

**Park County Board of County Commissioners  
Regular Meeting  
October 7, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, October 7, 2014. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Lee Livingston, Joe Tilden, and Tim French, and County Clerk Jerri Torczon.

Chairman Hall called the meeting to order and led the audience in the Pledge of Allegiance.

**Executive Session.**

It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to go out of Executive Session.

**Public Hearing - Preliminary Plat Application of Baltazar Rodriguez for a 9-Lot Major Subdivision.**

Chairman Hall opened the Public Hearing on the Preliminary Plat Application of Baltazar Rodriguez for a 9-lot Major Subdivision at the northwest intersection of Road 12 and Lane 9H, within Tract C of the Resubdivision of Tract B, Crestview Estates Subdivision, T55 N R99W, Park County, WY, a General Rural Powell (GR-P), Zoning District, known as Madera Ranchos Estates.

Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, presented the staff report and answered questions of the Board. Questions of the Board regarding road maintenance and access were answered by the applicant and Joe DesJardin of GDA Engineers. It was moved by Commissioner French, seconded by Commissioner Livingston and unanimously carried to close the public hearing.

**Approval – Preliminary Plat Application of Baltazar Rodriguez for a 9-Lot Major Subdivision at the Northwest Intersection of Road 12 and Lane 9H.**

It was moved by Commissioner French and seconded by Chairman Hall to approve **RESOLUTION NO. 2014-46**, PRELIMINARY PLAT APPROVAL OF MADERA RANCHOS ESTATES, with a modification that the covenants be amended to include that no pre-fabricated homes or mobile homes will be permitted. It was moved by Commissioner Grosskopf and seconded by Commissioner Tilden to amend the motion that the plat include wording on road maintenance. Following a general discussion, Commissioner Grosskopf withdrew his amendment and Commissioner Tilden withdrew his second. Roll was called on the original motion with Commissioner Grosskopf casting the only dissenting vote. Motion carried.

**Public Hearing - Application of Mark and Andrea Rentschler for a Minor Subdivision.**

Chairman Hall opened the Public Hearing on the application of Mark and Andrea Rentschler for a Minor Subdivision consisting of 2 lots of 8.00 acres and 27.52 acres at 1088 Road 11, within Lot 59-A and 59-H, RS, T 55N, R99W, 6th PM, Park County, WY, in a General Rural Powell (GR-P) Zoning District.

Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, presented the staff report and answered questions of the Board. No public comments were received. It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to close the public hearing.

**Approval - Application of Mark and Andrea Rentschler for a Minor Subdivision.**

It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2014-47**, APPROVAL OF RENTSCHLER MINOR SUBDIVISION -18 SKETCH PLAN AND FINAL PLAT.

**Approval of Minutes.**

The minutes of the regular meeting held September 16, 2014 were presented to the Board. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the minutes.

**Approval of Payroll.**

Payrolls for September 25, 2014, in the amount of \$545,612.74; for September 26, 2014, in the amount of \$127.39; for September 29, 2014, in the amount of \$601.23; and for October 6, 2014, in the amount of \$76,468.42, were presented to the Board for consideration. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve payrolls as presented.

**Approval of Vouchers.**

Vouchers were presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve the following vouchers for payment:

| <b><u>Payee</u></b>              | <b><u>Amount</u></b> |
|----------------------------------|----------------------|
| 360 OFFICE SOLUTIONS             | \$1,382.37           |
| A & I DISTRIBUTORS               | \$2,514.59           |
| ALBERTSONS PURCHASE ADV. CARD    | \$404.32             |
| ALDRICH'S - POWELL               | \$27.86              |
| AMERICAN INSTITUTE OF TOXICOLOGY | \$180.00             |
| AMERICAN WELDING & GAS, INC.     | \$235.54             |
| AT CONFERENCE                    | \$38.07              |
| AT&T MOBILITY                    | \$2,174.19           |
| B & B FLEET SERVICE              | \$185.00             |
| BAILEY, MATTHEW                  | \$87.36              |
| BALDWIN COOKE                    | \$430.51             |
| BARRETT, TEECEE                  | \$168.00             |
| BEAR CO., INC.                   | \$7,684.60           |
| BENNETT, M.D., THOMAS L.         | \$6,320.00           |
| BIG HORN PAINT, INC.             | \$439.83             |
| BIG HORN WHOLESALE, INC.         | \$2,937.99           |
| BLAIR'S MARKET                   | \$56.10              |
| BLAKEMAN PROPANE, INC.           | \$259.42             |
| BLOEDORN LUMBER - CODY           | \$22.49              |
| BOB BARKER COMPANY               | \$366.12             |
| BODY MASSAGE                     | \$100.00             |
| BOONE'S MACHINE SHOP             | \$230.88             |
| BOYER, JOYCE                     | \$667.89             |
| BOYS & GIRLS CLUB OF PARK CO.    | \$3,600.00           |
| BRADFORD SUPPLY CO.              | \$89.01              |
| BRAGG PLUMBING & HEATING, INC.   | \$490.98             |
| CALL, TERRY                      | \$510.72             |
| CARING FOR POWELL ANIMALS        | \$960.00             |
| CARPET HUT, LLC                  | \$10,722.50          |
| CARQUEST AUTO PARTS - #064250..  | \$1,038.55           |
| CARQUEST AUTO PARTS - #274890..  | \$1,012.02           |
| CDW GOVERNMENT, INC.             | \$1,494.96           |
| CENTURYLINK                      | \$5,939.15           |
| CENTURYLINK BUSINES SERVICES     | \$5.71               |
| CHARTER COMMUNICATIONS-          | \$519.44             |
| CHOICE AVIATION, LLC             | \$123.31             |
| CHRISTIE, LOGAN                  | \$161.28             |

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| CODY ACE HARDWARE                      | \$641.95    |
| CODY ENTERPRISE                        | \$145.00    |
| CODY PAINT & BODY, INC.                | \$100.00    |
| CODY SHOOTING COMPLEX                  | \$4,800.00  |
| CODY WINNELSON CO.                     | \$966.02    |
| CODY YELLOWSTONE AIR                   | \$7,200.00  |
| CODY, CITY OF                          | \$23,062.03 |
| CODY, CITY OF                          | \$1,200.00  |
| COE PHARMACY                           | \$200.00    |
| COPENHAVER KATH KITCHEN KOLPITCKE      | \$800.00    |
| COULTER CAR CARE CENTER                | \$145.50    |
| COUNTY OF PARK-                        | \$3,913.57  |
| CRAMPTON, WILLIAM E.                   | \$649.21    |
| CRISIS INTERVENTION SERVICES           | \$3,360.00  |
| CRUM ELECTRIC SUPPLY CO.               | \$566.91    |
| CURBSIDE RECYCLING, INC.               | \$260.00    |
| D.W. LATIMER, INC.                     | \$480.00    |
| DE HAAN ELECTRONICS                    | \$1,334.23  |
| DELL MARKETING L.P., C/O DELL USA L.P. | \$3,607.86  |
| DENNY MENHOLT CHEV. BUICK GMC          | \$130.34    |
| DLT SOLUTIONS, INC.                    | \$4,880.56  |
| EAGLE OF CODY PRINTING                 | \$39.00     |
| ELECTRICAL ALLY, INC.                  | \$11,752.00 |
| ELIAS, RONDA                           | \$70.56     |
| ENERGY WEST - WYOMING                  | \$570.54    |
| ENGINEERING ASSOCIATES                 | \$7,885.88  |
| FASTENAL                               | \$201.11    |
| FITZWATER, VICKIE                      | \$54.35     |
| FLACK, TOM                             | \$81.72     |
| FONTAINE, MARIE A                      | \$75.00     |
| FORWARD CODY WYOMING, INC.             | \$4,800.00  |
| FREMONT COUNTY ALLIANCE                | \$50.00     |
| FREMONT MOTOR CODY, INC.               | \$46.08     |
| FREMONT MOTOR POWELL, INC.             | \$968.63    |
| GALLS, LLC                             | \$166.95    |
| GARLAND LIGHT & POWER CO.              | \$642.02    |
| GARY'S VACUUM & STAMPS                 | \$91.95     |
| GEDNEY, KELLEY                         | \$32.48     |
| GILLETT, LINDA                         | \$101.86    |
| GLOBAL IMPORTS, INC.                   | \$469.34    |
| GLOBALSTAR USA, INC.                   | \$42.36     |
| GRAINGER                               | \$25.50     |
| HALL, THOMAS BUCKY                     | \$179.20    |
| HAMAN, DREW                            | \$121.53    |
| HANSON CHEMICAL INC.                   | \$2,729.20  |
| HOLIDAY INN SHERIDAN HOTEL             | \$724.15    |
| HOLM, BLOUGH AND COMPANY               | \$14,214.00 |
| HONNEN EQUIPMENT CO.                   | \$184.07    |
| HOWARD, FRED L                         | \$92.92     |
| INN AT LANDER                          | \$279.00    |
| INTERSTATE BATTERIES                   | \$329.85    |
| INTERSTATE TIRE SERV. INC              | \$164.00    |
| I-STATE TRUCK CENTER                   | \$557.60    |
| IVERSON SANITATION                     | \$100.00    |
| J.C. REPAIR, INC.                      | \$286.00    |
| JACKS TRUCK & EQUIPMENT, INC.          | \$204.11    |

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|--------------------------------------|-------------|
| JAMIESON, M.D., CHARLES E            | \$1,300.00  |
| JPATS/USMS                           | \$2,030.00  |
| JW LANDSCAPES, INC.                  | \$400.00    |
| K-B COMMERCIAL PRODUCTS              | \$856.46    |
| KEEGAN & WINSLOW P.C.                | \$2,634.90  |
| KEELE SANITATION                     | \$1,833.00  |
| KENCO ENTERPRISES, INC.              | \$268.25    |
| KOBBE CONSTRUCTION PARTNERSHIP       | \$84.50     |
| KRISJANSONS & MILES, P.C.            | \$1,535.98  |
| KRISJANSONS & MILES, P.C.            | \$2,684.37  |
| KRISJANSONS & MILES, P.C.            | \$800.00    |
| KRONE, SAMUEL P.                     | \$29.12     |
| KUIPERS, TARA                        | \$60.00     |
| LAW OFFICE OF ALEX H. SITZ III       | \$135.00    |
| LEON UNIFORM COMPANY, INC.           | \$50.00     |
| LINDENTHAL, PATRA                    | \$44.33     |
| LINTONS BIG R, INC.                  | \$562.03    |
| LOEPER, JESSICA                      | \$6,880.00  |
| LONG BUILDING TECHNOLOGIES, INC.     | \$10,529.00 |
| LONG BUILDING TECHNOLOGIES, INC.     | \$2,190.92  |
| LONG BUILDING TECHNOLOGIES, INC.     | \$3,087.66  |
| LYLE SIGNS, INC.                     | \$3,620.02  |
| MAJESTIC LUBE, INC.                  | \$154.35    |
| MCCARTY, REED, & EARHART, ATTYS L.C. | \$1,030.00  |
| McINTOSH OIL, INC.                   | \$22,176.20 |
| MEDICAL CENTER PHARMACY              | \$125.30    |
| MEETEETSE SENIOR CENTER              | \$2,750.00  |
| MEETEETSE VISITOR CENTER             | \$4,800.00  |
| MESSENGER & OVERFIELD, P.C.          | \$255.82    |
| MICKELSON, JOSEPH D                  | \$262.08    |
| MILLER, RYAN                         | \$101.88    |
| MONTANA-DAKOTA UTILITIES CO.         | \$188.26    |
| MOTOR PARTS, INC.                    | \$89.71     |
| MOUNTAIN WEST COMPUTER               | \$169.90    |
| MURDOCH OIL, INC.                    | \$14,718.50 |
| MURPHY, KATHERINE                    | \$146.16    |
| MYRICK, KELLY R.                     | \$95.99     |
| NAPA AUTO PARTS                      | \$24.15     |
| NATRONA COUNTY LEGAL DEPARTMENT      | \$11,423.78 |
| NEMONT                               | \$47.25     |
| NENA                                 | \$137.00    |
| NEWMAN TRAFFIC SIGNS, INC            | \$5,275.81  |
| NICHOLSON DIRT CONTRACTING           | \$35,222.18 |
| NORCO, INC.                          | \$120.59    |
| NORTHERN GARDENS, LLC                | \$142.80    |
| NORTHWEST RURAL WATER DISTRICT       | \$83.40     |
| NORTHWEST WY FAMILY PLANNING         | \$799.00    |
| OFFICE SHOP, THE                     | \$2,318.31  |
| OLSEN, RACHEL                        | \$162.98    |
| O'REILLY AUTO PARTS                  | \$10.05     |
| PARK CO COURT SUPER. TREAT. PROG     | \$10,030.41 |
| PARK CO EMPLOYEE BENEFITS TRUST      | \$54.00     |
| PARK COUNTY ANIMAL SHELTER           | \$3,840.00  |
| PARK COUNTY TREASURER                | \$2,199.97  |
| PARK COUNTY TREASURER                | \$5,261.78  |
| PAUL HANSEN CONSTRUCTION             | \$181.00    |

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| PAWNEE IRRIGATION                  | \$242.50     |
| PENWELL, STEVE                     | \$109.90     |
| PITNEY BOWES GLOBAL                | \$1,409.01   |
| PITNEY BOWES, INC. - A/R           | \$542.00     |
| PLAN ONE/ARCHITECTS, INC.          | \$35,985.21  |
| POCKET PRESS, INC.                 | \$233.74     |
| POLEY, BARBARA                     | \$278.32     |
| POWELL ACE HARDWARE, LLC           | \$279.79     |
| POWELL ECONOMIC PARTNERSHIP, INC.  | \$3,840.00   |
| POWELL LOCK                        | \$125.00     |
| POWELL SENIOR CITIZENS AGO-GO, INC | \$13,000.00  |
| POWELL TRIBUNE, INC.               | \$581.46     |
| POWELL TRIBUNE, INC.               | \$50.00      |
| POWELL TRIBUNE, INC.               | \$19.50      |
| POWELL TRIBUNE, INC.               | \$206.04     |
| POWELL VALLEY RECYCLING            | \$1,920.00   |
| POWELL, CITY OF                    | \$6,539.74   |
| PRECISION PLAN AND DESIGN, INC.    | \$560.00     |
| PRO-BUILD - CODY                   | \$93.76      |
| PRODUCTION MACHINE CORP.           | \$160.28     |
| QUALITY PROPANE SERVICE, INC.      | \$150.80     |
| R&P AUTO, INC.                     | \$114.10     |
| RAPID FIRE PROTECTION, INC         | \$3,200.00   |
| RED BARN                           | \$77.93      |
| REED, DARLENE                      | \$339.91     |
| REIMAN CORP.                       | \$249,536.92 |
| RENNER, COLLEEN                    | \$422.93     |
| RIMROCK TIRE CO - CODY             | \$26.32      |
| RIMROCK TIRE CO - POWELL           | \$1,592.00   |
| ROCKY MOUNTAIN POWER               | \$275.33     |
| ROCKY MOUNTAIN POWER               | \$1,383.83   |
| ROOP, KELSEY                       | \$217.28     |
| ROSS, BECKY                        | \$26.88      |
| SANOFI PASTEUR, INC                | \$42,555.49  |
| SATCOM GLOBAL, INC.                | \$49.46      |
| SELBYS, INC.                       | \$241.25     |
| Shell Fleet Plus, Inc.             | \$265.18     |
| SHOSHONE OFFICE SUPPLY, INC.       | \$1,297.57   |
| SIMPSON, KEPLER & EDWARDS, LLC     | \$421.38     |
| SKORIC, BRYAN                      | \$182.56     |
| SPECIALTY TOOL & ATTACHMENT        | \$43.46      |
| ST VINCENT HEALTHCARE, INC.        | \$177.63     |
| STATE OF WYOMING                   | \$57.90      |
| STROUPE PEST CONTROL, CO.          | \$95.00      |
| SYSCO FOOD SERVICES OF MONTANA     | \$3,218.77   |
| TCT WEST, INC                      | \$6,742.98   |
| THOMSON REUTERS - WEST             | \$579.98     |
| THOS. Y. PICKETT & CO., INC.       | \$1,100.00   |
| TITAN MACHINERY                    | \$5,203.72   |
| TITAN MACHINERY - CASPER           | \$362.47     |
| TORCZON, JERRI B.                  | \$266.42     |
| TRACTOR & EQUIPMENT CO             | \$2,755.80   |
| TRAVEL STATION & COOK TRAVEL       | \$2,752.80   |
| TWO TOUGH GUYS SERVICES            | \$560.00     |
| UW EXTENSION                       | \$100.00     |
| VERIZON WIRELESS                   | \$70.62      |

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|-------------------------------------|--------------|
| VERIZON WIRELESS                    | \$316.46     |
| VERIZON WIRELESS                    | \$25.84      |
| VISIONARY COMMUNICATIONS, INC.      | \$156.30     |
| WAL MART COMMUNITY/GEMB             | \$1,760.52   |
| WESTERN EMULSIONS INC               | \$11,183.20  |
| WILLIAMS & SONS, LLC                | \$150.00     |
| WINTER EQUIPMENT COMPANY, INC.      | \$1,371.77   |
| WURZEL, PATRICIA A                  | \$210.00     |
| WYDOT - FINANCIAL SERVICES          | \$126.63     |
| WYO DEPARTMENT OF HEALTH/PBL HLTH   | \$69.00      |
| WYO DEPT OF ENV QUALITY - SOLID WST | \$495.78     |
| WYO DIESEL POWER & RAM ENTER.       | \$541.00     |
| WYOMING FIRE SAFETY, LC             | \$103.00     |
| WYO LAW ENFORCEMENT ACADEMY         | \$500.00     |
| YANKEE CAR WASH                     | \$118.60     |
| TOTAL                               | \$736,140.07 |

**Approval - Permission to Serve Beer and Wine at Library Fundraising Event.**

Frances Clymer, Park County Library Director, and Hap Ridgway, member of the Park County Library Foundation, came before the Board and requested permission to serve wine and beer at the fundraising event for the Park County Library Foundation on November 8, 2014 at 6:00 p.m. The Foundation will be selling twenty-four smaller bears at a silent auction. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to grant permission for the Foundation to serve wine and beer on November 8, 2014.

**Approval - Vehicle Trade.**

Pat Meyer, County Assessor, came before the Board, and requested permission to trade the County's 1990 Suburban for a 2003 Nissan with John Marsh. Following a general discussion, it was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to approve the vehicle trade.

**Discussion - Vehicle Repair.**

Pat Meyer, County Assessor, reported to the Board that the Dodge Durango used by the Assessor's Office was damaged in the County parking lot by a hit and run driver. The cost of repairs was \$1,000.00, the County's deductible on property insurance is \$5,000.00, and this item was not budgeted. After a general discussion, it was the consensus of the Board to pay the cost out of in the Buildings & Grounds budget.

**Approval - Request to Use County Complex Grounds for Yellowstone Beer Fest.**

Trent Cole came before the Board and requested permission to use the County Complex Grounds for the Second Annual Yellowstone Beer Fest on July 18, 2015. Following a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the use of the County Complex Grounds for the Yellowstone Beer Fest on July 18, 2015.

**Approval - Thank You Letter to City of Powell.**

A thank you letter to the City of Powell for waiving the fees for the Fairgrounds Construction Project was presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the thank you letter to the City of Powell.

**Approval - Resolution of Appropriation.**

County Clerk Jerri Torczon presented an Amended Resolution for the annual appropriation of money that reflects the Budget Amendment approved on September 2, 2014. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2014-48**, A RESOLUTION AMENDING RESOLUTION NO. 2014-33, PROVIDING FOR THE ANNUAL APPROPRIATION OF MONEY FOR THE MAINTENANCE AND OPERATION OF PARK COUNTY, WYOMING FOR THE FISCAL YEAR ENDING JUNE 30, 2014.

**Recess for Lunch.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Bid Opening – Two Motorgraders for Road & Bridge.**

Brian Edwards, County Engineer, and Ron Neiters, Road & Bridge Foreman, came before the Board and conducted the bid opening for two Motorgraders for the Road & Bridge Department. Bids were received from Honnen Equipment of Mills, Wyoming for John Deere equipment in the amount of \$562,750.00 without a trade-in, and in the amount of \$257,750.00, with a trade-in; from Tractor and Equipment of Montana for Caterpillar Equipment in the amount of \$539,800.00 without a trade-in, and in the amount of \$236,800.00, with a trade-in. Bids will be reviewed with a recommendation for award at the next meeting.

**Discussion - Auditors.**

A discussion was held regarding the letter of engagement with the County's auditing firm, CliftonLarsonAllen. The engagement letter adds an additional \$7,500.00 to the costs associated with the audit, which was not previously approved. After a general discussion, it was the consensus of the Board that Commissioner Grosskopf and Chairman Hall will call the auditors regarding the terms of engagement.

**Search & Rescue Building Update.**

Rick Lambert of Precision Plan & Design, Inc. came before the Board and presented an update on the plans for the Search & Rescue Building. The plans will be presented to the City of Cody for their approval on October 14, 2014, and the bid process may be able to begin in mid-November.

**Fairgrounds Building Update.**

Ron Yount, Project Architect from Plan One Architects, came before the Board and presented a construction schedule for the Fairgrounds Building and offered four color schemes for the Board to consider. After a general discussion, a vote was taken of the Board and members of the audience, with the original white color design receiving the majority votes.

**Discussion - Scheduling.**

A discussion was held on when to hold the Board Appreciation Dinner. It was the consensus of the Board to have the dinner on November 12, 2014.

A discussion was held on when to have the Planning & Zoning Areas Scoping Meetings. Linda Gillett, Planning and Zoning Director, came before the Board and presented possible dates for Scoping Meetings on the Revised Land Use Plan.

A discussion was held on when to schedule the Big Horn Basin Legislative Meeting. Possible dates of December 17 and 18 or January 7 were chosen. The staff will check with attendees to see which date will be the best for everyone.

**Wyoming County Commissioners Association/Wyoming Association of County Officers (WCCA/WACO) Conference Updates.**

Commissioner Grosskopf presented an update on the Wyoming County Commissioners Association/Wyoming Association of County Officers (WCCA/WACO) Conference held in Lander the third week of September. At the Conference, Commissioner Grosskopf was awarded the WCCA "Riding for the Brand" award and was presented with a plaque for his achievement. The award is presented to an association member who has gone above and beyond for his/her county.

**Shoshone National Forest Objection Review.**

On October 8, 2014, the Shoshone National Forest Objection Review will be held. An agenda of the meeting to be held at the Old Terrace/Geyser Brewing Company was presented to the Board for their information.

**Adjournment.**

It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

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Bucky Hall, Chairman

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Joseph E. Tilden, Vice Chairman

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Lee Livingston, Commissioner

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Tim A. French, Commissioner

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Loren Grosskopf, Commissioner

Attest:

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Jerri B. Torczon, County Clerk