

**Park County Board of County Commissioners  
Regular Meeting  
September 11, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, September 11, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Bucky Hall and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and Commissioner Joe Tilden led the audience in the pledge of allegiance.

Chairman French took a moment to reflect on the tragedy of September 11, 2001 and asked members of the audience to keep all the victims in their thoughts.

**Bid Opening - County Complex Membrane Re-Roofing Project.**

Mike Garza, Superintendent of Buildings & Grounds, and Dennis Spargur, Maintenance Manager, came before the Board and conducted the bid opening for the Park County Complex Membrane Re-Roofing Project. Bids were received from Redd Roofing Company of Powell, in the amount of \$74,387.00, from Sprague Construction Roofing in Cody, in the amount of \$83,998.00, and from Big Horn Roofing of Laramie, in the amount of \$87,445.00. Bids will be reviewed for meeting specifications and a recommendation for award will be made at a later time.

**Approval of Minutes.**

The minutes of the regular meeting of September 4, 2012 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the minutes as presented.

**Correction of Clerical Error - Cody Canal Operation and Maintenance Assessment Amount.**

County Clerk Jerri Torczon requested approval to correct the clerical error made in the Cody Canal assessment that was approved on August 7, 2012. The assessment reflected the amount at \$19.00/acre, and it should have reflected \$19.50/acre. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to correct the clerical error and stated the assessment at \$19.50/acre.

**Approval - Special Funding Contracts.**

County Clerk Jerri Torczon presented the remaining two Special Funding Contracts for the Board's consideration. After a general discussion it was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to approve the contracts for Mannahouse and the Park County 4-H Council, and to pay the amounts on a quarterly basis.

**Approval - Certificate of Completion of Installation for American Recovery and Reinvestment Act (ARRA) Project at the Park County Complex (Replacement of Chillers, VAV Units and Windows.**

Tami Keehn, Grants Compliance Officer, presented the Certificate of Completion of Installation for the ARRA Project at the Park County Complex which consisted of replacement of chillers, VAV units and windows. The grant was in the amount of \$629,487.60. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the certificate and authorized the Chairman to sign.

**Bid Award - Motor Grader.**

Greg Meinecke, County Engineer, came before the Board with a recommendation for the bid award for a Motor Grader. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to award the bid to Honnen Equipment of Mills, Wyoming, in the net amount of \$131,417.00, after trade-in allowance of \$135,000.00.

**Reconsideration - Sheriff Vehicle Bid.**

Sheriff Scott Steward came before the Board and reported that the bid award made at the last meeting was not accurate, as there was an error in the calculations and requested that the bid be awarded to Fremont Motors of Powell. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to award the bid for the Sheriff Department vehicles to Fremont Motors of Powell, in the amount of \$48,377.00 for three Ford Taurus vehicles.

**Discussion - Reconsideration of of Bid Award for Dump Truck.**

Greg Meinecke, County Engineer, came before the Board and requested that the bid award for a dump truck made at the last meeting to Lariat-International of Casper in the amount of \$137,219.00 after trade-in be reconsidered, as the bid did not meet all the specifications. It was the consensus of the Board to reconsider the bid award and to place this on the agenda at a later date.

**Approval - Roll -Off Services Contract Agreements with Keele Sanitation.**

Tim Waddell, Solid Waste Manager, and Travis Hill, Assistant Solid Waste Manager, came before the Board and presented the contract agreements with Keele Sanitation for 40 yard roll-off containers at the Clark and Powell Landfills. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to approve the contract agreements as presented and authorized the Chairman to sign.

**Approval - Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) 4th Quarter Reports.**

Peggy Ruble, Executive Assistant, came before the Board and presented the 4th Quarter Reports for the Temporary Assistance for Needy Families/Community Partnership Initiative grant, in the amount of \$17,073.59. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the 4th Quarter Report and authorized the Chairman to sign.

**Recess.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Public Hearing - Consideration of Application of the USPS Wapiti Post Office for a Variance to the Park County Development Standards and Regulations to Place a Mobile Home in the North Fork Planning Area.**

Chairman French opened the Public Hearing for the consideration of the application of the United States Postal Service for a variance to place a mobile home in the North Fork Planning Area for the Wapiti Post Office. Linda Gillett, County Planner, and Becky Ross, Planner II, presented the staff report. Comments on behalf of the applicant were made by Dean DiJenno, the Cody Post Master. Comments were made by several members of the audience regarding the placement of the post office, with the majority of the comments being against the placement of the Wapiti Post Office at its current location. Following the discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to continue the public hearing until February 5, 2013 to allow for additional information being obtained from the United States Postal Service on pursuing other avenues for the placement of the Post Office.

**Approval - Olivia Meadows Minor Subdivision Final Plat Review.**

Linda Gillett, County Planner, and Becky Ross, Planner II, came before the Board and presented the staff report for Olivia Meadows Minor Subdivision Final Plat Review. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2012-39**, FINAL PLAT APPROVAL OF OLIVIA MEADOWS MINOR SUBDIVISION-11.

**Bid Award - County Complex Membrane Re-Roofing Project.**

Mike Garza, Superintendent of Buildings and Grounds, came before the Board with a recommendation for the Park County Complex Membrane Re-Roofing Project. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to award the bid to the low bidder, Redd Roofing Company of Powell, in the amount of \$74,387.00.

**Liaison Reports.**

Commissioners gave reports on their various liaison boards.

**Adjournment.**

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to adjourn the meeting.

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Tim A. French, Chairman

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Loren Grosskopf, Vice Chairman

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Joe Tilden, Commissioner

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Dave Burke, Commissioner

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Bucky Hall, Commissioner

Attest:

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Jerri B. Torczon, County Clerk