

**Park County Board of County Commissioners
Regular Meeting
January 7, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, January 7, 2014. Present were Chairman Loren Grosskopf, Commissioners Bucky Hall, Lee Livingston, Joe Tilden and Tim French, and Deputy County Clerk Teecee Barrett, on behalf of County Clerk Jerri Torczon.

Chairman Grosskopf called the meeting to order and led the audience in the Pledge of Allegiance.

Appoint Chairman and Vice-Chairman.

It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to appoint Commissioner Hall as Chairman.

It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to appoint Commissioner Tilden as Vice-Chairman.

Designate Liaisons to County Boards, Committees, and Federal Agencies.

A general discussion was held regarding which boards, committees and agencies the Commissioners would represent as liaisons. It was the consensus that Commissioner Tilden would no longer be on the Meeteetse Economic Development Alliance Board. It was the consensus to designate the liaisons for 2014 as follows:

Board	Appointed Liaison
<i>County-Appointed Boards:</i>	
Yellowstone Regional Airport Board	Bucky Hall
Buffalo Bill Dam Visitors Center Board	Joe Tilden
Park County Fair Board	Tim French
Park County Historic Preservation Commission	Joe Tilden
Park County Library Board	Lee Livingston
Park County Museum Board	Tim French
Park County Parks & Recreation Board	Loren Grosskopf
Park County Planning & Zoning Commission	(Pending)
Park County Public Health (Officer)	Joe Tilden
Park County Travel Council	Bucky Hall
Park County Weed & Pest District Board	Tim French
Meeteetse Local Planning Area Advisory Board	Bucky Hall
Park County Predator Management Advisory Board	Lee Livingston
Cody Yellowstone Air Service Organization	Bucky Hall
<i>County Committee Appointments:</i>	
Basin Authority Joint Powers Board	Joe Tilden
Big Horn Basin Transportation Committee	Bucky Hall
Cody Shooting Complex	Tim French
Yellowstone Country Assistance Network	(Pending)
Park County Drug Court	Bucky Hall
Forward Cody	Loren Grosskopf
Park County Health Insurance Committee	Lee Livingston and Loren Grosskopf
Meeteetse Economic Development Alliance	Bucky Hall
Urban Systems/Cody	Loren Grosskopf
Urban Systems/Powell	Tim French
Wyoming County Commissioners Association Board	Bucky Hall
<i>Federal Cooperating Agency Appointments:</i>	
USFS – Shoshone Forest Plan Revision	Joe Tilden and Loren Grosskopf
NPS – Yellowstone National Park Winter Use	Tim French
BLM – Resource Management Plan	Lee Livingston and Joe Tilden

Designate Official Newspapers.

It was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to designate the Cody Enterprise and the Powell Tribune as the Official Newspapers for 2014.

Financial Disclosure Statements.

Chairman Hall, Commissioners Grosskopf, Livingston, Tilden. and French; Treasurer Barb Poley; Clerk of District Court Joyce Boyer; and Clerk Jerri Torczon presented Financial Disclosure Forms for the financial institutions designated for depositories for 2014.

Bid Opening - Bridge Project Over the North Fork of the Shoshone River – County Road 6BU.

Greg Meinecke, County Engineer, and Rob Croft, representing Engineering Associates, came before the Board and conducted the bid Opening for County Road 6BU Bridge Project. Bids were received from Reiman Corp of Cheyenne, Wyoming, in the amount of \$877,254.25, and from Sletten Construction of Cody, Wyoming, in the amount of \$959,945.75. Bids will be reviewed prior to making a recommendation for approval by the Board.

Bid Opening – Sheriff Vehicles.

Sheriff Scott Steward came before the Board and conducted the bid opening for Sheriff Vehicles as follows:

Fremont Motors of Cody:

- 2014 sedan - \$22,450.00
- 2014 Charger - \$20,400.00 additional \$2,200.00 for all wheel drive
- 2014 Ford Taurus - \$21,800.00
- Dodge 1500 - \$18,900.00

Denny Menholt:

- 2014 Caprice - \$23,263.00
- 2014 Silverado - \$53,996.00

Fremont Motors of Powell:

- 2014 Charger - \$19,354.00
- 2014 Dodge 1500 - \$34,344.00 for two

Greiner Motors:

- 2014 Ford Taurus - \$21,681.00
- 2014 Charger - \$23,681.00
- 2014 Dodge Tradesman - \$43,174.00 for two
- 2014 Ford F150 - \$43,088.00 for two
- 2014 GMC Sierra - \$52,344.00 for two

Sheridan Motors:

- 2014 Charger - \$19,242.00
- 2014 6 cylinder Charger - \$18,324.00
- 2014 Charger all wheel - \$20,705.00
- 2014 Dodge Tradesman - \$17,100.00

Bids will be reviewed and a recommendation will be brought to the Board at a later time.

Approval – Wyoming Access Program Project Application.

Greg Meinecke, County Engineer, came before the Board and presented a Wyoming Access Program Project Application through the Wyoming Federal Lands Access Program (FLAP) for improvements on County Road 6WX and the Realignment of Andy Martin Hill, in the amount of \$1,087,613.00, which would require a 9.51% County match. It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to approve the application as presented, and authorized the Chairman to sign.

Approval of Minutes.

The minutes of the regular meeting of December 17, 2013 were presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to accept the minutes as presented.

Approval of Payroll.

Payroll for December 5, 2013, in the amount of \$4,591.86; for December 19, 2013, in the amount of \$537,375.41; for January 2, 2014, in the amount of \$382,888.85, for January 3, 2014, in the amount of \$4,241.90; and for January 6, 2014, in the amount of \$77,450.72, were presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve payroll as presented.

Approval of Vouchers.

Vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, Seconded by Commissioner Grosskopf an unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
A & I DISTRIBUTORS	\$1,100.80
ADAMSON POLICE PRODUCTS	\$850.00
ALBERTSONS PURCHASE ADV. CARD	\$347.48
ALBERTSONS PURCHASE ADV. CARD	\$149.75
ALDRICH'S - POWELL	\$37.38
AMERICAN WELDING & GAS, INC.	\$23.40
APEX SOFTWARE	\$1,290.00
ARRINGTON, JUSTA	\$10.00
AT&T MOBILITY	\$2,159.33
BAILEY ENTERPRISES, INC.	\$5,229.87
BAILEY, NANCY L	\$84.04
BEAR CO., INC.	\$5,657.75
BIG HORN BASIN MENTAL HEALTH GROUP	\$500.00
BIG HORN ENERGY, INC.	\$666.60
BIG HORN ENERGY, INC.	\$48,299.00
BIG HORN ENERGY, INC.	\$150.00
BIG HORN GLASS	\$40.00
BIG HORN PAINT, INC.	\$250.27
BIG HORN WHOLESALE, INC.	\$3,395.41
BLACK BOX NETWORK SERVICES	\$45.00
BLAKEMAN PROPANE, INC.	\$7.07
BLATT, TIMOTHY J.	\$66.10
BLOEDORN LUMBER - CODY	\$17.79
BLR-BUSINESS & LEGAL RESOURCES	\$357.00
BOB BARKER COMPANY	\$321.75
BOONE'S MACHINE SHOP	\$8.00
BOOT BARN, INC.	\$265.59
BOYS & GIRLS CLUB OF PARK CO.	\$3,600.00
BRADFORD SUPPLY CO.	\$103.38
CAMPBELL'S REPAIR & COLLISION	\$48.15
CAROLINA SOFTWARE	\$217.62
CARQUEST AUTO PARTS - #064250..	\$915.90
CDW GOVERNMENT, INC.	\$3,165.66
CENTURYLINK	\$5,859.83
CENTURYLINK BUSINES SERVICES	\$11.30
CHARTER COMMUNICATIONS	\$159.96
CHARTER COMMUNICATIONS-	\$359.54
CHIEF SUPPLY/LAW ENFORCEMENT SUPPLY	\$1,330.00
CHILDRESS, ANDY	\$159.04
CHRISTIE, LOGAN	\$88.14
CLERK OF DISTRICT COURT - JURY FEES	\$3,194.58
CODY ACE HARDWARE	\$732.95
CODY ENTERPRISE	\$30.00
CODY ENTERPRISE	\$159.60

CODY PAINT & BODY, INC.	\$550.00
CODY, CITY OF	\$1,200.00
CODY, CITY OF	\$19,209.78
CODY, CITY OF	\$2,126.84
COMMERCIAL LAUNDRY SALES, INC.	\$119.49
COULTER CAR CARE CENTER	\$107.98
CRISIS INTERVENTION SERVICES	\$3,360.00
CRUM ELECTRIC SUPPLY CO.	\$1,766.06
DE HAAN ELECTRONICS	\$619.25
DELL MARKETING L.P., C/O DELL USA L.P.	\$2,382.72
DENNY MENHOLT CHEVROLET BUICK GMC	\$72.72
DOBBS, LARAE	\$58.76
EAGLE RECOVERY & TOWING	\$1,286.00
ELECTRONIC DATA SOLUTIONS	\$1,122.45
ELIAS, RONDA	\$119.79
ENERGY WEST - WYOMING	\$1,058.38
FASTENAL	\$663.08
FITZWATER, VICKIE	\$29.38
FLACK, TOM	\$163.56
FONTAINE, MARIE A	\$150.00
FORENSICS LIMITED, LLC	\$320.00
FREMONT COUNTY	\$1,327.36
FREMONT MOTOR POWELL, INC.	\$48.24
FRONTIER FAMILY DENTAL	\$42.00
FROST, SANDRA M.	\$91.53
GALLS/QUARTERMASTER	\$13.00
GAMBLES-STORE 4234, INC.	\$31.98
GEDNEY, KELLEY	\$29.38
GILLETT, LINDA	\$64.00
GLOBALSTAR USA, INC.	\$42.34
GRAINGER	\$4,190.06
HAL LEE PLUMBING & HEATING, LLC	\$1,769.01
HALL, THOMAS BUCKY	\$62.15
HEALTHY U EDUCATORS	\$117.50
HEART MTN FARM SUPPLY	\$3,916.64
HENY, JESSICA	\$96.71
HOLIDAY INN, INC. - CODY	\$93.00
HONNEN EQUIPMENT CO.	\$432.21
HOWARD, FRED L	\$93.08
INTERSTATE POWER SYSTEMS, INC.	\$398.70
IVERSON SANITATION	\$50.00
JACKS TRUCK & EQUIPMENT, INC.	\$444.65
JAMIESON, M.D., CHARLES E	\$1,300.00
JOHN DEERE FINANCIAL	\$491.79
KELLY, MIKE	\$1,069.42
KENCO SECURITY AND TECHNOLOGY	\$635.75
KOIS BROTHERS EQUIPMENT COMPANY, INC.	\$19,200.00
LARSEN, COLBY	\$10.00
LAW OFFICE OF ALEX H. SITZ III	\$1,600.00
LEON UNIFORM COMPANY, INC.	\$587.00
LINTONS BIG R, INC.	\$1,463.27
LOEPER, JESSICA	\$3,490.00
MAJESTIC LUBE, INC.	\$46.95
MARQUIS AWARDS & SPECIALTIES, INC	\$343.20
McINTOSH OIL, INC.	\$23,699.35
MEETEETSE, TOWN OF	\$112.20
MEINECKE & SITZ, ATTYS AT LAW	\$251.12
MERCK SHARP & DOHME CORP.	\$1,900.63
MESSENGER & OVERFIELD, P.C.	\$1,386.92
MHL SYSTEMS	\$12,446.79
MICKELSON, JOSEPH D	\$205.66
MONTANA-DAKOTA UTILITIES CO.	\$2,325.84
MOTOR PARTS, INC.	\$116.28
MURDOCH OIL, INC.	\$11,023.50
MURPHY, KATHERINE	\$93.23
NACRC	\$135.00

NADA GUIDES	\$178.00
NALA HEADQUARTERS	\$140.00
NAPA AUTO PARTS	\$17.98
NEMONT	\$47.17
NORCO, INC.	\$21.70
NORTHWEST RURAL WATER DISTRICT	\$67.50
OFFICE SHOP, THE	\$2,597.04
OLSEN, RACHEL	\$29.38
O'REILLY AUTO PARTS	\$3.39
PARK CO COURT SUPERVISED TREAT, PROG	\$8,900.88
PARK COUNTY ANIMAL SHELTER	\$960.00
PARK COUNTY GLASS, INC.	\$1,043.26
PITNEY BOWES GLOBAL	\$1,409.01
PITNEY BOWES, INC. - A/R	\$137.67
PLSW, INC.	\$120.00
POWELL ACE HARDWARE, LLC	\$108.53
POWELL ECONOMIC PARTNERSHIP, INC.	\$3,840.00
POWELL FAMILY DENTAL LLC.	\$200.00
POWELL OFFICE SUPPLY, INC.	\$1,707.05
POWELL SENIOR CITIZENS AGO-GO, INC	\$12,500.00
POWELL TRIBUNE, INC.	\$50.00
POWELL TRIBUNE, INC.	\$1,905.42
POWELL, CITY OF	\$118.80
POWELL, CITY OF	\$5,582.25
PRO-BUILD - CODY	\$32.38
PRODUCTION MACHINE CORP.	\$509.97
QUILL CORPORATION	\$6.29
RED BARN	\$44.58
RENO COLLISION CENTER, INC	\$298.50
RENTSCHLER ENTERPRISES	\$390.00
RIMROCK TIRE CO - CODY	\$1,813.89
RIMROCK TIRE CO - POWELL	\$12,684.00
ROCKY MOUNTAIN POWER	\$964.71
ROCKY MOUNTAIN WINDSHEILD CO	\$335.00
ROOP, KELSEY	\$118.65
SAFEGUARD BUSINESS SYSTEMS, INC.	\$547.95
SANDERS PLUMBNG & HEATNG, INC.	\$139.84
SANOFI PASTEUR, INC	\$642.17
SATCOM GLOBAL FZE	\$52.53
SELBYS, INC.	\$675.63
SHOSHONE OFFICE SUPPLY, INC.	\$119.99
SIMPSON, KEPLER & EDWARDS, LLC	\$640.00
SKORIC, BRYAN	\$444.09
SNELSON, HANNAH	\$10.00
SOWERWINE, III, ELBERT O.	\$786.20
ST VINCENT HEALTHCARE, INC.	\$355.26
STATE OF WYOMING	\$20.70
STROHS INDUSTRIAL LUBRICATION	\$470.00
STROUPE PEST CONTROL, CO.	\$95.00
STRUEMKE, WILLIAM K.	\$78.50
SYSCO FOOD SERVICES OF MONTANA	\$2,153.17
THOMSON REUTERS - WEST	\$658.73
TILDEN, JOSEPH E.	\$90.40
TRACTOR & EQUIPMENT CO	\$5,853.80
TRI STATE TRUCK & EQUIP, INC	\$264.94
UNIVERSITY OF WY - ADMIN BUSINESS OFFICE	\$4,887.50
VERIZON WIRELESS	\$418.13
VISIONARY COMMUNICATIONS, INC.	\$78.00
WAL MART COMMUNITY/GEMB	\$1,338.83
WALKER, ROBERT ALEX	\$10.00
WERBELOW, JOHN	\$267.85
WEST PARK HOSPITAL	\$110.00
WOODWORKER'S SUPPLY, INC.	\$554.06
WYOMING COUNTY & PROS. ATTORNEYS ASSN	\$400.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$2.00
Total	\$306,286.98

Approval – Grant Agreement between Park County and Crisis Intervention Services for Community Development Block Grant Application.

Lisa Peterman, Executive Director of Crisis Intervention Services, came before the Board and presented the grant application for a Community Development Block Grant Application for the Purchase of Land and Building a New Office and Shelter Facility for Crisis Intervention Services. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the grant application and authorized the Chairman to sign.

Approval – Resolution Authorizing Submittal of Community Development Block Grant Application.

Lisa Peterman, Executive Director of Crisis Intervention Services, came before the Board and presented a resolution authorizing the submittal of the Community Development Block Grant Application. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2014-01**, A RESOLUTION AUTHORIZING THE SUBMITTAL OF THE COMMUNITY BLOCK GRANT (CDBG) APPLICATION TO THE WYOMING BUSINESS COUNCIL FOR THE PURPOSE OF PURCHASING AND BUILDING A NEW OFFICE AND SHELTER FACILITY FOR CRISIS INTERVENTION SERVICES, INCORPORATED IN CODY, WYOMING.

Approval – Title I Certification of Applicant with Crisis Intervention Services Community Development Block Grant Application.

Lisa Peterman, Executive Director of Crisis Intervention Services, presented the Title I Certification of Applicant with Crisis Intervention Services Community Development Block grant Application. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried that the Board approve the Title I Certification and authorized the Chairman to sign.

Request from Heart Mountain Pub to Modify Hours of Operation.

A request from Heart Mountain Pub to Modify Hours of Operation for January 26, 2014, for March 15, 2014 and for June 14, 2014 was presented to the Board for consideration. Following a general discussion, it was the consensus of the Board to consider this request at the next meeting, pending further information.

Approval – Agreement with Little America Hotels & Resorts for Dinner with Legislators in Cheyenne on February 13, 2014.

Peggy Ruble, Executive Assistant, presented the contract from Little America Hotels and Resorts for Dinner with the Legislators in Cheyenne on February 13, 2014 for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and carried unanimously to approve the contract as presented.

Approval – Letter on The Yellow Billed Cuckoo.

Commissioner Grosskopf requested that the Board send a letter supporting the position of the Wyoming Department of Game and Fish on the Yellow Billed Cuckoo. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to draft a letter voicing dissent against restrictions in Wyoming on the Yellow Billed Cuckoo, and to send a copy of the letter to the Wyoming County Commissioners Association, as well as Thomas Ryder, with the Governor's Office.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:15 pm.

Public Hearing - Application of Matt Dzialak & Jenine Phelps for a Special Use Permit to Allow a Dude Ranch and Resort to Re-Establish a Historical Guest Ranch at 3453 South Fork Road, within Lots 3 & 7, pt. of Lots 2 & 4, Sec. 18, T49N R105W, Park County, WY, in the GR-40 (General Rural 40-Acre) Zoning District.

Chairman Hall opened the public hearing on the application of Matt Dzialak & Jenine Phelps for a Special Use Permit to Allow a Dude Ranch and Resort to Re-Establish a Historical Guest Ranch at 3453 South Fork Road. Becky Ross, Planner II, and Linda Gillett, County Planner, presented the Staff Report and answered questions of the Board. Comments were received from Matt Dzialiak. No other written or public comments were received.

It was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to close the public hearing.

It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2014-02**, APPROVAL OF A SPECIAL USE PERMIT TO ALLOW A DUDE RANCH AND RESORT FOR MATT DZIALAK & JENINE PHELPS.

Public Hearing - Application of Katherine A. Kamm for a Variance to Park County Development Standards and Regulations, Ch. III Sec. 3d(1), the Requirement to Connect to a Northwest Rural Water District Water Main in Lot 2 of Proposed Kamm Simple Subdivision at 212 North 37th Street, within Lot 53-L, RS, T55N, R99W, 6th PM, Park County, Wyoming, a R-H (Residential ½ - Acre) Zoning District.

Chairman Hall Opened the public hearing on the Application of Katherine A. Kamm for a Variance to Park County Development Standards and Regulations, CH. III Sec. 3d(1), the Requirement to Connect to a Northwest Rural Water District Water Main in Lot 2 of Proposed Kamm Simple Subdivision at 212 North 37th Street. Becky Ross, Planner II, and Linda Gillett, County Planner presented the staff report and answered questions of the Board. Public Comments were received from Katherine Kamm the applicant and Bret Farm from Sage Civil Engineering. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to close the public meeting.

It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2014-03**, APPROVAL OF VARIANCE TO THE PARK COUNTY DEVELOPMENT STANDARDS AND REGULATIONS CH II, SEC 3, D(1) THE REQUIRMENTS TO CONNECT TO THE NRWD WATER MAIN, with the stipulation that the plat says that upon residential building permit requests they will hook onto Northwest Rural Water

Public Hearing - Application of Brian McDaniel for a Variance to Park County Development Standards and Regulations, Ch. IV, Sec. 3a (7) A, the Mobile Home (Including Manufactured and Modular Homes) Prohibition in the North Fork Planning Area to allow Installation of a Modular Home Northeast of 62 Green Creek Road within Lot 22, Green Creek Subdivision, Sec. 27, T52N, R105W, 6th PM, Park County, Wyoming, a GR-5 (General Rural 5-Acre) Zoning District.

Chairman Hall opened the public hearing regarding the application of Brian McDaniel for a Variance to Park County Development Standards and Regulations, CH. IV, Sec.3a(7)A, the Mobile Home (Including Manufactured and Modular Homes) Prohibition in the North Fork Planning Area to Allow Installation of a Modular Home Northeast of 62 Green Creek Road within Lot 22, Green Creek Subdivision. Becky Ross, Planner II, and Linda Gillett, County Planner, presented the staff report and answered questions of the Board. Comments were received from the applicant Brian McDaniel. Petitions were presented by Donald Frisby requesting the rules be enforced for no trailer houses. Comments of dissention to the application were received from Guy Cameron and Lamar Empey spoke in favor of the application. Mike Tolson commented that he is in favor of the variance. Pat Meyer, County Assessor, commented that this home would appraise equal to a stick built home.

It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to close the public meeting.

After a general discussion, it was the consensus of the Board that it would be more appropriate to change the regulations than allow the variance. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2014-04**, DENIAL OF A VARIANCE TO THE

PARK COUNTY DEVELOPMENT STANDARDS AND REGULATIONS CH.IV SEC. 3(7)A TO ALLOW A MOBILE HOME IN THE NORTHFORK PLANNING AREA.

Approval – Sheriffs Vehicles.

Sheriff Scott Steward came in front of the Board and presented his recommendation for the bid award for the Sheriff Vehicles. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the bid award to Sheridan Motors for a 2014 Sedan, in the amount of \$20,705.00 and to Fremont Motors of Powell for two pick-ups, in the amount of \$34,344.00.

Executive Session.

It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to go into executive session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405 (a) (ix).

It was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to go out of executive session.

Adjournment.

It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

Bucky Hall, Chairman

Joseph E. Tilden, Vice Chairman

Lee Livingston, Commissioner

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Attest:

Teecee Barrett on behalf of
Jerri B. Torczon, County Clerk