

**Park County Board of County Commissioners  
Regular Meeting  
February 4, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, February 4, 2013. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Hall called the meeting to order and led the audience in the Pledge of Allegiance.

**Bid Opening - Records Preservation and Access Digitization Project in County Clerk's Office.**

Jerri Torczon, County Clerk, opened bids for the Records Preservation and Access Digitization Project in the County Clerk's Office. Bids were received from ARCA Search, of Livingston, Montana, in the amount of \$171,762.00 for the base bid, and from DIS Technologies of Billings, Montana, in the amount of \$436,923.00 for the base bid. Bids will be reviewed with a recommendation being presented on February 18, 2014.

**Bid Opening - Clark Landfill Phased Reclamation and Related Site Improvements.**

Tim Waddell, Solid Waste Manager; Travis Hill, Assistant Solid Waste Manager; and Bryan Edwards of Holm, Blough & Company, came before the Board and conducted the bid opening for the Clark Landfill Phased Reclamation and Related Site Improvements. Bids were received from Montana Civil Contractors, Inc., of Belgrade, Montana, in the amount of \$1,095,242.94; from Oftedal Construction, Inc., of Casper, Wyoming, in the amount of \$989,980.19; from Excel Industries, Inc. of Miles City, Montana, in the amount of \$827,536.20; from Pab Good Trucking, LLC, of Greybull, Wyoming, in the amount of \$1,320,531.24; from Weeden Construction of Banner, Wyoming, in the amount of \$1,112,018.08; from Knife River - Yellowstone Division of Billings, Montana, in the amount of \$1,142,255.94; and from Nicholson Dirt Contracting of Cody, Wyoming, in the amount of \$850,430.37. Bids will be reviewed with a recommendation being presented at the next meeting.

**Approval of Minutes**

The minutes of the regular meeting of January 21, 2014 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the minutes.

**Approval of Payroll.**

Payroll for January 21, 2014, in the amount of \$596.30, and for January 30, 2014, in the amount of \$360,488.19, were presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve payroll as presented.

**Approval of Vouchers.**

Vouchers were presented to the Board for consideration. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the following vouchers for payment:

<b><u>Payee</u></b>	<b><u>Amount</u></b>
ALBERTSONS PURCHASE ADV. CARD	\$216.53
ALDRICH'S - POWELL	\$88.09
AMERICAN WELDING & GAS, INC.	\$6.92
ART SAND & STEELE	\$288.00
AT&T MOBILITY	\$2,321.20
BAILEY ENTERPRISES, INC.	\$208.74
BANGERT, BRENDA	\$29.12
BARCO PRODUCTS CO.	\$356.33
BARROWS, MARY MEYERS	\$620.75

BEAR CO., INC.	\$60.00
BENNETT, M.D., THOMAS L.	\$6,320.00
BIG HORN ENERGY, INC.	\$1,820.73
BIG HORN GLASS	\$102.04
BIG HORN PAINT, INC.	\$741.47
BIG HORN WHOLESALE, INC.	\$693.92
BIG VALLEY BEARING & SUPPLY, INC.	\$123.12
BLATT, TIMOTHY J.	\$86.45
BLOEDORN LUMBER - POWELL	\$92.41
BOBCAT OF THE BIG HORN BASIN, INC.	\$299.60
BOYS & GIRLS CLUB OF PARK COUNTY	\$8,000.00
BRADFORD SUPPLY CO.	\$109.60
BRAZELTON, LILLIAN	\$30.24
CARQUEST AUTO PARTS - #064250..	\$1,289.64
CARQUEST AUTO PARTS - #274890..	\$111.86
CDW GOVERNMENT, INC.	\$157.09
CENTURYLINK	\$2,437.48
CENTURYLINK BUSINES SERVICES	\$3.64
CHARTER COMMUNICATIONS- CHILDRESS, ANDY	\$365.44 \$79.48
CHRISTIANSEN, PSY.D., DAVID L.	\$450.00
CHRISTIE, LOGAN	\$53.76
CODY ACE HARDWARE	\$646.11
CODY DENTAL EXCELLENCE	\$392.00
CODY ENTERPRISE	\$561.30
CODY WINNELSON CO.	\$98.40
CODY, CITY OF	\$20,021.70
CODY, CITY OF	\$1,018.02
COMMERCIAL LAUNDRY SALES, INC.	\$10.09
COULTER CAR CARE CENTER	\$44.00
CRAMPTON, WILLIAM E.	\$197.68
CRUM ELECTRIC SUPPLY CO.	\$508.10
DELL MARKETING L.P., C/O DELL USA L.P.	\$284.99
DELUXE FOR BUSINESS	\$49.83
ELIAS, RONDA	\$153.44
EMERGENCY MEDICAL PRODUCTS, INC.	\$490.99
ENERGY WEST - WYOMING	\$1,669.33
ENGINEERING ASSOCIATES	\$6,845.52
FASTENAL	\$1,796.16
FLACK, TOM	\$81.72
FONTAINE, MARIE A	\$75.00
FORENSICS LIMITED, LLC	\$960.00
FREMONT MOTOR POWELL, INC.	\$248.49
FROST, SANDRA M.	\$61.60
GARY'S VACUUM & STAMPS	\$20.50
GENERATION X, INC.	\$27,320.00
GILLETTE COLLEGE	\$1,918.41
GLAXOSMITHKLINE PHARMACEUTICALS	\$2,014.20
GRAINGER	\$1,706.58
HAMAN, DREW	\$128.07
HANSON CHEMICAL INC.	\$199.90
HEART MTN FARM SUPPLY	\$3,986.28
HEARTLAND AG - BUSINESS GROUP	\$45.00
HOFFMANN, DDS, JASON T.	\$167.00
HONNEN EQUIPMENT CO.	\$949.54
HOWARD, FRED L	\$92.92
HUGHES, RUSTY	\$5.88
INTERSTATE TIRE SERV. INC	\$394.70
IVERSON SANITATION	\$50.00
J.C. REPAIR, INC.	\$161.00
JACKS TRUCK & EQUIPMENT, INC.	\$212.57
JAMIESON, M.D., CHARLES E	\$1,300.00
KENCO SECURITY AND TECHNOLOGY	\$268.25
KRISJANSONS & MILES, P.C.	\$2,400.00
KUIPERS, TARA	\$26.88
LAW OFFICE OF ALEX H. SITZ III	\$521.58

LINTONS BIG R, INC.	\$1,563.39
LITTLE AMERICA	\$106.00
LOEPER, DICK	\$8,420.17
LOEPER, JESSICA	\$3,050.00
MAJESTIC LUBE, INC.	\$170.35
McCUMBER LOCKSMITH SHOP	\$20.00
McINTOSH OIL, INC.	\$20,863.94
MEDICAL CENTER PHARMACY	\$68.32
MEETEETSE VISITOR CENTER	\$32.00
MILLER, RYAN	\$101.88
MONTANA-DAKOTA UTILITIES CO.	\$2,083.82
MOORE, DDS, LEONARD	\$53.00
MOTOR PARTS, INC.	\$1.87
MURDOCH OIL, INC.	\$17,123.63
MURPHY, KATHERINE	\$30.80
NACRC	\$55.00
NALA HEADQUARTERS	\$125.00
NAPA AUTO PARTS	\$10.27
NEMONT	\$46.43
NEWMAN TRAFFIC SIGNS, INC	\$346.80
NORCO, INC.	\$21.70
NORTHWEST RURAL WATER DISTRICT	\$69.00
OFFICE SHOP, THE	\$387.27
PAPER DIRECT, INC.	\$58.77
PARK COUNTY SHERIFF	\$105.51
PAVEMENT MAINTENANCE, INC.	\$62,250.00
POWELL ACE HARDWARE, LLC	\$187.22
POWELL OFFICE SUPPLY, INC.	\$724.68
POWELL, CITY OF	\$5,694.47
PRO-BUILD - CODY	\$29.97
PRODUCTION MACHINE CORP.	\$2,890.24
QUILL CORPORATION	\$99.46
RED BARN	\$76.40
RENTSCHLER ENTERPRISES	\$1,021.00
RIMROCK TIRE CO - POWELL	\$515.80
ROCKY MOUNTAIN POWER	\$246.54
ROOP, KELSEY	\$329.73
S & S AUDIO-VIDEO, INC.	\$49.98
SANDERS PLUMBNG & HEATNG, INC.	\$23.50
SANOFI PASTEUR, INC	\$642.17
Shell Fleet Plus, Inc.	\$25.45
SHOSHONE OFFICE SUPPLY, INC.	\$407.59
SIMPSON, KEPLER & EDWARDS, LLC	\$410.00
ST VINCENT HEALTHCARE, INC.	\$177.63
STEWART, SCOTT	\$411.00
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$1,667.55
TASER INTERNATIONAL	\$831.00
THOMSON REUTERS - WEST	\$355.00
TITAN MACHINERY	\$499.60
TRACTOR & EQUIPMENT CO	\$740.08
TWO TOUGH GUYS SERVICES	\$970.00
UPS STORE, THE	\$29.88
VERIZON WIRELESS	\$70.98
VERIZON WIRELESS	\$27.16
VERIZON WIRELESS	\$320.82
VISIONARY COMMUNICATIONS, INC.	\$78.15
WAL MART COMMUNITY/GEMB	\$1,232.76
WAYNE'S BOOT SHOP	\$200.00
WEST PARK HOSPITAL	\$25.00
WOODWARD TRACTOR & RENTAL, INC	\$412.01
WOODWORKER'S SUPPLY, INC.	\$69.11
WURZEL, PATRICIA A	\$118.87
WYDOT-FINANCIAL SERVICES	\$100.00
WYOMING - GUARDIAN AD LITEM PRG.	\$3,745.76
WYO, COUNTY COMMISSIONERS ASSN	\$450.00

WYOMING LAW ENFORCEMENT ACADEMY	\$750.00
WYOMING WATER WORKS	\$126.00
YELLOWSTONE REGIONAL AIRPORT	\$25,450.10
YELLOWSTONE SPORTS MEDICINE	\$200.00
TOTAL	\$277,359.96

**Approval - Construction Contract with Custom Air, Incorporated for Fairgrounds HVAC.**

Mike Garza, Superintendent of Buildings and Grounds, came before the Board and presented the Construction Contract with Custom Air, Incorporated for the Fairgrounds HVAC, in the amount of \$31,478.00. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the contract as presented and authorized the Chairman to sign.

**Approval - Advertise for Vacancy on Park County Museum Board.**

Whitney Maslak, Office Assistant, came before the Board and requested permission to advertise for a vacancy on the Park County Museum Board, due to the resignation of Linda Orrell from Meeteetse. It was the consensus of the Board to advertise for the position in the Meeteetse Community Bulletin on February 11 and 18, 2014, with the deadline for applications on February 28, 2014 at 3:00 p.m., and interviews conducted on March 4 or March 11, 2014.

**Approval - Construction Contract for Bridge over the North Fork of the Shoshone River (County Road 6BU).**

Greg Meinecke, County Engineer, came before the Board and presented the Construction Contract with Reiman Corp., for the Bridge over the North Fork of the Shoshone river (County Road 6BU), in the amount of in the amount of \$877,254.25. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the contract as presented and authorized the Chairman to sign.

**Approval - Letter of Support for Cody Labs Funding.**

Commissioner Grosskopf presented a letter to the County Commissioners of Big Horn, Hot Springs and Washakie Counties requesting their support for the State loan funding request of Cody Labs, in the amount of \$24.4 million, being presented to the State Legislature this session. Following a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the letter of support with a few minor revisions and to send a copy of the letter to the Wyoming County Commissioner Association as well. Commissioner French did not vote as he became ill and left the meeting.

**Approval - Budget Proposal for Homeland Emergency Manager Performance Grant.**

Mart Knapp, Park County Homeland Security Coordinator, came before the Board and presented a Budget Proposal for the State for the Homeland Security Emergency Management Performance Grant. This grant is used for salaries for Homeland Security, in the amount of \$26,875.59. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to approve the budget proposal as presented.

**Approval - Letter of Support for Yellowstone Lake II Funding in Wyoming Wildlife and Natural Resources Large Project Funding Bill.**

Dave Sweet, Yellowstone Lake Special Project Manager, Wyoming Trout Unlimited, came before the Board and requested the Board's approval of a letter of support to be sent to the Wyoming Legislators regarding the Yellowstone Lake II portion of the Wyoming Wildlife and Natural Resources Large Project Funding Bill for the Yellowstone Lake. The funding bill is being sponsored by Wyoming Trout Unlimited, in cooperation with Yellowstone National Park to develop alternative suppression of lake trout in order to obtain a viable population for the Yellowstone Cutthroat Trout. Following a general discussion, it was moved by Tilden, seconded by Commissioner Livingston and unanimously carried to approve the letter of support.

**Approval - Request for Proposals for Professional Services for the Park County Fairgrounds Exhibit Hall.**

Greg Meinecke, County Engineer, came before the board and presented a Request for Proposal for Professional Services for Design and Contract Administration Services for the proposed Park County Fairgrounds Exhibit Hall. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the Request for Proposals as presented, with the proposals being due by February 28, 2014, with proposals opened at the March 4, 2014 meeting. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the Request for Proposals and to advertise the request in the Powell Tribune and the Cody Enterprise.

**Discussion - Fundraising and Formation of Park County Fair Foundation.**

Michael Demoney, Chairman of the Park County Fair Board, and Jennifer Lohrenz, Fair Director, came before the Board regarding fundraising for the new Multi-Purpose building at the fairgrounds and formation of a Park County Fair Foundation. Jennifer presented "Park County Proud" business cards that have been prepared requesting donations with contact information. The information will also be on the Fair website. Their official kick-off will be February 24, 2014. A discussion was held regarding the formation of the Park County Fair Foundation and obtaining legal advice regarding the establishment of by-laws for the foundation and Board of Directors. A discussion was held regarding money for fundraising materials, printing costs and advertising. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to commit \$15,000.00 for the fundraising costs, with possible budget amendments at the end of the fiscal year.

**Recess for Lunch.**

The meeting recessed for lunch and reconvened at 1:00 p.m.

**Public Health Monthly Update.**

Bill Crampton, Public Health Nurse Manager, came before the Board and presented the Public Health Monthly Update. The flu vaccine has all been dispensed, except for Medicaid patients. It was reported that a Community Service Block Grant has been received in the amount of \$17,000.00. Mr. Crampton introduced Lynette Johnson, the State Public Health Supervisor who will be meeting with Commissioners after the meeting.

**Adjournment.**

It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to adjourn the meeting.

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Bucky Hall, Chairman

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Joseph E. Tilden, Vice Chairman

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Lee Livingston, Commissioner

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Tim A. French, Commissioner

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Loren Grosskopf, Commissioner

Attest:

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Jerri B. Torczon, County Clerk