

**Park County Board of County Commissioners
Regular Meeting
December 15, 2015**

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, December 15, 2015 at 10:15 A.M. Present were Chairman Joe Tilden, Vice Chairman Lee Livingston, Commissioners Loren Grosskopf, Bucky Hall, and Tim French via phone due to illness, and Hans Odde First Deputy County Clerk.

Commissioner Hall led the audience in the Pledge of Allegiance.

Call with Tex Taylor, UW Professor, College of Agriculture and Natural Resources Department of Agricultural and Applied Economics, and Gregory Cowan, Natural Resource Staff Attorney, Wyoming County Commissioners Association - Socioeconomic Baseline Data Study for Park County

Via phone, Gregory Cowan, Natural Resource Staff Attorney for the Wyoming County Commissioners Association and Tex Taylor from the University of Wyoming gave a brief overview about how they will conduct the Socioeconomic Baseline Data Study for Park County. Mr. Taylor will be the lead on the project while Mr. Cowan will serve in a support role. When asked by the Commissioners what data Park County should provide to them, Mr. Taylor explained that most of the data will be collected from the State Economic Resources Division. Subtleties of the study such as how Yellowstone National Park impacts Park County will be gathered at a local level. Mr. Cowan reminded the Commissioners that this is a high level document that may lead to more in depth studies and can easily be updated from time to time as conditions in the County change. Mr. Taylor will start working on the report after the new year.

Executive Session, pursuant to W.S. § 16-4-405 (a) (ii)

Commissioner Livingston made a motion to enter into executive session at 10:33 a.m. Commissioner Hall seconded and the motion carried.

Commissioner Hall made a motion to exit from executive session at 10:36 a.m. Commissioner Grosskopf seconded and the motion carried.

No decisions were made in or as a result of this executive session.

Bill Crampton, Public Health Nurse Manager - Public Health Monthly Update

Mr. Crampton, Public Health Nurse Manager, stated that financially his department is only about \$1,000.00 short of where it was last year at this same time; however, he is now overstocked on flu vaccines. Crampton reduced the number of doses ordered this year from last year but now one of the large local retailers is also providing flu shots and therefore the number vaccinations his department has administered has been impacted. Mr. Crampton will attempt to sell some of his overstock to other County Health Departments.

Brian Edwards, County Engineer - Recommendation to Award Bid for Elk Basin Project

After careful consideration and research, County Engineer Brian Edwards recommended the alternate proposal from Nicholson Construction be accepted for repair of County Road 1NG in the Elk Basin area. After explaining Nicholson's plan for the repairs, Mr. Edwards noted that the County Road & Bridge crews will be hauling some of the needed material to the project as a cost saving measure. Commissioner Hall made a motion to accept the recommendation of the County Engineer and award the contract to Nicholson Construction in the amount of \$432,420.83 and allow the Chairman to sign said contract. Commissioner Livingston seconded and the motion carried.

Action Items and Other Business:

Approve Vouchers –

Commissioner Livingston made a motion to approve payment of the vouchers as presented. Commissioner French seconded and the motion carried.

Payee	Amount
360 OFFICE SOLUTIONS	\$77.69
ALBERTSONS PURCHASE ADV. CARD	\$305.03
ALDRICH'S - POWELL	\$51.74
ANDERSON, AMY	\$165.05
AT CONFERENCE	\$21.99
AT&T MOBILITY	\$108.66
BAILEY ENTERPRISES, INC.	\$108.06
BAILEY ENTERPRISES, INC.	\$65.53
BEAR CO., INC.	\$3,056.50
BIG HORN HORTICULTURE SERVICES LLC	\$1,500.00
BIG HORN RURAL ELECTRIC COMPANY	\$332.66
BIG HORN WHOLESALE, INC.	\$3,882.88
BIG VALLEY BEARING & SUPPLY, INC.	\$123.35
BLACK HILLS ENERGY	\$7,357.15
BLATT, TIMOTHY J.	\$71.76
BLOEDORN LUMBER - CODY	\$14.79
BLOEDORN LUMBER - POWELL	\$62.51
BUSY B'S AUTO AND WRECKER	\$156.00
C & C WELDING, INC.	\$120.75
CARING FOR POWELL ANIMALS	\$921.60
CARQUEST AUTO PARTS - #064250	\$809.61
CARQUEST AUTO PARTS - #274890	\$157.88
CATS WEST UPHOLSTERY	\$215.00
CDW GOVERNMENT, INC.	\$717.01
CENTURYLINK	\$2,627.66
CENTURYLINK BUSINES SERVICES	\$22.57
CHARTER COMMUNICATIONS	\$179.54
CHOICE AVIATION, LLC	\$67.31
CHRISTIE, LOGAN	\$119.60
CLIFTONLARSONALLEN LLP	\$12,000.00
CLOUD PEAK COUNSELING CENTER	\$1,625.00
CODY ACE HARDWARE	\$313.71
CODY ENTERPRISE	\$30.00
CODY ENTERPRISE	\$30.00
CODY ENTERPRISE	\$3,864.78
CODY, CITY OF	\$1,152.00
CODY, CITY OF	\$22,837.00
COPENHAVER KATH KITCHEN & KOLPITCKE LLC	\$420.00
COULTER CAR CARE CENTER	\$48.50
CRISIS INTERVENTION SERVICES	\$3,225.60
CRUM ELECTRIC SUPPLY CO.	\$202.94
CYBERGENETICS	\$2,500.00
DE HAAN ELECTRONICS	\$5,734.54
DORMS AUTOMOTIVE & MARINE	\$44.89
ELECTRICAL ALLY, INC.	\$82.50
ELIAS, RONDA	\$423.21
FASTENAL	\$40.55
FILENER CONSTRUCTION, INC.	\$7,942.50
FITZWATER, VICKIE	\$119.60
FREMONT MOTOR POWELL, INC.	\$257.60
GARLAND LIGHT & POWER CO.	\$749.61
GARY'S VACUUM & STAMPS	\$40.50
GILLETTE COLLEGE	\$1,474.67
GOOD 2 GO STORES	\$271.94
GRAINGER	\$426.66
HALL, THOMAS BUCKY	\$266.80
HONNEN EQUIPMENT CO.	\$287,485.00
INTERSTATE TIRE SERV. INC	\$310.50
IVERSON SANITATION	\$250.00

JACKS TRUCK & EQUIPMENT, INC.	\$579.31
JOHN DEERE FINANCIAL	\$82.71
JPATS/USMS	\$2,306.00
KEEGAN & WINSLOW P.C.	\$2,041.00
KEELE SANITATION	\$1,306.30
KENCO SECURITY AND TECHNOLOGY	\$304.25
KINCHELOE PLUMBING & HEATING	\$192.10
KRISJANSONS & MILES, P.C.	\$2,881.84
LAW OFFICE OF ALEX H. SITZ III	\$30.00
LINTONS BIG R, INC.	\$661.85
LOEPER, JESSICA	\$3,855.00
MAJESTIC LUBE, INC.	\$44.45
MCBROOM, MATTHEW A.	\$23.40
MCCARTY, REED, & EARHART, ATTYS L.C.	\$670.00
MEDICAL CENTER PHARMACY	\$33.16
MEETEETSE SENIOR CENTER	\$2,640.00
MEETEETSE, TOWN OF	\$119.20
MERCK SHARP & DOHME CORP.	\$1,813.74
MICKELSON, JOSEPH D	\$179.40
MONTANA ARGO	\$437.50
MONTANA STATE UNIVERSITY	\$16,500.00
MONTANA-DAKOTA UTILITIES CO.	\$3,674.14
MOTOR PARTS, INC.	\$283.41
MOTOROLA SOLUTIONS, INC.	\$96,590.60
MURDOCH OIL, INC.	\$583.87
MURDOCK OIL, INC.	\$19,503.43
MURPHY, KATHERINE	\$46.79
NCSG CRANE & HEAVY HAUL SERVICE	\$45,406.50
NEMONT	\$48.73
NORCO, INC.	\$79.32
NORTHWEST WY FAMILY PLANNING	\$803.95
O'DOMHNAILL ENTERPRISES INC.	\$525.00
OFFICE SHOP, THE	\$19,080.52
O'REILLY AUTO PARTS	\$227.33
OSBORNE, SHARON	\$30.75
PALATO, WENDY	\$156.98
PARK COUNTY ANIMAL SHELTER	\$921.60
PAVEMENT MAINTENANCE, INC.	\$49,500.00
PENWELL, STEVE	\$79.10
PETERSON, SUSAN E.	\$274.28
PILCH ENGINEERING INC., PC	\$4,908.00
PITNEY BOWES, INC. - A/R	\$346.25
POWELL ACE HARDWARE, LLC	\$67.47
POWELL ELECTRIC	\$28.78
POWELL LOCK	\$618.50
POWELL TRIBUNE, INC.	\$175.50
PRESTON, LYNELL K	\$20.70
PRODUCTION MACHINE CORP.	\$6.97
PROFORCE LAW ENFORCEMENT	\$1,928.70
RAMEY, VIRGINIA L.	\$8.95
RED IRON REPAIR, INC	\$503.49
RENNER, ECHO	\$180.00
ROCKY MOUNTAIN POWER	\$3,000.00
ROCKY MOUNTAIN POWER	\$110.23
ROOP, KELSEY	\$33.56
ROTE, KYLE	\$21.91
ROVENNA SIGNS & DESIGN	\$241.00
SANDERS PLUMBNG & HEATNG, INC.	\$215.62
SANOFI PASTEUR, INC	\$1,684.15
SCHRADER METAL & DESIGN, INC.	\$198.60
SHOSHONE OFFICE SUPPLY, INC.	\$2,434.37
SIMPSON, KEPLER & EDWARDS, LLC	\$100.00
SIMPSON, WILLIAM L	\$120.00
SKORIC, BRYAN	\$451.95
SPECIALTY TOOL & ATTACHMENT	\$2,063.47
STEWART, SCOTT	\$90.85

STROUPE PEST CONTROL, CO.	\$135.00
SYSCO FOOD SERVICES OF MONTANA	\$2,730.55
TCT WEST, INC	\$6,884.31
THOMSON REUTERS - WEST	\$608.98
TITAN MACHINERY	\$1,924.07
TNT SPRINGS, INC.	\$392.92
VERIZON WIRELESS	\$70.57
VERIZON WIRELESS	\$25.82
VERIZON WIRELESS	\$314.41
VISA - #0100	\$132.29
VISA - #0142	\$314.50
VISA - #0225	\$207.95
VISA - #9408	\$282.98
VISA - #9507	\$530.58
VISA - #9572	\$630.02
VISA - #9580	\$4,633.92
VISA - #9614 - SCOTT STEWARD	\$1,772.97
WAYNE'S BOOT SHOP	\$100.00
WILLIAMS & SONS, LLC	\$250.00
WOODWARD TRACTOR & RENTAL, INC	\$1,135.73
WOODWORKER'S SUPPLY, INC.	\$112.44
WPCI CONSULTANTS, INC.	\$201.00
WYOMING CLERK OF DIST COURT ASSOC	\$125.00
WYOMING DEPARTMENT OF HEALTH	\$192.00
WYOMING FIRE SAFETY, LC	\$1,778.00
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
WYOMING STEEL SERVICE	\$10,083.00
YANKEE CAR WASH	\$21.00
ZUERCHER TECHNOLOGIES, LLC	\$5,850.00
TOTAL	<u><u>\$714,307.02</u></u>

Approval of Minutes –

Commissioner Grosskopf made a motion to approve the minutes of December 8, 2015 as presented. Commissioner Hall seconded and the motion carried.

Approve corrections to November 17 Minutes –

Commissioner Livingston made a motion to approve corrections to the minutes of November 17, 2015 as presented. Commissioner Hall seconded and the motion carried.

Approve Payroll –

Commissioner Grosskopf made a motion to approve payroll as presented in the amount of \$503,156.40. Commissioner Livingston seconded and the motion carried.

Request for extension to file County audit - WY Dept. of Audit –

Park County Clerk Colleen Renner explained to the Commissioners that an extension request has been sent to the State Department of Audit. Although the County provided all information to the County's auditors, Clifton Larson Allen (CLA), in a timely fashion, CLA will not be able to complete the audit for presentation prior to December 31, 2015.

Sign Herrmann Appeal Resolution –

Commissioner Hall made a motion to sign Park County Resolution #2015-60 denying Mr. Herrmann's appeal of a Planning and Zoning decision. Commissioner Grosskopf seconded and the motion carried.

Conditional approval of Engineering Services Agreement with JL Engineering for Bridge EHC Widening Project (pending County Attorney office's review); allow the Chairman to sign at a later date –

Jeremy Quist, Assistant County Engineer, presented a draft engineering services agreement between the County and JL Engineering for the Lane 10 bridge

widening project. Mr. Quist stated there are a few scoping modifications needed and that he will have the County Attorney approve the final draft for the Chairman's signature at a later date. Commissioner French made a motion to conditionally approve the draft agreement between the County and JL Engineering and allow the Chairman to sign said contract after approval by the County Attorney. Commissioner Hall seconded and the motion carried.

Approve and sign –

Shaunna Romero, Commissioners' Assistant, presented the following lease agreements for consideration;

- Legacy Reserves existing lease addendum

Commissioner Livingston made a motion to approve the Legacy Reserves lease addendum as presented. Commissioner Grosskopf seconded and the motion carried.

- Legacy Reserves new lease agreement

Commissioner Hall made a motion to approve the Legacy Reserves lease as presented. Commissioner Livingston seconded and the motion carried.

- Northwest College lease agreement

Commissioner Hall made a motion to approve the Northwest College lease as presented. Commissioner Grosskopf seconded and the motion carried.

- Cody Shooting Complex lease agreement

Commissioner Hall made a motion to approve the Cody Shooting Complex lease as presented. Commissioner Grosskopf seconded and the motion carried.

Request to advertise for upcoming Board positions –

Shaunna Romero, Commissioners' Assistant, requested the Commissioners permission to advertise upcoming vacancies on the following County appointed Boards: Predator Management Board, Park County Travel Council and the Buffalo Bill Dam Visitor Center Board. Commissioner Livingston made a motion advertise for said vacancies as presented. Commissioner Grosskopf seconded and the motion carried.

Kim Dillivan, Planner II – 2Visions Minor Subdivision

Mr. Dillivan presented the application for 2Visions Minor Subdivision of 30.76 acres into five lots. The subject parcel is south of the intersection of Hwy 291 and Douglas Drive, and part of Lot 44-20 and Lot 43-A. Resurvey T52N, R102W, 6th P.M., Park County, WY, in a General Rural 5-acre (GR-5) Zoning District. Utilities have been contracted, an irrigation water distribution plan is in place, a weed management plan has been developed and road maintenance will be designated to the owners of the lots by the final plat. Commissioner Hall made a motion to approve the 2Visions Minor Subdivision application and Resolution #2015-58 as presented. Commissioner Grosskopf seconded and the motion carried.

Kim Dillivan, Planner II – Public Hearing: Bridger Wireless SUP

Chairman Tilden opened a public hearing at 11:50 a.m. and Mr. Dillivan presented a Special Use Permit application from Bridger Wireless Inc. for the construction of a 199' communication tower and accessory equipment shelters. The parcel is located in the E ½ of Sec. 19, T57N, R101W, 6th P.M., Park County, WY along Hwy 294, approximately ¼ mile SE of Hwy 120, on Switchback Ranch property. The parcel will be approximately 100' X 100' and enclosed by a 6' chain-link fence, all required notices have been given and the primary use presently is grazing. Commissioner French asked what color the tower would be and Mr. Dillivan stated that a color had not been discussed and there will not be a light at the top because the height of the tower will be less than 200'.

There being no further discussion and no public comment Commissioner Livingston made a motion to close the public hearing at 11:57 a.m. Commissioner Grosskopf seconded and the motion carried.

Commissioner Grosskopf made a motion to approve the application from Bridger Wireless Inc. for the construction of a 199' communication tower and accessory equipment shelters as presented. This motion died for lack of a second.

Commissioner Hall then made a motion to approve the Resolution #2015-59 and application from Bridger Wireless Inc. for the construction of a 199' communication

tower and accessory equipment shelters with the condition that the tower be painted in an earth-tone color. Commissioner French seconded and the motion carried 3-1 with Commissioner Grosskopf casting the lone dissenting vote.

Liaison Reports

Commissioner Grosskopf reported that the Forest Travel Management group would be meeting again soon after the first of the year and nothing new to report from the BLM at this time. Forward Cody will be transitioning to a new membership style fundraising model from an investor style in hopes of encouraging more participation.

Commissioner Livingston reported that he had attended a meeting with the Forest Service regarding the maintenance agreement for designated County Roads within the forest boundaries. Discussion at the meeting centered on the potential work that could be completed next summer and identified several potential sources for road material in the Sunlight Basin area which will significantly cut down on the number of miles and man hours to haul material from more remote locations.

Commissioner Hall reported that he will be organizing a meeting of the Courthouse Security Committee after the first of the year and will be gathering anecdotal information for consideration at that meeting.

Executive Session, pursuant to W.S. § 16-4-405 (a) (ii)

Commissioner Hall made a motion to enter into executive session at 1:33 p.m. Commissioner Livingston seconded and the motion carried.

Commissioner Livingston made a motion to exit from executive session at 2:07 p.m. Commissioner Grosskopf seconded and the motion carried.

No decisions were made in this executive session.

After interviewing candidates for the Planning and Zoning Commission a motion was made by Commissioner Hall to appoint Marion Morrison and Robin Tolg to said board. Commissioner French seconded and the motion carried.

There being no further business to come before the board Commissioner Hall made a motion to adjourn at 2:10 p.m. Commissioner Livingston seconded and the motion carried.

Joseph E. Tilden, Chairman

Lee Livingston, Vice Chairman

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Bucky Hall, Commissioner

Attest:

Hans Odde on behalf of
Colleen Renner, County Clerk