

**Park County Board of County Commissioners  
Regular Meeting  
October 13, 2015**

Chairman Tilden called to order a regular meeting of the Board of County Commissioners of Park County, Wyoming, on Tuesday, October 13, 2015. Present were Chairman Joe Tilden, Vice Chairman Lee Livingston, Commissioners Bucky Hall, Tim French, Loren Grosskopf, and Teecee Barrett, Deputy County Clerk.

Commissioner Hall led the audience in the pledge.

**Approval-Minutes.**

The minutes of the regular meeting of October 6, 2015, were presented to the Board for approval. Commissioner Livingston moved to approve the minutes as presented, seconded by Commissioner Hall and unanimously carried.

**Approval-Park County Clerk Monthly Earnings and Collections Statement.**

Commissioner Grosskopf moved to approve the County Clerk's monthly earnings and collections statement, seconded by Commissioner French and unanimously carried.

**Approval-Park County Clerk of District Court Monthly Earnings and Collections Statement.**

Commissioner Hall moved to approve the Clerk of District Court monthly earnings and collection statement, seconded by Commissioner Grosskopf and unanimously carried.

**Approval-Park County Sheriff's Monthly Earnings and Collections Statement.**

Commissioner French moved to approve the Sheriff's monthly earnings and collections statement, seconded by Commissioner Grosskopf and unanimously carried.

**Approval-Restated Joint Powers Agreement for the Wyoming Association of Risk Management Property Insurance Joint Powers Board.**

Hans Odde, 1<sup>st</sup> Deputy Clerk, presented the amended agreement between Park County and Wyoming Association of Risk Management (WARM). Odde explained that they were minor changes. After general discussion Commissioner Hall moved to approve the agreement and allow the Chairman to sign, seconded by Commissioner Livingston and unanimously carried.

**Approve-Change Order for Willwood Bridge Project.**

Brian Edwards, County Engineer, presented amendment #2 to the Board requesting a change order for the Willwood Bridge project. The total change will be \$2,076.77 total so the cost to the County will be \$197.49. Commissioner Hall moved to approve the amendment, seconded by Commissioner French and unanimously carried.

**Approve-Law Enforcement Center and Console Agreements with the City of Cody.**

Commissioner Livingston moved to approve the Law Enforcement Center agreement with the City of Cody, seconded by Commissioner Hall and unanimously carried.

Commissioner Livingston moved to approve the Console agreement with the City of Cody, seconded by Commissioner Hall and unanimously carried.

**Approve-Request to Advertise for Board Vacancy: Park County Historic Preservation Commission Board.**

Shaunna Romero, Executive Assistant, requested the Board's approval to run an advertisement for the open position on the Park County Historic Preservation Board. Commissioner Hall moved to approve the advertisement, seconded by Commissioner Grosskopf and unanimously carried.

**Bid Opening-Proposals for Digitization of Documents.**

Colleen Renner, County Clerk, opened sealed bids in front of the Board. The only bid received was from Arca Search in the amount of \$201,439.00 with an annual user fee of \$11,529.00. After general discussion the Board decided to compile a list of question and have Renner review the bid and come back on November 10, 2015.

**Recess for Lunch.**

**Approve-Fair Board Resolution.**

Echo Renner, Events Coordinator, presented the draft resolution to the Board for approval. This resolution will realign the responsibly of the Fair Board. Renner commented that the changes are already being implemented. This will require the Board to dissolve the existing Fair Board and reinstate the members. Commissioner Hall moved to approve the resolution with all fixed assets transferred to Park County's assets, all present bank accounts remaining under the jurisdiction of the Fair Board, and allowing the Fair Board to change the name on its accounts to Park County Fair Board. Commissioner French seconded the motion and it unanimously passed  
**RESOLUTION NO. 2015-050.**

Commissioner Livingston moved to dissolve the current Fair Board, seconded by Commissioner Hall and unanimously carried.

Commissioner French moved to appoint the following people to the Park County Fair Board, seconded by Commissioner Hall and unanimously passed:

- Teecee Barrett- Term to January 2016
- Kim Barhaug-Term to January 2020 (Secretary)
- Sara Skalsky-Term to January 2017 (Treasurer)
- Steve Martin-Term to January 2019 (Chairman)
- Troy Wiant-Term to January 2018 (Vice Chairman)

**Presentation-Plaque Presented to the Commissioners in Appreciation for County's Support for 2015 Field of Honor.**

Jenny Zink, Field of Honor Organizer, and Marge Wilder, Cody Heritage Museum, presented a plaque and picture to the Board in appreciation of the County's support for the 2015 Field of Honor. Zink also requested permission to hold the 2016 Field of Honor on the County Courthouse grounds. This will take place the week of June 14, 2016. Commissioner Grosskopf moved to approve the request to allow the 2016 Field of Honor to be held on the County Courthouse grounds, seconded by Commissioner Hall and unanimously carried.

**Approve-Recommendation to Award Bids for two Dump Trucks.**

Brian Edwards, County Engineer, made the recommendation after reviewing all bids to award the bid to Jack's Truck & Equipment for two (2) Western Star dump trucks in the amount of \$274,960. Commissioner Hall moved to accept the recommendation to award the bid to Jack's Truck & Equipment in the amount of \$274,960, seconded by Commissioner Grosskopf and unanimously carried.

**Bid Opening-Park County Road and Bridge Department Cody District Shop Expansion.**

Brian Edwards, County Engineer, opened the following bids for the Cody Road and Bridge shop expansion:

<b>Company</b>	<b>Bid</b>	<b>Alternate #1</b>	<b>Alternate #2</b>
Triple A Building Services, Powell, WY	\$824,550.00	\$62,000.00	\$17,500.00
Diamond Point Inc. Buffalo, WY	\$631,227.00	\$71,583.00	\$24,880.00
Synergy Construction, Lovell, WY	\$576,000.00	\$49,000.00	\$10,600.00
Filener Construction Inc. Cody, WY	\$502,000.00	\$48,456.00	\$27,874.00

Edwards will review the bids and make a recommendation at the next meeting.

**Approve-Public Policy Services Engagement Agreement with George K. Baum.**

Chairman Tilden opened the discussion of signing the engagement with George K. Baum, the agency selected to conduct a survey related to a proposed 1% sales tax. Commissioner French is strongly opposed to this as the last time it was on the ballot the voters were strongly against it. Commissioner Grosskopf voiced his support for the agreement because the survey would provide an avenue for the residents of Park County to express their opinions on the tax and what it would be used for. Chairman Tilden is in favor as he believes the questionnaire will narrow the scope of the proposed tax by giving city and county administrators a sense of what the people want it to be spent on; it will also help with the potential of a cap tax with a specific project. Commissioner Livingston did not speak for or against the tax itself, but is not in favor of spending taxpayers' money to develop and conduct a survey. Commissioner Hall thinks it will be worth the time and money to send out a survey as he sees that the municipalities will need the revenue in the near future. City of Cody Mayor Nancy Tia Brown and City Administrator Barry Cook strongly encouraged the Board to vote in favor of the agreement. Commissioner Grosskopf moved to approve the agreement and allow the Chairman to sign, seconded by Commissioner Hall. The motion passed three to two with Chairman Tilden, Commissioners Hall and Grosskopf in favor, Commissioners French and Livingston opposed.

**Executive Session.**

Commissioner Livingston moved to go into executive session pursuant to Wyoming State Statute 14-4-405 (a) (ix), seconded by Commissioner Grosskopf and unanimously carried. No decisions were made in this session. Commissioner Livingston moved to exit executive session, seconded by Commissioner Grosskopf and unanimously carried.

**Hear Claims for Damages Related to the vacation of Road 6JM.**

Jeremy Quist, Staff Engineer, brought all damage claims received in regard to the potential vacation of Road 6JM. Quist read the following claims:

LaVerne W. Orcutt and Linda J. Jackson asked the Commission to postpone vacating Road 6JM until such time as the County Engineer can provide evidence at a public hearing of an appropriate road system to accommodate the property owners located at 174 Road 6JM and 60 Road 6JM and their legal access to Road 6NS.

Hawks Hill Ranch, LLC submitted loss of convenient and business access to the South Fork Highway as Hawks Hill would have to make substantial improvements to Castle Rock Road to access the ranch headquarters. They will also lose the postal address and would have to relocate numerous improvements. Hawks Hill Ranch claims total damages of \$64,206.00

Castle Rock Ditch Association asked to delay the vacation until such time as the County is able to confirm and show access on the Castle Rock Road from County Road 6NS. They would like an unencumbered permanent easement to the members of the Association to the head gate from the County or the TE Ranch.

Kelley Bustos' claim stated that vacating the Road will result in loss of business and personal access to the Southfork Highway. He will also lose his postal address and will have to relocate his mailbox. He is claiming \$1,000.00 in damages.

Mr. Ed Webster Esq., commented that he appreciated the Board accommodating his court schedule. He will hold his comments until the public hearing.

Marry Reed Esq., representing the TE Ranch, commented that the ranch does not intend to limit access to the head gate.

Chairman Tilden said they will schedule the next meeting to discuss Road 6JM on December 1, 2015, after 3:00 PM.

**Adjournment.**

Commissioner Livingston made a motion to adjourn, seconded by Commissioner Grosskopf and the motion carried.

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Joseph E. Tilden, Chairman

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Lee Livingston, Vice Chairman

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Tim A. French, Commissioner

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Loren Grosskopf, Commissioner

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Bucky Hall, Commissioner

Attest:

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Teecee Barrett on behalf of  
Colleen Renner, County Clerk