Landfill Phased Reclamation Project.

Brian Edwards, County Engineer, and Tim Waddell, Solid Waste Manager, presented change order 001 to the Board for approval. The Powell Landfill project came in under original bid, reduced by \$57,218.90 for a total project cost of \$1,384,603.16. Commissioner Tilden moved to approve the change order, seconded by Commissioner Grosskopf and unanimously carried.

Approval-Final Closeout and Release of Retainage Funds for Powell Landfill Phased Reclamation Project.

Brian Edwards, County Engineer, and Tim Waddell, Solid Waste Manager, requested permission from the Board to release retainage funds to GK Construction for the Powell Landfill phased reclamation project. All advertising requirements have been met and no comments were received on the matter. Waddell and Edwards commented that GK Construction has been fantastic to work with and advised the Board that the project is complete. Commissioner Tilden moved to release retainage monies to GK Construction, seconded by Commissioner Hall and unanimously carried.

Approval-BLM Right of Way (ROW) Authorizations.

Jeremy Quist, Assistant County Engineer, presented two ROW applications to the Board for the Andy Martin Hill project. Commissioner Tilden moved to approve the applications, seconded by Commissioner Hall and unanimously carried.

Approval-Donations to Cody, Powell, and Meeteetse 2016 Graduation Parties.

Traditionally the Board has made donations to Powell, Cody, and Meeteetse High Schools' graduation parties. Commissioner Tilden moved to donate \$400.00 to Powell and Cody and \$200.00 to Meeteetse for graduation parties, seconded by Commissioner Livingston and carried three to two with Commissioners Hall and Grosskopf opposed.

Discussion-County Health and Wellness Committee RFP for Health Insurance Services.

Commissioner Grosskopf reported to the Board that the County Health and Wellness Committee will recommend that the County go out for bid for health insurance services. The current third party administrator is Regional Care, headquartered in Scottsbluff, NE, and the three year contract expires in June of 2016. It was the consensus of the Board to allow the Health and Wellness Committee to proceed with the bid process.

Recess for Lunch.

Approve- Contract Extension with Montana State University/Western Transportation Institute.

Christine Bekes, Executive Director, Powell Economic Partnership, and David Kack, director of the Small Urban and Rural Livability Center/Western Transportation Institute (WTI) at Montana State University, requested an extension of the current contract to May 31, 2016. Bekes had previously advised terminating the contract with WTI due to performance issues, but those issues have been resolved. Kack commented that he is now personally involved with the project to ensure that Park County gets the expected product. After general discussion Commissioner Grosskopf

moved to approve the contract extension to May 31, 2016, seconded by Commissioner Livingston and unanimously carried. Commissioner Livingston moved to approve the next payment to WTI in the amount of \$8,250.00, seconded Commissioner Tilden and unanimously carried. All of the project costs are fully reimbursed at 90% through Wyoming Business Council grant monies and 10% from Powell Economic Partnership and Forward Cody.

Discussion-Consensus Funds.

County has \$1,410,581.18 in Consensus funds not yet allocated for projects. During budget planning the Board voted to save these funds for a potential shortfall. With the projected reduction in revenue for the coming year the Board would like to start the process of allocating these funds to projects that will be completed at the end of FY15/16 and to some that will carry forward into the next fiscal year. The Board asked the Clerk's office to prepare a Resolution listing eligible projects and figures and plan to take action at their March 15 meeting.

Approval-Fee Proposal for use of Park County Facilities.

Echo Renner, Events Coordinator, was asked by the Board to reevaluate the fairgrounds facility use fee schedule due to several requests for fee waivers coming in front of the Board. Renner highlighted some the changes, including changing the fee for the arena back to the previous amount and applying the charge instead to use of the new canopy with the open air pavilion as it is a larger space. Commissioner Tilden would like the parameters for waiving fees to be established in writing and presented to the Board for approval. Renner commented that it is difficult for some organizations like the school districts to write a deposit check for the facilities because of their invoicing protocol. It was the consensus of the Board to allow the Events department to obtain credit card numbers or requisitions and agreement in writing that that the renting organization will pay the cost to repair any damages. Commissioner Tilden moved to approve the fee schedule, seconded by Commissioner Livingston and unanimously carried.

Approval-Fee Waiver Requests.

The Powell/Shoshone FFA Chapter would like to hold a free educational event at the Fairgrounds on March 8. Commissioner Tilden moved to approve the fee waiver for Powell Shoshone FFA Chapter, seconded by Commissioner Grosskopf and unanimously carried.

The City of Powell Parks Department requested a fee waiver for its April 29 Arbor Day Celebration. Commissioner Tilden moved to approve the fee waiver for the City of Powell, seconded by Commissioner Livingston and unanimously carried.

Powell Medical Foundation is planning an EMS Expo in the new building and outdoor grounds. The Foundation would like to establish an MOU with the County for two events held at the Fairground each year in exchange for free EMS services provided to the County annually the week of Fair. Commissioner Livingston moved to approve the fee waiver, seconded by Commissioner Tilden and unanimously carried. The Board also gave permission to Renner to pursue an MOU with the Powell Medical Foundation.

Northwest College requested a fee waiver for its annual employee recognition banquet in Bicentennial Hall. Commissioner Grosskopf commented that this event does not fit into the parameters for fee waivers. Discussion died for lack of a motion.

Brock Neinker, H&G Foundation, would like the fees waived for several races scheduled in the grandstands this year. The foundation raises money for local scholarships. Neinker is starting and Bump and Run race and would like the fees waived at least this year until interest in the races can offset the costs; Neinker said there have not been races at the fairgrounds for some time. He is aware of the bird issue in the grandstands and after some discussion he agreed to clean the stands for the races with no cost to the County. Commissioner Grosskopf made a motion to waive the fee for the proposed dates, seconded by Commissioner Hall. The motion passed three to two with Commissioner Livingston and Tilden opposed.

Approval-Hire Two Part-Time to Full-Time Seasonal Office Assistant I Employees.

Echo Renner, Events Coordinator, came before the Board to ask for approval to hire two part- to full-time employees to work in Powell at the fair Office. Traditionally there were three people hired for these positions. The employees usually start in late April to early May, but she is wanting one to start right away s there is training in March for software that will need to be used in preparation for fair. Commissioner Tilden made motion to approve the two positions, seconded by Commissioner Hall and unanimously carried.

Update-Shoshone National Forest Travel Management Compliance & Education Workshop.

Commissioner Tilden recently attended the Travel Management and Compliance meeting in Thermopolis. The Forest Service is forming a working group to “identify ways to encourage and improve compliance on our motorized system of roads, trails, and areas through a variety of methods and techniques.” Commissioners from Park and Hot Springs counties will be an integral part of the working group, with monthly meetings beginning March 25 through September to be held in Thermopolis. After general discussion, it was decided that Commissioners Tilden and Grosskopf will represent Park County.

Meeting Moved to EOC Room for Proposed 1% Sales Tax Survey Discussion.

Community members, merchants, council members, mayors, and the Board of County Commissioners gathered in the EOC room to discuss the pros and cons of the proposed 1% sales tax and the related survey that will be distributed to County residents that will determine whether or not the proposition will be on the ballot. Both city councils and the commissioners encourage residents to complete and return the survey.

Recess.

Public Comment-Proposed Eagle Creek Headwaters Yellowstone Cutthroat Trout Restoration Project.

The Commissioners convened in Grizzly Hall at the Park County Cody Library to hear public comment on the Wyoming Game and Fish’s proposed restoration of Yellowstone Cutthroat Trout to Eagle Creek, a tributary of the North Fork of the Shoshone River.

Wyoming Game & Fish biologists Jason Alexander and Sam Hockhalter gave a short presentation about the facts and science of the proposed project. Shoshone Forest Supervisor Joe Alexander also spoke regarding the Forest Service’s support of the project. Approximately 36 members of the public attended with 16 speaking either in favor or against the proposed project. The Commissioners and audience members posed a variety of questions to the Game and Fish biologists.

After the public comment had ended Commissioner Hall made a motion to formulate and submit official comments to support the proposed project. This motion died due to a lack of a second.

Commissioner Tilden made a motion to submit official comments to the Game and Fish in opposition to the proposed project. Commissioner Livingston seconded and the motion carried 3 -1 with Commissioner Hall casting the dissenting vote.

Adjournment.

There being no further business to come before the Board, Commissioner Hall motioned to adjourn, seconded by Commissioner Livingston and unanimously carried.

Tim A. French, Chairman

Lee Livingston, Vice Chairman

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Joseph E. Tilden, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk