

**Park County Board of County Commissioners
Regular Meeting
June 17, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, June 17, 2014. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Hall called the meeting to order and James F. Davis, Deputy County Attorney, led the audience in the Pledge of Allegiance.

Executive Session

It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to go into Executive Session to consider matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

Public Health Monthly Update and Approval of Contract.

Bill Crampton, Public Health Nurse Manager, came before the Board and presented the Public Health Monthly Update. It was reported that the number of contacts has again decreased. Public Health has reached out to the midwives in an effort to contact new mothers. They will be conducting more sexually transmitted disease screens and will be teaching Hepatitis C classes. Lynette Johnson, the State Public Health Supervisor, was in attendance conducting a site visit, along with Marcie Holford, an Intern, from Lander. A discussion was held regarding the contract between Park County and the Wyoming Department of Health regarding the Park County Health Officer and the contract for the Public Health Emergency Preparedness Unit. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the contract with the Wyoming Department of Health for the Park County Health Officer, in the amount of \$9,600.00, and the Public Health Emergency Preparedness Unit, in the amount of \$98,460.00, and authorized the Chairman to sign.

Public Hearing – Application of AT&T for Special Use Permit to Allow a Major Utility Use 100' Monopole Telecommunications Tower.

Chairman Hall opened the Public Hearing on the Application of AT&T for Special Use Permit to Allow a Major Utility Use 100' Monopole Telecommunications Tower Located Approximately 1 Mile East of Road 20 and .4 Mile North of Lane 18, within NW1/4 & NE1/4 Sec. 25, T44N, R101W, Park County, WY, a General Rural 5-Acre (GR-5) Zoning District.

Becky Ross, Planner II, and Linda Gillett, Planning & Zoning Director, presented the staff report and answered questions of the Board. The owner is the Knopp Family Trust and AT&T has secured a lease with the landowner. Nadine Boswick of AT&T spoke telephonically on behalf of AT&T and answered questions of the Board and members of the audience. Questions were presented by Gary and Jeanette Hoffman. Steve Knopp also spoke and answered questions. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

Approval – Application of AT&T for Special Use Permit to Allow a Major Utility Use 100' Monopole Telecommunications Tower.

It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2014-34, APPROVAL OF AT&T SPECIAL USE PERMIT - 136 MAJOR UTILITY USE TELECOMMUNICATIONS TOWER.**

Public Hearing - Preliminary Plat Application of TJR Ventures, LLC for a 32-Lot Major Subdivision.

Chairman Hall opened the public hearing on the Preliminary Plat Application of TJR Ventures, LLC for a 32-Lot Major Subdivision Consisting of 1.58 to 2.66-Acre Lots, South of Lane 11, West of RD 8 Within Lot 50-A and 50-H of Lot 50 (RS) T55N, R99W, 6th PM, Park County, WY, in the General Rural Powell (GR-P) Zoning District.

Becky Ross, Planner II, and Linda Gillett, Planning & Zoning Director, presented the staff report and answered questions of the Board. Tracy Copenhaver, attorney for the applicant, spoke and answered questions of the Board. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

Approval - Preliminary Plat Application of TJR Ventures, LLC for a 32-Lot Major Subdivision.

It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2014-25**, APPROVAL OF THE PRELIMINARY PLAT WINCHESTER MAJOR SUBDIVISION.

Approval - Extension Request for Madero Ranchos Estates Major Subdivision Sketch Plan.

Linda Gillett, Planning & Zoning Director, came before the Board and presented an extension request for Madero Ranchos Estates Major Subdivision Sketch Plan. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve the extension as requested.

Health & Wellness Update and Recommendations.

Eric Deeg, Health Insurance Consultant, appeared telephonically and presented the Health & Wellness Update and Recommendations made by the Health & Wellness Committee. The Insurance Fund has done very well this year, and the committee has recommended a decrease in funding and has recommended that the County purchase a Specific Terminal Liability Option in case the County terminates the self-funded insurance program this next year. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to include the Specific Terminal Liability Option at \$43,182.00, and authorized the Chairman to sign. No decision was made on insurance funding at this time. It will be reviewed as part of the budget discussions.

Approval of Vouchers.

Vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the following vouchers for payment:

| <u>Payee</u> | <u>Amount</u> |
|-------------------------------|----------------------|
| 2 M COMPANY, INC. | \$2,213.64 |
| 360 OFFICE SOLUTIONS | \$69.99 |
| A & I DISTRIBUTORS | \$1,761.83 |
| ALBERTSONS PURCHASE ADV. CARD | \$110.13 |
| ALDRICH'S - POWELL | \$27.00 |
| AMERICAN WELDING & GAS, INC. | \$39.53 |
| AT CONFERENCE | \$38.45 |
| AUTOSHOP, INC. | \$301.67 |
| BAILEY ENTERPRISES, INC. | \$6,671.23 |
| BASIN MECHANICAL, INC. | \$98,688.00 |
| BEARTOOTH ELECTRIC COOP | \$106.44 |
| BEASLEY, LINDSEY | \$40.32 |
| BENNETT, M.D., THOMAS L. | \$1,580.00 |
| BETTER WAY, INC. | \$200.00 |
| BIG HORN ENERGY, INC. | \$2,347.23 |

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| BIG HORN EYE CARE | \$179.10 |
| BIG HORN REDI-MIX, INC. | \$25,804.67 |
| BIG HORN RURAL ELECTRIC COMPANY | \$264.27 |
| BIG HORN WHOLESALE, INC. | \$5,031.43 |
| BIG VALLEY BEARING & SUPPLY, INC. | \$267.42 |
| BLACK BOX NETWORK SERVICES | \$3,133.57 |
| BLAIR'S MARKET | \$30.45 |
| BLAKEMAN PROPANE, INC. | \$1,095.15 |
| BLANKENSHIP QUALITY CONCRETE LLC | \$15,567.00 |
| BLOEDORN LUMBER - POWELL | \$76.95 |
| BOONE'S MACHINE SHOP | \$3,879.14 |
| BOYER, JOYCE | \$483.69 |
| BRAZELTON, LILLIAN | \$301.84 |
| BRUCO, INC. | \$2,698.72 |
| C & C WELDING, INC. | \$59.85 |
| CAROLINA SOFTWARE | \$213.90 |
| CASPER STAR-TRIBUNE | \$129.81 |
| CDW GOVERNMENT, INC. | \$7,442.20 |
| CENTURYLINK | \$1,858.39 |
| CENTURYLINK BUSINES SERVICES | \$5.14 |
| CHARTER COMMUNICATIONS- | \$179.49 |
| CHOICE AVIATION, LLC | \$90.90 |
| CMI-TECO | \$326.03 |
| CODY ACE HARDWARE | \$1,353.26 |
| CODY ENTERPRISE | \$3,475.80 |
| CODY FAMILY & CSMTIC DENTISTRY | \$200.00 |
| CODY PAINT & BODY, INC. | \$1,350.30 |
| CODY WINNELSON CO. | \$290.29 |
| CODY, CITY OF | \$253.75 |
| CODY, CITY OF | \$1,200.00 |
| CODY, CITY OF | \$2,193.80 |
| COPENHAVER KATH KITCHEN & KOL. | \$400.00 |
| COULTER CAR CARE CENTER | \$184.00 |
| CRAMPTON, WILLIAM E. | \$329.28 |
| CRISIS INTERVENTION SERVICES | \$3,360.00 |
| CRUM ELECTRIC SUPPLY CO. | \$868.32 |
| DE HAAN ELECTRONICS | \$360.00 |
| DELL MARKETING L.P., C/O DELL USA | \$2,812.35 |
| DOBBS, LARAE | \$87.36 |
| DODGE COMPANY, THE | \$289.83 |
| DUSTBUSTERS, INC. | \$23,492.75 |
| ELIAS, RONDA | \$220.08 |
| ENERGY WEST - WYOMING | \$4,374.47 |
| FASTENAL | \$3,412.56 |
| FINISHING TOUCH | \$395.00 |
| FITZWATER, VICKIE | \$58.24 |
| FORENSICS LIMITED, LLC | \$160.00 |
| FREMONT MOTOR CODY, INC. | \$431.25 |
| GALLS/QUARTERMASTER | \$57.00 |
| GAMBLES-STORE 4234, INC. | \$24.77 |
| GARLAND LIGHT & POWER CO. | \$643.26 |
| GEDNEY, KELLEY | \$44.24 |
| GINEST, MEL D.D.S. | \$200.00 |
| GLOBALSTAR USA, INC. | \$42.49 |
| GOOD 2 GO STORES | \$1,253.25 |
| GRAINGER | \$468.36 |

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| GROSSKOPF, LOREN M | \$818.29 |
| HANSON CHEMICAL INC. | \$1,001.24 |
| HONNEN EQUIPMENT CO. | \$130.40 |
| HUGHES, RUSTY | \$42.79 |
| IVERSON SANITATION | \$50.00 |
| J.C. REPAIR, INC. | \$536.00 |
| JACKS TRUCK & EQUIPMENT, INC. | \$63.15 |
| JOHN DEERE FINANCIAL | \$28.62 |
| K MART CORPORATION | \$15.00 |
| K-B COMMERCIAL PRODUCTS | \$811.50 |
| KEEGAN & WINSLOW P.C. | \$2,737.00 |
| KENCO SECURITY AND TECHNOLOGY | \$25.00 |
| KRISJANSONS & MILES, P.C. | \$4,303.94 |
| LAW OFFICE OF ALEX H. SITZ III | \$520.00 |
| LEON UNIFORM COMPANY, INC. | \$180.60 |
| LINTONS BIG R, INC. | \$5,858.48 |
| MAJESTIC LUBE, INC. | \$110.90 |
| MANNAHOUSE | \$4,656.00 |
| MCBROOM, MATTHEW A. | \$23.40 |
| MCCARTY, REED, & EARHART, ATTYS | \$1,700.00 |
| McCUMBER LOCKSMITH SHOP | \$13.00 |
| McINTOSH OIL, INC. | \$19,575.89 |
| MEDICAL CENTER PHARMACY | \$40.42 |
| MEETEETSE, TOWN OF | \$352.20 |
| MERCK SHARP & DOHME CORP. | \$1,900.63 |
| MERCO, INC | \$200.00 |
| MESSENGER & OVERFIELD, P.C. | \$766.38 |
| METTLER-TOLEDO, LLC | \$425.30 |
| MICKELSON, JOSEPH D | \$232.96 |
| MONTANA-DAKOTA UTILITIES CO. | \$555.87 |
| MOTOR PARTS, INC. | \$141.54 |
| MOUNTAIN CONSTRUCTION COMPANY | \$1,710.76 |
| MURDOCH OIL, INC. | \$10,518.40 |
| MY AUTO REPAIR | \$405.44 |
| NAPA AUTO PARTS | \$17.49 |
| NATIONAL BUSINESS SYSTEMS | \$2,000.00 |
| NEMONT | \$47.20 |
| NICHOLSON DIRT CONTRACTING | \$443,871.00 |
| NORCO, INC. | \$21.70 |
| NORTHERN GARDENS, LLC | \$71.60 |
| NORTHWEST SPECIALTY SALES CO. | \$697.86 |
| NORTHWEST WY FAMILY PLANNING | \$791.00 |
| OFFICE SHOP, THE | \$11,384.55 |
| OFFICE SHOP, THE | \$12,949.40 |
| OFFICE SHOP, THE | \$2,317.23 |
| OTIS ELEVATOR CO. | \$3,891.25 |
| PACIFIC STEEL & RECYCLING | \$1,626.30 |
| PARK CO COURT SUPER. TREAT. PROG | \$8,900.88 |
| PARK CO EMPLOYEE BENEFITS TRUST | \$54.00 |
| PARK COUNTY ANIMAL SHELTER | \$960.00 |
| PARK COUNTY TREASURER | \$8,035.50 |
| PAWNEE IRRIG-EVERGREEN LAND. | \$191.97 |
| PENWELL, STEVE | \$92.42 |
| PITNEY BOWES - RESERVE ACCOUNT | \$6,000.00 |
| PITNEY BOWES, INC. - A/R | \$341.25 |
| POWELL ACE HARDWARE, LLC | \$182.74 |

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| POWELL DRUG, INC. | \$49.45 |
| POWELL ELECTRIC | \$191.82 |
| POWELL FAMILY DENTAL LLC. | \$107.00 |
| PREFERRED HOMECARE INFUSION | \$165.60 |
| PRO-BUILD - CODY | \$4,910.57 |
| PRO-BUILD - CODY | \$1,188.81 |
| PRO-BUILD - CODY | \$246.59 |
| PRO-BUILD - CODY | \$12.33 |
| PRODUCTION MACHINE CORP. | \$829.28 |
| QUALITY PROPANE SERVICE, INC. | \$52.20 |
| RIMROCK TIRE CO - CODY | \$1,024.17 |
| ROCKY MOUNTAIN POWER | \$1,393.05 |
| ROGERS, LINDA | \$210.00 |
| ROVENNA SIGNS & DESIGN | \$147.00 |
| S & S AUDIO-VIDEO, INC. | \$4.49 |
| SANDERS PLUMBNG & HEATNG, INC. | \$1,425.34 |
| Shell Fleet Plus, Inc. | \$43.47 |
| SHOSHONE OFFICE SUPPLY, INC. | \$1,129.64 |
| SKY AVIATION CORPORATION | \$4,960.00 |
| SPECIALTY TOOL & ATTACHMENT | \$44.00 |
| ST VINCENT HEALTHCARE, INC. | \$710.52 |
| STROUPE PEST CONTROL, CO. | \$320.00 |
| SYSCO FOOD SERVICES OF MONTANA | \$2,925.08 |
| TCT WEST, INC | \$3,501.49 |
| TITAN MACHINERY | \$6,045.85 |
| TRACTOR & EQUIPMENT CO | \$166.24 |
| TRI STATE TRUCK & EQUIP, INC | \$2,076.80 |
| TRIPLE L SALES | \$21.84 |
| VERIZON WIRELESS | \$25.90 |
| VERIZON WIRELESS | \$70.31 |
| VERIZON WIRELESS | \$32.18 |
| VISA - #0068 | \$364.66 |
| VISA - #0076 | \$1,623.58 |
| VISA - #0126 | \$102.95 |
| VISA - #0134 | \$160.65 |
| VISA - #0142 | \$1,883.18 |
| VISA - #0159 | \$491.03 |
| VISA - #0191 | \$186.00 |
| VISA - #0225 | \$526.75 |
| VISA - #9234 | \$887.73 |
| VISA - #9242 | \$9,418.59 |
| W.S. DARLEY & CO. | \$2,777.63 |
| WEST PAC INDUSTRIES | \$335.50 |
| WILD WEST CONSTRUCTION | \$1,920.00 |
| WILLIAMS & SONS, LLC | \$50.00 |
| WOODWARD TRACTOR & RENTAL, INC | \$226.58 |
| WPCI CONSULTANTS, INC. | \$130.50 |
| WURZEL, PATRICIA A | \$633.36 |
| WYOMING COUNTY & PROS. ATT. ASSN | \$100.00 |
| WYOMING COUNTY ASSESSORS ASSN | \$165.00 |
| WYOMING DEPARTMENT OF HEALTH | \$40,000.00 |
| WYO DEPT OF ENV QUALITY - SOLID W | \$147.68 |
| WYO DEPT OF TRANS - MOTOR VEH | \$5.00 |
| WYO DEPT OF TRANS - MOTOR VEH | \$5.00 |
| WYO DEPT OF WORKFORCE SERVICES | \$130.16 |
| WYOMING TACTICAL SUPPLY | \$13.99 |

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| WYOMING WATER WORKS | \$550.88 |
| YANKEE CAR WASH | \$58.50 |
| YELLOWSTONE BEHAVIORAL HEALTH | \$10,800.00 |
| YELLOWSTONE REGIONAL AIRPORT | \$25,450.10 |
| TOTAL | \$935,673.09 |

Approval of Minutes.

The minutes of the regular meeting of June 10, 2014 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the minutes.

Approval of Payroll.

Payrolls for June 5, 2014, in the amount of \$373,639.54; for June 5, 2014, in the amount of 79,483.29; for June 10, 2014, in the amount of \$331.89; and for June 10, 2014, in the amount of 563.63 were presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve payroll as presented.

Establish Pay for Election Judges.

Teecee Barrett, Deputy Clerk, came before the Board and presented the rate of pay for Election Judges for the 2014 election cycle. It was moved by Commissioner Livingston, seconded by Commission French and unanimously carried to establish pay at \$25.00 for Training, \$10.00 per hour or \$125.00 per day for Election Day Services and \$30.00 for the Meal Stipend.

Approval - Memorandum of Understanding with State of Wyoming for Guardian Ad Litem Program.

Peggy Ruble, Executive Assistant, came before the Board and presented the Memorandum of Understanding with the State of Wyoming for the Guardian Ad Litem (GAL) Program, where the County will pay not less than 25% for GAL legal representation in juvenile court proceedings. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve the Memorandum of Understanding and authorized the Chair to sign.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:00 p.m.

Liaison Reports.

Bucky Hall reported on the Airport and the first flight from Chicago will arrive next week and he believes that all seats will be full.

Public Hearing - Liquor License Renewals.

Chairman Hall opened the public hearing on the liquor license renewals. County Clerk Jerri Torczon presented twenty-two Retail Liquor License Renewals and Malt Beverage Liquor License Renewals. Jon Sowerwine of Wapiti stated that he hopes to have his building ready for business within the next month. There were no other comments from the audience. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

Approval – Liquor License Renewals.

It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the liquor license renewals. Liquor License renewals are as follows:

| <u>Applicant</u> | <u>DBA</u> | <u>Type of License</u> |
|----------------------------------|-------------------------|-------------------------------|
| Texoming Run, LLC | Bill Cody Ranch | Retail |
| Blackwater Lodge, Inc. | Blackwater Creek Lodge | Retail |
| Clay, LLC | Creekside Lodge | Retail |
| CS Guest Ranch, LLC | Crossed Sabres Ranch | Retail |
| Double Diamond X Ranch, LLC | Double Diamond X Ranch | Retail |
| Timothy and Marcia Courtade | Edelweiss | Retail |
| Elephant Head Lodge, Inc. | Elephant Head Lodge | Retail |
| Good 2 Go Stores, LLC | Good to Go Stores | Retail |
| Green Creek Inn, Inc. | Green Creek Inn | Malt Beverage |
| Heart Mountain Pub, LLC | Heart Mountain Pub | Retail |
| K Bar Z Guest Ranch & Outfitters | K Bar Z Guest Ranch | Malt Beverage |
| Monster Lake, LLC | Monster Lake | Retail |
| Mountain View Resort, LLC | Mountain View Resort | Retail |
| Pahaska Company | Pahaska Tepee Resort | Retail |
| Lee Mackler | Painter Outpost | Malt Beverage |
| Painter Outpost, LLC | Painter Outpost | Retail |
| Powell Country Club | Powell Country Club | Retail |
| Rand Creek Ranch, LLC | Rand Creek Ranch | Malt Beverage |
| Shoshone Lodge & Guest Ranch | Shoshone Lodge | Retail |
| Yellowstone Recreations, LLC | Sleeping Giant Ski Area | Retail |
| Top of the World, Inc. | Top of the World Store | Retail |
| Trail Shop, LLC | Trail Shop Inn | Retail |
| Gill Holdings, LLC | UXU Ranch | Retail |
| Jon W. Sowerwine | Wapiti | Retail |
| Wapiti Valley, Inc. | Wapiti Lodge | Retail |
| Chester F. Lenik, Jr. | Wapiti Red Barn | Malt Beverage |
| Yellowstone Valley Inn, Inc. | Yellowstone Valley Inn | Retail |

Preliminary Budget Review.

The Board conducted budget review sessions with various departments and Boards including Planning and Zoning, County Assessor, County Treasurer, District Court, County Coroner, Park County Library Board, Information Technology, the Parks & Recreation Board, the Museum Board, Homeland Security Department, Public Health Department, the Fair Board, the Sheriff's Department/Detention, the Clerk of District Court, the Road & Bridge/County Engineer Departments, the Solid Waste Department, Cooperative Extension, Buildings & Grounds and the County Attorney. The budgets for the Board of County Commissioners and Land & Environment were also reviewed. Changes were made to the preliminary budgets, which will be updated for future meetings.

Recess.

The meeting recessed for the day.

Reconvened on June 18, 2014.

Preliminary Budget Review.

The Board conducted more budget review sessions with departments including the Parks and Recreation Board, the Museum Board, Homeland Security, Extension Office, Clerk of District Court, Public Health, Fair Board, the Sheriff's Office, Detention, Road & Bridge, Engineering, and the County Attorney. Budgets will again be reviewed on June 26, 2014.

Adjournment.

It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

Bucky Hall, Chairman

Joseph E. Tilden, Vice Chairman

Lee Livingston, Commissioner

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Attest:

Jerri B. Torczon, County Clerk