

**Park County Board of County Commissioners  
Regular Meeting  
September 16, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, September 16, 2014. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Lee Livingston, and Joe Tilden, and County Clerk Jerri Torczon. Commissioner French was absent.

Chairman Hall called the meeting to order and led the audience in the Pledge of Allegiance.

**Park County Fair Board – Fundraising Update.**

Linda Nielson of the Park County Fair Board came before the Board and presented an update on fundraising efforts for the new exhibit hall at the Park County Fairgrounds. It was reported that the City of Powell approved to waive their building fees, in the amount of \$26,000.00 for the new building. To date, the Fair Board has raised \$3,708.00. They have completed the paperwork for filing a 501(c)(3) status with the Internal Revenue Service for tax deductible contributions. The paperwork for establishing a Fair Foundation has been submitted. They have not received information requested from the architect of where the honor wall will be placed on the Fairgrounds.

**Presentation of Plaque to County Commissioners for Supporting the 2014 Field of Honor.**

Jenny Zink, Project Chair of the Field of Honor and Marge Wilder, President of the Cody Heritage Museum, came before the Board and presented a photo and plaque to the County Commissioners and thanked the Board for their support of the Third Annual Field of Honor at the Park County Complex grounds. It is anticipated that the project will again be held in 2015 during the week of Flag Day in June.

**Discussion - Search & Rescue Building.**

Rick Lambert of Precision Plan and Design, Inc., came before the Board and presented a conceptual drawing for the Search and Rescue Building addition and remodeling project. With the changes made in the design, it is anticipated that a cost savings will be achieved so the project can be completed. It was recommended that the bids be divided into alternate sections, in case the project will need to be completed in phases, due to cost. Mr. Lambert will prepare a proposed project schedule. It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to go with the red/gray color scheme presented.

**Discussion - Vacated Road and Access Issues.**

Tim and Penny Vandenbosch came before the Board regarding the vacation of County Road 3, which was vacated in 1977 and they are concerned should they want to sell their property in the future. Chairman Hall stated that the Board does not currently have an interest in making a new County road, and they may want to pursue a private road petition. They were informed that they could obtain any information on the issue through the County Engineer's Office.

**Public Health Monthly Update.**

Bill Crampton, Public Health Nurse Manager, came before the Board and presented the Public Health Monthly Update. The flu vaccine ordered for this fall will be delayed and will hopefully arrive by the first of October. The Powell flu clinic has been scheduled for October 8th. Information was given regarding the Ebola Virus.

**Approval - Letter of Support for Grant Application to Establish a Federally Qualified Health Center (FQHC) New Access Point in Park County.**

Bill Baker, Project Director; Sharon Baker, Secretary; and Wes Metzler, Director, of the Powell Health Care Coalition, came before the Board and requested a letter of support for a grant application to establish a Federally Qualified Health Center New Access Point in Park County. In 2013, Park County supported the grant for Wyoming Primary Care Support. This grant will establish a New Access Point serving all of Park County and will be established in Powell for low-income residents, in the amount of \$650,000.00 for two years. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the letter of support.

**Approval Vouchers.**

Vouchers were presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve the following vouchers for payment:

<b><u>Payee</u></b>	<b><u>Amount</u></b>
ALBERTSONS PURCHASE ADV. CARD	\$197.44
AMERICAN WELDING & GAS, INC.	\$33.86
ARJOHUNTLEIGH	\$200.00
AT CONFERENCE	\$53.84
BAILEY ENTERPRISES, INC.	\$6,115.22
BALL, TRAVIS	\$100.00
BEARTOOTH ELECTRIC COOP	\$102.21
BEASLEY, LINDSEY	\$12.88
BIG HORN PAINT, INC.	\$33.99
BIG HORN RURAL ELECTRIC COMPANY	\$242.79
BIG HORN WHOLESALE, INC.	\$2,029.45
BOB BARKER COMPANY	\$913.12
BOYS & GIRLS CLUB OF PARK CO.	\$5,000.00
BRAZELTON, LILLIAN	\$30.24
CDW GOVERNMENT, INC.	\$465.01
CENTURYLINK	\$2,567.97
CENTURYLINK BUSINES SERVICES	\$0.77
CHARTER COMMUNICATIONS-	\$19.53
CHILDREN'S RESOURCE CENTER	\$11,416.00
CHRISTIE, LOGAN	\$134.40
CODY ACE HARDWARE	\$442.13
CODY COUNCIL ON AGING	\$13,000.00
CODY ENTERPRISE	\$6,004.90
CODY PAINT & BODY, INC.	\$1,037.05
CODY WINNELSON CO.	\$21.67
CODY, CITY OF	\$2,618.03
COMMERCIAL LAUNDRY SALES, INC.	\$760.13
CORRECTIONAL HEALTHCARE MGMT	\$17,443.82
COULTER CAR CARE CENTER	\$114.00
COUNTY OF PARK-	\$3,100.00
CRISIS INTERVENTION SERVICES	\$1,257.08
CUSTOM DELIVERY SERVICE, INC.	\$18.98
EAGLE ROCK TIMBER, INC.	\$25,535.00
ECOSYSTEM RESEARCH GROUP, LLC	\$10,357.36
ELECTION SYS & SOFTWARE, INC	\$4,125.00
ENERGY WEST - WYOMING	\$1,441.82
FREMONT MOTOR CODY, INC.	\$383.32
GALLS/QUARTERMASTER	\$13.00
GARLAND LIGHT & POWER CO.	\$693.83

GARVIN MOTORS, INC.	\$328.30
GOOD 2 GO STORES	\$998.46
GRAINGER	\$92.96
GREENWOOD MAPPING, INC.	\$3,600.00
HARRIS TRKING & CONST., INC.	\$722.00
HARRIS, JONA	\$133.28
HUGHES, RUSTY	\$16.20
KEEGAN & WINSLOW P.C.	\$1,718.00
KENCO ENTERPRISES, INC.	\$268.25
LEWIS, RITA	\$35.00
LINTONS BIG R, INC.	\$427.69
LONG BUILDING TECHNOLOGIES, INC.	\$1,342.19
MAJESTIC LUBE, INC.	\$135.90
MCBROOM, MATTHEW A.	\$23.40
MEETEETSE, TOWN OF	\$359.20
MICKELSON, JOSEPH D	\$232.96
MONTANA-DAKOTA UTILITIES CO.	\$415.68
MOTOR PARTS, INC.	\$41.56
MURDOCH OIL, INC.	\$614.50
MURPHY, KATHERINE	\$421.46
NAPA AUTO PARTS	\$8.99
NATIONAL BUSINESS SYSTEMS	\$1,507.28
NEMONT	\$46.65
NORTHWEST RIVER SUPPLIES	\$386.87
NORTHWEST WY FAMILY PLANNING	\$791.00
OSBORNE, SHARON	\$373.95
PARKWAY PLAZA HOTEL	\$630.00
PITT, WILLIAM	\$281.68
PLAN ONE/ARCHITECTS, INC.	\$34,466.56
POSTMASTER, CODY WY	\$74.00
POWELL ACE HARDWARE, LLC	\$60.42
POWELL TRIBUNE, INC.	\$70.50
POWELL TRIBUNE, INC.	\$5,205.14
POWELL VALLEY HEALTHCARE, INC.	\$413.00
PRO-BUILD - CODY	\$3,642.92
QUALITY PROPANE SERVICE, INC.	\$12.00
RIMROCK TIRE CO - CODY	\$125.25
ROCKY MOUNTAIN SPORTS	\$127.47
ROCKY MOUNTAIN VEIN CLINIC, P.C.-	\$200.00
SANDERS PLUMBNG & HEATNG, INC.	\$602.67
SANDERS PLUMBNG & HEATNG, INC.	\$1,805.00
SANOFI PASTEUR, INC	\$1,545.84
SELBYS, INC.	\$561.49
SHERWIN-WILLIAMS STORE - CODY	\$58.93
SHOSHONE OFFICE SUPPLY, INC.	\$500.62
SMITH, GENE	\$10.00
SPRINGHILL SUITES - CHEYENNE	\$1,245.00
STROUPE PEST CONTROL, CO.	\$185.00
SUN RIDGE SYSTEMS, INC.	\$2,240.00
SYSCO FOOD SERVICES OF MONTANA	\$1,132.21
TCT WEST, INC	\$6,747.77
TITAN MACHINERY	\$119.73
TYLER TECHNOLOGIES, INC.	\$768.19
UPS STORE, THE	\$32.70
VERIZON WIRELESS	\$33.07
VISA - #0068	\$424.23

VISA - #0076	\$1,002.11
VISA - #0118	\$557.32
VISA - #0126	\$105.70
VISA - #0142	\$2,018.51
VISA - #0191	\$304.84
VISA - #0225	\$655.89
VISA - #9234	\$1,529.41
VISA - #9358	\$95.00
VISA - #9416	\$673.93
W.A.C.O.	\$300.00
WEST PARK HOSPITAL	\$200.00
WOLFE COMMUNICATIONS	\$1,278.31
WOODWARD TRACTOR & RENTAL, INC	\$752.45
WPCI CONSULTANTS, INC.	\$135.00
WYO DEPT OF WORKFORCE SERVICES	\$149.18
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
YELLOWSTONE REGIONAL AIRPORT	\$30,461.50
TOTAL	\$237,818.11

**Approval Minutes**

The minutes of the regular meeting of September 9, 2014 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the minutes as presented.

**Approval of Payroll.**

Payrolls for September 2, 2014, in the amount of \$2,855.63; for September 2, 2014, in the amount of \$77,017.76; and for September 11, 2014, in the amount of \$396,084.07, were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the payrolls as presented.

**Bid Opening and Award - High Risk Rural Road - Centerline Pavement Markings Project.**

Jeremy Quist, Staff Engineer, came before the Board and conducted the bid opening for the High Risk Rural Road - Centerline Pavement Markings Project. One bid was received from Pavement Maintenance of Cody, in the amount of \$57,841.20. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to award the bid to Pavement Maintenance.

**Approval - Lease Renewal for Thomas Boyd, dba Consulting Professional Landman.**

Mike Garza, Superintendent of Buildings and Grounds, came before the Board and presented the lease renewal at the Park County Complex for Thomas Boyd, dba Consulting Professional Landman, in the amount of \$7,114.57. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve the lease renewal as presented.

**Approval - Olsen Subdivision Protective Covenants Modification.**

Linda Gillett, Planning and Zoning Director, came before the Board and presented a request for Protective Covenants Modification for Olsen Subdivision, adding that no mobile homes, trailer houses, modular homes, nor shop houses shall be constructed or maintained upon any lot within the Olsen Subdivision. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2014-41, OLSEN SUBDIVISION PROTECTIVE COVENANTS MODIFICATION.**

**Approval - Amend Resolution No. 2014-34 and Resolution 2014-35.**

Linda Gillett, Planning and Zoning Director, came before the Board and presented two resolutions amending Resolution 2014-34 and Resolution 2014-35, which stated the wrong resolution numbers. The correct resolution numbers should be No. 2014-24 and No. 2014-25. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2014-42, CORRECTION OF CLERICAL ERROR IN RESOLUTION #2014-34 FOR AT&T SPECIAL USE PERMIT -136, and RESOLUTION NO. 2014-43, CORRECTION OF CLERICAL ERROR IN RESOLUTION #2014-35 FOR WINCHESTER MAJOR SUBDIVISION.**

**Approval - Temporary Assistance for Needy Families Community Partnership Initiative (TANF/CPI) 4th Quarter Reports for Federal Fiscal Year 2014.**

Peggy Ruble presented the 4th Quarter Reports for the Temporary Assistance for Needy Families Community Partnership Initiative (TANF/CPI). It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the reports and allow the Chairman to sign after staff review and approval.

**Discussion - Volunteer Board Appreciation Dinner.**

A discussion was held regarding the Volunteer Board Appreciation Dinner. The staff was directed to accumulate a list of potential places that could host a dinner for approximately 120. Further discussion will take place in October.

**Recess for Lunch.**

The meeting recessed for lunch and reconvened at 1:00 p.m.

**Approval - Amended Plat Review for Schaefer Simple Subdivision-197.**

Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, came before the Board and presented the staff report on the application of Ricardo Rodriguez Farms, Inc., to vacate and amend the existing plat of Schaefer SS-197, Lot 1 (6.86 acres), to relocate the southern boundary squaring up Lot 1 to allow for straight corrugation in the field and simplifying irrigation. It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2014-44, APPROVAL OF THE PARTIAL VACATION AND AMENDED PLAT OF SCHAEFER SS-197, LOT 1.**

**Approval - Final Plat Review for Hedrick Spring Simple Subdivision -225.**

Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, came before the Board and presented the staff report on the application of Western Leasco, Inc. for a final plat review of a simple subdivision intended for single family residential use consisting of two lots of 10.02 acres and 5 acres with an exempt remainder parcel of 52.78 acres. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2014-45, FINAL PLAT APPROVAL OF HEDRICK SPRING SS-225.**

**Fairgrounds Construction Project Discussion and Follow-up from September 9 Commissioner Meeting.**

A follow-up discussion was held regarding the Fairgrounds Exhibit Hall Construction Project. The performance bond has been received and Synergy Construction will sign the contract on September 18th and a Preconstruction Meeting will be held at 2:00 p.m. on that date. A ground breaking ceremony will be held in the afternoon on September 30, 2014, with the public to be invited. The estimated completion date is still May 31, 2015.

**Liaison Reports.**

The Board presented updates on their various Liaison Boards, with Whitney Maslak reporting on the Yellowstone Country Assistance Network. Other updates

included the Airport Board, the Bureau of Land Management Resource Management Plan, the Library Board, the Predator Board, the Bureau of Land Management, the Health and Wellness Committee, and the Forest Service.

**Executive Session.**

It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(x).

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

**Adjournment.**

It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

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Bucky Hall, Chairman

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Joseph E. Tilden, Vice Chairman

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Lee Livingston, Commissioner

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(Absent)  
Tim A. French, Commissioner

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Loren Grosskopf, Commissioner

Attest:

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Jerri B. Torczon, County Clerk