

**Park County Board of County Commissioners  
Regular Meeting  
February 3, 2015**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, February 3, 2015. Present were Chairman Joe Tilden, Commissioners Loren Grosskopf, Lee Livingston, Bucky Hall, Tim French, and Teecee Barrett Deputy Clerk.

Chairman Tilden called the meeting to order and Jeremy Quist, Staff Engineer, led the audience in the Pledge of Allegiance.

**Discussion – Stagecoach Trail Slide & Wyoming Department of Transportation Monitoring Report.**

Brian Edwards, County Engineer, and Jeremy Quist, Staff Engineer, discussed the options and findings pertaining to Stagecoach Trail. The Public Works Department has been working closely with WYDOT on the slide area to monitor and survey the movement in the area. WYDOT will be placing devices close to the bridge to help remedy the slide movement. It was the consensus of both the Board and the Public Works Department to remove the asphalt from Stagecoach Trail as it has become a constant maintenance issue and place monuments to help monitor the slides activity near Stagecoach Trail. The work on this area will begin as soon as possible. The Public Works Department will also be looking into possible funding that would alleviate some of the cost.

**Discussion – Events Coordinator.**

Chairman Joe Tilden led a discussion among the Board to possibly implement an Events Coordinator Position for Park County. After a long discussion the Board will start working on the details of the position and discuss this at the third meeting in February. Chairman Joe Tilden appointed both Commissioner Hall and French to serve on a committee to develop the job description for the position.

**Discussion – Field of Honor Request for 2015.**

Marge Wilder, Representative from Cody Heritage Museum, and Jenny Zink, Field of Honor Organizer, came in front of the Board to express their appreciation for the past three years support for the Field of Honor Program. This year due to dropping flag sales the Field of Honor Committee would like to hold their activities closer to the DeMaris House and City Park for greater visibility. In order to use this as a venue the Field of Honor would like to also fly flags in front of the Court House during the week of June 13<sup>th</sup>. It was moved by Commissioner Hall to allow the Field of Honor to fly flags in front of the Court House Starting June 13<sup>th</sup> and ending June 20<sup>th</sup>. It was seconded by Commissioner Grosskopf and unanimously carried.

**Bid Opening – Purchase of Pickup Truck for Powell Road and Bridge.**

Brian Edwards, County Engineer, and Dale Hobby, Road and Bridge Forman, Opened the submitted bids for the specified pickup. The department received five bids. After opening them in front of the Board, Edwards recommended that he and Hobby review the details and report back to the Board later in the meeting.

**Approval of Minutes.**

The minutes of the regular meeting of January 20, 2015 were presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to approve the minutes as presented.

**Approval of Payroll.**

Payroll for January 20, 2015, in the amount of \$7,395.44, January 23, 2015 in the amount of \$914.37, and January 29, 2015 in the amount of \$528,592.08 was presented to the Board. It was moved by Commissioner French, seconded by Commissioner Grosskopf and unanimously carried to approve payroll as presented.

**Approval of Vouchers.**

Vouchers were presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Hall and unanimously carried to approve the following vouchers for payment:

<b>Payee</b>	<b>Amount</b>
2 M COMPANY, INC.	\$417.00
360 OFFICE SOLUTIONS	\$922.94
A & I DISTRIBUTORS	\$944.10
ADAMSON POLICE PRODUCTS	\$655.00
ALBERTSONS PURCHASE ADV. CARD	\$245.22
ALDRICH'S - POWELL	\$91.49
AMERICAN WELDING & GAS, INC.	\$22.44
ART SAND & STEEL	\$320.00
AT&T MOBILITY	\$2,329.88
BASIN MECHANICAL, INC.	\$632.50
BEAR CO., INC.	\$2,751.26
BENNETT, M.D., THOMAS L.	\$4,840.00
BIG BROTHERS BIG SISTERS OF NW WY	\$772.26
BIG HORN GLASS	\$662.91
BIG HORN WHOLESALE, INC.	\$3,154.37
BIG VALLEY BEARING & SUPPLY, INC.	\$370.58
BILLINGS GAZETTE, INC. - SUBSCRIPTIONS	\$247.65
BLAKEMAN PROPANE, INC.	\$7.06
BLOEDORN LUMBER - POWELL	\$18.28
BOONE'S MACHINE SHOP	\$126.50
BOYS & GIRLS CLUB OF PARK CO.	\$11,262.33
BRADFORD SUPPLY CO.	\$158.00
BRAZELTON, LILLIAN	\$31.05
CARING FOR POWELL ANIMALS	\$960.00
CARQUEST AUTO PARTS - #064250..	\$1,156.18
CARQUEST AUTO PARTS - #274890..	\$615.68
CASA ASSOC. OF THE 5th JUDICIAL DISTRICT	\$294.48
CDW GOVERNMENT, INC.	\$434.81
CENTURYLINK	\$4,115.92
CENTURYLINK BUSINES SERVICES	\$1.37
CHARTER COMMUNICATIONS-	\$369.48
CLERK OF DISTRICT COURT - JURY FEES	\$60.00
CNA SURETY DIRECT BILL	\$50.00
CODY ACE HARDWARE	\$901.53
CODY ENTERPRISE	\$40.00
CODY, CITY OF	\$19,580.83
COULTER CAR CARE CENTER	\$109.00
COUNTRY CORNER UPHOLSTERY	\$75.00
CROWELL & MORING LLP	\$337.50
CRUM ELECTRIC SUPPLY CO.	\$193.66
DE HAAN ELECTRONICS	\$778.10
DELL MARKETING L.P., C/O DELL USA L.P.	\$2,752.16
DENNY MENHOLT CHEVROLET BUICK GMC	\$67.49
DOBBS, LARAE	\$118.04

ELIAS, RONDA	\$121.33
ENERGY WEST - WYOMING	\$2,121.87
ENGINEERING ASSOCIATES	\$3,210.30
ESRI (ENVIRONMENTAL SYS. RESEARCH INST)	\$16,300.00
FASTENAL	\$40.25
FLACK, TOM	\$81.72
FONTAINE, MARIE A	\$75.00
FREMONT MOTOR CODY, INC.	\$734.99
GALLS, LLC	\$79.92
GAMBLES-STORE 4234, INC.	\$28.00
GARY'S VACUUM & STAMPS	\$134.95
GEDNEY, KELLEY	\$17.83
GILLETTE COLLEGE	\$1,872.58
GOODYEAR PRINTING	\$685.00
GRAINGER	\$3,854.79
GUNARAMA WHOLESALE, INC	\$1,257.00
HALL, THOMAS BUCKY	\$449.65
HONNEN EQUIPMENT CO.	\$584.84
HOWARD, FRED L	\$92.92
HOWARD, KATHERINE D.	\$29.90
IMPACT TELECOM.	\$1.35
INTERSTATE BATTERIES	\$221.90
INTERSTATE TIRE SERV. INC	\$756.00
IVERSON SANITATION	\$50.00
JACKS TRUCK & EQUIPMENT, INC.	\$225.33
JAMIESON, M.D., CHARLES E	\$2,600.00
JOHN DEERE FINANCIAL	\$389.55
K-B COMMERCIAL PRODUCTS	\$10.60
KENCO ENTERPRISES, INC.	\$4,818.95
KRISJANSONS & MILES, P.C.	\$1,588.19
KUIPERS, TARA	\$81.36
LARSON, TOD	\$102.52
LAW OFFICE OF ALEX H. SITZ III	\$120.00
LEON UNIFORM COMPANY, INC.	\$466.25
LONG BUILDING TECHNOLOGIES, INC.	\$1,760.31
LOUIS' TRUCK REPAIR, INC.	\$352.43
MAD RIVER BOAT TRIPS	\$1,500.00
MAJESTIC LUBE, INC.	\$94.90
MARQUIS AWARDS & SPECIALTIES, INC	\$63.45
MCBROOM, MATTHEW A.	\$23.40
McINTOSH OIL, INC.	\$8,415.57
MONTANA-DAKOTA UTILITIES CO.	\$1,371.58
MOTOR PARTS, INC.	\$356.43
MOTOROLA SOLUTIONS, INC	\$448.00
MOUNTAIN CONSTRUCTION COMPANY	\$170,484.30
MURDOCH OIL, INC.	\$16,691.80
NACE	\$150.00
NAPA AUTO PARTS	\$6.95
NATIONAL BUSINESS SYSTEMS	\$459.42
NORCO, INC.	\$21.70
NORTHWEST RURAL WATER DISTRICT	\$72.90
NORTHWEST WY FAMILY PLANNING	\$791.67
OFFICE SHOP, THE	\$2,081.15
O'REILLY AUTO PARTS	\$17.98
OSBORNE, SHARON	\$473.12
PARK COUNTY SHERIFF	\$200.00

PAVEMENT MAINTENANCE, INC.	\$21,450.00
PETERBILT OF WYOMING	\$68.94
PITNEY BOWES, INC. - A/R	\$96.00
PLAN ONE/ARCHITECTS, INC.	\$5,240.94
PLANET HEADSET	\$302.43
POSTMASTER, CODY WY	\$196.00
POWELL ACE HARDWARE, LLC	\$358.98
POWELL TRIBUNE, INC.	\$933.40
POWELL, CITY OF	\$5,273.42
PRECISION LOCKER COMPANY	\$3,003.91
PRO-BUILD - CODY	\$30.58
PRODUCTION MACHINE CORP.	\$691.00
PROFESSIONAL DISPATCH MANAGEMENT	\$295.00
PROFORMA	\$1,393.99
PROGRESSIVE FARMER	\$48.00
PUTNEY, LINDA	\$100.76
RADIOLOGY INTERPRETATION SERVICE	\$40.00
RAMEY, VIRGINIA L.	\$7.55
RAPID FIRE PROTECTION, INC	\$435.00
RED BARN	\$101.40
REIMAN CORP.	\$89,388.82
RIMROCK TIRE CO - CODY	\$517.31
ROCKY MOUNTAIN POWER	\$197.72
ROOP, KELSEY	\$28.75
RUBLE, PEGGY A.	\$130.00
SAFARILAND, LLC	\$229.69
SANDERS PLUMBNG & HEATNG, INC.	\$228.00
SECRETARY OF STATE	\$30.00
Shell Fleet Plus, Inc.	\$23.33
SHOSHONE OFFICE SUPPLY, INC.	\$1,922.96
SPRINGHILL SUITES - CHEYENNE	\$415.00
STATE OF WYOMING	\$78.29
STOTZ EQUIPMENT	\$22,069.67
STROHS INDUSTRIAL LUBRICATION	\$470.00
STROUPE PEST CONTROL, CO.	\$95.00
SUN RIDGE SYSTEMS, INC.	\$16,269.00
SYSCO FOOD SERVICES OF MONTANA	\$1,269.16
TAYLOR, DAVID D.D.S.	\$368.00
TCT WEST, INC	\$5,878.63
THOMSON REUTERS - WEST	\$995.08
TITAN MACHINERY	\$3,258.05
TRACTOR & EQUIPMENT CO	\$3,897.18
TRI STATE TRUCK & EQUIP, INC	\$8,106.65
UW EXTENSION	\$200.00
VARDIMAN, JEREMIAH	\$79.35
VERIZON WIRELESS	\$70.41
VERIZON WIRELESS	\$321.65
VERIZON WIRELESS	\$25.70
VISA - #9234	\$2,694.07
VISIONARY COMMUNICATIONS, INC.	\$78.15
WAL MART COMMUNITY/GEMB	\$1,180.07
WINTER EQUIPMENT COMPANY, INC.	\$6,331.26
WOGOMAN, RICK M.	\$1,050.00
WY ASSOC OF COUNTY AGR AGENTS	\$100.00
WYOMING CORONERS' ASSOCIATION	\$125.00
YANKEE CAR WASH	\$121.00

YELLOWSTONE BEHAVIORAL HEALTH	<u>\$10,800.00</u>
TOTAL	\$532,146.20

**Approval- Tax Rebates.**

Barb Poley, Treasurer, presented two tax rebates for consideration, Rocky Mountain Pipeline in the amount of \$10,876.01, and Marathon Oil in the amount of \$9,720.78. After general discussion it was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to disburse the full payment to both entities.

**Approval – State Loan and Investment Board Reimbursement Request for Clark Landfill and Meeteetse Landfill.**

Teecee Barrett, Grants Coordinator, presented reimbursement request thirteen for the Meeteetse Landfill Closure, and request fourteen for the Clark Landfill Closure for approval. After general discussion it was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to approve the requests as presented and allow the Chairman to sign them.

**Approval – OSHA Safety Grant Draw Down.**

Teecee Barrett, Grants Coordinator, presented the reimbursement request for the final draw down for the OSHA Safety grant. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve the request as presented and allow the Chairman to sign.

**Recess for Lunch.**

The meeting recessed for lunch and reconvened at 1:00 p.m.

**Approve – Final Plat for Apple Jack Ranch SS-232 a.k.a. Hunter Simple Subdivision.**

Linda Gillett, Planning Director, presented the staff report to the Board. After general discussion it was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve the Hunter Simple Subdivision-232 Final Plat **RESOLUTION NO. 2015-07.**

**Update- Fairgrounds Project Monthly Update.**

Ron Yount, Project Architect, updated the Board on the progress on the new fair building. The foundation is complete, the building is onsite and staged, they have ordered the items that need a long lead time, the construction schedule remains the same, and Synergy plans on pouring the other two thirds of the concrete slab this week. Mr. Yount will report the ongoing progress next month.

**Discussion – County Health Officer Liability Insurance.**

Hans Odde, First Deputy Clerk, came before the Board to discuss the option of covering the County Health Officer under the Counties liability insurance policy, and changing the pay structure from a contract position to a non-benefitted regular employee. After general discussion it was moved by Commissioner Hall to change the pay structure for the County Health Officer, making them a non-benefitted employee allowing the Officer to be covered under the County liability policy starting March 1, 2015, seconded by Commissioner Livingston and unanimously carried.

**Award Bid - Purchase of Pickup Truck for Powell Road and Bridge .**

After analyzing the submitted bids, Brian Edwards, County Engineer, made the recommendation to the Board that they award the bid to Garvin Motors of Powell in the amount of \$14,500.00 for a 2015 Chevrolet Silverado HD 2500 Crew Cab pickup with a delivery date ninety days from the award. It was moved by Commissioner Hall to accept the recommendation of the Engineer and award the bid to Garvin Motors in the amount of \$14,500.00, seconded by Commissioner Livingston and unanimously carried.

**Discussion – Wyoming County Commissioners Association Legislative Conference in Cheyenne.**

The conference was attended by Chairman Tilden, Commissioners Bucky Hall, Lee Livingston, and Loren Grosskopf. The highlights of the conference were the dinner with the Legislators at Little America, discussion on Medicaid expansion, and NEPA training. Chairman Tilden also commented on the disappointment of House Bill 148 that Park County had pertaining to the fees of Buffalo Bill State Park that was defeated in committee. Overall the Board thought this was a very good conference.

**Executive Session.**

The County Commissioners entered into Executive Session pursuant W.S. § 16-4-405 (a) (ix). It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to enter into Executive Session at 2:05 p.m.. No decisions were made in or as a result of this session. It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to close the Executive Session at 2:27 p.m.

**Adjournment.**

It was moved by Commissioner Livingston, seconded by Commissioner French, and unanimously carried to adjourn the meeting.

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Joseph E. Tilden, Chairman

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Lee Livingston, Vice Chairman

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Tim A. French, Commissioner

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Loren Grosskopf, Commissioner

\_\_\_\_\_  
Bucky Hall, Commissioner

Attest:

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Teecee Barrett on behalf of  
Colleen Renner, County Clerk