

**Park County Board of County Commissioners  
Regular Meeting  
September 17, 2013**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, September 17, 2013. Present were Chairman Loren Grosskopf, Commissioners Bucky Hall, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Grosskopf called the meeting to order and Francis Clymer led the audience in the Pledge of Allegiance.

**Discussion - Meeteetse Library Funds.**

Frances Clymer, Director of the Park County Library System, and Donna Faltin, Chair of the Park County Library Board, came before the Board and requested that the funds received from the insurance claim for flood damage at the Meeteetse Library, in the amount of \$173,403.00, be set aside in the State Library Fund. This would allow the Library Board to buy books through the Wyoming Libraries Database Consortium at 30% off retail prices. It was requested that funds be set aside as needed, typically in blocks of \$20,000.00-\$30,000.00 at a time. It is anticipated that it will take a year or more to replace all the books that were lost. It was the consensus of the Board to place funds in the State Library Fund and instructed the Library Board to submit a voucher. The Library Board was also instructed to determine the amount for labor provided by Park County for cleanup, which will be reduced from the total amount of insurance funds.

**Discussion - Legacy Reserves Proposal for Fiber Optics at County Complex.**

Mike Garza, Superintendent of Buildings and Grounds, came before the Board regarding the proposal of Legacy Reserves for fiber optics installation at the Park County Complex. Representatives of Legacy Reserves were not in attendance. Following a general discussion, it was the consensus of the Board that Legacy Reserves and CenturyLink be instructed to have the work finalized by October 7, 2013. If the work cannot be completed by that date, it will have to wait until spring, in order to maintain the integrity of the sprinkling system and water lines.

**Worksession in Old Law Library - Records Preservation and Access Digitization Proposal.**

A worksession was held in the Old Law Library with County Clerk Jerri Torczon and members of her staff, as well as IT Director Mike Connors, regarding the Records Preservation and Access Digitization Proposal. No action was taken.

**Approval - Mineral Royalty Grant Application for Fairgrounds Multi-Purpose Building.**

Teecee Barrett, Deputy Clerk, came before the Board and presented the Mineral Royalty Grant Application for the Fairgrounds Multi-Purpose Building. Following a general discussion, it was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2013-38, A RESOLUTION AUTHORIZING SUBMISSION OF A FEDERAL MINERAL ROYALTY CAPITAL CONSTRUCTION ACCOUNT GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR PARK COUNTY FOR THE PURPOSE OF BUILDING A STRUCTURE.**

It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to approve the grant application to the State Loan and Investment Board, in the amount of \$500,000.00, and authorized the Chairman to sign.

**Bid Opening - Pick-up for Public Works.**

County Engineer Greg Meinecke came before the Board and conducted the bid opening for a 3/4 ton crew cab pick-up for Public Works. Bids were received from Denny Menholt for a Chevrolet Silverado, in the amount of \$28,846.00, with a trade-in value of \$14,500.00; from Fremont Motors Cody for a Ford F250, in the amount of

\$28,423.50, with a trade-in value of \$13,000.00; from Fremont Motors Cody for a Dodge Ram, in the amount of \$29,677.00, with a trade-in value of \$13,000.00; from Fremont Motors of Powell for a Ford F250, in the amount of \$28,423.50, with a trade-in value of \$15,000.00; from Fremont Motors of Powell for a Dodge Ram Tradesman, 5.7 liter engine, in the amount of \$28,300.00, with a trade-in value of \$15,000.00, and from Fremont Motors of Powell for a Dodge Ram, 6.4 liter engine, in the amount of \$29,677.00, with a trade-in value of \$15,000.00. Bids will be reviewed and awarded later in the meeting.

**Approval of Vouchers.**

Vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the following vouchers for payment:

| <b><u>Payee</u></b>             | <b><u>Amount</u></b> |
|---------------------------------|----------------------|
| ACE ELECTRIC, INC.              | \$18,646.00          |
| ALBERTSONS PURCHASE ADV. CARD   | \$75.00              |
| ALDRICH'S - POWELL              | \$13.08              |
| AMERICAN WELDING & GAS, INC.    | \$24.18              |
| AT CONFERENCE                   | \$20.34              |
| ATCO INTERNATIONAL              | \$178.50             |
| BAILEY ENTERPRISES, INC.        | \$6,315.64           |
| BARCO PRODUCTS CO.              | \$342.82             |
| BASIN EQUIPMENT REPAIR          | \$460.00             |
| BEAR CO., INC.                  | \$7,199.55           |
| BENNETT, M.D., THOMAS L.        | \$1,580.00           |
| BIG HORN ENERGY, INC.           | \$187.50             |
| BIG HORN RURAL ELECTRIC COMPANY | \$282.00             |
| BIG HORN WHOLESALE, INC.        | \$1,241.45           |
| BLOEDORN LUMBER - POWELL        | \$42.98              |
| BOYS & GIRLS CLUB OF PARK CO.   | \$3,600.00           |
| BRADFORD SUPPLY CO.             | \$206.78             |
| BRESNAN COMMUNICATIONS          | \$159.96             |
| CAMPBELL'S REPAIR & COLLISION   | \$62.38              |
| CARQUEST AUTO PARTS - #064250.. | \$18.66              |
| CENTURYLINK                     | \$3,387.04           |
| CENTURYLINK BUSINES SERVICES    | \$5.07               |
| CODY ACE HARDWARE               | \$181.09             |
| CODY COUNTRY PRINTING           | \$1,834.24           |
| CODY DENTAL EXCELLENCE          | \$160.00             |
| CODY ENTERPRISE                 | \$2,159.65           |
| CODY, CITY OF                   | \$1,200.00           |
| CODY, CITY OF                   | \$171.27             |
| CRAMPTON, WILLIAM E.            | \$116.37             |
| DOBBS, LARAE                    | \$146.90             |
| ECOSYSTEM RESEARCH GROUP, LLC   | \$22,761.91          |
| ENERGY WEST - WYOMING           | \$980.91             |
| ENGINEERING ASSOCIATES          | \$473.75             |
| ENVIRONMENTAL INDUSTRIES        | \$498.55             |
| FASTENAL                        | \$48.96              |
| FITZWATER, VICKIE               | \$58.76              |
| FREMONT MOTOR CODY, INC.        | \$7,754.39           |
| GILL, PAUL                      | \$56.08              |
| GLASSMASTERS                    | \$60.00              |
| GURESKI VENTURES, LLC           | \$255.75             |
| HANSON CHEMICAL INC.            | \$859.60             |
| HEART MTN FARM SUPPLY           | \$14.52              |
| HOLIDAY INN, INC. - RIVERTON    | \$385.00             |
| IVERSON SANITATION              | \$50.00              |
| KEELE SANITATION                | \$1,454.00           |
| KOBBE CONSTRUCTION PARTNERSHIP  | \$119.00             |
| MAJESTIC LUBE, INC.             | \$110.90             |
| MCCARTY, REED, & EARHART,       | \$750.00             |
| McINTOSH OIL, INC.              | \$2,796.64           |
| MEETEETSE VISITOR CENTER        | \$4,800.00           |

|                                |              |
|--------------------------------|--------------|
| MERCK SHARP & DOHME CORP.      | \$1,622.14   |
| MURDOCH OIL, INC.              | \$24,497.75  |
| MURPHY, KATHERINE              | \$19.95      |
| OFFICE SHOP, THE               | \$1,969.23   |
| PARK COUNTY TREASURER          | \$4,481.89   |
| PENWELL, STEVE                 | \$69.30      |
| PERRINE, BARBARA               | \$30.00      |
| PISTACHIO ALLEY PHOTOGRAPHY    | \$140.00     |
| POWELL ACE HARDWARE, LLC       | \$116.77     |
| POWELL ELECTRIC                | \$2,878.22   |
| POWELL LOCK                    | \$85.00      |
| POWELL OFFICE SUPPLY, INC.     | \$457.12     |
| POWELL TRIBUNE, INC.           | \$1,898.37   |
| PRO-BUILD - CODY               | \$186.27     |
| PSS WORLD MEDICAL, INC.        | \$2,186.03   |
| QUALITY PROPANE SERVICE, INC.  | \$11.20      |
| RIMROCK TIRE CO - CODY         | \$361.30     |
| ROCKY MOUNTAIN POWER           | \$1,226.39   |
| ROCKY MOUNTAIN SPORTS          | \$90.46      |
| SANOFI PASTEUR, INC            | \$12,057.41  |
| SELBYS, INC.                   | \$42.16      |
| SHOSHONE OFFICE SUPPLY, INC.   | \$55.37      |
| SYSCO FOOD SERVICES OF MONTANA | \$1,927.60   |
| THOMPSON REUTERS - WEST        | \$552.36     |
| TITAN MACHINERY                | \$1,037.38   |
| TWO TOUGH GUYS SERVICES        | \$510.00     |
| UPS STORE, THE                 | \$161.80     |
| VERIZON WIRELESS               | \$69.84      |
| VISA - #0076                   | \$554.47     |
| VISA - #0092                   | \$59.60      |
| VISA - #0118                   | \$1,817.72   |
| VISA - #0126                   | \$602.42     |
| VISA - #0142                   | \$3,143.58   |
| VISA - #0151                   | \$443.50     |
| VISA - #0169                   | \$750.89     |
| VISA - #0225                   | \$30.00      |
| VISA - #9226                   | \$217.98     |
| VISA - #9234                   | \$3,724.29   |
| WHITAKER, YVETTE               | \$139.95     |
| WPCI CONSULTANTS, INC.         | \$135.00     |
| WYOMING DEPT OF TRANS - ACCT.  | \$308.41     |
| WYOMING FIRE SAFETY, LC        | \$124.00     |
| WYOMING WATER WORKS            | \$90.00      |
| TOTAL                          | \$165,190.29 |

**Approval of Minutes.**

The minutes of the regular meeting of September 10, 2013 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the minutes as presented.

**Approval of Payroll.**

Payroll for September 12, 2013, in the amount of \$375,633.31, was presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve payroll as presented.

**Approval - Grant Award Agreements for Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) Program for Federal Fiscal Year 2014.**

Teecee Barrett, Deputy Clerk, came before the Board and presented the Grant Award Agreements for Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) Program for Federal Fiscal Year 2014. Grant Awards are for Crisis Intervention Services, in the amount of \$15,085.00; for Powell Valley Healthcare, in the amount of \$3,339.00; for Boys and Girls Club of Park

County, in the amount of \$25,000.00; for Northwest Wyoming Family Planning, in the amount of \$9,500.00; and for Children's Resource Center, in the amount of \$11,416.00. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve the agreements as presented.

**Approval - Crisis Intervention Services Grant Application and Establishing a Date and Time for Public Hearing.**

Lisa Peterman, Executive Director of Crisis Intervention Services, came before the Board and informed the Board that Crisis Intervention Services will be applying for Community Development Block Grant Application for funding for the land purchase and building of a new office and shelter facility for Crisis Intervention Services. Following a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to establish December 3, 2013 as the date for a public hearing on the funding request and authorized the advertising for the public hearing.

**Approval - Resolution Establishment October Meeting Dates.**

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2013-39**, A RESOLUTION ESTABLISHING MEETING SCHEDULE IN OCTOBER 2013 FOR THE BOARD OF COUNTY COMMISSIONERS OF PARK COUNTY, WYOMING. The first regular meeting will be October 8, 2013.

**Approval - Business Associate Agreement with Wells Fargo Insurance Services USA, Inc. for Group Health Plan.**

An updated Business Associate Agreement with Wells Fargo Insurance Services was presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the agreement and authorized the Chairman to sign.

**Recess for Lunch.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Public Health Nurse Manager - Monthly Update.**

Bill Crampton, Public Health Nurse Manager, gave a monthly update on Public Health Services, including changes in state reporting, upcoming flu shot clinics and the Safe Kids Program.

**Public Hearing – Application of Logan Julander for a 2-Lot Minor Subdivision.**

Chairman Grosskopf opened the Public Hearing on the application of Logan Julander for a 2-Lot minor Subdivision at 380 Diamond Basin Road, within Lot 2, Edwards SS-139, T51N, R102W, 6th P.M., Park County, Wyoming, a General Rural 5-Acre (GR-5) Zoning District.

Becky Ross, Planner II, presented the staff report and Findings of Fact and Conclusions and Recommendations. There were no comments presented from the public. It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to close the public hearing.

**Approval - Application of Logan Julander for a 2-Lot Minor Subdivision at 380 Diamond Basin Road.**

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2013-40**, APPROVAL OF THE SKETCH PLAN AND FINAL PLAT OF JULANDER MS-16.

**Approval - Consent for De-Annexation of Property from the City of Powell.**

Becky Ross, Planner II, came before the Board and presented the Staff Report regarding the request of Erik Petersen for the de-annexation of property from the City of Powell. Following a general discussion, it was moved by Commissioner

Hall, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2013-14**, REPORT OF IMPACT OF PETERSEN DE-ANNEXATION FROM CITY OF POWELL.

**Approval - Jim Bridger Estates, Partial Vacation and Amended Plat.**

Becky Ross, Planner II, presented the Staff Report on the application of Rodney Anderson and Jill Gilcrist to partially vacate and amend the existing plat for Jim Bridger Estates Subdivision, vacating Lots 1, 2 3 and 4. It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to approve **RESOLUTION NO. 2013-42**, APPROVAL OF THE PARTIAL VACATION AND AMENDED PLAT OF JIM BRIDGER ESTATES SUVDIVISION.

**Bid Award - Pick-up for Public Works.**

Greg Meinecke, County Engineer, came before the Board and recommended the bid for the pick-up for Public Works be awarded to Denny Menholt, in the amount of \$28,846.00, with no trade. It was moved by Commissioner Tilden and seconded by Commissioner Tilden to award the bid as recommended and to transfer the current vehicle to Buildings & Grounds. Roll was called with Chairman Grosskopf casting the only negative vote.

**Approval - Meadowlark Acres Subdivision Partial Vacation and Amended Plat.**

Becky Ross, Planner II, came before the Board and presented the application of Robert Divaccaro and Theresa Karter to vacate and amend the existing plat for Meadowlark Acres, vacating Lot 1 and Lot 10 to adjoin with an adjacent unplatted parcel. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2013-43**, APPROVAL OF THE PARTIAL VACATION AND AMENDED PLAT OF MEADOWLARK ACRES SUBDIVISION.

**Adjournment.**

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to adjourn the meeting.

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Loren Grosskopf, Chairman

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Joseph E. Tilden, Vice Chairman

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Bucky Hall, Commissioner

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Lee Livingston, Commissioner

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Tim A. French, Commissioner

Attest:

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Jerri B. Torczon, County Clerk