

**Park County Board of County Commissioners  
Regular Meeting  
August 4, 2015**

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, August 4, 2015. Present were Chairman Joe Tilden, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Tim French, and Hans Odde, First Deputy County Clerk.

Commissioner Hall led the audience in the Pledge of Allegiance.

**Action Items and Other Business**

**Consider Minutes**

Commissioner Grosskopf made a motion to approve the minutes of July 21, 2015. Commissioner Livingston seconded and the motion carried.

**Consider Payroll**

Commissioner Livingston made a motion to approve the report for July 30, 2015. Commissioner French seconded and the motion carried.

**Consider Vouchers**

Commissioner Grosskopf made a motion to approve the accounts payable voucher report for August 4, 2015. Commissioner Livingston seconded and the motion carried.

<b>Payee</b>	<b>Amount</b>
360 OFFICE SOLUTIONS	\$2,029.26
A & I DISTRIBUTORS	\$608.30
ALBERTSONS PURCHASE ADV. CARD	\$316.16
AMERICAN PLANNING ASSOCIATION	\$274.00
AMERICAN WELDING & GAS, INC.	\$37.26
ASSN OF STATE FLOOD PLAIN MANAGERS	\$100.00
AT&T MOBILITY	\$2,702.51
BEAR CO., INC.	\$3,348.44
BIG HORN BASIN MENTAL HEALTH GROUP	\$500.00
BIG HORN HORTICULTURE SERVICES LLC	\$900.00
BIG HORN PAINT, INC.	\$1,434.07
BIG HORN REDI-MIX, INC.	\$77.00
BIG HORN WHOLESALE, INC.	\$1,970.14
BLACK HILLS ENERGY	\$81.43
BLAIR'S MARKET	\$30.00
BLAKEMAN PROPANE, INC.	\$265.06
BLATT, TIMOTHY J.	\$88.32
BOB BARKER COMPANY	\$2,372.96
BOONE'S MACHINE SHOP	\$278.92
BRADFORD SUPPLY CO.	\$11.73
CAROLINA SOFTWARE	\$224.02
CARQUEST AUTO PARTS - #064250	\$1,076.84
CARQUEST AUTO PARTS - #274890	\$417.26
CHARTER COMMUNICATIONS	\$369.48
CHOICE AVIATION, LLC	\$138.86
CODY ACE HARDWARE	\$553.11
CODY ENTERPRISE	\$3,012.50
CODY WINNELSON CO.	\$38.80
CODY, CITY OF	\$28,339.71
COULTER CAR CARE CENTER	\$190.50
CRAMPTON, WILLIAM E.	\$62.35
CROWELL & MORING LLP	\$1,333.75
CRUM ELECTRIC SUPPLY CO.	\$82.57
DAVE LODEN CONSTRUCTION INC	\$3,500.00
DE HAAN ELECTRONICS	\$1,162.50
DICK JONES TRUCKING	\$12,467.76
ELECTRONIC DATA SOLUTIONS	\$78.05

ELIAS, RONDA	\$217.36
FASTENAL	\$194.15
FED EX	\$33.90
FERNANDEZ, JASON	\$20.00
FILENER CONSTRUCTION, INC.	\$42,928.40
GEDNEY, KELLEY	\$148.35
GRAINGER	\$101.20
HANSON CHEMICAL INC.	\$233.24
HEART MTN FARM SUPPLY	\$55.32
HEARTLAND PAPER COMPANY	\$2,849.74
HOMETOWN ELECTRONICS	\$12.99
HONNEN EQUIPMENT CO.	\$419.84
HUGHES, RUSTY	\$73.51
INTERSTATE TIRE SERV. INC	\$585.00
INTOXIMETERS, INC.	\$139.50
IVERSON SANITATION	\$50.00
J.C. REPAIR, INC.	\$217.00
JACKS TRUCK & EQUIPMENT, INC.	\$322.91
JM CONSTRUCTION	\$1,800.00
KENCO SECURITY AND TECHNOLOGY	\$268.25
KUIPERS, TARA	\$82.80
LINTONS BIG R, INC.	\$183.01
LOEPER, JESSICA	\$3,340.00
LYLE SIGNS, INC.	\$405.39
MAJESTIC LUBE, INC.	\$118.40
MARQUIS AWARDS & SPECIALTIES, INC	\$52.46
MEETEETSE VISITOR CENTER	\$40.00
MERCK SHARP & DOHME CORP.	\$5,864.85
MOHLER, TYCEE JO	\$225.98
MONTANA-DAKOTA UTILITIES CO.	\$78.10
MORRIS, SANDIE	\$26.30
MOTOR PARTS, INC.	\$3.98
MURDOCH OIL, INC.	\$9,196.00
MURPHY, KATHERINE	\$205.98
NORCO, INC.	\$22.32
NORMONT EQUIPMENT CO	\$1,255.85
NORTHWEST RURAL WATER DISTRICT	\$93.40
OFFICE SHOP, THE	\$1,667.31
PALATO, WENDY	\$577.89
PARK COUNTY 4-H COUNCIL	\$100.00
PARK COUNTY PUBLIC HEALTH	\$60.00
PBR, INC	\$6,745.00
PETERSON, SUSAN E.	\$69.58
PISTACHIO ALLEY PHOTOGRAPHY	\$199.00
PLAN ONE/ARCHITECTS, INC.	\$2,620.47
POWELL ACE HARDWARE, LLC	\$649.96
POWELL ELECTRIC	\$640.26
POWELL LOCK	\$284.00
POWELL TRIBUNE, INC.	\$2,055.93
POWELL, CITY OF	\$9,191.49
PRO-BUILD - CODY	\$116.78
PRODUCTION MACHINE CORP.	\$54.84
ROCKY MOUNTAIN FAMILY DENTAL	\$200.00
ROCKY MOUNTAIN INFO NETWORK	\$100.00
ROCKY MOUNTAIN POWER	\$197.52
ROOP, KELSEY	\$883.11
SANDERS PLUMBNG & HEATNG, INC.	\$1,480.27
SANOFI PASTEUR, INC	\$4,058.89
SCHRADER METAL & DESIGN, INC.	\$540.00
SHOPKO PHARMACY #772	\$14.59
SHOSHONE IRRIGATION DISTRICT, INC.	\$224.77
SHOSHONE OFFICE SUPPLY, INC.	\$149.56
SIMPSON, WILLIAM L	\$380.00
SKY AVIATION CORPORATION	\$3,600.00
SPECIALTY TOOL & ATTACHMENT	\$110.00
STROHS INDUSTRIAL LUBRICATION	\$470.00

SYNERGY CONSTRUCTION	\$247,083.81
SYNERGY CONSTRUCTION - RETAINAGE ACCT	\$5,760.23
SYSCO FOOD SERVICES OF MONTANA	\$1,478.99
TCT WEST, INC	\$3,183.95
THOMSON REUTERS - WEST	\$729.23
TIRE-RAMA BLGS INTERSTATE	\$285.00
TITAN MACHINERY	\$3,347.16
TRACTOR & EQUIPMENT CO	\$574.35
TRI STATE TRUCK & EQUIP, INC	\$12,000.00
TRIPLE L SALES	\$98.26
TYLER TECHNOLOGIES, INC.	\$73,638.58
UNIVERSITY OF WY EXTENSION	\$6,101.47
V.F.W.	\$288.00
VARDIMAN, JEREMIAH	\$105.80
VERIZON WIRELESS	\$70.48
VERIZON WIRELESS	\$313.93
VERIZON WIRELESS	\$26.80
VISIONARY COMMUNICATIONS, INC.	\$78.30
W.A.C.O.	\$300.00
WALMART COMMUNITY/GEMB	\$1,246.47
WESTERN EMULSIONS INC	\$229,313.69
WOODWORKER'S SUPPLY, INC.	\$50.27
WY DEPT OF FIRE PREVENTION & ELEC SAFETY	\$1,823.60
WYOMING DEPARTMENT OF HEALTH	\$255.36
WYOMING DEPT OF WORKFORCE SERVICES	\$225.64
WYOMING FINANCIAL INSURANCE	\$50.00
WYOMING INFORMATION TECHNOLOGY DIV	\$91.98
WYOMING LAW ENFORCEMENT ACADEMY	\$1,625.00
<b>TOTAL</b>	<b><u>\$769,926.67</u></b>

**Consider Park County Sheriff Monthly Earnings Statement for July, 2015**

Commissioner French made a motion to approve and sign the Park County Sheriff's monthly earnings statement for July, 2015. Commissioner Livingston seconded and the motion carried.

**Consider Change Order for the Complex Parking Lot Project**

Assistant County Engineer Jeremy Quist presented change order #2 to remove and replace additional sidewalk and install ADA ramps totaling \$5,654.55 and also increases the number of days for completion by 21. This change would bring the project contract total to \$270,585.55. Commissioner French made a motion to approve and sign change order #2. Commissioner Grosskopf seconded and the motion carried.

**Consider Certificate of Substantial Completion for the Complex Parking Lot Project**

Assistant County Engineer Jeremy Quist presented the Certificate of Substantial Completion for the Park County Complex Parking Lot Project. Mr. Quist reported that there were 21 items on a punch list that Harris Trucking would need to complete prior to final payment. Commissioner Grosskopf made a motion to approve the Certificate of Substantial Completion for the Park County Complex Parking Lot Project. Commissioner Hall seconded and the motion carried.

**Consider 2015-2016 Basin Authority Child Support Enforcement / Park County Lease Agreement**

Commissioner Grosskopf made a motion to approve and sign the 2015-2016 Basin Authority Child Support Enforcement / Park County Lease Agreement. Commissioner Livingston seconded and the motion carried.

**Consider County Special District Mill Levies & Certify Irrigation District Assessments Colleen Renner, Clerk, and Pat Meyer, Assessor**

After reviewing the Report of Valuations, Levies and Taxes as presented by County Assessor Pat Meyer Commissioner French made a motion to approve the same. Commissioner Hall seconded and the motion carried.

County Clerk Colleen Renner presented the assessment rolls for the Heart Mountain, Shoshone, Willwood, Clark's Fork, and Greybull Valley Irrigation Districts. Commissioner Hall made a motion to approve the assessment rolls as presented by Clerk Renner. Commissioner Livingston seconded and the motion carried.

**Marathon Oil Co. Lease Discussion – Park County Complex**

Kirby Iler, Senior Counsel for Marathon Oil Co., explained the relationship between Park County and the History of Marathon renting office space in the Park County Complex. The current lease runs through next year however they would like to start with a new five year lease as soon as an agreement can be worked out. Marathon would like to propose that the rent remain at a level amount for the first three years of the new lease and then an increase in the fourth and fifth years to catchup the previous three years. The Commissioners agreed to have Deputy County Attorney Jim Davis work with Mr. Iler on a new lease agreement to be presented at a future meeting. Commercial Representative Tana Deshayes reviewed Marathon's plans to remodel several spaces to make them more usable and create some additional office space.

**Executive Session pursuant to W.S. § 16-4-405 (a) (ix)**

Commissioner Hall made a motion to enter into executive session at 11:15 a.m. Commissioner Livingston seconded and the motion carried.

Commissioner Hall made a motion to exit from executive session at 12:08 p.m. Commissioner Grosskopf seconded and the motion carried.

**Noon Break for Lunch**

**Consider Resolution to Vacate Road 6JM and Appoint a Viewer – Jeremy Quist, Assistant County Engineer**

Assistant County Engineer, Jeremy Quist presented the proposed resolution to begin proceedings to vacate Road 6JM. The resolution is the first step to vacating the road and appoints a viewer to examine the expense, damages or benefits and take into account the public and private convenience as well as any other matters for the Commissioners to consider about the proposed vacation.

Area resident Curt Bales requested that the report and proposed vacation include Roads 54 and 54B. Mr. Quist indicated that Roads 54 and 54B would be reviewed for possible vacation in the process.

Commissioner Hall made a motion to approve Park County Resolution #2015-042 to initiate proceedings to vacate Road 6JM and appoint Jeremy Quist as the viewer. Commissioner Livingston seconded and the motion carried.

**Consider King Simple Subdivision Final Plat Review – Kim Dillivan, Planner II**

Mr. Dillivan reviewed the final plat application of Lynda King to create a one lot simple subdivision of 1.5 acres for single family residential use with an exempt remainder parcel of 38.5 acres, located in Lot 81-I, Sec. 2, T55N, R99W, 6th PM, Park County, Wyoming. The property lies within the General Rural – Powell (GR-P) zoning district. Commissioner Grosskopf asked if there is a time limit for the City of Powell to protest this action. Mr. Dillivan commented that there is presently no time limit in the regulations.

Commissioner Hall made a motion to approve the King Simple Subdivision as presented. Commissioner Livingston seconded and the motion carried.

**Consider Flores Simple Subdivision Final Plat Review – Kim Dillivan, Planner II**

Mr. Dillivan reviewed the final plat application of the estate of Herbert Lee Gillett to create a one-lot simple subdivision of 1.5 acres for single family residential use with an exempt remainder parcel of 105.51 acres, located in Lot 74 and 75, T55N, R98W, 6th PM, Park County, Wyoming. The property lies within the General Rural – Powell (GR-P) zoning district.

There being no comment from the public or the Board Commissioner Hall made a motion to approve the Flores Simple Subdivision as presented. Commissioner Livingston seconded and the motion carried.

**Public Hearing Continuance – Consider amendments to the Park County Amended 2010 Development Standards and Regulations, Linda Gillett, Planning Director**

Chairman Tilden opened a public hearing at 1:25 p.m. to consider amendments to the Park County Amended 2010 Development Standards and Regulations.

Planning Director Linda Gillette reviewed the proposed changes to the 2010 development standards and regulations. Items discussed ranged from storm water prevention plans, homeowners associations, modular/mobile home definitions to map amendments.

Ms. Gillette told the Commissioners that she would insert the proposed changes into the present document and send it out to the Commissioners prior to their final consideration.

Commissioner Hall made a motion to close the public hearing at 2:16 p.m. Commissioner French seconded and the motion carried.

**Marathon Oil Co. Lease**

Commissioner French made a motion to approve the Marathon Oil Co. lease agreement with the changes as agreed upon and after review by Deputy County and Prosecuting Attorney Jim Davis. Commissioner Livingston seconded and the motion carried.

**Adjourn**

At 2:20 p.m. Commissioner Hall made a motion to adjourn the meeting. Commissioner French seconded and the motion carried.

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Joseph E. Tilden, Chairman

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Lee Livingston, Vice Chairman

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Tim A. French, Commissioner

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Loren Grosskopf, Commissioner

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Bucky Hall, Commissioner

Attest:

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Hans Odde on behalf of  
Colleen Renner, County Clerk