

**Park County Board of County Commissioners  
Regular Meeting  
July 15, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, July 15, 2014. Present were Chairman Bucky Hall, Commissioners Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon. Commissioner Grosskopf was not present, as he was attending the National Association of Counties (NACO) meeting in New Orleans.

Chairman Hall called the meeting to order and led the audience in the Pledge of Allegiance.

**Continued Public Hearing - Amending Fiscal Year 2013-14 Budget.**

Chairman Hall opened the Continued Public Hearing Amending the Fiscal Year 2013-14 Budget. County Clerk Jerri Torczon reported that there some department budgets had exceeded expenditure estimates for the year, which would require an amendment to the budget. Increases in department budgets include Buildings and Grounds, in the amount of \$28,271.26; General Accounts, in the amount of \$38,703.65; Land & Environment Issues, in the amount of \$472.98, Health Officer, in the amount of \$99.50 and Public Health, in the amount of \$422.83. No other comments were received.

It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

**Approval - Resolution Amending Fiscal Year 2013-14 Budget.**

It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2014-31**, A RESOLUTION AMENDING THE FISCAL YEAR 2013-14 PARK COUNTY BUDGET.

**Approval - Fiscal Year 2014-15 County Budget.**

The Park County Fiscal Year 2014-15 Budget was brought before the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve **RESOLUTION NO. 2014-32**, A RESOLUTION TO PROVIDE INCOME NECESSARY TO FINANCE PARK COUNTY, WYOMING FOR FISCAL YEAR 2014-15.

It was then moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2014-33**, A RESOLUTION PROVIDING FOR THE ANNUAL APPROPRIATION OF MONEY FOR THE MAINTENANCE AND OPERATION OF PARK COUNTY, WYOMING FOR THE FISCAL YEAR ENDING JUNE 30, 3015.

**Viewer's Report on Petition to Establish Spicer Lane (Private Road) as a County Highway.**

Jeremy Quist, Acting County Engineer, came before the Board and presented the Viewer's Report on the Petition to Establish Spicer Lane (Private Road) as a County Highway Across Portions of Lot 56 and Lot 55 (Resurvey, T. 52 N., R. 101 W., 6th PM, Park County, Wyoming. It was the recommendation of County Engineer Greg Meinecke that the petition be rejected, due to the potential costs of work required to bring Spicer Lane up to County standards, and the County cannot afford the addition of any length of roads into its infrastructure.

Comments and questions were received from residents on Spicer Lane, including Bill Geer, Vice President of the Road Association, Sue Geer, Secretary of the Road Association, Jean Peterson, and Mr. and Mrs. Joe Schultz. No decision was made on the matter and it will be placed on the agenda at a meeting in August.

**Approval - Support for the Nature Conservancy's Application to National Park Service Rivers, Trails & Conservation Assistance Program.**

Katherine Thompson, NW Wyoming Program Director for the Nature Conservancy, came before the Board and presented a request for support for the Nature Conservancy's Application to National Park Service Rivers, Trails & Conservation Assistance Program on behalf of the Cody Wild West River Fest Steering Committee, in an effort to improve access to the Shoshone River. The National Park Service would provide technical assistance in the process for trail easements, private land acquisition or access easements, and pedestrian bridges. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve the letter of support. The Cody Wild West River Fest will be held this year on August 22-24.

**Approval of Vouchers.**

Vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the following vouchers for payment:

<b><u>Payee</u></b>	<b><u>Amount</u></b>
360 OFFICE SOLUTIONS	\$1,299.47
ALDRICH'S - POWELL	\$259.54
ALLIANT INSURANCE SERVICES, INC.	\$6,930.00
AMERICAN PLANNING ASSOCIATION	\$219.00
AMERICAN WELDING & GAS, INC.	\$25.80
AT CONFERENCE	\$24.52
BAILEY ENTERPRISES, INC.	\$735.66
BEAR CO., INC.	\$5,155.97
BEASLEY, LINDSEY	\$142.39
BIG HORN ENERGY, INC.	\$2,637.88
BIG HORN ROOFING, INC.	\$2,535.00
BIG HORN RURAL ELECTRIC COMPANY	\$255.32
BILLINGS GAZETTE, INC.	\$1,399.00
BLACK BOX NETWORK SERVICES	\$270.00
BLATT, TIMOTHY J.	\$75.60
BLOEDORN LUMBER - POWELL	\$195.25
BLR-BUSINESS & LEGAL RESOURCES	\$4,137.00
BOYS & GIRLS CLUB OF PARK CO.	\$5,020.65
C & C WELDING, INC.	\$287.34
CAROLINA SOFTWARE	\$500.00
CARQUEST AUTO PARTS - #064250..	\$528.56
CASPER STAR-TRIBUNE	\$1,449.00
CDW GOVERNMENT, INC.	\$2,818.96
CENTURYLINK	\$2,514.57
CENTURYLINK BUSINES SERVICES	\$1.33
CHARTER COMMUNICATIONS-	\$179.33
CNA SURETY DIRECT BILL	\$50.00
CODY ACE HARDWARE	\$304.73
CODY DENTAL EXCELLENCE	\$304.00
CODY DENTAL EXCELLENCE	\$96.00
CODY ENTERPRISE	\$2,528.35
CODY WINNELSON CO.	\$761.42
CODY, CITY OF	\$23,682.48
COMMERCIAL LAUNDRY SALES, INC.	\$137.09
COPEN. KATH KITCHEN KOLPITCKE	\$400.00
COULTER CAR CARE CENTER	\$184.25
COUNTY OF PARK	\$7,310.85
CRAMPTON, WILLIAM E.	\$462.64

CRISIS INTERVENTION SERVICES	\$2,514.16
CURBSIDE RECYCLING, INC.	\$260.00
CUSTOM DELIVERY SERVICE, INC.	\$31.71
ELECTION SYS & SOFTWARE, INC	\$22,230.00
ELIAS, RONDA	\$192.64
ENERGY WEST - WYOMING	\$2,320.46
FITZWATER, VICKIE	\$58.24
FRONTIER FAMILY DENTAL	\$193.00
GARLAND LIGHT & POWER CO.	\$579.79
GARY'S VACUUM & STAMPS	\$21.50
GIBBS, KACEY	\$41.36
GOOD 2 GO STORES	\$383.68
GOODYEAR PRINTING	\$373.00
HOLDER, BOBBIE JO	\$360.00
HOLM, BLOUGH AND COMPANY	\$13,649.50
HUGHES, RUSTY	\$14.89
J.C. REPAIR, INC.	\$286.00
JAMIESON, M.D., CHARLES E	\$1,300.00
JOHN DEERE FINANCIAL	\$165.68
JOHNSON, BILLIE JEAN	\$33.00
KEEGAN & WINSLOW P.C.	\$4,190.00
KEELE SANITATION	\$2,270.00
KENCO SECURITY AND TECHNOLOGY	\$268.25
KOREM CORPORATION	\$2,970.00
KRISJANSONS & MILES, P.C.	\$2,213.38
KRISJANSONS & MILES, P.C.	\$800.00
LAW OFFICE OF ALEX H. SITZ III	\$40.00
LINTONS BIG R, INC.	\$1,440.73
LITTLE AMERICA	\$104.65
LOCAL GOVT. LIABILITY POOL	\$95,900.00
LOEPER, JESSICA	\$5,870.00
MAJESTIC LUBE, INC.	\$148.35
MARQUIS AWARDS & SPECIALTIES, INC	\$89.28
MATHESS, CHARLES LANCE	\$132.20
MATTHEW BENDER & CO., INC.	\$1,886.05
MCCARTY, REED, & EARHART, ATTYS	\$2,010.00
McINTOSH OIL, INC.	\$5,323.35
MCNEELY, RACHEL	\$35.28
MEDALLION VAULT & CASKET CO.	\$405.00
MEDICAL CENTER PHARMACY	\$59.92
MEETEETSE, TOWN OF	\$112.20
MICKELSON, JOSEPH D	\$291.20
MONTANA RADIATOR WORKS, INC.	\$191.00
MONTANA-DAKOTA UTILITIES CO.	\$465.11
MORRIS, LESLIE	\$27.44
MORRIS, SANDIE	\$11.45
MOTOR PARTS, INC.	\$195.55
MOUNTAIN WEST SCREEN PRINTERS	\$204.98
MURPHY, KATHERINE	\$452.61
NACRC	\$135.00
NALA HEADQUARTERS	\$140.00
NAPA AUTO PARTS	\$17.98
NATIONAL DISTRICT ATTORNEYS ASSN	\$168.00
NEMONT	\$46.90
NICHOLSON DIRT CONTRACTING	\$65,797.63
NORTHERN DIRECTORY PUBLISHING	\$186.00

NORTHERN GARDENS, LLC	\$120.00
NORTHWEST WY FAMILY PLANNING	\$791.00
OSBORNE, SHARON	\$29.12
PARK COUNTY FAIR BOARD	\$161,878.73
PARK COUNTY LIBRARY BOARD	\$799,146.26
PARK COUNTY MUSEUM BOARD	\$95,514.68
PARK CO PARKS & REC BOARD	\$95,332.50
PARK COUNTY TREASURER	\$314.78
PILCH ENGINEERING INC., PC	\$3,636.00
PITNEY BOWES, INC. - A/R	\$96.00
POWELL ACE HARDWARE, LLC	\$149.89
POWELL DRUG, INC.	\$44.06
POWELL FAMILY DENTAL LLC.	\$307.00
POWELL SENIOR CITIZENS AGO-GO	\$12,500.00
POWELL, CITY OF	\$6,793.55
PREFERRED HOMECARE INFUSION	\$34.40
PRO-BUILD - CODY	\$55.90
PSS WORLD MEDICAL, INC.	\$952.27
QUILL CORPORATION	\$12.34
RIMROCK TIRE CO - CODY	\$14.42
RIMROCK TIRE CO - POWELL	\$141.40
ROCKY MOUNTAIN POWER	\$124.74
ROCKY MOUNTAIN REPAIR	\$183.51
RODRIGUEZ, PAULINE	\$33.00
S & S AUDIO-VIDEO, INC.	\$29.99
SANDERS PLUMBNG & HEATNG, INC.	\$711.86
SCHRADER METAL & DESIGN, INC.	\$26.78
Shell Fleet Plus, Inc.	\$474.40
SHOSHONE OFFICE SUPPLY, INC.	\$252.02
SIMPSON, KEPLER & EDWARDS, LLC	\$110.00
TCT WEST, INC	\$7,106.73
TWO TOUGH GUYS SERVICES	\$435.00
UPS STORE, THE	\$50.82
VERIZON WIRELESS	\$32.08
VERIZON WIRELESS	\$320.88
VERIZON WIRELESS	\$28.25
VERIZON WIRELESS	\$70.53
VISA - #0068	\$129.43
VISA - #0076	\$192.22
VISA - #0100	\$15.00
VISA - #0126	\$15.00
VISA - #0134	\$15.00
VISA - #0191	\$510.00
VISA - #0225	\$174.49
VISA - #9234	\$189.99
VISA - #9358	\$15.00
W.A.R.M. PROPERTY INSURANCE POOL	\$148,550.00
W.S. DARLEY & CO.	\$316.64
WAL MART COMMUNITY/GEMB	\$620.35
WESTERN EMULSIONS INC	\$3,554.10
WIRELESS ADVANCED COMM.	\$81.95
WOODWARD TRACTOR & RENTAL, INC	\$24.56
WPCI CONSULTANTS, INC.	\$135.00
WURZEL, PATRICIA A	\$419.60
WY OFFICE OF STATE LAND & INVEST	\$47,447.80
WY COUNTY COMMISSIONERS ASSN	\$18,377.00

WY LAW ENFORCEMENT ACADEMY	\$326.50
YANKEE CAR WASH	\$8.29
TOTAL	\$1,724,399.86

**Approval of Minutes.**

The minutes of the regular meeting of July 8, 2014 were presented to the Board for approval. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the minutes as presented.

**Approval of Payroll.**

Payrolls for July 3, 2014, in the amount of \$77,017.01; for July 3, in the amount of \$372,762.78; for July 3, 2014, in the amount of \$204.60; and for July 9, 2014, in the amount of \$5,121.49 were presented to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve payroll as presented.

**Approval - Catering Permit.**

County Clerk Jerri Torczon presented an application for a Catering Permit for Y&N Adventures, aka Hansel & Gretel's, to do the Spring Gala for the University of Wyoming at 747 Road 9, Powell, Wyoming on July 17-18, 2014. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the catering permit as requested.

**Approval - Payment of July 2014 Health Incentive Payouts for County Employees.**

Karen Stimac-Batenhorst, Deputy Clerk, came before the Board and requested approval to pay the July 2014 Health Incentive Payouts, in the amount of \$16,960.00. It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to pay the incentives as requested.

**Drawing for Health Incentive.**

Karen Stimac-Batenhorst, Deputy Clerk, presented names of eligible employees for a drawing of four \$500.00 incentives. Bryan Edwards of Holm, Blough and Company, drew four names that include Colleen Renner, Mary McKinney, John Hillshafer and Benjamin Marsh. Each will receive a \$500.00 contribution to their Health Savings Account.

**Approval - State Loan & Investment Board (SLIB) Loan Draft Request #8 for Powell and Meeteetse Landfills.**

Teecee Barrett, Deputy Clerk, came before the Board and presented Loan Draft Request #8 through the State Loan & Investment Board (SLIB) for the Powell and Meeteetse Landfills (CWSRF-124). It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to approve the Loan Draft Request #8, in the amount of \$41,149.32, and authorized the Chairman to sign.

**Approval - State Loan & Investment Board (SLIB) Loan Draft Request #9 for Clark Landfill Closure.**

Teecee Barret, Deputy Clerk, came before the Board and presented Loan draft Request #9 through the State Loan & Investment Board (SLIB) for the Clark Landfill Closure (CWSRF-124). It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve Loan Draft Request #9, in the amount of \$630,711.96, and authorized the Chairman to sign.

**Approval - Agreement with Nicholson Dirt Contracting for Meeteetse Landfill Closure and Related Site Improvements.**

Bryan Edwards of Holm, Blough and Company and Sandie Morris, Administrative Assistant with the Solid Waste Department, came before the Board and submitted the agreement with Nicholson Dirt Contracting for Meeteetse Landfill Closure and Related Site Improvements. It was moved by Commissioner French, seconded by commissioner Tilden and unanimously carried to approve the agreement, in the amount of \$562,404.00, and authorized the Chairman to sign.

**Approval - Amended Lease with Park County Court Supervised Treatment Program.**

An amended lease with Park County Court Supervised Treatment Program was presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve the amended lease as presented, in the amount of \$27,131.77 per year.

**Approval - Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) 3rd Quarter Report.**

Peggy Ruble, Executive Assistant, came before the Board and presented the 3rd Quarter Report for the Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) for Federal Fiscal Year 2014, in the amount of \$11,990.89. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve the report as presented, and authorized the Chairman to sign.

**Approval - Adjust Funding Allocations for Federal Fiscal Year 2015 Temporary Assistance for Needy Families Community Partnership Initiative (TANF/CPI) Recipients.**

Peggy Ruble, Executive Assistant, came before the Board and reported that Park County was allocated funding in the amount of \$98,537.00. The total amount requested by recipients was \$110,445.00. It was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to allocate the money as requested for the recipients that received funding last year, and the remainder would be proportionately shared between Big Brothers/Big Sisters, Court Appointed Special Advocates, and Northwest College.

**Approval - Extension of Memorandum of Understanding with Cody Heritage Museum for the Demaris Building,**

A discussion was held regarding extending the Memorandum of Understanding (MOU) for one month, so the lease and the MOU will coincide with each other. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to extend the MOU with the Cody Heritage Museum for the Demaris Building for one month.

**Recess for Lunch.**

The meeting recessed for lunch and reconvened at 1:00 p.m.

**Public Health Monthly Update.**

Bill Crampton, Public Health Nurse Manager, came before the Board and presented the Public Health Monthly Update. The number of visits for Child Special Health Visits, Immunizations and Mother and Family Health visits continues to decline. Public Health is considering the addition of a walk in day to the clinic on Wednesdays in Cody. Permission was requested to fill the State position left by Jessica Heny's resignation. It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to authorize Mr. Crampton to proceed with filling the position.

**Public Hearing - Creekside Lodge at Yellowstone Liquor License Transfer.**

Chairman Bucky Hall opened the Public Hearing on the application from Walker Styffe Properties, LLC, dba Creekside Lodge at Yellowstone, to transfer ownership of a Retail Liquor License from Clay, LLC, dba Creekside Lodge at Yellowstone, 995 E. Yellowstone Hwy, Cody, Wyoming, for a 12' x 19' room in the northwest corner of first floor of building and an 1' x 15' room in the south half of office general store. County Clerk Jerri Torczon reported on communication with the State Liquor Division and that she has not received any comments in her office. There were no comments presented from the audience.

It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to close the public hearing.

**Approval - Liquor License for Creekside Lodge at Yellowstone.**

It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to approve the liquor license for Creekside Lodge at Yellowstone.

**Approval - Request for County Commissioners to Host Meeting with Landowners concerning Special Use Lease Application for Red Lakes Off-Road Recreation Use.**

Dana Sander, President of the NW Wyoming Off-Highway Vehicle Alliance, Inc., came before the Board and presented a request for the County Commissioners to host a meeting with the Bureau of Land Management, the State of Wyoming and landowners, the applicant and persons interested regarding a Special Use Lease Application for Red Lakes Off-Road Recreation Use. After a general discussion, it was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to host a meeting with all parties, to discuss the issue, including local legislators, and other agencies. Peggy Ruble, Executive Assistant, will assimilate a roster, with input from Commissioners and Dana Sander. The meeting will be either August 12th or August 19th.

**Adjournment.**

It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

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Bucky Hall, Chairman

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Joseph E. Tilden, Vice Chairman

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Lee Livingston, Commissioner

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Tim A. French, Commissioner

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Loren Grosskopf, Commissioner

Attest:

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Jerri B. Torczon, County Clerk