

**Park County Board of County Commissioners
Regular Meeting
August 18, 2015**

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, August 18, 2015. Present were Chairman Joe Tilden, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, Tim French, and Teecee Barrett, Deputy County Clerk.

Commissioner Hall led the audience in the Pledge of Allegiance.

Approve-Vouchers.

The following vouchers were presented to the Board for approval. Commissioner Livingston moved to approve the vouchers as presented, seconded by Commissioner Hall and unanimously carried:

Payee	Amount
360 OFFICE SOLUTIONS	\$30.06
A & I DISTRIBUTORS	\$583.58
ALDRICH'S - POWELL	\$307.60
ANDERSON, KERI	\$61.35
AT CONFERENCE	\$54.75
B&C TELEPHONE, INC.	\$1,085.00
BAILEY ENTERPRISES, INC.	\$600.80
BAILEY ENTERPRISES, INC.	\$4,575.04
BAILEY ENTERPRISES, INC.	\$207.92
BASIN EQUIPMENT REPAIR	\$1,387.00
BEAR CO., INC.	\$539.95
BEARTOOTH ELECTRIC COOP	\$89.54
BENNETT, M.D., THOMAS L.	\$4,680.00
BIG HORN BASIN BONE & JOINT LLC	\$200.00
BIG HORN RURAL ELECTRIC COMPANY	\$310.85
BIG HORN WHOLESALE, INC.	\$1,491.74
BLACK HILLS ENERGY	\$901.89
BLAIR'S MARKET	\$44.93
BLOEDORN LUMBER - CODY	\$147.92
BOONE'S MACHINE SHOP	\$273.64
BOYS & GIRLS CLUB OF PARK CO.	\$3,456.00
BRAZELTON, LILLIAN	\$66.70
BRUCO, INC.	\$189.89
BUSY B'S AUTO AND WRECKER	\$295.40
CDW GOVERNMENT, INC.	\$9,616.37
CENTURYLINK	\$5,102.40
CENTURYLINK BUSINES SERVICES	\$114.44
CHARTER COMMUNICATIONS	\$159.96
CHOICE AVIATION, LLC	\$28.30
CHRISTIE, LOGAN	\$119.60
CLERK OF DISTRICT COURT	\$1,637.80
CLOUD PEAK COUNSELING CENTER	\$975.00
CODY ACE HARDWARE	\$671.78
CODY ENTERPRISE	\$30.00
CODY ENTERPRISE	\$6,632.30
CODY WINNELSON CO.	\$41.33
CODY, CITY OF	\$2,617.52
COE PHARMACY	\$81.98
COMMUNICATION TECHNOLOGIES, INC.	\$55,331.50
COOKE, ROB	\$259.95
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$400.00
COULTER CAR CARE CENTER	\$48.50
CUSTOM DELIVERY SERVICE, INC.	\$83.89
DE HAAN ELECTRONICS	\$1,611.25
DENNY MENHOLT CHEVROLET BUICK GMC	\$459.46
DICK JONES TRUCKING	\$12,475.30
DODGE COMPANY, THE	\$626.66
ELECTION SYS & SOFTWARE, INC	\$22,230.00
ELECTRICAL ALLY, INC.	\$2,540.00

FITZWATER, VICKIE	\$89.70
FORENSICS LIMITED, LLC	\$320.00
GALLS, LLC	\$50.00
GARLAND LIGHT & POWER CO.	\$684.87
GARY'S VACUUM & STAMPS	\$160.25
GOOD 2 GO STORES	\$477.97
GOODYEAR PRINTING	\$756.75
HEARTLAND PAPER COMPANY	\$784.26
J&S REFRIGERATION, INC	\$2,114.12
JOHNSON, HEATHER	\$44.10
KEEGAN & WINSLOW P.C.	\$4,075.00
KEELE SANITATION	\$2,459.90
KENCO SECURITY AND TECHNOLOGY	\$141.00
KENNEY, PATRICIA	\$93.55
KINCHELOE PLUMBING & HEATING	\$206.44
KOREM CORPORATION	\$2,970.00
KRISJANSONS & MILES, P.C.	\$800.00
LEON UNIFORM COMPANY, INC.	\$125.00
LINTONS BIG R, INC.	\$33.32
LOEPER, JESSICA	\$350.00
LONG BUILDING TECHNOLOGIES, INC.	\$648.95
MAJESTIC LUBE, INC.	\$120.90
MANN, JEREMY	\$48.41
MARKETING SPECIALTIES, INC.	\$273.20
MCCARTY, REED, & EARHART, ATTYS L.C.	\$290.00
McINTOSH OIL, INC.	\$8,732.06
McKESSON MEDICAL SURGICAL	\$1,479.37
MEDICAL CENTER PHARMACY	\$707.60
MEETEETSE, TOWN OF	\$119.20
MEYER, PAT	\$596.00
MONTANA-DAKOTA UTILITIES CO.	\$247.71
MORRIS, SANDIE	\$28.59
MOTOROLA SOLUTIONS, INC	\$9,741.10
MOUNTAIN COUNTRY LEATHER	\$41.60
MURDOCH OIL, INC.	\$509.00
MURPHY, KATHERINE	\$282.97
NATIONAL BUSINESS SYSTEMS	\$7,093.03
NATIONAL PUBLIC SAFETY INFORMATION BUREA	\$144.00
NATRONA COUNTY LEGAL DEPARTMENT	\$4,910.00
NEMONT	\$46.77
NORCO, INC.	\$11.53
NORTHWEST WY FAMILY PLANNING	\$791.67
PALATO, WENDY	\$359.95
PENWELL, STEVE	\$54.95
PILCH ENGINEERING INC., PC	\$3,730.00
POWELL ACE HARDWARE, LLC	\$27.97
POWELL DRUG, INC.	\$24.29
POWELL ELECTRIC	\$5,741.14
POWELL LOCK	\$160.00
POWELL TRIBUNE, INC.	\$50.00
POWELL TRIBUNE, INC.	\$60.00
POWELL TRIBUNE, INC.	\$6,632.75
POWER, TIM	\$93.76
PRECISION PLAN AND DESIGN, INC.	\$207.25
PRESTON, LYNELL K	\$18.40
PRO-BUILD - CODY	\$109.39
PROJECTOR PEOPLE	\$1,803.00
R&P AUTO, INC.	\$37.77
R.R. BRINK LOCKING SYSTEMS, INC	\$158.00
RACINE COUNTY SHERIFF'S OFFICE	\$62.00
RENNER, ECHO	\$186.59
RIMROCK TIRE CO - CODY	\$65.95
ROCKY MOUNTAIN INFO NETWORK	\$25.00
ROCKY MOUNTAIN POWER	\$388.00
ROCKY MOUNTAIN SCALE WORKS	\$2,112.00
ROTE, KYLE	\$7.36

S & S AUDIO-VIDEO, INC.	\$3.49
S & S NIELSEN, LLC	\$725.29
SAMMONS EXCAVATION INC	\$695.00
SANOFI PASTEUR, INC	\$698.47
SECRETARY OF STATE	\$30.00
SELBYS, INC.	\$535.00
SHOSHONE OFFICE SUPPLY, INC.	\$24.78
SHOSHONE OFFICE SUPPLY, INC.	\$402.22
ST VINCENT HEALTHCARE, INC.	\$177.63
STROUPE PEST CONTROL, CO.	\$135.00
SYSCO FOOD SERVICES OF MONTANA	\$1,166.22
TCT WEST, INC	\$5,116.85
TESSCO INCORPORATED	\$189.02
TIRE-RAMA BLGS INTERSTATE	\$475.00
TITAN MACHINERY	\$52.60
TNT SPRINGS, INC.	\$392.92
TRACTOR & EQUIPMENT CO	\$359.43
TRIPLE L SALES	\$633.32
TYLER TECHNOLOGIES, INC.	\$5,548.73
UPS STORE, THE	\$37.14
VISA - #0118	\$831.57
VISA - #0126	\$100.00
VISA - #0142	\$227.99
VISA - #0191	\$25.00
VISA - #0225	\$991.31
VISA - #9408	\$461.99
VISA - #9507	\$500.00
VISA - #9572	\$1,284.91
VISA - #9580	\$51.98
VISA - #9598	\$6,869.64
VISA - 6886	\$1,032.34
WEST PAC INDUSTRIES	\$250.03
WESTERN EMULSIONS INC	\$250,517.67
WOLFE COMMUNICATIONS	\$1,057.58
WOODWARD TRACTOR & RENTAL, INC	\$40.96
WPCI CONSULTANTS, INC.	\$126.00
WY DEPT OF HEALTH - CHEMICAL TESTING PRO	\$98.00
WY OFFICE OF STATE LAND & INVESTVESTMENT	\$47,447.80
WYDOT - FINANCIAL SERVICES	\$8,813.08
WYOMING DEPT. OF WORKFORCE SERVICES	\$17.00
WYOMING DEPARTMENT OF HEALTH	\$192.00
WYOMING DEPT. OF WORKFORCE SERVICES	\$486.70
WYOMING SECRETARY OF STATE.	\$77.00
WYOMING STATE ENGINEERS OFFCE	\$200.00
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
WYOMING WATER WORKS	\$1,435.00
TOTAL	<u>\$562,925.91</u>

Approve-Minutes.

The minutes from the regular board meeting of August 11, 2015, were presented to the Board for approval. Commissioner Grosskopf moved to approve the minutes as presented, seconded by Commissioner Livingston and unanimously carried.

Approve-Payroll.

The payroll was presented to the Board for approval. Commissioner French moved to approve payroll, seconded by Commissioner Hall and unanimously carried.

Approve-Sign Carcass Management Program Grant Agreement.

Hans Odde, 1st Deputy Clerk, presented the contract for approval. Commissioner Livingston removed himself from discussion and voting as he has been assisting the contract holder Randy Blackburn with the carcass removal. After

general discussion Commissioner Hall moved to approve the contract, seconded by Commissioner French and unanimously carried.

Approve-Special Funding Requests.

Commissioner Hall moved to approve the contracts for the special funding requests for Yellowstone Behavioral Health, City of Cody Recycling, and Boys and Girls Club, seconded by Commissioner Livingston and unanimously carried.

Approve-Payment of Grizzly Hall's New Projector and Projector Screen.

Frances Clymer, Director of Park County Library, presented payment requests for the new projector and screen located in Grizzly Hall. Mrs. Clymer requested that the funds come from the Library Construction Fund. Commissioner Hall moved to approve the vouchers in the amount of \$1803.00 and \$1032.34, seconded by Commissioner Livingston and unanimously carried.

Approve-Synergy Construction Contract Change Order #9 for Fairgrounds Exhibit Hall Project.

Bran Edwards, County Engineer, and Ron Yount, Project Architect, presented the change order to the Board for approval. The change order includes an exterior cover to protect the duct work, installation for a connection to the water evaporator, and the electrical connection to the ADA compliance door totaling \$20,120.10. Commissioner French moved to approve the change order, seconded by Commissioner Hall and unanimously carried. Mr. Yount also updated the Board on the progress of the building; the kitchen is completed, the contractor is working on carpeting, and the punch list meeting is scheduled for August 28, 2015.

Approve-Updated Park County Emergency Operations Plan.

Martin Knapp, Homeland Security Coordinator, presented the updated Park County Emergency Operations Plan to the Board for approval. The changes consisted of changing points of contact and adding the new Search and Rescue Building. Commissioner Hall moved to approve the plan, seconded by Commissioner Livingston and unanimously carried.

Approve-Grant Award for U.S. Dept of Homeland Security FY 2015 Emergency Management Performance Grant.

Martin Knapp, Homeland Security Coordinator, presented the grant agreement for approval. Commissioner Hall moved to approve, seconded by Commissioner French and unanimously carried.

Discussion-Road 6JM Viewer's Report.

Jeremy Quist, Assistant County Engineer, presented the Viewer's Report in initiating the proceedings to vacate Road 6JM. This is an attempt to take all the facts and history into consideration as well as the cost to the County and land owners. This road is located at the 20.42 mile post marker off of the Southfork Road. It is .32 miles long and is a single lane. The largest concern is the bridge that is located on the road which has been inspected by WYDOT and has undergone a scoping report completed by Engineering Associates in 2012. This is a low volume road and if the County continues to maintain it would potentially cost over a million dollars; if the process to vacate the road continues everyone effected will be notified and allowed a comment period of 30 days. Commissioner Hall moved to accept the Viewer's Report, seconded by Commissioner French. Mary Helen Reed, Esq., representing the land owner, commented that the owners would like the County to vacate the road, but would also like them to vacate 54 and 54B as well. There being no further discussion Chairman Tilden called for the vote and it unanimously carried.

Recess for Lunch.

Public Hearing-Canyon Oak Ranchettes #3 Major Subdivision.

Chairman Tilden opened the public hearing to consider the preliminary and final plat application of Nelson Family Trust for the re-subdivision of Lot 4, part of Canyon Oak Ranchettes Subdivision, into two lots; proposed Lot 4-A and proposed Lot 4-B being 2.0 acres, in a Residential ½ acre (R-H) Zoning District. The proposed subdivision is located at 4395 Cooper Lane, legal description, a 5-acre parcel, in Sec. 27, T53N, R101W, 6th PM, Park County, Wyoming. Kim Dillivan, Planner II, gave the staff report. The city of Cody has requested the developer widen Quick Lane to 20 feet in front of both parcels. Brian Edwards, County Engineer, commented that there is no need to widen Quick Lane to adhere to the 2012 Fire Code which ultimately cannot be enforced in the County. Ben McDonald, Holm Blough, representing the developer commented that there isn't really a road that exists anyway, but the City of Cody Planning and Zoning had commented that this is just a cost of development. This property is not intended to be annexed into the City now or in the future. Mr McDonald commented that this seems to be excessive, but due to the wishes of the developer they would like to see the plat accepted as presented. Commissioner Hall moved to close the public hearing, seconded by Commissioner Livingston and unanimously carried. Commissioner French moved to approve the preliminary and final plat as presented, seconded by Commissioner Livingston and unanimously carried **RESOLUTION NO. 2015-45.**

Update-Public Health Monthly.

Bill Crampton, Public Health Nurse Manager, updated the Board on the highlights of the last month. The total income at the end of the fiscal year was up compared to last year however; the number of visits was down. This was due to raising an office visit cost from \$10.00 to \$15.00. The flu vaccine is expected to arrive in the office on September 9, 2015. He did reduce the order by 200 doses this year because we had left over last year. Numbers are anticipated to be fewer because the Pharmacy Board is now allowing local pharmacies to administer shots to people seven years and older. Crampton highlighted personnel changes occurring in Public Health at the state level.

Discussion-Proposed Rule Changes Wyoming Business Council.

Christine Bekes, Executive Director, Powell Economic Partnership; Leah Bruscano, Director of Field Operations Wyoming Business Council; and James Klessens, CEO/President of Forward Cody, presented the proposed rule changes for the Wyoming Business Council. Mrs. Bekes highlighted the most pertinent changes and requested feedback from the Commissioners to take to the Wyoming Business Council. Historically revenues generated from projects that were partially funded by the Business Council stayed in the community. The proposed rule change states that half of the net revenue would go back to the Business Council. Commissioner Grosskopf commented that he would like the Business Council to define net revenue. Under the proposed rule changes, the Business Council would put the net revenue returned to them toward new projects. The Commissioners suggested the Business Council consider implementing a tiered repayment plan to allow smaller communities to pay back smaller percentage than those with larger populations. James Klessens highlighted the proposed changes in section 16 in regards to reporting requirements changing from 3 to 5 years. Klessens commented that this would be a favorable change as there would be more data on the outcomes of these projects which could serve as a great educational piece for the future with like projects. Christine Bekes asked the Commissioners to submit their comments in a letter to the Wyoming Business Council as part of the Business Councils strike and underline comment period ending August 31, 2015. Chairman Tilden said the Commissioners would act on the letter at the August 25 Board of County Commissioners' special meeting.

Adjournment.

Commissioner French made a motion to adjourn, seconded by Commissioner Grosskopf and the motion carried.

Joseph E. Tilden, Chairman

Lee Livingston, Vice Chairman

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Attest:

Teecee Barrett on behalf of
Colleen Renner, County Clerk