

**Park County Board of County Commissioners
Regular Meeting
May 15, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, May 15, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Bucky Hall and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and Kim Capron led the audience in the pledge of allegiance.

Discussion - Study Proposal on the Economic Impact of the Beartooth Highway.

Kim Capron, Project Coordinator with the Friends of the Beartooth All-American Road, came before the Board and presented the Study Proposal on the Economic Impact of the Beartooth Highway, through the University of Montana. Ms. Capron provided background information on why the study was implemented and the information it will provide and stated that the study is not yet fully funded and the organization will need additional funds in order to continue the study through the winter months. The Board asked that any funding request be made through the Special Funding application process as part of the upcoming budget.

State Transportation Improvement Program (STIP) Presentation and Discussion.

Cody Beers, Public Relations Specialist, and Keith Compton, District Construction Engineer with the Wyoming Department of Transportation came before the Board and presented the State Transportation Improvement Program, including projected funding and projects selected to be finished by the Wyoming Department of Transportation.

Bid Opening - Landfill Leachate Lagoon Repairs.

Tim Waddell, Solid Waste Manager, and Brian Edwards, Project Engineer from Holm, Blough and Company, came before the Board and opened the bids for the Leachate Lagoon Repairs at the Regional Landfill. Bids were received from Western Municipal Construction of Wyoming, Inc., with a base bid of \$236,463.11; for Alternate A, in the amount of \$216,463.11; for Alternate B, in the amount of \$214,063.11; and for Alternate C, in the amount of \$212,463.11; and from Comanco Environmental Corp., with a base bid of \$315,280.00; for Alternate A, in the amount of \$309,280.00; for Alternate B, in the amount of \$280,280.00; and for Alternate C, in the amount of \$276,280.00. The bid will be awarded at the June 5th meeting, after review by staff.

Selection of Auditor.

Proposals for Audit Services were received from six Certified Public Accountant firms, and Commissioner Grosskopf presented a summary of the proposals. Proposals were received from Joseph Eve of Billings, Montana, in the amount of \$34,500.00 per year for three years; from RubinBrown of Denver, Colorado, in the amount of \$37,900.00 per year for three years; from Leo Riley of Casper, in the amount of \$38,000.00 per year for three years; from James Reilly of Cody, in the amount of \$45,000.00 per year for three years; from Porter, Muirhead, Cornia & Howard of Casper, in the amount of \$58,000.00 for the first year, \$60,000.00 for the second year and \$62,000.00 for the third year; and from McGee, Hearne & Paiz of Cheyenne, in the amount of \$63,000.00 for the first year, \$65,500.00 for the second year, and \$68,000.00 for the third year. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to award the proposal to Joseph Eve in the amount of \$34,500 for three years.

Approval of Vouchers.

The vouchers were presented to the Commissioners for their consideration. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the following vouchers for payment:

<u>Payee</u>	<u>Amount</u>
ACE ELECTRIC, INC.	\$26,176.50
ADAMSON POLICE PRODUCTS	\$847.50
ALCOPRO, INC.	\$235.00
ALDRICH LUMBER - POWELL	\$317.94
AMERICAN WELDING & GAS INC	\$35.46
ARCHITECTURAL DOORS & HARDWARE, LLC	\$6,247.00
AT CONFERENCE	\$14.02
BARCO PRODUCTS CO.	\$4,355.50
BEAR CO INC.	\$38.50
BEDNARZ, TAYLOR R.	\$24.00
BIG HORN ENERGY, INC.	\$225.00
BIG HORN RADIO NETWORK	\$150.00
BIG HORN REDI-MIX, INC.	\$16,194.22
BIG HORN RURAL ELECTRIC COMPANY	\$351.47
BIG HORN WHOLESALE, INC.	\$1,043.16
BIG SKY COMMUNICATIONS, INC.	\$441.00
BILLINGS GAZETTE, INC.	\$72.38
BLAKEMAN PROPANE - CODY	\$379.89
BLATT, TIMOTHY J.	\$64.94
BLOEDORN LUMBER - CODY	\$52.26
BLOEDORN LUMBER - POWELL	\$49.55
BOB BARKER COMPANY	\$955.40
BOONES MACHINE	\$89.80
BRADFORD SUPPLY CO.	\$775.00
BRESNAN COMMUNICATIONS	\$12.62
BRUCO, INC.	\$99.27
BURKE, DAVID	\$209.25
CAD-1, INC.	\$1,195.00
CARQUEST OF CODY WY #3106	\$380.55
CARQUEST OF POWELL	\$118.58
CASPER STAR-TRIBUNE	\$48.48
CDW GOVERNMENT, INC.	\$966.18
CENTURY COMPANIES, INC	\$282,600.00
CENTURYLINK	\$2,460.80
CENTURYLINK	\$3,418.93
CENTURYLINK BUSINES SERVICES	\$0.27
CHANNING BETE COMPANY, INC	\$1,798.50
CHOICE AVIATION LLC	\$137.69
CODE 4 PUBLIC SAFETY ED. ASSOC, INC.	\$198.00
CODY ACE HARDWARE	\$719.16
CODY COUNTRY PRINTING	\$175.20
CODY ENTERPRISE	\$2,898.48
CODY, CITY OF	\$2,210.31
CONNERS, MICHAEL	\$60.50
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$500.00
CORRECTIONAL HEALTHCARE MGMT INC	\$15,833.17
COULTER CAR CARE CENTER	\$152.00
CRAMPTON, WILLIAM E.	\$838.74
CRUM ELECTRIC SUPPLY CO.	\$17.01
DAVE BALLING AGENCY	\$100.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$1,498.49
DLT SOLUTION, INC.	\$945.29
DOOPER, KIM	\$112.11
ELECTRONIC DATA SOLUTIONS	\$1,897.60
ENERGY WEST - WYOMING	\$3,950.83
ETHERIDGE SEED FARMS	\$42.89
FAY, JUDI	\$35.00
FED EX	\$49.74
FITZWATER, VICKIE	\$57.72

FORWARD CODY WYOMING INC.	\$4,000.00
FREMONT MOTOR CODY, INC.	\$54.40
FUEL DEPOT, INC.	\$5,394.21
GAMBLES-STORE 4234, INC.	\$46.26
GARLAND LIGHT & POWER CO.	\$951.34
GARYS VACUUM & STAMPS	\$53.45
GATES, SHARON	\$17.76
GILL, PAUL	\$88.36
GLOBAL EQUIPMENT COMPANY	\$259.39
GLOBALSTAR USA, INC.	\$26.59
GOODYEAR PRINTING	\$797.00
GROSSKOPF, LOREN M	\$236.09
HALLMAN, EAGLER & HUNT, P.C.	\$1,460.00
HANSEN, SARAH N.	\$400.00
HANSEN, SARAH N.	\$2,968.85
HOLM, BLOUGH AND COMPANY	\$3,270.95
HOUSEL LAW FIRM LLC	\$1,690.00
INTERSTATE BRANDS CORPORATION	\$307.80
K-B COMMERCIAL PRODUCTS	\$309.76
KEEGAN & WINSLOW P.C.	\$1,250.02
KEEHN, TAMI	\$122.10
KEELE SANITATION	\$827.00
KRISJANSONS & MILES, P.C.	\$1,040.15
KRISJANSONS, BRIGITA S.	\$400.00
KUBAT EQUIPMENT & SERVICE CO.	\$2,664.54
LINTONS BIG R, INC.	\$242.72
MAJESTIC LUBE, INC.	\$94.90
MC CARTY, REED, & EARHART, ATTYS L.C.	\$1,830.00
McCUMBER LOCKSMITH SHOP	\$16.54
MEETEETSE SENIOR CITIZENS	\$2,500.00
MEETEETSE, TOWN OF	\$105.20
MEINECKE & SITZ, ATTYS AT LAW	\$340.00
MERCK SHARP & DOHME CORP	\$510.28
MICKELSON, JOSEPH D	\$319.68
MOTOR PARTS, INC.	\$207.12
NATIONAL BUSINESS SYSTEMS, INC	\$5,233.46
NATRONA COUNTY LEGAL DEPARTMENT	\$1,461.88
NEMONT	\$46.93
NETWORK INNOVATIONS	\$564.00
PARK CO EMPLOYEE BENEFITS TRUST	\$120.02
PARK COUNTY ANIMAL SHELTER	\$833.33
PARK COUNTY TREASURER	\$520.00
PARK COUNTY TREASURER	\$520.00
PARK COUNTY TREASURER	\$27.89
PAVEMENT MAINTENANCE, INC.	\$1,863.00
PEAK ENVIRONMENTAL MGT., INC.	\$1,812.50
PENWELL, STEVE	\$85.14
PINECO TREE SERVICE	\$12,700.00
POLECAT PRINTERY	\$37.00
POWELL ACE HARDWARE, LLC	\$10.99
POWELL OFFICE SUPPLY, INC.	\$1,539.06
POWELL VALLEY HEALTHCARE, INC.	\$421.95
PRESBY ENVIRONMENTAL, INC.	\$281.64
PRO-BUILD - CODY	\$6,564.39
RED EAGLE FOOD STORES	\$2,176.21
RIMROCK TIRE CO - CODY	\$2,585.78
RIMROCK TIRE CO - POWELL	\$657.65
ROCKY MOUNTAIN POWER	\$514.91
RYDBOM, ERIC	\$38.85
S & S AUDIO-VIDEO, INC.	\$22.28
SEARS COMMERCIAL ONE	\$1,559.97
SELBYS, INC.	\$1,525.00
SHOSHONE OFFICE SUPPLY, INC.	\$924.46
STROUPE PEST CONTROL, CO.	\$95.00
SYSCO FOOD SERVICES OF MONTANA	\$3,293.83
TCT WEST, INC	\$5,713.23

TECHNICAL COWBOY	\$134.54
TRACKER SOFTWARE CORPORATION, INC	\$3,854.00
TRACTOR & EQUIPMENT CO	\$39.56
TRIPLE L SALES	\$3.40
TWO MEDICINE	\$1,421.00
TWO TOUGH GUYS SERVICES	\$315.00
UPS STORE, THE	\$38.20
VERIZON WIRELESS	\$115.40
VISA - FIRST NATIONAL BANK & TRUST	\$2,826.43
WILLIAMS & SONS, LLC	\$1,102.64
WINGATE BY WINDHAM HOTEL & SUITES	\$616.00
WOODWARD TRACTOR & RENTAL, INC	\$960.39
WPCI CONSULTANTS, INC.	\$144.00
WURZEL, PATRICIA A	\$163.18
WYOMING DEPARTMENT OF EMPLOYMENT	\$198.98
WYOMING DEPT OF TRANS - ACCOUNTING	\$10.00
WYOMING DEPT OF TRANS - ACCOUNTING	\$104.50
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$15.00
WYOMING DEPT. OF WORKFORCE SERVICES	\$7,174.98
WYOMING ENGINEERING SOCIETY	\$70.00
YELLOWSTONE HYDRO-SEED CO	\$3,914.00
TOTAL	\$496,647.86

Approval of Minutes.

The minutes of the regular meeting of May 8, 2012 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the minutes as presented.

Approval of Payroll.

Payroll for May 1, 2012, in the amount of \$74,819.85, for May 10, 2012, in the amount of \$509,362.72, and for May 15, 2012, in the amount of \$2,486.05, were presented to the Board for their consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the payroll as presented.

Approval of Bonds.

Treasurer Barb Poley came before the Board and presented bonds for the Board's consideration. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the bonds for Patricia Nelson, Commissioner for the Heart Mountain Irrigation District, in the amount of \$5,000.00; for Dorothy Overfield, Manager of the Northwest Water District, in the amount of \$25,000.00; for Brook Loyning, Town Clerk/Treasurer for the Town of Frannie, in the amount of \$30,000.00; and for Jason Radakovich, Commissioner of the Lakeview Irrigation District, in the amount of \$500.00.

Approval of Tax Rebates.

Treasurer Barb Poley presented tax rebates for the Board's consideration. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the tax rebates for Merit Energy, in the amount of \$96,250.43, and for Marathon Oil Company, in the amount of \$19,451.90, and to pay the rebates over a five year period of time.

Approval - Bid Award for Bleachers at Park County Fairgrounds.

Jennifer Lohrenz, Fair Director, came before the Board regarding the Fair Board's recommendation for award of the bid for new bleachers at the Fairgrounds. The recommendation was for CBS Constructors, in the amount of \$38,526.00 for the bleachers, including installation. Jennifer stated that they have a pre-established relationship with CBS Constructors, as they designed the grandstands in 1981. It was moved by Commissioner Burke, seconded by Commissioner Hall and unanimously carried to award the bid as recommended.

Approval - County Wide Consensus Funding Joint Resolution.

Tami Keehn, Grants Compliance Officer, came before the Board and presented the County Wide Consensus Funding Joint Resolution with the City of Cody, the City of Powell, the Town of Meeteetse and the Town of Frannie. The Resolution is for approval of consensus funding in the amount of \$610,988.42 for the Town of Meeteetse; in the amount of \$745,364.00 for the City of Powell; in the amount of \$445,944.00 for the City of Cody; and in the amount of \$1,791.94 for the Town of Frannie. The application deadline for this consensus funding is July 5, 2012 for the August 9, 2012 meeting of the State Loan and Investment Board. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve **RESOLUTION NO. 2012-21, COUNTY WIDE CONSENSUS BLOCK GRANT APPLICATION FORM JOINT RESOLUTION BFY13/14 FUNDING.**

Approval - Companion Life Insurance Company, Stop Loss Provider.

Tami Keehn, Grants Compliance Officer, and Eric Deeg, Benefits Planning Consultant with Wells Fargo, came before the Board and presented the quotes for the Park County Employee Health Insurance Stop Loss Provider. It was recommended that Park County renew the Stop Loss Insurance with Companion Life Insurance. Eric Deeg reported that the contract would represent a 5.3% increase and the County should be congratulated in keeping the costs down, as the average national increase is almost double the increase of Park County. After a general discussion, it was moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to award the contract for Stop Loss Insurance Coverage to Companion Life Insurance Company, and authorized the Chairman to sign.

Approval - Meritain Run-Out Settlement.

Eric Deeg, Benefits Planning Consultant with Wells Fargo, and Tami Keehn, Grants Compliance Officer, presented the negotiated agreement with Meritain Insurance for the run-out of insurance claims. The contract with Meritain for payment of medical claims incurred prior to June 30, 2012 potentially could have cost Park County \$50,000.00. Eric negotiated an agreement where Meritain has agreed to accept a payment of \$8,533.72. Park County's new Third Party Administrator for health insurance coverage, Regional Care, Inc. (RCI) will process the run-out at no cost. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the Meritain Run-out Settlement and commended Eric Deeg on his efforts in reducing the contract amount.

Approval - Meritain Issue Health Insurance Portability and Accountability Act (HIPPA) Certificates to Regional Care, Inc. (RCI).

Eric Deeg, Benefits Planning Consultant, and Tami Keehn, Grants Compliance Officer, came before the Board and requested authorization for Meritain to issue Health Insurance Portability and Accountability Act (HIPPA) certifications to Regional Care, Inc. (RCI), as required under the Health Care law. Certificates must be provided for employees to show that they have had continuous coverage for the past year. Certificates are necessary for an estimated fifty-one (51) individuals at a cost of \$3.04 per employee. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to authorize the generation of certificates as required.

Recommendation - Health & Wellness Team for Medical Account Funding.

Tami Keehn, Grants Compliance Officer, and Eric Deeg, Benefits Planning Consultant, on behalf of the Health & Wellness Team, appeared before the Board and presented funding scenarios for fiscal year 2012-13. Eric Deeg informed the Board that it is important to build reserves in the insurance fund, and the national average is from 11% to 13%. It was the recommendation of the Health & Wellness Team to increase the funding by 10%, for a total of \$234,492.00. No action was taken on the recommendation, as the Board will consider it through the budgeting process.

Approval of County Flag Purchase.

Tami Keehn, Grants Compliance Officer, presented the quotes for the design and purchase of the County Flag. Quotes were received from Evelyn's Custom Sewing of \$466.00 for two flags, and \$173.00 for each additional flag; from Rovenna Signs & Design of \$114.60 per flag for twelve flags, plus \$85.00 set-up; and from Marquis Awards & Specialties, Inc., in the amount of \$118.24 per flag for twelve flags. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to purchase twelve flags from Marquis Awards at \$118.24 per flag. Six of the flags will be for Park County's use and the remainder will be reimbursed to the County by interested parties.

Discussion on Special District Budgets & Reserves.

A discussion was held on whether the Board members wanted to visit with the Special Districts regarding their budgets, setting mill levies and the reserve amounts that have been set aside. It was the consensus of the Board to meet with the Special Districts on June 5, 2012, prior to the finalization of their budgets and before setting mill levies.

Recess.

The meeting recessed for lunch and reconvened at 1:00 p.m.

Executive Session.

It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(iii).

It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to go out of Executive Session.

Public Hearing to Consider the Application of Kendall Siggins, Triangle Z Ranch for a Small Rock Products Mine Special Use Permit at 215 Road 6EH.

A public hearing was called regarding the application of Kendall Siggins, Triangle Z Ranch for a Small Rock Products Mine Special Use Permit at 215 Road 6EH, within Section 11, T50N R105W, 6th PM, Park County, Wyoming in the GR-40 Zoning District. Becky Ross, Planner II, presented the staff report, conclusions and recommendations, and reported no written comments had been received. There were no public comments from the audience. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to close the public hearing.

Approval - Application of Kendall Siggins, Triangle Z Ranch for a Small Rock Products Mine Special Use Permit at 215 Road 6EH.

It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve **RESOLUTION NO. 2012-22, APPROVAL OF THE TRIANGLE Z SPECIAL USE PERMIT-123 TO ALLOW A SMALL ROCK PRODUCTS MINE FOR KENDALL SIGGINS.**

Executive Session.

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to go back into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(iii).

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

Approval - Herrington Simple Subdivision SS-210 Final Plat Review.

Becky Ross, Planner II, came before the Board and presented the staff report, conclusions and recommendations for the Herrington Simple Subdivision SS-210 Final Plat Review. It was moved by Commissioner Burke, seconded by

Commissioner Hall, and unanimously carried to approve **RESOLUTION NO. 2012-23, APPROVAL HERRINGTON SS-210 AND APPROVAL OF THE VACATION OF HALL-ALVAREZ SS-159.**

Approval - Walker Simple Subdivision SS-211 Final Plat Review.

Becky Ross, Planner II, came before the Board and presented the staff report, conclusions and recommendations for the Walker Simple Subdivision SS-211 Final Plat Review. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve **RESOLUTION NO. 2012-24, APPROVAL OF WALKER SS-211.**

Executive Session.

It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(iii).

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

Adjournment.

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

Tim A. French, Chairman

Loren Grosskopf, Vice Chairman

Joe Tilden, Commissioner

Dave Burke, Commissioner

Bucky Hall, Commissioner

Attest:

Jerri B. Torczon, County Clerk