

**Park County Board of County Commissioners  
Regular Meeting  
June 18, 2013**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, June 18, 2013. Present were Chairman Loren Grosskopf, Commissioners Bucky Hall, Lee Livingston, Joe Tilden and Tim French, and County Clerk Jerri Torczon.

Chairman Loren Grosskopf called the meeting to order and Mark Heinz of the Cody Enterprise led the audience in the Pledge of Allegiance.

**Public Hearing – Liquor License Renewals.**

Chairman Grosskopf opened the public hearing on Park County's twenty-four liquor license renewal applications for the license term of July 25, 2013 through July 24, 2014. County Clerk Jerri Torczon reported that no written comments or objections were received, but did inform the Board that Powell Country Club is not in compliance with State requirements at this time. Questions were raised on the liquor license renewal for Jon Sowerwine, d.b.a. Wapiti. It was reported that the new building will be started on July 1, 2013 and should be completed in September. There were no other public comments put forth from the audience. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to close the public hearing.

**Approval – Liquor License Renewals.**

It was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to approve the liquor license renewals, with the exception of Powell Country Club, whose approval is contingent upon their final compliance issues. Liquor License renewals are as follows:

<b><u>Applicant</u></b>	<b><u>DBA</u></b>	<b><u>Type of License</u></b>
Texoming Run, LLC	Bill Cody Ranch	Retail
Blackwater Lodge, Inc.	Blackwater Creek Lodge	Retail
Clay, LLC	Creekside Lodge	Retail
Timothy and Marcia Courtade	Edelweiss	Retail
Elephant Head Lodge, Inc.	Elephant Head Lodge	Retail
Good 2 Go Stores, LLC	Good to Go Stores	Retail
Green Creek Inn, Inc.	Green Creek Inn	Malt Beverage
Heart Mountain Pub, LLC	Heart Mountain Pub	Retail
K Bar Z Guest Ranch & Outfitters	K Bar Z Guest Ranch	Malt Beverage
Mountain View Resort, LLC	Mountain View Resort	Retail
Pahaska Company	Pahaska Tepee Resort	Retail
Lee Mackler	Painter Outpost	Malt Beverage
Cindy Briggs	Outpost Restaurant	Retail
Powell Country Club	Powell Country Club	Retail
Rand Creek Ranch, LLC	Rand Creek Ranch	Malt Beverage
Shoshone Lodge & Guest Ranch	Shoshone Lodge	Retail
Yellowstone Recreations, LLC	Sleeping Giant Ski Area	Retail
Top of the World, Inc.	Top of the World Store	Retail
Trail Shop, LLC	Trail Shop Inn	Retail
Gill Holdings, LLC	UXU Ranch	Retail
Jon W. Sowerwine	Wapiti	Retail
Chester F. Lenik, Jr.	Wapiti Red Barn	Malt Beverage
Wapiti Valley, Inc.	Wapiti Lodge	Retail
Yellowstone Valley Inn, Inc.	Yellowstone Valley Inn	Retail

**Public Hearing – Review Floodplain Permit Application of Sandra Whalen.**

Chairman Grosskopf opened the public hearing to review the Floodplain Permit Application of Sandra Whalen to place an accessory structure (garage) within the special flood hazard area at 31 Creek Lane, Cody, in the N2SW4 Lot 44, T52N R101W, 6th PM, Park County, Wyoming. Linda Gillett, County Planner, presented the staff report and answered questions of the Board. No other comments were

presented. It was moved by Commissioner French, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

**Approval - Floodplain Permit Application of Sandra Whalen.**

Following a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2013-26**, APPROVAL OF FLOOD PLAIN PERMIT #2-13 FOR WHALEN ACCESSORY STRUCTURE, SAGE CREEK.

**Approval - Final Plat Review of Gould Simple Subdivision.**

Becky Ross, Planner II, came before the Board and presented the staff report on the Gould Simple Subdivision, 218, Partial Vacation and De-Annexation. After a general discussion, it was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION 2013-27**, REPORT OF IMPACT K AND B LLC DE-ANNEXATION FROM THE TOWN OF MEETEETSE and to approve **RESOLUTION NO. 2013-28**, FINAL PLAT APPROVAL OF GOULD SIMPLE SUBDIVISION - 218.

**Shoshone National Forest Fuels Treatment.**

Paul Flanagan, Acting Director, and Clint Dawson, Assistant Forest Fire Management Officer for the Shoshone National Forest, came before the Board and gave a PowerPoint presentation on the fuels treatment within the forest. It was reported that over 500,000 acres of forest have been affected by the pine beetle, and the Forest Service is attempting to manage the fuels before a forest fire starts by conducting prescribed burns, with timber sales and with mechanical treatment,

**Appointment - Park County Museum Board.**

Interviews were scheduled for two appointments to the Park County Museum Board. No interviews were conducted, due to illness of one applicant and the other applicant being an incumbent. Following a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Livingston and unanimously carried to appoint Linda Orrell of the Meeteetse School District to a three year term on the Park County Museum Board and to reschedule the interview of Phyllis Miller, who applied from the Powell School District.

**Executive Session.**

It was moved by Commissioner Hall, seconded by Commissioner French and unanimously carried to go into Executive Session regarding potential litigation, pursuant to Wyoming Statute §16-4-405(a)(iii).

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

**Approval - Final Plat Review for Savage Minor Subdivision-15.**

Becky Ross, Planner II, came before the Board and presented the staff report of the Savage Minor Subdivision-15. Following a general discussion, it was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2013-29**, APPROVAL OF THE FINAL PLAT OF SAVAGE MS-15.

**Approval - Discussion of Audit Bid.**

Chairman Loren Grosskopf reported that Joseph Eve, the County's Auditor, has submitted formal notification that their firm is unable to perform the audits for 2013 and 2014. Following a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to advertise for proposals, with proposals being submitted by July 15, 2013 and acceptance of bids at the July 16, 2013 meeting.

**Approval of Vouchers.**

The vouchers were presented to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve the following vouchers for payment:

<b><u>Payee</u></b>	<b><u>Amount</u></b>
2 M COMPANY, INC.	\$1,515.20
AEROTRONICS, INC.	\$429.75
ALAN, STUART	\$6,200.00
ALBERTSONS PURCHASE ADV. CARD	\$124.39
AT&T	\$10.60
AUTOSHOP, INC.	\$978.38
BAILEY ENTERPRISES, INC.	\$5,851.10
BASIN MECHANICAL, INC.	\$42,587.80
BEARTOOTH ELECTRIC COOP	\$42.84
BEN MEADOWS	\$206.50
BENNETT, M.D., THOMAS L.	\$3,160.00
BIG HORN ENERGY, INC.	\$62,743.00
BIG HORN ENERGY, INC.	\$787.50
BIG HORN PAINT, INC.	\$381.38
BIG HORN PRECAST	\$445.00
BIG HORN RADIO NETWORK	\$319.50
BIG HORN RURAL ELECTRIC COMPANY	\$266.57
BIG HORN WHOLESALE, INC.	\$2,268.31
BLAIR'S MARKET	\$77.81
BLAKEMAN PROPANE, INC.	\$266.37
BLANKENSHIP QUALITY CONCRETE LLC	\$2,152.00
BLANKENSHIP QUALITY CONCRETE LLC	\$35,272.00
BLATT, TIMOTHY J.	\$106.79
BLOEDORN LUMBER - POWELL	\$138.35
BOONE'S MACHINE SHOP	\$182.55
BOYS & GIRLS CLUB OF PARK CO.	\$5,911.52
BRAD HALL AND ASSOCIATES, INC.	\$1,380.77
BRADFORD SUPPLY CO.	\$71.53
BRESNAN COMMUNICATIONS	\$159.96
BRUCKNER TRUCK SALES, INC.	\$60,150.00
CARQUEST AUTO PARTS - #064250	\$1,023.30
CARQUEST AUTO PARTS - #274890	\$1,692.87
CDW GOVERNMENT, INC.	\$267.31
CENTURYLINK	\$3,422.27
CENTURYLINK BUSINESS SERVICES	\$5.07
CLEAN SWEEP, LLC	\$2,400.00
CLERK OF DISTRICT COURT - JURY FEES	\$2,997.18
CODY ACE HARDWARE	\$809.32
CODY COUNTRY CHAMBER OF COMMERCE	\$30.00
CODY ENTERPRISE	\$56.00
CODY ENTERPRISE	\$93.60
CODY, CITY OF	\$3,821.32
COPENHAVER KATH KITCHEN & KOLPITCKE	\$400.00
COULTER CAR CARE CENTER	\$80.00
CRAMPTON, WILLIAM E.	\$177.98
CRESCENT SALES	\$2,002.63
CRISIS INTERVENTION SERVICES	\$1,170.83
CRUM ELECTRIC SUPPLY CO.	\$634.08
CUSTOM DELIVERY SERVICE, INC.	\$32.73
DALE WEAVER, INC.	\$8,183.67
DELL MARKETING L.P., C/O DELL USA L.P.	\$3,055.53
DELUXE FOR BUSINESS	\$492.26
ECOSYSTEM RESEARCH GROUP, LLC	\$10,700.94
ENERGY WEST - WYOMING	\$4,064.14
ENGINEERING ASSOCIATES	\$8,596.50
FASTENAL	\$65.00
FITZWATER, VICKIE	\$88.14
FORENSICS LIMITED, LLC	\$160.00
FROST ROCK PRODUCTS CO.	\$155,000.00

GAMBLES-STORE 4234, INC.	\$87.86
GARLAND LIGHT & POWER CO.	\$783.62
GARY'S VACUUM & STAMPS	\$19.95
GDA ENGINEERS	\$7,995.50
GILL, PAUL	\$70.09
GLOBALSTAR USA, INC.	\$42.32
GOODYEAR PRINTING	\$100.00
GRAINGER	\$353.03
GROSSKOPF, LOREN M	\$1,337.97
HALLMAN, EAGLER & HUNT, P.C.	\$810.00
HARRIS TRKING & CONST., INC.	\$6,980.27
HENY, JESSICA	\$10.00
HOLM, BLOUGH AND COMPANY	\$8,568.00
INTERSTATE TIRE SERV. INC	\$164.00
JOHN DEERE FINANCIAL	\$22.20
K-B COMMERCIAL PRODUCTS	\$148.00
KEEGAN & WINSLOW P.C.	\$2,144.00
KNAPP SUPPLY & EQUIPMENT CO.	\$169.44
KRISJANSONS & MILES, P.C.	\$3,394.52
KRISJANSONS & MILES, P.C.	\$800.00
LINTONS BIG R, INC.	\$90.06
M.D.M. CONSTRUCTION, INC.	\$14,649.00
MAJESTIC LUBE, INC.	\$53.45
MCCARTY, REED, & EARHART, ATTYS L.C.	\$1,689.49
McCUMBER LOCKSMITH SHOP	\$82.98
McINTOSH OIL, INC.	\$2,556.25
MEDICAL CENTER PHARMACY	\$70.49
MEETEETSE, TOWN OF	\$109.20
MESSENGER & OVERFIELD, P.C.	\$509.28
MICKELSON, JOSEPH D	\$235.04
MONTANA PETERBILT, LLC	\$196.51
MONTANA-DAKOTA UTILITIES CO.	\$534.60
MOTOR PARTS, INC.	\$32.78
MURDOCH OIL, INC.	\$17,253.00
MURPHY, ERIC	\$51.64
NAPA AUTO PARTS	\$537.03
NATIONAL BUSINESS SYSTEMS	\$3,158.55
NEMONT	\$46.50
NEW DAWN TECHNOLOGIES	\$6,033.83
NORCO, INC.	\$793.90
NORTHWEST WY FAMILY PLANNING	\$768.00
OFFICE SHOP, THE	\$5,125.44
OSBORNE, SHARON	\$29.38
PARK CO EMPLOYEE BENEFITS TRUST	\$54.00
PARK COUNTY ANIMAL SHELTER	\$1,000.00
PARK COUNTY PUBLIC HEALTH	\$65.00
PARK COUNTY TREASURER	\$3,085.01
PENWELL, STEVE	\$83.20
PITNEY BOWES, INC. - A/R	\$434.73
PLAINSMAN PRINTING SUPPLY	\$3,653.87
POINT ARCHITECTS, LLC	\$3,316.12
POLECAT PRINTERY	\$431.20
POLEY, BARBARA	\$16.96
POSTMASTER, CODY WY	\$184.00
POWELL ACE HARDWARE, LLC	\$33.30
POWELL DRUG, INC.	\$95.49
POWELL OFFICE SUPPLY, INC.	\$132.63
PRESTON, LYNELL K	\$10.17
PRO-BUILD - CODY	\$738.12
PRODUCTION MACHINE CORP.	\$173.11
PROFORCE LAW ENFORCEMENT	\$1,279.35
QUALITY ASPHALT PAVING, INC.	\$1,395.00
RAMEY, VIRGINIA L.	\$17.45
RANDOL, LISA	\$30.00
RANDY L. ROYAL, P.C.	\$1,600.97
REED, DARLENE	\$252.56

RIMROCK TIRE CO - CODY	\$414.65
RIMROCK TIRE CO - POWELL	\$64.90
ROCKY MOUNTAIN POWER	\$1,342.87
S & S AUDIO-VIDEO, INC.	\$64.47
S & S NIELSEN, LLC	\$7,391.87
SANDERS PLUMBNG & HEATNG, INC.	\$976.76
SCHRADER METAL & DESIGN, INC.	\$275.10
SEARS COMMERCIAL ONE	\$109.99
SELBYS, INC.	\$790.00
SHOSHONE OFFICE SUPPLY, INC.	\$1,379.29
SIERRA DETENTION SYSTEMS	\$10,604.50
SQUAD ROOM EMBLEMS	\$716.06
STANDING ROCK SANITATION SERVICE, INC.	\$64,800.00
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$3,350.66
TAPCO	\$1,888.30
TCT WEST, INC	\$6,376.42
TITAN MACHINERY	\$688.30
TRACTOR & EQUIPMENT CO	\$4,300.13
TRIPLE L SALES	\$4,396.00
TWOMEDICINE	\$1,522.50
VERIZON WIRELESS	\$105.14
VISA - #0068	\$449.17
VISA - #0076	\$3,350.77
VISA - #0092	\$2,084.53
VISA - #0100	\$197.46
VISA - #0118	\$692.64
VISA - #0126	\$2,500.00
VISA - #0142	\$3,393.74
VISA - #0151	\$73.25
VISA - #0159	\$99.91
VISA - #0169	\$573.86
VISA - #0183	\$166.02
VISA - #0225	\$764.60
VISA - #9226	\$3,975.12
VISION WEST, INC.	\$70.00
WARD, STEVEN J.	\$5,200.00
WEST PARK HOSPITAL	\$150.00
WILLIAMS & SONS, LLC	\$140.00
WOODWARD TRACTOR & RENTAL, INC	\$732.91
WOODWORKER'S SUPPLY, INC.	\$513.00
WPCI CONSULTANTS, INC.	\$130.50
WURZEL, PATRICIA A	\$130.52
WYOMING - STATE PUBLIC DEFENDER	\$65,859.54
WYOMING DEPARTMENT OF HEALTH	\$38,994.95
WYOMING DEPT OF ENV QUALITY - AIR	\$174.00
WYOMING DEPT OF TRANS - ACCOUNTING	\$682.87
WYOMING DEPT OF WORKFORCE SERVICES	\$83.11
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
YELLOWSTONE BEHAVIORAL HEALTH	\$11,370.00
TOTAL	\$807,804.93

**Approval of Minutes.**

The minutes of the regular meeting of June 11, 2013 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner French and unanimously carried to approve the minutes as presented.

**Approval of Payroll.**

Payroll for June 5, 2013, in the amount of \$84,548.36; for June 6, 2013, in the amount of \$373,908.33; and for June 7, 2013, in the amount of \$270.29 were presented to the Board. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve payroll as presented.

**Approval - Resolution to Correct Clerical Error in Resolution 2013-25.**

Becky Ross, Planner II, came before the Board and presented a resolution to correct a clerical error in the legal description of Resolution 2013-25, Musketeer Acres Amended Plat. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to approve **RESOLUTION NO. 2013-30, APPROVAL OF AN AMENDMENT TO RESOLUTION 2013-25 TO CORRECT A CLERICAL ERROR.**

**Approval - Client Service Agreement with Wells Fargo for Employee Health Benefits.**

The Client Service Agreement with Wells Fargo for Employee Health Benefits was presented to the Board for consideration. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the agreement as presented, and authorized the Chairman to sign.

**Approval - Contract with Wyoming Department of Health, Public Health Division for the FY 2014 Public Health Emergency Preparedness Program.**

The Contract with the Wyoming Department of Health, Public Health Division for FY 2014 Public Health Emergency Preparedness Program was presented to the Board for consideration. It was moved by Commissioner Livingston, seconded by Commissioner Tilden and unanimously carried to approve the contract as presented.

**Approval - Memorandum of Understanding with Wyoming Department of Health, Public Health Division for the 2013-2014 Maternal and Child Health County Block Grant Contracts.**

The Memorandum of Understanding (MOU) with the Wyoming Department of Health, Public Health Division for the 2013-2014 Maternal and Child Health County Block Grant Contracts was presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the MOU as presented.

**Approval - Re-Advertise for Library Board Appointment.**

Whitney Koontz, Office Assistant II, came before the Board and presented a request to re-advertise for the Library Board Appointment for the Meeteetse Service Area. It was moved by Commissioner Tilden, seconded by Commissioner Livingston and unanimously carried to re-advertise for the Library Board Appointment in the Cody Enterprise on June 24th and July 1st, the Meeteetse Community Bulletin during the weeks of June 24th and July 1st, and to conduct interviews on July 9th.

**Recess for Lunch.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Preliminary Budget Review.**

The Board conducted budget review sessions with departments. The Commissioners requested that all boards and departments submit budgets at a 4% decrease in spending for the next fiscal year. The Board met with the Planning & Zoning Department, the County Assessor, the County Treasurer, District Court, County Coroner, Park County Library, County Clerk and Elections Department, and the Information Technology Department, and reviewed the departments the Commissioners are responsible for.

**Recess for the Day.**

The meeting recessed for the day and reconvened on June 19, 2013.

**Preliminary Budget Review.**

The Board conducted budget review sessions with the Parks & Recreation Board, the Museum Board, Homeland Security Department, Public Health Department, the Fair Board, the Sheriff's Department/Detention, the Clerk of District

Court, the Road & Bridge/County Engineer Departments, the Solid Waste Department, Cooperative Extension, Buildings & Grounds and the County Attorney. Budgets will be reviewed again on June 24, 2013.

**Adjournment.**

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

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Loren Grosskopf, Chairman

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Joseph E. Tilden, Vice Chairman

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Bucky Hall, Commissioner

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Lee Livingston, Commissioner

\_\_\_\_\_  
Tim A. French, Commissioner

Attest:

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Jerri B. Torczon, County Clerk