

**Park County Board of County Commissioners  
Regular Meeting  
October 18, 2016**

Vice Chairman Livingston called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, October 18, 2016. Present were Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Joe Tilden, and Deputy Clerk Teecee Barrett.

Commissioner Grosskopf led the audience in the Pledge of Allegiance.

**Presentation-Enterprise.**

Enterprise Fleet Management remotely presented a proposal for its leased vehicle fleet management system. Public comment included concern that Enterprise's proposal would take opportunities away from local businesses. County Engineer Brian Edwards has been in contact with the representative and will follow up to answer questions the Board may have.

**Approve-Vouchers.**

The following vouchers were presented to the Board for approval. Commissioner Tilden moved to approve the vouchers, seconded by Commissioner Hall and unanimously carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$431.18
ALARM SPECIALISTS, INC.	\$2,205.00
ALBERTSONS PURCHASE ADV. CARD	\$252.63
APPLIED CONCEPTS, INC.	\$4,396.00
AT CONFERENCE	\$41.81
AT&T MOBILITY	\$109.44
BAILEY ENTERPRISES, INC.	\$74.42
BAILEY ENTERPRISES, INC.	\$3,271.91
BAKER, ROGER	\$10.00
BEARTOOTH ELECTRIC COOP	\$73.53
BENNETT, M.D., THOMAS L.	\$9,750.00
BIG BROTHERS BIG SISTERS OF NW WY	\$3,928.51
BIG HORN CO-OP MARKETING ASSN.	\$22.96
BIG HORN REDI-MIX, INC.	\$156.00
BIG HORN RURAL ELECTRIC COMPANY	\$384.41
BIG HORN WHOLESALE, INC.	\$1,476.17
BLACK HILLS ENERGY	\$1,809.06
BOONE'S MACHINE SHOP	\$259.36
BOYS & GIRLS CLUB OF PARK CO.	\$8,660.41
BRAZELTON, LILLIAN	\$151.20
BRUCO, INC.	\$323.46
CAROLINA SOFTWARE	\$500.00
CARQUEST AUTO PARTS - #064250	\$1,250.48
CARQUEST AUTO PARTS - #274890	\$282.69
CASA ASSOC. OF THE 5th JUDICIAL DISTRICT	\$935.00
CASPER POLICE DEPARTMENT	\$195.00
CDW GOVERNMENT, INC.	\$18,385.80
CENTURYLINK	\$2,593.45
CENTURYLINK BUSINES SERVICES	\$44.42
CHARTER COMMUNICATIONS	\$99.99
CHILDREN'S RESOURCE CENTER	\$10,512.35
CHOICE AVIATION, LLC	\$132.03
CHRISTIE, LOGAN	\$196.56
CODY ACE HARDWARE	\$196.70
CODY ENTERPRISE	\$30.00
CODY ENTERPRISE	\$3,531.28
CODY PAINT & BODY, INC.	\$241.52
CODY WINNELSON CO.	\$19.98
CODY, CITY OF	\$2,611.59
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
CORRECTIONAL HEALTHCARE COMPANIES, INC.	\$18,806.63
COULTER CAR CARE CENTER	\$48.50

CRISIS INTERVENTION SERVICES	\$7,659.50
CROFT, KIMBALL	\$381.24
D&G ELECTRIC, LLC	\$838.71
DARRAH LAW OFFICE, P.C.	\$510.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$27,134.79
ELECTION SYS & SOFTWARE, INC	\$243.25
ELECTRICAL ALLY, INC.	\$188.00
ENERGY LABORATORIES, INC.	\$97.00
FASTENAL	\$17.95
FILENER CONSTRUCTION - RETAINAGE	\$373.70
FILENER CONSTRUCTION, INC.	\$3,363.30
FREMONT MOTOR POWELL, INC.	\$525.71
FRENCH, TIM A	\$432.00
GARLAND LIGHT & POWER CO.	\$1,013.46
GARY'S VACUUM & STAMPS	\$144.00
GROSSKOPF, LOREN M	\$332.02
HANSON CHEMICAL INC.	\$129.58
HARTMAN, MARK	\$106.80
HEARTLAND PAPER COMPANY	\$598.70
HENDRICKS MANGOLD, SABRINA	\$10.00
HENDRICKS, SANDRA J.	\$20.00
HILTON GARDEN INN - LARAMIE	\$445.00
HUGHES, RUSTY	\$32.92
KANE FUNERAL HOME	\$380.00
KEELE SANITATION	\$2,588.34
LAIR, CLAUDIA	\$28.08
LEON UNIFORM COMPANY, INC.	\$7.90
LINDENTHAL, PATRA	\$386.64
LINTONS BIG R, INC.	\$5.99
MAJESTIC LUBE, INC.	\$95.95
MCBROOM, MATTHEW A.	\$46.93
MCCARTY, REED, & EARHART, ATTYS L.C.	\$300.00
McINTOSH OIL, INC.	\$1,044.38
McKESSON MEDICAL SURGICAL	\$13.68
MEETEETSE, TOWN OF	\$121.70
MICKELSON, JOSEPH D	\$278.64
MIDWEST FENCE COMPANY	\$199.00
MONTANA PETERBILT, LLC	\$276.42
MONTANA-DAKOTA UTILITIES CO.	\$494.94
MURPHY, KATHERINE	\$16.94
NICHOLSON DIRT CONTRACTING	\$261,293.76
NICHOLSON DIRT CONTRACTING - RETAINAGE	\$29,032.64
NORCO, INC.	\$22.92
NORTHWEST COLLEGE	\$4,858.00
NORTHWEST WY FAMILY PLANNING	\$1,808.91
ODDE, HANS	\$483.40
OFFICE SHOP, THE	\$1,302.80
PENWELL, STEVE	\$54.95
PILCH ENGINEERING INC., PC	\$4,780.00
PITCHENGINE	\$1,000.00
PITNEY BOWES, INC. - A/R	\$45.89
POLEY, BARBARA	\$448.74
POWELL ACE HARDWARE, LLC	\$329.85
POWELL ELECTRIC	\$175.56
POWELL TRIBUNE, INC.	\$593.75
POWELL VALLEY HEALTHCARE, INC.	\$1,068.86
PRECISION PLAN AND DESIGN, INC.	\$625.00
PRO-BUILD - CODY	\$39.22
RAWHIDE MECHANICAL, INC.	\$946.50
REED, DARLENE	\$140.40
RENNER, COLLEEN	\$394.20
RIMROCK TIRE CO - CODY	\$69.75
RIMROCK TIRE CO - POWELL	\$1,120.00
ROCKY MOUNTAIN POWER	\$1,449.42
ROGER'S SPORT CENTER	\$513.88
ROVENNA SIGNS & DESIGN	\$445.00
SAFETY COMPLIANCE PUBLICATIONS INC	\$298.50
SCHRADER METAL & DESIGN, INC.	\$161.33
SHOSHONE OFFICE SUPPLY, INC.	\$580.37
SIMPSON, KEPLER & EDWARDS, LLC	\$30.00

SKORIC, BRYAN	\$387.72
SKY AVIATION CORPORATION	\$3,520.00
SYSCO FOOD SERVICES OF MONTANA	\$1,039.95
TILDEN, JOSEPH E.	\$434.16
TORRINGTON TELEGRAM	\$230.00
TRIPLE L SALES	\$0.27
TYLER TECHNOLOGIES, INC.	\$1,000.00
VEOLIA ENVIRONMENTAL SERVICES	\$1,036.80
VILOS, BRANDEN S.	\$56.16
VISA - #0068 - B. POLEY	\$811.17
VISA - #0100 - B. SKORIC	\$686.95
VISA - #0118 - P. MEYER	\$1,463.13
VISA - #0191 - T. HALL	\$150.30
VISA - #0225 - W.E. CRAMPTON	\$630.30
VISA - #9408 - B. EDWARDS	\$412.24
VISA - #9507 - C. RENNER	\$688.25
VISA - #9515 - P. LINDENTHAL	\$352.24
VISA - #9572 - E. RENNER	\$1,118.59
VISA - #9614 - SCOTT STEWARD	\$9,880.97
VISA - #9630 - T. POWER	\$75.06
VISA - #9689 - M. CONNERS	\$1,062.52
VISA - #9721 - M. GARZA	\$436.72
VISION WEST, INC.	\$75.00
W.A.C.O.	\$125.00
WHITE INK, LLC	\$100.00
WIRELESS ADVANCED COMMUNICATIONS, INC.	\$1,497.99
WPCI CONSULTANTS, INC.	\$126.00
WYOMING DEPARTMENT OF EMPLOYMENT	\$195.37
WYOMING DEPARTMENT OF HEALTH	\$336.00
WYOMING DEPARTMENT OF HEALTH/PBL HLTH LB	\$219.00
WYOMING SECRETARY OF STATE	\$30.00
WYOMING STATE BAR	\$1,307.50
WYOMING STATE PUBLIC DEFENDER	\$1,200.00
YANKEE CAR WASH	\$20.00
<b>TOTAL</b>	<b><u><u>\$494,503.55</u></u></b>

**Approve-Minutes.**

The minutes from October 4 were presented to the Board for approval. Commissioner Tilden moved to approve the minutes as presented, seconded by Commissioner Hall and unanimously carried.

**Approve-Payroll.**

The payroll was presented to the Board for approval. Commissioner Tilden moved to approve the payroll, seconded by Commissioner Grosskopf and unanimously carried.

**Approve-Earnings and Collections.**

The monthly earnings and collection statements for the County Clerk, Clerk of District Court, and Sheriff were presented to the Board for approval. Commissioner Grosskopf moved to approve the statements as presented, seconded by Commissioner Tilden and unanimously carried.

**Approve-Release of Retainage.**

Jeremy Quist, Staff Engineer, presented a letter for the Vice Chairman to sign releasing the retainage money for the employee parking lot project to Quality Asphalt. Commissioner Hall moved to release the retainage funds and allow the Vice Chairman to sign the authorization letter, seconded by Commissioner Tilden and unanimously carried.

**Approve-Sign WYDOT Acceptance Certificate for Willwood Bridge.**

Brain Edwards, County Engineer, presented the letter of completion from WYDOT for the new Willwood Bridge. The bridge is now in use and the work has been completed. Commissioner Tilden moved to approve the letter of acceptance for WYDOT, seconded by Commissioner Grosskopf and unanimously carried.

**Approve-FFY16 4<sup>th</sup> Quarter TANF Reimbursement Request.**

Shaunna Romero, Executive Assistance, presented the TANF quarter 4 reimbursement request to the Board for approval in the amount of \$41,039.46. Commissioner Hall moved to approve the reimbursement and allow the Vice Chair to sign, seconded by Commissioner Grosskopf and unanimously carried.

**Approve-Board Advertisements.**

Shaunna Romero, Executive Assistant, asked permission to advertise 15 board openings for positions expiring January 1. The advertisement will begin November 8 with interviews to be scheduled in December. Commissioner Hall moved to approve the advertisement and schedule, seconded by Commissioner Grosskopf and unanimously carried.

**Discussion-Fairgrounds Drainage Project.**

Staff Engineer Jeremy Quist explained three options for the fairgrounds drainage project with option one the least expensive and option three the most expensive. Following discussion it was the consensus of the Board to allow the staff to advertise for bid proposals, requesting bids for option one with bid alternates on option two and three as the project could be completed in phases. Commissioner Hall moved to proceed with the proposed drawings and advertise for bids for option one with bid alternatives for option two and three, seconded by Commissioner Tilden and unanimously carried.

**Public Health Update.**

Bill Crampton, Public Health Nurse Manager, updated the Board on the last month's Public Health activities. Flu vaccinations have been offered at clinics and in the public health offices. Crampton said fewer than 900 doses are left. Public Health is currently ahead fiscally compared to last year.

**Liaison Reports.**

In his report, Commissioner Hall said two Yellowstone Regional Airport representatives are negotiating with United for Chicago flights and the possibility of a San Francisco flight next summer. The WPLI committee will have its McCullough Peaks field trip Saturday. Park County Court Supervised Treatment will have a meeting tomorrow.

Commissioner Grosskopf has been attending Shoshone National Forest Service working group meetings in Thermopolis. The group's main focus is on education, enforcement and infrastructure in the forests. Grosskopf is also participating in the SNF Travel Management meetings; comments submitted by the north and south forest districts will be summarized. The YES committee's work on the proposed delisting rule for the Greater Yellowstone Ecosystem (GYE) grizzly bear Distinct Population Segment (DPS) continues, with the final meeting scheduled November 15 and 16 in Cody at the Buffalo Bill Center of the West. The Health and Wellness Committee is considering a draft plan that could be potentially offered to the employees.

Commissioner Tilden has been keeping up on the wolf coalition issues that he further expounded on later in the meeting.

Commissioner Livingston had nothing further to report.

### **Public Hearing-JC Major Subdivision.**

Vice Chairman Livingston opened the public hearing to consider the preliminary and final plat of the JC Major Subdivision. The proposed is single family residential use consisting of eight lots from 6.7 to 8.9 acres. The location is one mile south of Powell city limits along Road 10. Kim Dillivan, Planner II, gave the staff report. After general discussion Commissioner Hall moved to close the public hearing, seconded by Commissioner Tilden and unanimously carried. Commissioner Hall moved to approve the preliminary and final plat for the JC Major Subdivision, seconded by Commissioner Livingston and unanimously carried **RESOLUTION NO. 2016-35.**

### **Recess for Lunch.**

### **Executive Session.**

Commissioner Hall moved to go into executive session pursuant to Wyoming State Statute 14-4-405 (a) (ix), seconded by Commissioner Tilden and unanimously carried. No decisions were made in this session. Commissioner Hall moved to exit executive session, seconded by Commissioner Livingston and unanimously carried.

### **Discussion-Title 25.**

County Attorney Brian Skoric presented information related to Title 25 billing in Park County. The Board requested an update on Park County Title 25 activity since 2012. It was noted that previous problems receiving timely bills from both local hospitals prompted agreements to be established requiring notification and billing to the County a timely manner. Skoric commented that it is hard to track the number of Title 25 patients as his office is not consistently notified and does not process any paperwork. Skoric said Wyoming statute allows a broad number of individuals to place holds and Park County law enforcement doesn't place the majority of them. Skoric said he doesn't believe the number of bills submitted by West Park and Powell Valley Hospitals represent the actual numbers. Wyoming Behavioral Institute in Casper and Cloud Peak Counseling Center in Worland also receive patients from Park County and bill the county directly. Commissioner Grosskopf suggested the issue be further discussed with the Wyoming County Commissioners Association.

### **ArcaSearch Training.**

County Clerk Colleen Renner said ArcaSearch will conduct a web based training in November for any department wanting to learn how to use the new software. The ArcaSearch system will house the County's permanent documents, allowing online access for both County employees and public users. The Board asked that the Clerk's office report back on ArcaSearch's access and permissions capabilities as well as the County's plan to structure the access and permissions.

### **Discussion-Energy Policy Modernization Act of 2016.**

Vice Chairman Livingston opened discussion of the Energy Policy Modernization Act of 2016 and the House provisions that includes language that would restore the actions of the USFWS delisting the gray wolf in the Western Great Lakes and Wyoming. The Wyoming Stock Growers

Association drafted a letter to the chair and ranking member of the Senate Energy Committee urging their support for retention in conference of House provisions, and requested the Board and other local agencies join as co-signers on the letter. After general discussion the Board voted to sign on to the WSGA's letter and to also send a separate letter from Park County. Commissioner Tilden moved to accept the draft letter from the County supporting the delisting, seconded by Commissioner Grosskopf and unanimously carried. There was further discussion on the proposed legislation from the Board and the public. Vice Chairman Livingston called for the question; Commissioner Tilden moved to sign onto the Wyoming Stock Growers Association letter, seconded by Commissioner Grosskopf and unanimously carried.

**Adjourn.**

Commissioner Hall made a motion to adjourn, Commissioner Tilden seconded and the motion carried.

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Tim A. French, Chairman

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Lee Livingston, Vice Chairman

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Loren Grosskopf, Commissioner

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Bucky Hall, Commissioner

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Joseph E. Tilden, Commissioner

Attest:

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Teecee Barrett on behalf of  
Colleen Renner, County Clerk