

**Park County Board of County Commissioners
Regular Meeting
February 18, 2014**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, February 18, 2014. Present were Chairman Bucky Hall, Commissioners Loren Grosskopf, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Hall called the meeting to order and led the audience in the Pledge of Allegiance.

Presentation of Draft Audit for FY 2012-13.

Paul Niedermuller, CPA, Partner, CliftonLarsonAllen, LLP, came before the Board and presented the draft audit for Fiscal Year 2012-13. Elected Officials, Department Heads and members of the Park County Weed and Pest Board, the Museum Board, the Parks and Recreation Board and the Park County Library Board were present. The final audit will be prepared for submission to the State.

WCCA Legislative Conference Review.

The Board discussed the Wyoming County Commissioner's Association (WCCA) Legislative Conference and the bills under consideration at the Wyoming Legislature, with the stance taken by the WCCA.

Approval of Vouchers.

Vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
2 M COMPANY, INC.	\$428.75
ADAMSON POLICE PRODUCTS	\$850.00
ALBERTSONS PURCHASE ADV. CARD	\$416.84
AMERICAN WELDING & GAS, INC.	\$26.66
AT&T MOBILITY	\$67.83
BAILEY ENTERPRISES, INC.	\$5,903.73
BARROWS, MARY MEYERS	\$126.75
BEAR CO., INC.	\$328.00
BEARDEN, SANDRA L.	\$900.00
BEARTOOTH ELECTRIC COOP	\$102.72
BENNETT, M.D., THOMAS L.	\$4,740.00
BIG HORN CO-OP MARKETING ASSN.	\$7.58
BIG HORN ENERGY, INC.	\$75.00
BIG HORN PAINT, INC.	\$902.22
BIG HORN RURAL ELECTRIC COMPANY	\$343.72
BIG HORN WHOLESALE, INC.	\$4,475.56
BILLINGS GAZETTE, INC.-SUBSCRIPTIONS	\$271.70
BLAKEMAN PROPANE, INC.	\$2,693.66
BLATT, TIMOTHY J.	\$85.68
BOB BARKER COMPANY	\$88.18
BOONE'S MACHINE SHOP	\$144.52
BRAD HALL AND ASSOCIATES, INC.	\$768.49
CARING FOR POWELL ANIMALS	\$960.00
CARROT-TOP INDUSTRIES, INC.	\$167.44
CDW GOVERNMENT, INC.	\$1,026.10
CENTURYLINK	\$72.56
CHARTER COMMUNICATIONS-	\$159.96
CLIFTONLARSONALLEN LLP	\$1,500.00

CODY ACE HARDWARE	\$765.79
CODY COUNCIL ON AGING	\$12,500.00
CODY ENTERPRISE	\$2,875.90
CODY FAMILY & CSMTIC DENTISTRY	\$340.40
CODY WINNELSON CO.	\$331.78
CODY YELLOWSTONE AIR	\$7,200.00
CODY, CITY OF	\$2,388.71
COE PHARMACY	\$77.75
COMMERCIAL LAUNDRY SALES, INC.	\$260.62
COPENHAVER KATH KITCHEN KOLPITCKE	\$400.00
CORRECTIONAL HEALTHCARE MGMT, INC.	\$17,011.72
COULTER CAR CARE CENTER	\$272.50
CRC AUTO SERVICES, INC.	\$31.99
CRUM ELECTRIC SUPPLY CO.	\$1,206.88
DATA IMAGING SYSTEMS, INC.	\$1,446.82
DELL MARKETING L.P., C/O DELL USA L.P.	\$1,006.93
DELUXE FOR BUSINESS	\$215.50
DENNY MENHOLT CHEVROLET BUICK	\$52.15
DERRIK WALTON & DARREN RUESCH DDS	\$336.00
ECOSYSTEM RESEARCH GROUP, LLC	\$4,376.50
ELECTRONIC DATA SOLUTIONS	\$160.00
EMERGENCY MEDICAL PRODUCTS, INC.	\$43.35
ENERGY WEST - WYOMING	\$13,832.35
ESRI (ENV. SYS. RESEARCH INST)	\$13,320.55
FILENER CONSTRUCTION, INC.	\$467.50
GAMBLES-STORE 4234, INC.	\$4.99
GARLAND LIGHT & POWER CO.	\$1,462.03
GARVIN MOTORS, INC.	\$75.75
GARY'S VACUUM & STAMPS	\$46.00
GINEST, MEL D.D.S.	\$200.00
GLOBAL IMPORTS, INC.	\$641.89
GLOBALSTAR USA, INC.	\$42.46
GOODYEAR PRINTING	\$542.00
HAMAN, DREW	\$54.95
HANSON CHEMICAL INC.	\$1,048.16
HOLM, BLOUGH AND COMPANY	\$11,175.95
IVERSON SANITATION	\$65.00
JOHN DEERE FINANCIAL	\$1,319.03
KEEGAN & WINSLOW P.C.	\$4,033.00
KEELE SANITATION	\$440.50
KRISJANSONS & MILES, P.C.	\$2,953.56
LEON UNIFORM COMPANY, INC.	\$118.50
LINTONS BIG R, INC.	\$6.98
LYLE SIGNS, INC.	\$4,261.64
MAJESTIC LUBE, INC.	\$54.95
MANNAHOUSE	\$2,328.00
MCBROOM, MATTHEW A.	\$23.40
MCCARTY, REED, & EARHART, ATTYS L.C.	\$1,650.00
McINTOSH OIL, INC.	\$61.29
MEDICAL CENTER PHARMACY	\$116.97
MEETEETSE SENIOR CITIZENS	\$2,500.00
MEETEETSE, TOWN OF	\$112.20
MEINECKE & SITZ, ATTYS AT LAW	\$11.84
MESSENGER & OVERFIELD, P.C.	\$1,087.96
MICKELSON, JOSEPH D	\$145.60
MONTANA-DAKOTA UTILITIES CO.	\$1,077.53

MOORE, DDS, LEONARD	\$62.00
MOTOR PARTS, INC.	\$291.29
MOUNTAIN STATES CONSULTING	\$2,967.50
MURDOCH OIL, INC.	\$858.07
NADA USED CAR GUIDE	\$1,375.00
NAPA AUTO PARTS	\$29.03
NATIONAL BUSINESS SYSTEMS	\$2,000.00
NORTHWEST WY FAMILY PLANNING	\$791.00
OFFICE SHOP, THE	\$2,537.59
O'REILLY AUTO PARTS	\$14.99
PARK COUNTY ANIMAL SHELTER	\$960.00
PARK COUNTY PUBLIC HEALTH	\$65.00
PENWELL, STEVE	\$54.95
PILCH ENGINEERING INC., PC	\$7,270.00
POLECAT PRINTERY	\$52.00
POSTMASTER, CODY WY	\$132.00
POWELL ACE HARDWARE, LLC	\$179.36
POWELL DRUG, INC.	\$272.15
POWELL ELECTRIC	\$107.96
POWELL OFFICE SUPPLY, INC.	\$858.00
POWELL TRIBUNE, INC.	\$167.00
POWELL TRIBUNE, INC.	\$3,150.78
POWELL VALLEY RECYCLING	\$1,920.00
PRO-BUILD - CODY	\$958.46
PRODUCTION MACHINE CORP.	\$1,239.72
PSS WORLD MEDICAL, INC.	\$309.51
QUILL CORPORATION	\$140.85
RACO INDUSTRIES	\$285.75
RIMROCK TIRE CO - CODY	\$42.90
ROCKY MOUNTAIN POWER	\$1,939.99
ROGERS, LINDA	\$60.00
ROVENNA SIGNS & DESIGN	\$235.92
SCHRADER METAL & DESIGN, INC.	\$20.25
SELBYS, INC.	\$4,241.37
SHOPKO PHARMACY #772	\$130.00
SHOSHONE OFFICE SUPPLY, INC.	\$168.69
SIERRA DETENTION SYSTEMS	\$10,279.50
STEWART'S MERCANTILE	\$569.25
STROUPE PEST CONTROL, CO.	\$135.00
SYSCO FOOD SERVICES OF MONTANA	\$2,901.95
TCT WEST, INC	\$6,498.26
THOMSON REUTERS - WEST	\$579.98
TRACTOR & EQUIPMENT CO	\$1,861.34
VERIZON WIRELESS	\$32.04
VISA - #0068	\$703.92
VISA - #0076	\$216.99
VISA - #0092	\$558.20
VISA - #0118	\$291.99
VISA - #0126	\$40.00
VISA - #0142	\$2,626.58
VISA - #0191	\$193.49
VISA - #0225	\$2,582.75
VISA - #9234	\$1,185.13
VISA - #9242	\$186.35
WEST PARK HOSPITAL	\$1,009.25
WOODWORKER'S SUPPLY, INC.	\$46.56

WPCI CONSULTANTS, INC.	\$135.00
WYDOT-FINANCIAL SERVICES	\$4,762.64
WYO DEPT OF TRANS - ACCOUNTING	\$2,134.17
WYO DEPT OF WORKFORCE SERVICES	\$175.22
WYO DEPT. OF WORKFORCE SERVICES	\$8,968.46
WYO RURAL DEVELOPMENT COUNCIL	\$950.00
YELLOWSTONE RADIOLOGY, PC	\$71.10
TOTAL	\$231,801.67

Approval of Minutes.

The minutes of the regular meeting of February 11, 2014 were presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to approve the minutes as presented.

Approval of Payroll.

Payroll for February 5, 2014, in the amount of \$78,713.45; for February 6, 2014, in the amount of \$3,199.89; and for February 13, 2014, in the amount of \$368,624.63, were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve payroll as presented.

Review Recommendation on Records Preservation and Access Digitization Project Bid for County Clerk's Office.

County Clerk Jerri Torczon presented the recommendation for bid award for the Records Preservation and Access Digitization Project to ARCASearch, in the amount of \$171,762.00. After a general discussion, it was the consensus of the Board to have a demonstration from ARCASearch of the project during a meeting in March. County Clerk Jerri Torczon will coordinate the date of the demonstration.

Approval - Contract for Clark Landfill Phased Reclamation Project.

Tim Waddell, Solid Waste Manager, came before the Board and presented the contract for the Clark Landfill Phased Reclamation Project with Nicholson Dirt Contracting, in the amount of \$850,430.37. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to approve the contract as presented and authorized the Chairman to sign.

Approval - Construction Contract with Heart Mountain Construction.

Dennis Spargur, Maintenance Manager, came before the Board and presented the construction contract with Heart Mountain Construction for Ceiling and Light Fixture replacement at Bicentennial Hall, at the Park County Fairgrounds, in the amount of \$29,678.89. It was moved by Commissioner Livingston, seconded by Commissioner French and unanimously carried to approve the contract and allow the Chairman to sign.

Approval - Workplace Safety Contract with State of Wyoming, Department of Workforce Services, OSHA Division.

Dennis Spargur, Maintenance Manager, came before the Board and presented a contract with the Workplace Safety Contract with the State of Wyoming, Department of Workforce Services, OSHA Division for equipment or training, in the amount of \$3,419.83. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the contract as presented and authorized the Chairman to sign.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:00 p.m.

Approval - Final Plat Review for Kamm SS-219.

Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, came before the Board and presented the staff report on the application of Katherine A. Kamm to create a simple subdivision for single family residential use consisting of two lots of 2.17 acres and 32.01 acres. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2014-07, APPROVAL OF THE FINAL PLAT OF KAMM SS-219.**

Approval - Final Plat Review for Southfork Hilton SS-224.

Becky Ross, Planner II, and Linda Gillett, Planning and Zoning Director, came before the Board and presented the staff report on the application of Charles T. & Delores R. Hilton to create a simple subdivision consisting of two lots of 10.07 acres and 18.84 acres, with an exempt remainder parcel of 151.04 acres. It was moved by Commissioner Livingston, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2014-08, APPROVAL OF FINAL PLAT OF SOUTHFORK HILTON SS-224.**

Review of Wyoming Business Council Community Enhancement Grant Application for Fairgrounds Structure.

Teecee Barrett, Deputy Clerk, came before the Board and presented another draft application for the Wyoming Business Council Community Enhancement Grant, in the amount of \$485,390.75 that will be sent to Leah Bruscino, Regional Director of the Wyoming Business Council, for review. The finalized application will then be sent to Cheyenne by March 1, 2014. A discussion was held and modifications will be made to the grant application prior to submission to Cheyenne.

Executive Session.

It was moved by Commissioner Tilden, seconded by Commissioner Livingston to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

Interviews - County-Appointed Boards.

The Board of County Commissioners conducted interviews for County-Appointed Boards.

Park County Predator Management Advisory Board - County Sportsman/Hunter.

Interviews were conducted with Ronald Bush and Daniel Bergum for the Park County Predator Management Advisory Board. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to appoint Daniel Bergum as a County Sportsman/Hunter for a three year term.

Park County Travel Council - County At-Large Representative.

Interviews were conducted with Wes Allen, Danny Beckett, Michael Darby and Cindy Patten for the Park County Travel Council. It was moved by Commissioner Grosskopf, seconded by Commissioner Livingston and unanimously carried to appoint Michael Darby as the County At-Large Representative for a three year term.

Park County Travel Council - Yellowstone National Park Representative.

It was moved by Commissioner Grosskopf, seconded by Commissioner French and unanimously carried to appoint Rick Hoeninghausen, the incumbent and only applicant to the Park County Travel Council for a three year term as the Yellowstone National Park Representative.

Park County Historic Preservation Commission.

An interview was conducted with J. Gregory Smith for a Powell At-Large Representative as Anthropology Professor. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to appoint J. Gregory Smith.

Adjournment.

It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

Bucky Hall, Chairman

Joseph E. Tilden, Vice Chairman

Lee Livingston, Commissioner

Tim A. French, Commissioner

Loren Grosskopf, Commissioner

Attest:

Jerri B. Torczon, County Clerk