

**Park County Board of County Commissioners
Regular Meeting
November 20, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, November 20, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Bucky Hall and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and Commissioner Hall led the audience in the pledge of allegiance.

Declaration of Speed Limit on Willwood Road.

County Engineer Greg Meinecke came before the Board and presented the declaration of speed limit on paved roads for Willwood Road, between Highway 14-A and Highway 295, including Road 18, Lane 15, Lane 14, Road 13 and Lane 13. It was reported that this road has already had the speed study completed and is recommended for a 55 mph speed limit, with advisory speeds on horizontal curves. Following a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve **RESOLUTION NO. 2012-49, ESTABLISHING SPEED LIMIT ON PAVED ROADS - WILLWOOD ROAD.**

Discussion - Fundraising for Fairgrounds Multi-Purpose Building.

Stephanie Bennett-Brown, Grant Writer, came before the Board, along with members of the Park County Fair Board, including Linda Brazelton, Steve Martin, and Michael Demoney, and Fair Manager Jennifer Lohrenz. Members reported that site visits were made of other fair buildings in Sydney, Montana and Gillette, Wyoming. It was reported that the Fair Board is very interested in efforts to raise money for the facility and that fundraising through community partnerships may go well for any private foundation donations. The Fair Board requested that a more detailed drawing be obtained so that fundraising efforts could move forward. It was the consensus of the Board of County Commissioners that the Fair Board obtain an estimate for a conceptual drawing of the proposed multi-purpose building.

Proposed Comment Letter to Wyoming Department of Environmental Quality on Proposed Major Permit Amendment for the North Bighorn #2 Landfill.

Tim Waddell, Park County Solid Waste Manager, and Brian Edwards, Project Engineer with Holm, Blough and Company, came before the Board and presented a draft letter to the Wyoming Department of Environmental Quality on the Proposed Major Permit Amendment for the North Bighorn #2 Landfill in Cowley, Wyoming. The letter contained comments and formal written objections to the permit amendment and cited federal regulations for the objections. Following a general discussion, it was moved by Commissioner Hall and seconded by Commissioner Tilden to approve the letter as drafted. Roll was called with Commissioner Grosskopf casting the only dissenting vote. Motion carried.

Public Hearing - Wyoming Business Council/Business - Ready Community Planning Grant Application for George Farms.

Chairman Tim French opened the public hearing for a Wyoming Business Council/Business-Ready Community Planning Grant Application for George Farms. James Klessens, CEO and President of Forward Cody, and Arley and Seth George of George Farms, presented the grant application to be used for a feasibility study in building a raw milk processing plant and value added dairy products, such as milk, cheese and butter. There were no comments from the public. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to close the public hearing.

Approval - Wyoming Business Council/Business - Ready Community Planning Grant Application for George Farms.

It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to approve **RESOLUTION NO. 2012-50, A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING BUSINESS**

COUNCIL-BUSINESS READY COMMUNITIES FOR A WYOMING BUSINESS COUNCIL PLANNING GRANT TO ASSIST IN A FEASIBILITY STUDY FOR VALUE-ADDED DAIRY PRODUCTS WITH GEORGE FARMS.

Finalize Comments on Shoshone National Forest Draft Forest Plan and Draft Environmental Impact Statement.

Commissioner Grosskopf requested that the comments on the Shoshone National Forest Draft Forest Plan and Draft Environmental Impact Statement, consisting of 110 pages, be finalized so it can be submitted by November 26, 2012. Following a general discussion, it was moved by Commissioner Grosskopf and seconded by Commissioner Hall to approve the Shoshone Cooperating Agency Coalition (SCAC) comments that are currently on the website of Ecosystem Research Group (ERG), subject to any changes by the SCAC Executive Committee. Roll was called with Commissioner Burke casting the only dissenting vote. Motion carried.

Approval of Vouchers.

The vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
A-1 ELECTRIC, LC	\$64.00
ALDRICH'S - POWELL	\$8.91
AT CONFERENCE	\$7.89
BARROWS, MARY MEYERS	\$1,576.00
BEAR CO., INC.	\$640.00
BEARTOOTH ELECTRIC COOP	\$98.25
BIG HORN BASIN MENTAL HEALTH GROUP	\$500.00
BIG HORN CO-OP MARKETING ASSN.	\$25.37
BIG HORN ENERGY, INC.	\$698.51
BIG HORN GLASS	\$315.00
BIG HORN RURAL ELECTRIC COMPANY	\$337.90
BIG HORN WHOLESALE, INC.	\$3,041.07
BLATT, TIMOTHY J.	\$94.91
BLOEDORN LUMBER - CODY	\$14.76
BLOEDORN LUMBER - POWELL	\$24.03
BOB BARKER COMPANY	\$353.36
BOONE'S MACHINE SHOP	\$88.88
BOYS & GIRLS CLUB OF PARK CO.	\$3,750.00
BRADFORD SUPPLY CO.	\$70.41
BRESNAN COMMUNICATIONS	\$162.91
CAMPBELL'S REPAIR & COLLISION	\$78.00
CAPELLEN, VIRGIL	\$7.45
CARBON COUNTY CORONER	\$125.00
CARQUEST AUTO PARTS - #064250	\$90.73
CARQUEST AUTO PARTS - #274890	\$28.45
CENTURYLINK	\$3,425.31
CENTURYLINK BUSINES SERVICES	\$5.16
CLERK OF DISTRICT COURT - JURY FEES	\$4,906.51
CODY ACE HARDWARE	\$523.47
CODY ENTERPRISE	\$7,063.83
CODY WINNELSON CO.	\$112.50
COPENHAVER KATH KITCHEN & KOLPITCKE	\$400.00
COULTER CAR CARE CENTER	\$243.00
CRUM ELECTRIC SUPPLY CO.	\$407.40
CUSTOM DELIVERY SERVICE, INC.	\$97.07
DELUXE FOR BUSINESS	\$208.45
ENERGY WEST - WYOMING	\$5,169.72
FITZWATER, VICKIE	\$173.16
FREMONT MOTOR CODY, INC.	\$47.44
FUEL DEPOT, INC.	\$497.60
GAMBLES-STORE 4234, INC.	\$70.46
GARLAND LIGHT & POWER CO.	\$752.53
GARY'S VACUUM & STAMPS	\$32.50

GARZA, MICHAEL	\$277.50
GILL, PAUL	\$56.62
GLOBALSTAR USA, INC.	\$26.59
GOODYEAR PRINTING	\$161.00
GREENWOOD MAPPING, INC.	\$3,600.00
GREGORY, JOHN	\$20.00
HALLMAN, EAGLER & HUNT, P.C.	\$740.00
HANSEN, SARAH N.	\$400.00
HANSEN, SARAH N.	\$2,401.65
HOLM, BLOUGH AND COMPANY	\$5,905.00
INTERSTATE BRANDS CORPORATION	\$268.86
INTERSTATE TIRE SERV. INC	\$358.86
IVANOFF, CHRIS	\$99.55
IVERSON SANITATION	\$50.00
JOHN DEERE FINANCIAL	\$46.02
JOSEPH EVE	\$14,900.00
JPATS/USMS	\$1,952.55
K-B COMMERCIAL PRODUCTS	\$2,185.90
KEEGAN & WINSLOW P.C.	\$2,293.97
KEELE SANITATION	\$963.00
KRISJANSONS & MILES, P.C.	\$1,364.16
KRISJANSONS, BRIGITA S.	\$400.00
LEON UNIFORM COMPANY, INC.	\$235.98
LINTONS BIG R, INC.	\$31.95
MAJESTIC LUBE, INC.	\$45.95
MANNAHOUSE	\$2,425.00
MCCARTY, REED, & EARHART, ATTYS L.C.	\$3,250.00
McINTOSH OIL, INC.	\$6,370.18
MEETEETSE VISITOR CENTER	\$50.00
MEETEETSE, TOWN OF	\$109.20
MICKELSON, JOSEPH D	\$213.12
MONTANA-DAKOTA UTILITIES CO.	\$296.96
MOTOR PARTS, INC.	\$71.86
MOTOROLA SOLUTIONS, INC	\$374.00
MOUNTAIN MIST SPRINKLER & LANDSCAPING	\$1,087.21
MURDOCH OIL, INC.	\$192.85
MURPHY, ERIC	\$58.83
MY TOPO	\$106.95
NAPA AUTO PARTS	\$7.91
NATIONAL BUSINESS SYSTEMS	\$1,308.55
NATIONAL DISTRICT ATTORNEYS ASSN	\$165.00
NORTHERN SAFETY CO., INC	\$60.97
OFFICE SHOP, THE	\$1,720.38
PARK COUNTY ANIMAL SHELTER	\$1,000.00
PARK COUNTY PUBLIC HEALTH	\$50.00
PARK COUNTY TREASURER	\$2,798.24
PENWELL, STEVE	\$78.26
PITNEY BOWES - RESERVE ACCOUNT	\$5,000.00
POCKET PRESS, INC.	\$449.50
POWELL ACE HARDWARE, LLC	\$121.18
POWELL OFFICE SUPPLY, INC.	\$153.46
POWELL TRIBUNE, INC.	\$7,268.54
PRO-BUILD - CODY	\$1,388.39
PRODUCTION MACHINE CORP.	\$841.08
PSS WORLD MEDICAL, INC.	\$448.33
QUALITY PROPANE SERVICE, INC.	\$44.55
RED EAGLE FOOD STORES	\$1,454.75
RENO COLLISION CENTER, INC	\$289.50
RIMROCK TIRE CO - POWELL	\$697.00
ROCKY MOUNTAIN POWER	\$1,279.02
ROGERS, LINDA	\$150.00
SANDERS PLUMBNG & HEATNG, INC.	\$62.00
SHOSHONE OFFICE SUPPLY, INC.	\$403.91
STROUPE PEST CONTROL, CO.	\$190.00
STRUEMKE, WILLIAM K.	\$250.53
SYSCO FOOD SERVICES OF MONTANA	\$2,723.88

TCT WEST, INC	\$3,394.25
TRACTOR & EQUIPMENT CO	\$1,017.13
TW ENTERPRISES, INC.	\$6,363.53
TWO TOUGH GUYS SERVICES	\$540.00
UPS STORE, THE	\$23.56
V.F.W.	\$160.00
VERIZON WIRELESS	\$115.39
VISA - #0050	\$1,659.97
VISA - #0076	\$3,510.38
VISA - #0084	\$211.87
VISA - #0092	\$492.23
VISA - #0100	\$616.38
VISA - #0118	\$910.75
VISA - #0142	\$390.00
VISA - #0151	\$629.20
VISA - #0159	\$99.02
VISA - #0169	\$444.33
VISA - #0225	\$140.00
WEST PAYMENT CENTER	\$526.06
WHITAKER, YVETTE	\$82.16
WPCI CONSULTANTS, INC.	\$130.50
WYOMING COUNTY & PROS. ATTORNEYS	\$400.00
WYOMING DEPT OF TRANS - ACCOUNTING	\$488.65
WYOMING DEPT OF WORKFORCE SERVICES	\$156.44
WYOMING STATE PUBLIC DEFENDER-	\$1,200.00
YELLOWSTONE BEHAVIORAL HEALTH	\$10.00
TOTAL	\$143,845.90

Approval of Minutes.

The minutes of the regular meeting of November 13, 2012 were presented to the Board for consideration. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the minutes as presented.

Approval of Payroll.

Payroll for November 8, 2012, in the amount of \$358,662.36 was presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to approve payroll as presented.

Consideration - Special Funding Request of Park County Historic Preservation Commission for Demaris House.

Ev Diehl and Matt Hall of the Park County Historic Preservation Commission came before the Board and requested funding assistance for the Demaris House restoration, specifically with the cost of window replacement. It was reported that the cost of the 18 windows and 4 doors will be approximately \$25,000.00 to \$28,000.00. Following a general discussion, it was moved by Commissioner Tilden and seconded by Commissioner Hall to approve \$10,000.00 for window/door replacement, with the funds to be taken out of the Buildings & Grounds budget. Roll was called on the motion with Commissioner Grosskopf casting the only dissenting vote. Motion carried.

Establishing Second Public Hearing Date and Advertising Schedule for Wyoming Business Council/Community Development Block Grant (WBC/CDBG) Application - Crisis Intervention Services.

Lisa Peterman, Executive Director of Crisis Intervention Services, came before the Board and requested a time and date for a second public hearing on the Wyoming Business Council/Community Development Block Grant in the amount of \$500,000.00 for the land purchase and building of a new office and shelter facility. It was moved by Commissioner Burke, seconded by Commissioner Hall and unanimously carried to advertise twice in the Cody Enterprise and Powell Tribune and to have the public hearing on December 11, 2012 at 11:30 a.m.

Approval - U.S. Department of Transportation Hazardous Material Emergency Planning (HMEP) Grant Award Agreement.

Mart Knapp, Park County Homeland Security Coordinator, came before the Board and presented the U.S. Department of Transportation Hazardous Material Emergency Planning (HMEP) Grant Award Agreement, in the amount of \$1,800.07, with a local match amount of \$450.02. It was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to approve the agreement as presented.

Confirmation of September 17 Decision to Utilize Title III Forest Reserve Funds for Sunlight Road (County Road 7GQ).

Peggy Ruble, Executive Assistant, came before the Board and advised that the 45-day public comment period that is required for public notice of the intent to utilize Title III Forest Reserve Funds for Sunlight Road (County Road 7GQ) has expired, and that no public comments were received. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to confirm the decision made on September 17, 2012 to utilize Title III Forest Reserve Funds for Sunlight Road (County Road 7GQ), in the amount of \$69,663.18.

Clarification of Worksite Wellness Strategies Renewal Proposal with TwoMedicine Health & Financial Fitness Approved on November 13.

Tami Keehn, Grants Compliance Officer, came before the Board and presented a revised Worksite Wellness Strategies Renewal Proposal with TwoMedicine Health & Financial Fitness. The proposal was approved on November 13, 2012, and the County Attorney has advised that the contract should not have included the confidentiality statement. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the revised proposal as presented, and allow the Chairman to sign.

Recess for Lunch.

The meeting recessed for lunch and reconvened at 1:15 p.m.

Public Hearing – Consideration of Application of Mike Birdsley for a Variance to Sign Standards to Increase the Permitted Sign Size of 8 x 10 Feet up to 10 x 20 Feet on a .33-Acre Lot in Ralston, just West of 851 Main Street.

Chairman French opened the public hearing. Becky Ross, Planner II, presented the staff report and answered questions of the Board. Mike Birdsley, the applicant, spoke regarding the variance. No other public comments were received.

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

Approval - Application of Mike Birdsley for a Variance to Sign Standards to Increase the Permitted Sign Size of 8 x 10 Feet up to 10 x 20 Feet on a .33-Acre Lot in Ralston, just West of 851 Main Street.

It was moved by Commissioner Hall and seconded by Commissioner Tilden to approve **RESOLUTION NO. 2012-51**, APPROVAL OF A VARIANCE TO THE PARK COUNTY DEVELOPMENT STANDARDS & REGULATIONS CH. IV, SEC. 3(5)b TO ALLOW INCREASE OF THE PERMITTED SIGN SIZE OF 80 SQUARE FEET TO 200 SQUARE FEET (10'X20') IN A GR-P ZONE FOR MIKE BIRDSLEY. Roll was called with Commissioner Burke casting the only dissenting vote. Motion carried.

Executive Session.

It was moved by Commissioner Burke, seconded by Commissioner Hall and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(ix).

Following the Executive Session, it was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to go out of Executive Session.

Public Hearing - Consideration of Sketch Plan Application of Lloyd & Donna Sullivan for a 5-Lot Minor Subdivision North of Barrows Road, Within a Portion of Tract 10, Lot 84 (RS), T55N, R99W, 6th PM, Park County, WY, a General Rural Powell (GR-P) Zone.

Chairman French opened the Public Hearing. Becky Ross, Planner II, presented the staff report and answered questions of the Board. The applicants have also requested concurrent review and approval of final plat. Comments were received from the applicants and Brian Cunningham regarding the maintenance of Barrows Road. No other public comments were received.

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

Approval - Sketch Plan Application of Lloyd & Donna Sullivan for a 5-Lot Minor Subdivision North of Barrows Road, Within a Portion of Tract 10, Lot 84 (RS), T55N, R99W, 6th PM, Park County, WY, a General Rural Powell (GR-P) Zone.

It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2012-52**, APPROVAL OF SKETCH PLAN AND FINAL PLAT OF SULLIVAN MINOR SUBDIVISION-14.

Public Hearing – Consideration of Special Use Permit Application of Paul Brock for a Cottage Industry Dog and Cat Kennel.

Chairman French called the public hearing to order. Becky Ross, Planner II, presented the staff report and answered questions of the Board. Comments were received from the applicant. No other public comments were presented. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to close the public hearing.

Approval - Special Use Permit Application of Paul Brock for a Cottage Industry Dog and Cat Kennel.

It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve **RESOLUTION NO. 2012-53**, APPROVAL OF A SPECIAL USE PERMIT TO ALLOW A COTTAGE INDUSTRY USE KENNEL FOR PAUL BROCK.

Adjournment.

There being no further business to come before the Board, it was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to adjourn the meeting.

Tim A. French, Chairman

Loren Grosskopf, Vice Chairman

Joe Tilden, Commissioner

Dave Burke, Commissioner

Bucky Hall, Commissioner

Attest:

Jerri B. Torczon, County Clerk