

**Park County Board of County Commissioners  
Regular Meeting  
February 2, 2016**

Chairman French called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, February 2, 2016. Present were Chairman Tim French, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Joe Tilden, and Deputy Clerk Teecee Barrett.

Commissioner Hall led the audience in the Pledge of Allegiance.

**Approve-Minutes.**

Minutes from the regular meeting of January 19, 2016, were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Grosskopf and unanimously carried.

**Approval-Payroll.**

Payroll was presented to the Board in the amount of \$565,259.67. Commissioner Livingston moved to approve the payroll, seconded by Commissioner Grosskopf and unanimously carried.

**Approval-Vouchers.**

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers as presented, seconded by Commissioner Livingston and unanimously carried.

<b>Payee</b>	<b>Amount</b>
2 M COMPANY, INC.	\$2,292.65
360 OFFICE SOLUTIONS	\$169.61
A & I DISTRIBUTORS	\$1,045.20
ALBERTSONS PURCHASE ADV. CARD	\$454.35
ALDRICH'S - POWELL	\$8.95
ALPHAGRAPHICS BOZEMAN	\$72.05
AMERICAN WELDING & GAS, INC.	\$22.40
ANDERSON, AMY	\$281.88
APPLIED CONCEPTS, INC.	\$108.00
ARCSEARCH CORPORATION	\$105,660.00
AT&T MOBILITY	\$2,370.77
BEAR CO., INC.	\$5,542.19
BENNETT, M.D., THOMAS L.	\$5,677.60
BIG HORN CARPET ONE, INC.	\$322.40
BIG HORN WHOLESALE, INC.	\$5,116.36
BIG VALLEY BEARING & SUPPLY, INC.	\$858.20
BILLINGS GAZETTE, INC.	\$247.00
BILLINGS GAZETTE, INC.	\$356.20
BLACK BOX NETWORK SERVICES	\$90.00
BLACK HILLS ENERGY	\$3,138.98
BLR-BUSINESS & LEGAL RESOURCES	\$383.20
BRAZELTON, LILLIAN	\$58.32
BUDGET BLINDS	\$4,078.00
CARQUEST AUTO PARTS - #064250	\$1,093.20
CARQUEST AUTO PARTS - #274890	\$649.10
CDW GOVERNMENT, INC.	\$2,540.89
CHARTER COMMUNICATIONS	\$364.53
CLERK OF DISTRICT COURT - JURY FEES	\$2,626.64
CNA SURETY DIRECT BILL	\$50.00
CODY ACE HARDWARE	\$484.58
CODY COUNCIL ON AGING	\$12,480.00
CODY ENTERPRISE	\$512.48
CODY, CITY OF	\$20,952.16
COULTER CAR CARE CENTER	\$136.50
CRUM ELECTRIC SUPPLY CO.	\$811.00
CUSTOM CAGE, INC.	\$1,480.00
D&G ELECTRIC, LLC	\$5,243.72

DEARINGER, CATHY	\$10.00
ELECTRICAL ALLY, INC.	\$2,583.00
FASTENAL	\$42.92
FILENER CONSTRUCTION - RETAINAGE	\$2,569.85
FILENER CONSTRUCTION, INC.	\$23,128.65
FLACK, TOM	\$81.48
FREMONT MOTOR CODY, INC.	\$10,248.10
FREMONT MOTOR POWELL, INC.	\$69.88
GARY'S VACUUM & STAMPS	\$59.50
GOODYEAR COMMERCIAL TIRE & SERVICE CTRS	\$5,610.56
GOODYEAR PRINTING	\$373.00
GRAINGER	\$986.11
GREENE, MATTHIAS E.	\$28.08
HALL, THOMAS BUCKY	\$178.20
HENY, SCOTT	\$570.00
HOWARD, FRED L	\$92.28
INTERSTATE BATTERIES	\$317.90
INTERSTATE TIRE SERV. INC	\$662.00
J.C. REPAIR, INC.	\$251.00
JACKS TRUCK & EQUIPMENT, INC.	\$303.31
JOHN DEERE FINANCIAL	\$83.08
KENCO SECURITY AND TECHNOLOGY	\$446.25
KUIPERS, TARA	\$51.84
LEON UNIFORM COMPANY, INC.	\$536.00
LINTONS BIG R, INC.	\$578.78
MAJESTIC LUBE, INC.	\$88.90
MARK SCHAULAND	\$822.72
MARQUIS AWARDS & SPECIALTIES, INC	\$48.45
MASTER'S TOUCH, LLC	\$6,080.00
MEINECKE & SITZ, ATTYS AT LAW	\$30.65
MERCK SHARP & DOHME CORP.	\$1,813.74
MILLER, RYAN	\$100.92
MONTANA-DAKOTA UTILITIES CO.	\$332.86
MORRISON, MARION	\$91.20
MOTOR PARTS, INC.	\$24.97
MURDOCH OIL, INC.	\$13,221.00
NAPA AUTO PARTS	\$72.39
NATIONAL BUSINESS SYSTEMS	\$2,000.00
NEMONT	\$46.66
NICHOLSON DIRT CONTRACTING	\$218,700.00
NICHOLSON DIRT CONTRACTING - RETAINAGE	\$24,300.00
NORCO, INC.	\$212.89
NORTH PARK TRANSPORTATION, INC	\$388.81
NORTHWEST RURAL WATER DISTRICT	\$73.40
O'REILLY AUTO PARTS	\$470.12
OSBORNE, SHARON	\$91.80
PARK COUNTY PUBLIC HEALTH	\$15.00
PAVEMENT MAINTENANCE, INC.	\$19,050.00
PITNEY BOWES, INC. - A/R	\$466.50
POWELL ACE HARDWARE, LLC	\$267.08
POWELL LOCK	\$105.00
POWELL TRIBUNE, INC.	\$162.20
POWELL, CITY OF	\$6,138.25
POWER, TIM	\$22.33
PRO-BUILD - CODY	\$70.95
PRODUCTION MACHINE CORP.	\$101.36
QUILL CORPORATION	\$48.55
R&P AUTO, INC.	\$41.77
RED BARN	\$45.65
RED IRON REPAIR, INC	\$1,481.06
RIMROCK TIRE CO - CODY	\$1,323.44
ROCKY MOUNTAIN POWER	\$1,337.94
ROGER'S SPORT CENTER	\$359.31
ROVENNA SIGNS & DESIGN	\$830.20
SCHRADER METAL & DESIGN, INC.	\$248.60

SECRETARY OF STATE	\$30.00
SHOSHONE OFFICE SUPPLY, INC.	\$237.72
SIMPSON, KEPLER & EDWARDS, LLC	\$330.00
SPECIALTY TOOL & ATTACHMENT	\$2,719.22
SPRINGHILL SUITES - CHEYENNE	\$178.00
ST VINCENT HEALTHCARE, INC.	\$710.52
STEWART, SCOTT	\$316.84
STOTZ EQUIPMENT	\$572.53
SYSCO FOOD SERVICES OF MONTANA	\$1,400.62
THOMSON REUTERS - WEST	\$608.98
TOLG, ROBIN	\$75.00
TRACTOR & EQUIPMENT CO	\$417.95
TRI STATE TRUCK & EQUIP, INC	\$655.05
TURNER, KARLA	\$9.94
UNIVERSITY OF WY EXTENSION	\$5,139.00
VARDIMAN, JEREMIAH	\$99.36
VERIZON WIRELESS	\$71.06
VERIZON WIRELESS	\$27.06
VERIZON WIRELESS	\$361.41
VERIZON WIRELESS	\$100.08
VISIONARY COMMUNICATIONS, INC.	\$78.30
WADDELL, TIM	\$20.00
WAL MART COMMUNITY/GEMB	\$48.96
WALMART COMMUNITY/GEMB	\$711.89
WHITE INK, LLC	\$55.00
WILLIAMS & SONS, LLC	\$5,376.25
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$769.25
WYOMING INFORMATION TECHNOLOGY DIV	\$65.09
WYOMING STATE BAR	\$263.00
WYOMING STEEL SERVICE	\$29,688.00
WYOMING WINDOW CLEANING	\$722.00
YANKEE CAR WASH	\$60.00
<b>TOTAL</b>	<b><u>\$590,685.63</u></b>

**Approval-Tax Rebates.**

Barb Poley, Treasurer, presented two tax rebates to the Board for approval: Marathon Oil in the amount of \$14,950.21 and Breitburn Operating, LP, in the amount of \$13,768.90. Commissioner Grosskopf moved to pay the Marathon Oil rebate in one payment; the motion was seconded by Commissioner Livingston and unanimously carried. Commissioner Hall moved to pay the Breitburn rebate in one payment, seconded by Commissioner Grosskopf and unanimously carried.

**Approval-Hiring State Public Health Nurse.**

This Discussion was postponed until after the hiring freeze discussion took place. Bill Crampton, Public Health Nurse Manager, requested the Board's permission to hire a part time State Public Health Nurse. Commissioner Hall moved to allow the hiring of the State Public Health Nurse; the motion died for lack of a second. It was the consensus of the Board to postpone the decision until after the hiring freeze discussion.

**Approval-Fee Waivers for County Facilities.**

Echo Renner, Events Coordinator, presented several requests for fee waivers. Heart Mountain Farm Supply offered to pay \$100 to conduct a precision farming clinic in the new fairgrounds building on February 16, 2016. The normal rate is \$600.00. After general discussion, Commissioner Hall moved to reduce the fee by 50% to \$300.00. The motion was seconded by Commissioner Livingston and carried three to one with Commissioner Tilden opposed. Wyoming Sagebrush Hoppers requested a fee waiver to hold its February 20-21 RC Car Race in the new fairgrounds building. Commissioner Tilden moved to waive the fee, seconded by Commissioner Livingston and unanimously carried. Wyoming Sagebrush Hoppers also requested a fee waiver for their April 2 annual swap and banquet. Commissioner Hall moved to waive the fee for the exhibit hall area and charge \$160.00 for the use of the kitchen. The motion

was seconded by Commissioner Livingston and carried three to one with Tilden opposed. Polestar Outdoors requested a fee waiver for use of the new building and kitchen for an April 9 fundraiser banquet. Commissioner Grosskopf moved to waive the fee for the exhibit hall and charge \$160.00 for the use of the kitchen. The motion was seconded by Commissioner Hall and carried three to one with Tilden opposed. The May 6 Annual Home and Garden Expo has asked for a fee waiver for use of the new building. Commissioner Tilden moved that there be no fee waiver and the charge be \$300.00, seconded by Commissioner Hall. The motion passed three to one with Grosskopf opposed.

#### **Approval-County-wide Consensus Resolution SLIB-CWC 12<sup>th</sup> Street Storm Sewer Application.**

Commissioner Hall moved to approve the City of Cody request to use County-Wide Consensus funds on 12<sup>th</sup> Street storm sewer application, seconded by Commissioner Livingston and unanimously carried **RESOLUTION NO. 2016-01**.

#### **Approval-Regional Mitigation Planning.**

Martin Knapp, Homeland Security Director, informed the Board that the required five year update to the Park County mitigation plan is due this year. Historically the County has cost-shared with the State to complete the County-specific project. This year the State has offered to fund the entire cost of updates that are regionally inclusive. Commissioner Tilden moved in favor of Park County's participation in a Regional Mitigation Planning process and to allow the Chairman to sign, seconded by Commissioner Hall and unanimously carried.

#### **Discussion-Hiring Freeze.**

Chairman French presented the possibility of the County implementing a hiring freeze. The Board continued discussion to clarify and define the hiring freeze. Commissioner Livingston said he would expect no hiring for new positions and the Board to consider replacement hires on a case by case basis. Commissioner Grosskopf commented that he sees it as being no hiring unless it was approved and specifically addressed in front of the Board with departments asked to consider positions that are critical or whether the duties could be absorbed in another way. With revenues projected to be down 15%, Grosskopf feels there needs to be a clear message that business as usual is no longer the case for Park County. Tilden commented that he agrees with Commissioner Grosskopf and would rather see cuts by attrition rather than having to lay employees off in the future. Commissioner Hall agreed that he would like to see the workforce decrease through attrition and to go back to hiring procedures as they were ten years ago when Board approval was required. Pat Meyer, Assessor, also suggested that we have been through this before and presented the Board with Park County historic valuation numbers. Commissioner Hall made a motion that, as of February 2, 2016, a hiring freeze will be in place for new hires and all replacements for existing positions are to be approved by the Board. The motion was seconded by Commissioner Grosskopf and unanimously carried. Chairman French also commented that temporary employees traditionally hired in some departments will still be permitted, but to evaluate the need and, without hiring more than the usual amount of temporary employees, staff accordingly.

#### **Approval-Hiring State Public Health Nurse.**

Bill Crampton, Public Health Nurse Manager, requested the Board's permission to hire a part time State Public Health Nurse. Following further discussion, Crampton explained that this position is crucial to the revenue side of Public Health as this nurse's responsibilities include performing Medicaid evaluations and new baby visits. After general discussion, Commissioner Hall moved to allow Public Health to fill the vacant position, seconded by Commissioner Livingston and unanimously carried.

#### **Discussion-Update of Wyoming Public Lands Initiative.**

Commissioner Hall attended the January 26 Wyoming Public Lands Initiative (WPLI) meeting in Lander. Attendees discussed the opportunities given to counties that have Wilderness Study Areas (WSA) within their boundaries. WPLI gives

participating counties the option to form a committee and work to determine how county residents would like to see their WSA areas managed. The Wyoming County Commissioners Association (WCCA), at the governor's direction, will then develop and present the proposed land management in bill form to Congress. The Board of County Commissioners will approve all suggestions from the set committee before it goes to the WCCA. Commissioner Hall volunteered to be the Chairman on Park County's committee. Jenny DeSarro, Wyoming Conservation Associate for the Greater Yellowstone Coalition, commented that she was also at the meeting in Lander and felt that the committees would have the opportunity to consider other wilderness and recreational lands within the County. It was the consensus of the Board to keep the discussion focused around the WSA area. Commissioner Tilden moved to participate in the Wyoming Public Lands Initiative and allow Commissioner Hall to be the Chairman, seconded by Commissioner Livingston and unanimously carried. Hall commented that he will develop a plan of proceedings for the committee and present it to the Board for approval before the committee meets.

**Approval-Montana State University Contract Extension Request.**

Christine Bekes, Executive Director, Powell Economic Partnership, and James Klessens, CEO/President, Forward Cody, had initially planned to come before the Board to ask for a contract extension between Montana State University (MSU) and Park County for the transportation feasibility study. Bekes and Klessens have recently become aware that MSU has failed to comply with terms of the current contract. Both Bekes and Klessens find it appropriate at this time to ask for a letter to terminate the contract instead of requesting an extension. With the termination of the contact they still expect to get the information back that has been collected thus far. Klessens commented that, with the MSU's current progress, he feels that Park County will end up with a product that is created without the crucial conversations that need to happen so it's specific to Park County. Commissioner Tilden moved to send a letter of termination to MSU and allow the Chairman to sign upon approval from the County Attorney, seconded by Commissioner Livingston and unanimously carried.

**Liaison Report.**

Commissioners Hall and Livingston attended a Title 25 meeting on January 29. The focus of the meeting was to discuss changing wording in the statutes to add the phrase "approved facility," to allow for more options of placement for Title 25 cases. Currently the statute specifies only hospitals as approved facilities. Additional options could potentially save the County money and still provide the same quality of services in a secure facility.

Commissioner Grosskopf updated the Board on the recent Health and Wellness Committee meeting. The Committee will send bid invitation packages to several insurance companies to submit County Health Insurance proposals. The bid reviews will begin at the March meeting. Grosskopf also reported that an article explaining the difference between a health spending accounts HAS, HRA, and Flex accounts, was featured in the Park County February newsletter.

**Adjournment.**

There being no further business to come before the Board, Commissioner Tilden moved to adjourn, seconded by Commissioner Livingston and unanimously carried.

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Tim A. French, Chairman

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Lee Livingston, Vice Chairman

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Loren Grosskopf, Commissioner

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Bucky Hall, Commissioner

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Joseph E. Tilden, Commissioner

Attest:

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Teecee Barrett on behalf of  
Colleen Renner, County Clerk

