

**Park County Board of County Commissioners  
Regular Meeting  
March 3, 2015**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, March 3, 2015. Present were Chairman Joe Tilden, Commissioners Loren Grosskopf, Lee Livingston, Bucky Hall, Tim French, and Hans Odde First Deputy County Clerk.

Chairman Tilden called the meeting to order, Commissioner Hall led the audience in the Pledge of Allegiance.

**Consider Final Job Description and Salary for Park County Events Coordinator**

Deputy County Clerk, Hans Odde presented the final draft job description to the Board for final consideration. After clarifying concerns from Park County Fair Board member, Linda Nielsen and general discussion about how the new Events Coordinator will work in cooperation with the Fair Board, Commissioner Grosskopf made a motion to approve the Park County Events Coordinator job description as presented. Commissioner French seconded and the motion carried.

General discussion regarding what the salary range should be centered on what the compensation for the present Fair Manager is and the desire of the Commissioners that the transition remain budget neutral. With that in mind Commissioner French made a motion to set the salary of the Park County Events Coordinator at approximately \$48,000 per year. Commissioner Hall seconded and the motion carried.

**Executive Session - Personnel**

At 10:40 a.m. Commissioner Hall made a motion to enter into executive session to discuss personnel pursuant to W.S. §16-4-405(a)(ii). Commissioner Livingston seconded and the motion carried.

Commissioner Livingston made a motion at 10:57 a.m. to exit executive session. Commissioner Hall seconded and the motion carried.

No decisions were made in or as a result of this executive session.

**Commissioner Grosskopf – NACo Report**

Wyoming County Commissioners Association (WCCA) representative to the National Association of Counties, Loren Grosskopf updated the Commissioners on his trip to Washington D.C. As Wyoming's NACo Board representative, he attend the four day NACo legislative conference meeting to meet with high level decision makers in different Federal Agencies such as the BLM, Forest Service and National Park Service as well as a number of Congressmen and their staffers. Commissioner Grosskopf was both encouraged and frustrated by the meetings but felt that his and the WCCA's involvement is imperative to keep Wyoming and Park County's concerns known to these agencies.

**Approval of Minutes**

Commissioner Livingston made a motion to approve the minutes of the regular February 17, 2015 County Commissioner meeting. Commissioner French seconded and the motion carried.

**Approval of Payroll**

Commissioner Livingston made a motion to approve the payroll in the amount of \$540,691.09 for February 26, 2015 County Commissioner meeting. Commissioner Grosskopf seconded and the motion carried.

**Approval of Vouchers**

Commissioner Hall made a motion to approve the vouchers as presented. Commissioner Livingston seconded and the motion carried to approve the following vouchers for payment:

Payee	Amount
360 OFFICE SOLUTIONS	\$1,076.13
A & I DISTRIBUTORS	\$649.10
ALBERTSONS PURCHASE ADV. CARD	\$267.52
ALCOPRO, INC.	\$462.00
ALDRICH'S - POWELL	\$267.82
AMERI - TECH EQUIPMENT COMPANY	\$575.00
AT&T MOBILITY	\$968.48
BAILEY ENTERPRISES, INC.	\$47.85
BANGERT, BRENDA	\$15.99
BEAR CO., INC.	\$39.95
BIG HORN PAINT, INC.	\$109.56
BIG HORN PRO-LINE, INC.	\$350.00
BIG HORN WHOLESALE, INC.	\$2,047.09
BIG VALLEY BEARING & SUPPLY, INC.	\$443.17
BLATT, TIMOTHY J.	\$100.51
BOB BARKER COMPANY	\$580.26
CARQUEST AUTO PARTS - #064250..	\$1,177.43
CARQUEST AUTO PARTS - #274890..	\$45.99
CDW GOVERNMENT, INC.	\$2,768.65
CENTURYLINK	\$1,620.48
CENTURYLINK BUSINES SERVICES	\$5.13
CHARTER COMMUNICATIONS-	\$349.85
CODY ACE HARDWARE	\$819.32
CODY ENTERPRISE	\$357.00
CODY OVERHEAD DOOR CO.,LLC	\$401.25
CODY, CITY OF	\$19,300.03
CONTECH ENGINEERED SOLUTIONS, INC.	\$8,696.83
CONTRACTING OFFICE - USDA-FSA	\$13,000.00
COULTER CAR CARE CENTER	\$56.00
CRUM ELECTRIC SUPPLY CO.	\$188.83
DELL MARKETING L.P., C/O DELL USA L.P.	\$535.50
EAGLE RECOVERY & TOWING	\$360.00
ELECTRICAL ALLY, INC.	\$698.69
ELIAS, RONDA	\$144.33
ENERGY WEST - WYOMING	\$1,495.73
ENGINEERING ASSOCIATES	\$1,159.52
FASTENAL	\$252.52
FORENSICS LIMITED, LLC	\$320.00
GALLS, LLC	\$283.31
GENERATION X, INC.	\$25,895.50
GRAINGER	\$2,038.27
HANSON CHEMICAL INC.	\$771.18
HONNEN EQUIPMENT CO.	\$346.81
HOWARD, KATHERINE D.	\$50.00
INTERSTATE BATTERIES	\$335.85
INTERSTATE TIRE SERV. INC	\$102.50
IVERSON SANITATION	\$50.00
JACKS TRUCK & EQUIPMENT, INC.	\$406.92
K-B COMMERCIAL PRODUCTS	\$32.48
KEELE SANITATION	\$800.00
KUIPERS, TARA	\$443.90
LAW OFFICE OF ALEX H. SITZ III	\$133.71
LOEPER, JESSICA	\$5,815.00
LONG BUILDING TECHNOLOGIES, INC.	\$863.88
M.D.M. CONSTRUCTION, INC.	\$1,250.00
MAJESTIC LUBE, INC.	\$127.85
McINTOSH OIL, INC.	\$8,445.56
MESSENGER & OVERFIELD, P.C.	\$110.50
MID-AMERICAN RESEARCH CHEMICAL	\$1,411.71
MONTANA PETERBILT, LLC	\$79.00
MONTANA-DAKOTA UTILITIES CO.	\$559.08
MOORE, DDS, LEONARD	\$434.00

MORRIS, SANDIE	\$16.99
MOUNTAIN WEST COMPUTER	\$12.99
MURDOCH OIL, INC.	\$24,210.78
MURPHY, KATHERINE	\$120.18
NIOBRARA HEALTH & LIFE CENTER	\$128.00
NORCO, INC.	\$23.06
NORTHWEST RURAL WATER DISTRICT	\$75.90
OFFICE SHOP, THE	\$2,071.21
O'REILLY AUTO PARTS	\$1,347.96
OSBORNE, SHARON	\$402.21
PALATO, WENDY	\$35.65
PARK CO EMPLOYEE BENEFITS TRUST	\$58.50
PARK COUNTY 4-H COUNCIL	\$11,833.66
PARK COUNTY SHERIFF	\$69.19
PAVEMENT MAINTENANCE, INC.	\$75,300.00
PITNEY BOWES, INC. - A/R	\$502.73
PLAINSMAN PRINTING SUPPLY	\$739.94
PLAN ONE/ARCHITECTS, INC.	\$5,240.92
POWELL ACE HARDWARE, LLC	\$282.07
POWELL TRIBUNE, INC.	\$360.00
POWELL, CITY OF	\$5,868.36
PRODUCTION MACHINE CORP.	\$1,334.76
RAMEY, VIRGINIA L.	\$14.96
RELM WIRELESS CORPORATION	\$107.84
RENNER, COLLEEN	\$25.39
RIMROCK TIRE CO - CODY	\$53.94
RIMROCK TIRE CO - POWELL	\$29.95
ROCKY MOUNTAIN POWER	\$630.33
ROCKY MOUNTAIN SPORTS	\$151.41
ROOP, KELSEY	\$497.95
S & S AUDIO-VIDEO, INC.	\$67.44
SATCOM GLOBAL, INC.	\$49.93
Shell Fleet Plus, Inc.	\$91.54
SHOSHONE OFFICE SUPPLY, INC.	\$1,204.97
SPECIALTY TOOL & ATTACHMENT	\$235.86
ST VINCENT HEALTHCARE, INC.	\$775.39
STATE OF WYOMING	\$80.45
STOTZ EQUIPMENT	\$155.25
STROHS INDUSTRIAL LUBRICATION	\$470.00
SYNERGY CONSTRUCTION	\$183,119.40
SYNERGY CONSTRUCTION	\$245,070.00
SYNERGY CONSTRUCTION - RETAINAGE ACCT	\$18,311.94
SYNERGY CONSTRUCTION - RETAINAGE ACCT	\$24,507.00
SYSCO FOOD SERVICES OF MONTANA	\$1,984.58
THOMSON REUTERS - WEST	\$608.98
TILDEN, JOSEPH E.	\$606.05
TIRE-RAMA BLGS INTERSTATE	\$396.00
TITAN MACHINERY	\$48,878.00
TNT SPRINGS, INC.	\$381.11
TRACTOR & EQUIPMENT CO	\$3,266.85
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	\$4,986.00
VARDIMAN, JEREMIAH	\$105.80
VERIZON WIRELESS	\$26.97
VISIONARY COMMUNICATIONS, INC.	\$78.15
WAL MART COMMUNITY/GEMB	\$764.04
WATERWORKS IRRIGATION	\$2,841.96
WEST PAC INDUSTRIES	\$431.97
WOODWORKER'S SUPPLY, INC.	\$341.38
WYOMING ARMS, LLC	\$80.00
WYOMING DEPT OF WORKFORCE SERVICES	\$167.84
WYOMING DIVISION OF VICTIM SERVICES	\$200.00
WYOMING LAW ENFORCEMENT ACADEMY	\$326.50
WYOMING STATE BAR	\$78.00
TOTAL	\$784,776.70

**Consider Public Transportation Feasibility Study Grant Agreement with Wyoming Business Council**

Christine Bekes, Executive Director of the Powell Economic Partnership, Inc. and James Klessens, CEO/President of Forward Cody, Wyoming presented the final Public Transportation Feasibility Study Grant Agreement with Wyoming Business Council for the Commissioners consideration. Ms. Bekes has been working through the Park County Attorney's office to eliminate some of the language that was deemed unacceptable. Commissioner Hall made a motion to approve the final amended Public Transportation Feasibility Study Grant Agreement with the Wyoming Business Council. Commissioner Grosskopf seconded and the motion carried 4-1. Commissioner French voted nay.

**Consider County-Wide Consensus Block Grant Application Form for Town of Frannie**

Town of Frannie Clerk/Treasurer Deidre Clendenen presented Resolution 2015-014 County-Wide Consensus Block Grant Application for Town of Frannie to complete a road repair and gravel project on the Park County side of the Town. Commissioner French made a motion to approve the resolution as presented. Commissioner Livingston seconded and the motion carried.

**Project Closeout and Release of Retainage for Meeteetse Landfill Closure and Related Site Improvements**

County Engineer, Brian Edwards and Solid Waste Manager, Tim Waddell presented the final close out and retainage release paper work for the Meeteetse Landfill closure. Mr. Edwards noted that all of the proper legal notices had been printed in the Cody Enterprise and that it is his recommendation that the project be closed out and retainage released to the contractor. Commissioner French made a motion to sign the final project close out and release the retainage to the contractor. Commissioner Hall seconded and the motion carried.

**Consider Request for Support for Powell High School 2015 Senior Bash**

The Commissioners received a request from the Powell High School Senior Class for a donation to their graduation party. After discussion about what was budgeted for these types of activities and the fact that not only was the Powell party budgeted for but so were the parties for the Cody and Meeteetse senior classes. Commissioner Grosskopf stated his objection to the donation because he did not feel it was a function of government. Commissioner French made a motion to grant \$500 to the Cody and Powell senior class and \$250 to the Meeteetse senior class. Commissioner Livingston seconded and the motion carried 4-1. Commissioner Grosskopf voted nay.

**Recess for Lunch**

The meeting recessed for lunch and reconvened at 1:00 p.m.

**Public Hearing to consider the application of Lawrence & Kammy Truitt to place a 1600 sf non-residential structure within the South Fork Zone A Special Flood Hazard Area**

Chairman Tilden opened the public hearing to consider the application of Lawrence & Kammy Truitt to place a 1600 sf non-residential structure within the South Fork Zone A Special Flood Hazard Area, located in Lot 56, Sec. 18, T51N R102W, Park County, WY at 316 Road 6NS. Linda Gillett, Planning Director, presented the staff report to the Board and noted that the proposed location of the structure will in fact not be in the flood plain area, her recommendation was to grant the application to the Truitt's and wave the permit fees. There being no comments from the public Commissioner Hall made a motion to close the public hearing. Commissioner French seconded and the motion carried. It was then moved by Commissioner French to approve the application. Commissioner Grosskopf seconded and the motion carried to approve **RESOLUTION NO. 2015-13 LAWRENCE &**

**KAMMY TRUITT - PLACE A 1600 SF NON-RESIDENTIAL STRUCTURE WITHIN THE SOUTH FORK ZONE A SPECIAL FLOOD HAZARD AREA.**

**Executive Session**

At 1:15 p.m. Commissioner Hall made a motion to enter into executive session to discuss potential litigation pursuant to W.S. §16-4-405(a)(ix). Commissioner Livingston seconded and the motion carried.

Commissioner Hall made a motion at 2:00 p.m. to exit executive session. Commissioner Livingston seconded and the motion carried.

No decisions were made in or as a result of this executive session.

**Adjournment.**

At 2:02 p.m. Commissioner Livingston made a motion to adjourn the meeting. Commissioner Hall seconded and the motion carried.

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Joseph E. Tilden, Chairman

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Lee Livingston, Vice Chairman

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Tim A. French, Commissioner

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Loren Grosskopf, Commissioner

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Bucky Hall, Commissioner

Attest:

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Hans Odde on behalf of  
Colleen Renner, County Clerk