

**Park County Board of County Commissioners
Regular Meeting
November 6, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, November 6, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Bucky Hall and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and Commissioner Bucky Hall led the audience in the pledge of allegiance.

Declaration of Speed Limit on Stagecoach Trail.

County Engineer Greg Meinecke came before the Board and presented a Declaration of Speed Limit on Stagecoach Trail, between US Highway 14-16-20 (Northfork Highway) and County Road 6KV. The Engineering Department has completed a Traffic Study based on traffic data gathered from five spot locations and is recommending that the speed limit for the entire length of Stagecoach Trail be established at 50 mph, with advisory speeds and alignment signs, based on road conditions and elevations. Following a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the declaration as presented. A resolution will be prepared for the Board to consider later during the day.

Executive Session.

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

It was then moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to go out of Executive Session.

Request for Wyoming Business Council/Business-Ready Communities Planning Grant Sponsorship.

James Klessens, President of Forward Cody, came before the Board requesting the County's sponsorship for a Wyoming Business Council/Business Ready Communities Planning Grant for the George Farms Dairy to obtain funding for a feasibility study to expand their marketing opportunities. It was requested that a date and time be set for a public hearing on the application. It was the consensus of the Board to set this matter for a public hearing on November 20, 2012 at 10:30 a.m.

Discussion - Shoshone Cooperating Agency Coalition (SCAC) Webinar on Draft Forest Plan Revision for Shoshone National Forest.

Commissioner Grosskopf reported that the Shoshone Cooperating Agency Coalition (SCAC) held the first in a series of webinars on the Draft Forest Plan Revision for the Shoshone Forest Service Plan on November 6, 2012, with a total of thirty-seven people attending in Cody, and with an additional nineteen people participating on-line. Commissioner Grosskopf reported that two more additional webinars will be held this week for public comments, with one being hosted in Lander on Wednesday and another one in Cody on Thursday.

Discussion - Bureau of Land Management Resource Management Plan update.

Commissioner Dave Burke reported on the Bureau of Land Management Resource Management Plan meeting in Worland and stated that the final plan will be finalized in 2013, and reported that the preferred alternative is Alternative D, but that nothing is finalized yet.

Approval of Vouchers.

The vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
A & I DISTRIBUTORS	\$529.75
A. RIFKIN CO.	\$45.41
A-1 ELECTRIC, LC	\$3,166.58
ADAMSON POLICE PRODUCTS	\$48.00
ADVANCED EYECARE ASSOCIATES	\$80.00
AED EVERYWHERE, INC.	\$543.90
ALBERTSONS PURCHASE ADV. CARD	\$186.96
ALCOPRO, INC.	\$235.00
ALDRICH'S - POWELL	\$118.91
AMERICAN PLANNING ASSOCIATION	\$360.00
AMERICAN WELDING & GAS, INC.	\$113.96
AT&T MOBILITY	\$2,291.02
BAILEY, NANCY L	\$83.88
BEAR CO., INC.	\$4,674.76
BEARTOOTH ELECTRIC COOP	\$80.84
BENNETT-BROWN, STEPHANIE L.	\$1,640.00
BEST WESTERN THE INN AT LANDER	\$1,540.00
BIG HORN CARPET ONE, INC.	\$3,678.96
BIG HORN ENERGY, INC.	\$2,209.40
BIG HORN PAINT, INC.	\$11.99
BIG HORN REDI-MIX, INC.	\$150.00
BIG HORN WHOLESALE, INC.	\$2,994.82
BIG VALLEY BEARING & SUPPLY, INC.	\$161.88
BLANKENSHIP QUALITY CONCRETE LLC	\$12,833.40
BLATT, TIMOTHY J.	\$79.92
BLOEDORN LUMBER - POWELL	\$2.49
BOONE'S MACHINE SHOP	\$9.00
BRADFORD SUPPLY CO.	\$4.66
BRAZELTON, LILLIAN	\$122.66
BRESNAN COMMUNICATIONS	\$528.24
BURKE, DAVID	\$529.47
C & C WELDING, INC.	\$228.65
CAMPBELL'S REPAIR & COLLISION	\$29.00
CARING FOR POWELL ANIMALS	\$1,000.00
CARQUEST AUTO PARTS - #064250	\$1,838.17
CARQUEST AUTO PARTS - #274890	\$1,054.89
CARQUEST AUTO PARTS - #274890	\$118.91
CDW GOVERNMENT, INC.	\$1,225.23
CENTURYLINK	\$2,477.55
CENTURYLINK BUSINES SERVICES	\$1.05
CHOICE AVIATION, LLC	\$5.30
CODY ACE HARDWARE	\$1,575.88
CODY COUNCIL ON AGING	\$12,500.00
CODY ENTERPRISE	\$118.63
CODY WINNELSON CO.	\$312.31
CODY YELLOWSTONE AIR	\$7,500.00
CODY, CITY OF	\$25,234.86
COPENHAVER KATH KITCHEN & KOLPITCKE	\$400.00
CORONADO ENTERPRISES LLC	\$362.49
COULTER CAR CARE CENTER	\$128.50
CRAMPTON, WILLIAM E.	\$270.29
CRUM ELECTRIC SUPPLY CO.	\$241.58
CURBSIDE RECYCLING, INC.	\$93.00
DE HAAN ELECTRONICS	\$1,377.10
DELL MARKETING L.P., C/O DELL USA L.P.	\$405.41
DELUXE FOR BUSINESS	\$478.53
ELECTION SYS & SOFTWARE, INC	\$6,500.46
ELECTRICAL ALLY, INC.	\$532.77
ELIAS, RONDA	\$253.09

ENERGY WEST - WYOMING	\$543.93
ENGINEERING ASSOCIATES	\$32.50
ESRI (ENVIRONMENTAL SYS. RESEARCH INST)	\$2,500.00
FASTENAL	\$36.06
FED EX	\$27.69
FLACK, TOM	\$81.66
FONTAINE, MARIE A	\$75.00
FORENSICS LIMITED, LLC	\$280.00
FREMONT BEVERAGES, INC.	\$39.00
FROST, SANDRA M.	\$797.08
FUEL DEPOT, INC.	\$5,679.97
GALLS INCORPORATED	\$63.02
GAMBLES-STORE 4234, INC.	\$81.89
GENERAL CREDIT FORMS, INC.	\$36.86
GLOBALSTAR USA, INC.	\$26.43
GONSALEZ, RANEE L.	\$74.75
GOODYEAR PRINTING	\$607.00
GRAINGER	\$985.14
HANSEN, SARAH N.	\$1,566.80
HANSON CHEMICAL INC.	\$471.21
HEALTHSTYLES EXERCISE EQUIPMENT, LLC	\$11,345.00
HENY, JESSICA	\$59.89
HOLDER, BOBBIE JO	\$75.18
HONNEN EQUIPMENT CO.	\$1,466.63
HOWARD, FRED L	\$92.76
IAAO	\$175.00
IAAO.	\$130.00
INTERSTATE BATTERIES	\$451.80
INTERSTATE BRANDS CORPORATION	\$419.34
INTERSTATE TIRE SERV. INC	\$640.00
IVERSON SANITATION	\$50.00
JACKS TRUCK & EQUIPMENT, INC.	\$2,722.60
JOHN DEERE FINANCIAL	\$2,153.79
JOHN DEERE FINANCIAL	\$236.90
JOSEPH EVE	\$15,100.00
KEELE SANITATION	\$900.00
KENCO SECURITY AND TECHNOLOGY	\$1,475.32
KINCHELOE PLUMBING & HEATING	\$29.62
KUIPERS, TARA	\$53.28
LARIAT INTERNATIONAL TRUCKS	\$142.36
LARSON, TOD	\$38.39
LAW OFFICE OF ALEX H. SITZ III	\$201.10
LEON UNIFORM COMPANY, INC.	\$528.22
LINTONS BIG R, INC.	\$2,720.16
LOEPER, JESSICA	\$4,530.00
LORAN, MELISSA	\$45.61
LRP PUBLICATIONS, INC.	\$314.50
MAJESTIC LUBE, INC.	\$250.70
MATRIX	\$581.61
MATTHEW BENDER & CO., INC.	\$274.71
McCLAIN, MONTE	\$150.00
McCUMBER LOCKSMITH SHOP	\$2.00
McINTOSH OIL, INC.	\$16,980.52
MEETEETSE, TOWN OF	\$250.00
MESSENGER & OVERFIELD, P.C.	\$601.81
METTLER-TOLEDO, LLC	\$800.00
MEYER, PAT	\$568.88
MONTANA-DAKOTA UTILITIES CO.	\$558.73
MOORE MEDICAL, LLC	\$1,249.90
MOUNTAIN MIST SPRINKLER & LANDSCAPING	\$5,441.57
MOUNTAIN WEST SCREEN PRINTERS, INC	\$62.86
MURDOCH OIL, INC.	\$14,500.00
MURPHY, ERIC	\$54.95
MY AUTO REPAIR	\$44.00
NAPA AUTO PARTS	\$4.45
NATIONAL EMERGENCY NUMBER ASSN	\$130.00

NEMONT	\$47.76
NORCO, INC.	\$10.85
NORTHWEST RURAL WATER DISTRICT	\$70.50
OFFICE SHOP, THE	\$121.17
OSBORNE, SHARON	\$331.83
PARK CO EMPLOYEE BENEFITS TRUST	\$76.50
PARK COUNTY GLASS, INC.	\$50.00
PARKWAY PLAZA HOTEL & CONV. CENTRE	\$70.00
PERRINE, BARBARA	\$9.44
PETERBILT OF WYOMING	\$63.08
PITET, PATRICK G.	\$775.00
PLANET HEADSET	\$56.90
POWELL ACE HARDWARE, LLC	\$195.98
POWELL LOCKS & SECURITY	\$100.00
POWELL OFFICE SUPPLY, INC.	\$903.11
POWELL TRIBUNE, INC.	\$100.00
POWELL TRIBUNE, INC.	\$693.30
POWELL, CITY OF	\$6,446.04
PRESTON, LYNELL K	\$24.42
PRODUCTION MACHINE CORP.	\$2,403.30
PSS WORLD MEDICAL, INC.	\$56.95
QUALITY PROPANE SERVICE, INC.	\$75.89
RAWHIDE MECHANICAL, INC.	\$1,097.42
REITER CONSTRUCTION LLC	\$2,429.16
RIMROCK TIRE CO – CODY	\$867.80
RIMROCK TIRE CO – POWELL	\$312.85
ROCKY MOUNTAIN POWER	\$906.67
ROOP, KELSEY	\$525.29
SANDERS PLUMBNG & HEATNG, INC.	\$124.00
SANOFI PASTEUR, INC	\$2,330.80
SATCOM GLOBAL FZE	\$45.73
SCHRADER METAL & DESIGN, INC.	\$22.05
SCISSORHANDS, INC.	\$4,200.00
SHELL FLEET PLUS, INC.	\$306.31
SHOSHONE OFFICE SUPPLY, INC.	\$1,613.91
SIGGINS, ALAN	\$108.30
ST. VINCENT HOSPITAL	\$766.65
STEVE'S ELECTRIC, INC.	\$1,954.85
STROHS INDUSTRIAL LUBRICATION	\$470.00
SUNLIGHT SPORTS	\$49.00
SYSCO FOOD SERVICES OF MONTANA	\$1,369.15
TCT WEST, INC	\$2,966.17
THOS. Y. PICKETT & CO., INC.	\$1,100.00
TIME-2-SHINE CLEANING	\$996.00
TITAN MACHINERY	\$13,346.94
TRACTOR & EQUIPMENT CO	\$24,944.82
TRIPLE L SALES	\$83.25
TWO TOUGH GUYS SERVICES	\$365.00
UNIVERSITY OF WY EXTENSION	\$4,839.00
UPS STORE, THE	\$583.96
V.F.W.	\$42.00
VERIZON WIRELESS	\$420.26
VISION WEST, INC.	\$185.00
VISIONARY COMMUNICATIONS INC	\$167.94
WAL MART COMMUNITY/GEMB	\$2,997.95
WEBSTER MOTORS, INC.	\$165.27
WELLS FARGO INSURANCE SERVICES	\$2,500.00
WEST PARK HOSPITAL	\$302.40
WEST PAYMENT CENTER	\$526.06
WMI	\$2,396.39
WOODWARD TRACTOR & RENTAL, INC	\$433.14
WOODWORKER'S SUPPLY, INC.	\$457.72
WPCI CONSULTANTS, INC.	\$75.00
WURZEL, PATRICIA A	\$126.55
WYOMING BEHAVIORAL INSTITUTE	\$2,055.00
WYOMING DEPT OF ENV QUALITY - SOLID WST	\$558.09

WYOMING DEPT OF TRANS - ACCOUNTING	\$20.00
WYOMING DEPT. OF WORKFORCE SERVICES	\$11,413.37
WYOMING FIRE SAFETY, LC	\$1,464.00
WYOMING INFORMATION TECHNOLOGY DIV	\$5.40
WYOMING TECHNOLOGY TRANSFER CENTER	\$190.00
TOTAL	\$315,838.28

Approval of Payroll.

Payroll for October 22, 2012, in the amount of \$193.58; for October 25, 2012, in the amount of \$539,372.56; and for November 5, 2012, in the amount of \$73,948.27 were presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve payroll as presented.

Approval of Minutes.

The minutes of the regular meeting of October 16, 2012 were presented to the Board for consideration. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the minutes as presented.

Approval - Malt Beverage Permit for Cowboy Relief Benefit.

County Clerk Jerri Torczon presented an application for a Malt Beverage Permit for Christen Cornett-Grant for a Cowboy Relief Benefit to be held on November 10, 2012 at Jake Clark's Mule Days Barn in Ralston. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the Malt Beverage Permit as presented.

Approval of Bonds.

County Treasurer Barb Poley presented bonds for the Board's consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve bonds for J.A. Beavers, Treasurer of Crown Hill Cemetery District #1, in the amount of \$14,000.00; for Dan Laursen, Manager of Heart Mountain Irrigation District, in the amount of \$5,000.00; for Paul Mac Lewis, Treasurer of the Cody Canal Irrigation District, in the amount of \$5,000.00; and for Daniel B. Zwemer, Clerk/Treasurer of Big Horn County Fire District #5, in the amount of \$10,000.00.

Approval – Holiday for Christmas Eve.

Commissioner Hall asked for the Board's consideration of granting eight hours for the Christmas Eve holiday for County employees, rather than just four hours, as it falls on a Monday. It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to grant a full day of holiday for Christmas Eve on December 24, 2012.

Approval – Authorization to Participate in Retirement System.

County Clerk Jerri Torczon presented a letter requested by the Wyoming Retirement System authorizing the Park County Library, the Park County Fair Board, the Park County Weed and Pest and the Park County Museum to participate in the retirement program. It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve the letter as requested and authorized the Chairman to sign.

Discussion – Property Insurance and Request for Proposals.

A discussion was held regarding the issue of requesting proposals for property insurance. Due to contractual limitations of providing a 90-day notice, with no return of any premium paid through the end of the fiscal year with the current carrier, it was the consensus of the Board to postpone asking for proposals until January.

Approval – Agreement for Engineering Services.

County Engineer Greg Meinecke came before the Board and presented the agreement with Engineering Associates for engineering design and construction services for Park County Bridge EGI Replacement (Road 6BU crossing of the North Fork of the Shoshone River), with an estimated cost of \$35,000.00. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the contract and authorized the Chairman to sign.

Approval – Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) Individual Recipient Grant Award Agreements.

Tami Keehn, Grants Compliance Officer, came before the Board and presented agreements for Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) grants. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the grant awards for the Boys and Girls Club of Park County, in the amount of \$23,190.00; for Children's Resource Center, in the amount of \$9,900.00; for Crisis Intervention Services, in the amount of \$14,050.00; for Northwest Wyoming Family Planning, in the amount of \$9,216.00; for West Park Hospital, in the amount of \$4,770.00; and for Yellowstone Behavioral Health Center, in the amount of \$13,600.00. The agreement with Powell Valley Healthcare will be presented at a later date.

Approval – Insurer Appointment of Third Party Administrator.

Tami Keehn, Grants Compliance Officer, came before the Board and presented the Insurer Appointment of Regional Care, Inc., as the County's third party administrator for employee health coverage, which is a required document for the auditor. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf, and unanimously carried to approve the document as presented and authorized the Chairman to sign.

Approval – Schedule for County Board Appointments.

Whitney Koontz, Office Assistant II, came before the Board and presented a proposed schedule for the advertising and interviewing for board appointments. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to approve the advertising schedule, with interviews to be conducted on December 4th and 11th for appointments to the Yellowstone Regional Airport Board, the Buffalo Bill Dam Visitor Center Board of Directors, the Meeteetse Local Planning Area Advisory Committee, the Park County Fair Board, the Park County Historic Preservation Commission, the Park County Parks and Recreation Board, and the Park County Planning and Zoning Commission. Appointments to the Park County Weed & Pest Control District will be made in January pursuant to State Statute.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:15 p.m.

Public Hearing – Consideration of Sketch Plan Application of Brad Thompson for a 4-Lot Minor Subdivision at 275 Lane 8 – County Line Minor Subdivision-13.

Chairman French opened the public hearing on the Sketch Plan Application of Brad Thompson for a 4-Lot Minor Subdivision at 275 Lane 8, within Lot 44-I, RS, T55N, R98W, 6th PM, Park County, WY, a General Rural Powell (GR-P) Zone, County Line Minor Subdivision-13. Becky Ross, Planner II, presented the staff report and answered questions of the Board. Comments were received from Brad Thompson, the applicant, and Chad Lynn of Ridgepoint Construction.

It was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to close the public hearing.

Approval – Sketch Plan and Final Plat Review of County Line Minor Subdivision – 13.

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2012-44**, SKETCH PLAN AND FINAL PLAT APPROVAL OF COUNTY LINE MINOR SUBDIVISION-13.

Approval – Resolution Establishing Speed Limit on Paved Roads – Stagecoach Trail.

Greg Meinecke, County Engineer, came before the Board and presented the resolution establishing the speed limit of 50 miles per hour on Stagecoach Trail. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION No. 2012-45**, ESTABLISHING SPEED LIMIT ON PAVED ROADS – STAGECOACH TRAIL.

Public Hearing – Review the Application of Valley Ranch for Replacement of 1500 feet of Revetment in the South Fork of the Shoshone River.

Chairman French opened the public hearing to review the application of Valley Ranch, represented by Phillip Buckley, for the replacement of 1500 feet of revetment in the South Fork of the Shoshone River, located in the N2 Sec. 4, T48N, R106W, Park County, WY. Linda Gillett, Planning Director, presented the staff report and answered questions of the Board. Comments were received from the applicant's representatives.

It was moved by Commissioner Tilden and seconded by Commissioner Grosskopf to close the public hearing.

Approval – of Floodplain Permit #9-12.

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2012-46**, APPROVAL OF FLOODPLAIN PERMIT #9-12 FOR VALLEY RANCH (SOUTH FORK) REVETMENT.

Public Hearing – Consideration of Application of Floyd Gail for a Variance to the Requirement of Subdivisions to Connect to a Public Water Supply.

Chairman French opened the public hearing on the consideration of the application of Floyd Gail for a variance to the requirement of subdivisions to connect to a public water supply (Northwest Rural Water) at 142 Southfork Road within Lot 65, T52 N, R102W, 6th PM, Park County, Wyoming, a residential ½-acre (R-H) Zone, Freda SS-216. Becky Ross, Planner II, presented the staff report and answered questions of the Board.

It was moved by Commissioner Burke, seconded by Commissioner Hall, and unanimously carried to close the public hearing.

Approval – Variance to Requirement of Subdivisions to Connect to a Public Water Supply.

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2012-47**, APPROVAL OF A VARIANCE TO THE PARK COUNTY DEVELOPMENT STANDARDS AND REGULATIONS CHAPTER III, SECTION 3D.(1).

Request for Assistance with the Park County Helping Employees Achieve Long Term Health (H.E.A.L.T.H.) Program.

Pete Shatwell, President of Two Medicine Health & Financial Fitness, and Tami Keehn, Grants Compliance officer, came before the Board and requested assistance in obtaining an 80% participation rate in the Park County H.E.A.L.T.H. Program and provided information that increased participation rates will reduce overall health costs and improve employee productivity. Mr. Shatwell reported that 75% of all health claims are lifestyle related, and reported that he has also scheduled meetings with all Department Heads requesting their support in obtaining greater employee participation in the program.

Update on Shoshone Cooperating Agency Coalition Webinars & Forest Plan Comments.

Gregory Kennett of Ecosystem Research Group, LLC, (ERG) came before the Board and presented an update on the Shoshone Cooperating Agency Coalition webinars & Forest Plan comments. Three webinars with the Shoshone Cooperating Agencies will be held during the week with the first one having thirty-five people on the call list. A discussion was held regarding some possible changes to the format and allowing more time for comments or questions. Mr. Kennett reported on some possible funding for forest service projects centered on collaborative efforts for specific projects, such as aspen improvements, which might help with fire prevention.

Adjournment.

There being no further business to come before the Board, it was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to adjourn the meeting.

Tim A. French, Chairman

Loren Grosskopf, Vice Chairman

Joe Tilden, Commissioner

Dave Burke, Commissioner

Bucky Hall, Commissioner

Attest:

Jerri B. Torczon, County Clerk