

**Park County Board of County Commissioners  
Regular Meeting  
June 5, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, June 5, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Bucky Hall and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and Commissioner Grosskopf led the audience in the pledge of allegiance.

**Executive Session.**

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to go into Executive Session regarding matters confidential by law, pursuant to Wyoming Statute §16-4-405(a)(iii).

It was then moved by Commissioner Grosskopf, seconded by Commissioner Burke and unanimously carried to go out of Executive Session.

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**Approval of Vouchers.**

The vouchers were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the following vouchers for payment

<b><u>Payee</u></b>	<b><u>Amount</u></b>
YELLOWSTONE REGIONAL AIRPORT	\$62,719.50
YELLOWSTONE BEHAVIORAL HEALTH	\$12,027.61
WYOMING STATE PUBLIC DEFENDER-	\$2,400.00
WYOMING INFORMATION TECHNOLOGY DIV	\$6.33
WYOMING FIRE SAFETY, LC	\$200.00
WYOMING DEPT OF TRANS - ACCOUNTING	\$40.00
WURZEL, PATRICIA A	\$616.02
WOODWORKER'S SUPPLY, INC.	\$9.40
WOODWARD TRACTOR & RENTAL, INC	\$1,292.39
WOOD-WISE CUSTOM CABINETS, INC.	\$5,115.78
WEST PAYMENT CENTER	\$526.06
WELLS FARGO INS. SERVICES USA, INC.	\$2,500.00
WEBSTER MOTORS, INC.	\$525.68
WAL MART COMMUNITY/GEMB	\$1,335.42
VISIONARY COMMUNICATIONS INC	\$78.00
VISA - FIRST NATIONAL BANK & TRUST	\$6,776.76
VISA	\$612.06
VERIZON WIRELESS	\$450.19
V.F.W.	\$55.00
UW COOPERATIVE EXTENSION SER.	\$205.40

UNIVERSITY OF WY - COOP EXTENSION	\$9,678.00
UNITEDHEALTHCARE INSURANCE CO.	\$20.00
TYLER TECHNOLOGIES, INC.	\$3,325.00
TRIPLE L SALES	\$281.24
TRAFFIC SAFETY SUPPLY CO., INC	\$2,126.63
TRACTOR & EQUIPMENT CO	\$5,554.38
TITAN MACHINERY	\$1,349.93
THIGPEN, VINCENT	\$17.42
TESSCO INC	\$674.63
SYSCO FOOD SERVICES OF MONTANA	\$7,459.16
SUNLIGHT SPORTS	\$335.76
SUN RIDGE SYSTEMS, INC.	\$15,646.00
ST VINCENT HEALTHCARE, INC.	\$177.63
SIGGINS, ALAN	\$108.30
SHOSHONE OFFICE SUPPLY, INC.	\$1,271.63
SHELL FLEET PLUS, INC.	\$185.41
SELBYS, INC.	\$413.30
SELBYS, INC.	\$28,800.00
SATCOM GLOBAL FZE	\$45.73
SANOFI PASTEUR, INC	\$2,522.83
SANDERS PLUMBNG & HEATNG, INC.	\$62.00
SAGE CIVIL ENGINEERING, INC.	\$2,583.00
RUBLE, PEGGY A.	\$66.82
ROOP, KELSEY	\$630.97
ROGERS SPORT CENTER	\$263.92
ROCKY MOUNTAIN SPORTS	\$59.99
ROCKY MOUNTAIN POWER	\$941.51
ROCKY MOUNTAIN OILFIELD SERVICES, INC.	\$179.89
RIMROCK TIRE CO - POWELL	\$12.50
RIMROCK TIRE CO - CODY	\$1,658.00
RENNER, COLLEEN	\$24.42
REITER CONSTRUCTION LLC	\$49,275.00
REED, DARLENE	\$435.68
RED BARN	\$109.03
RAPID FIRE PROTECTION, INC	\$1,400.00
RANDOL, HAYES	\$68.58
R & D WINDOW DESIGNS	\$1,494.29
QUILL	\$410.62
PRODUCTION MACHINE CORP.	\$161.60
PROCESS POWER & CONTROL, INC.	\$139,777.15
PRO-BUILD - CODY	\$1,381.98
PRESTON, LYNELL K	\$19.98
POWELL, CITY OF	\$1,573.96
POWELL TRIBUNE, INC.	\$1,039.70
POWELL OFFICE SUPPLY, INC.	\$3,276.93
POWELL ACE HARDWARE, LLC	\$45.65
POLEY, BARBARA	\$409.57
PAWNEE IRRIGATION-EVERGREEN LANDSCAPE	\$415.50
PARK COUNTY TREASURER	\$6.39
PARK CO EMPLOYEE BENEFITS TRUST	\$120.02
PAPA MURPHYS	\$67.00
OTIS ELEVATOR CO.	\$787.50
OSBORNE, SHARON	\$275.28
NORTHWEST WY FAMILY PLANNING	\$807.49
NORTHWEST RURAL WATER DISTRICT	\$78.00
NORTHERN DIRECTORY PUBLISHING	\$155.04
NEMONT	\$46.48
MURPHY, KATHERINE	\$118.22
MURPHY, ERIC	\$54.95
MURDOCH OIL, INC.	\$17,262.35
MOTOROLA SOLUTIONS, INC	\$669.80
MORRIS, SANDIE	\$6.87
MOORE, LEONARD D.D.S.	\$150.00
MONTANA-DAKOTA UTILITIES CO.	\$276.08
MINER, JULIE	\$27.75
MEYER, PAT	\$814.66

MESSENGER & OVERFIELD, P.C.	\$3,038.38
MERCK SHARP & DOHME CORP	\$1,636.40
MEETEETSE VISITOR CENTER	\$2,500.00
MEDICAL CENTER PHARMACY	\$148.83
McINTOSH OIL, INC.	\$10,818.72
McCUMBER LOCKSMITH SHOP	\$11.00
MATTHEW V. HOPKINS, M.D., INC.	\$352.00
MATRIX	\$971.58
MAJESTIC LUBE, INC.	\$294.65
LSC ENVIRONMENTAL PRODUCTS, LLC	\$7,110.00
LOEPER, JESSICA	\$4,570.00
LINTONS BIG R, INC.	\$1,021.59
LEWIS CONTRUCTION	\$11,250.00
LEON UNIFORM COMPANY, INC.	\$184.75
LAW OFFICE OF ALEX H. SITZ III	\$281.55
KUIPERS, TARA	\$266.06
KENCO SECURITY AND TECHNOLOGY	\$254.25
KEEHN, TAMI	\$29.42
K-B COMMERCIAL PRODUCTS	\$105.78
JOHNSTON, JOYCE	\$296.31
JOHNSTON, ARTHUR L.	\$244.95
JACKS TRUCK & EQUIPMENT, INC.	\$398.01
JACKS TRUCK & EQUIPMENT, INC.	\$134,669.00
JACKS TRUCK & EQUIPMENT, INC.	\$159,169.00
J & S GREENHOUSE	\$86.00
IVERSON SANITATION	\$50.00
INTERSTATE BRANDS CORPORATION	\$461.70
HUNTER, DIXIE	\$10.39
HOWARD, FRED L	\$92.76
HOLM, BLOUGH AND COMPANY	\$19,979.52
HOLIDAY INN - SHERIDAN	\$158.00
HI-BALL TRUCKING, INC.	\$919.00
HENY, JESSICA	\$183.71
HARRIS TRKING & CONST., INC.	\$142,339.14
HANSON CHEMICAL INC.	\$1,992.50
HALL, THOMAS BUCKY	\$63.83
GRAINGER	\$1,086.00
GOLDSTAR PRODUCTS INC	\$446.78
GLOCK PROFESSIONAL, INC.	\$195.00
GENERATION X, INC.	\$32,885.00
GDA ENGINEERS	\$817.50
GARYS VACUUM & STAMPS	\$82.75
GAMBLES-STORE 4234, INC.	\$45.92
GALLS INCORPORATED	\$806.44
FUEL DEPOT, INC.	\$6,727.28
FROST, SANDRA M.	\$126.54
FREEMAN, III, P.C., SOX B.	\$200.00
FORENSICS LIMITED, LLC	\$420.00
FONTAINE, MARIE A	\$75.00
FLACK, TOM	\$75.00
FED EX	\$88.48
FASTENAL	\$20.85
ENERGY WEST - WYOMING	\$1,599.37
ELIAS, RONDA	\$453.79
ELECTRICAL ALLY, INC.	\$2,348.00
EAGLE RECOVERY & TOWING	\$60.00
DERRIK WALTON & DARREN J RUESCH DDS	\$193.00
DELL MARKETING L.P., C/O DELL USA L.P.	\$18,428.41
DE HAAN ELECTRONICS	\$5,514.20
DAYS INN HOT SPRINGS CONV. CTR.	\$168.00
CRUM ELECTRIC SUPPLY CO.	\$667.70
CRISIS INTERVENTION SERVICES	\$1,252.50
CRAMPTON, WILLIAM E.	\$169.30
COZZENS, MOLLY	\$43.85
COWAN CONSTRUCTION,INC	\$820.00
COULTER CAR CARE CENTER	\$141.50

COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$40.00
COMFORT INN - LARAMIE	\$231.00
CODY, CITY OF	\$21,566.15
CODY WINNELSON CO.	\$278.04
CODY TREE SURGERY, INC	\$2,000.00
CODY ENTERPRISE	\$222.31
CODY ACE HARDWARE	\$896.55
CENTURYLINK BUSINES SERVICES	\$5.16
CENTURYLINK	\$2,387.83
CDW GOVERNMENT, INC.	\$24,189.35
CAMPBELLS REPAIR & COLLISION	\$32.99
BRESNAN COMMUNICATIONS	\$519.39
BRAZELTON, LILLIAN	\$57.72
BLOEDORN LUMBER - POWELL	\$12.10
BLANKENSHIP QUALITY CONCRETE LLC	\$2,894.60
BLACK BOX NETWORK SERVICES	\$21,331.00
BILLINGS POLICE DEPARTMENT	\$100.00
BILLINGS CLINIC	\$132.00
BIG HORN WINDOW TINTING	\$288.00
BIG HORN WHOLESALE, INC.	\$741.41
BIG HORN ENERGY, INC.	\$9,717.76
BENNETT-BROWN, STEPHANIE L.	\$750.98
BENNETT, M.D., THOMAS L.	\$3,160.00
BEN MEADOWS	\$138.10
BEARTOOTH ELECTRIC COOP	\$115.01
BEAR CO INC.	\$421.00
BARROWS, MARY MEYERS	\$98.75
AT&T MOBILITY	\$2,131.61
ARCMATE MANUFACTURING CORPORATION	\$179.94
ALDRICH LUMBER - POWELL	\$59.37
ALBERTSONS PURCHASE ADV. CARD	\$165.14
ACE ELECTRIC, INC.	\$2,908.50
A & I DISTRIBUTORS	\$1,189.90
2 M COMPANY INC	\$45.40
TOTAL	\$1,087,910.70

**Approval of Minutes.**

The minutes of the regular meeting of May 15, 2012 were presented to the Board for consideration. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the minutes as presented.

**Approval of Payroll.**

Payroll for May 24, 2012, in the amount of \$352,501.28, was presented to the Board for consideration. It was moved by Commissioner Grosskopf, seconded by Commissioner Hall and unanimously carried to approve payroll as presented.

**Approval - Malt Beverage Permit.**

County Clerk Jerri Torczon presented a Malt Beverage Permit for the Wyoming Biker Association for White Mike's Spring Opener to be held on June 9, 2012, at the Oasis Motel & RV Park, located at 1702 State Street in Meeteetse. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve the Malt Beverage Permit as presented.

**Approval of Bonds.**

Treasurer Barb Poley presented bonds for the Board's consideration. It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the bonds for Rhonda Campbell, Secretary/Treasurer of the Heart Mountain Irrigation District, in the amount of \$5,000.00; for Darrell Horton, Commissioner/Treasurer of the Greybull Valley Irrigation District, in the amount of \$25,000.00; and for Jay R. Moody, Bookkeeper for the Park County Travel Council, in the amount of \$50,000.00.

**Bid Award - Landfill Leachate Lagoon Repairs.**

Tim Waddell, Solid Waste Manager, came before the Board and presented the staff recommendation for award of the bid for the Landfill Leachate Lagoon Repairs. It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to award the bid to Western Municipal Construction of Wyoming, Inc. for Alternate A, in the amount of \$216,463.11, as recommended by staff.

**Approval - Forest Service Maintenance Agreement.**

Greg Meinecke, County Engineer, came before the Board and presented the modification agreement with the U.S. Forest Service and Park County for the maintenance activities performed by Park County on Kirwin Road, Sunlight Road and Hunter Creek Road. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the agreement and authorized the Chairman to sign.

**Approval - Lease Renewals.**

Dennis Spargur, Superintendent of Buildings and Grounds, presented lease renewals for Basin Authority Child Support Enforcement, located in the basement of the Courthouse Addition, in the amount of \$14,573.00 per year; for Park County Court Supervised Treatment Program, located at 1044 Beck Avenue in Cody, in the amount of \$22,087.00 per year; and for Park County Fire District #2, located at 1131 11th Street in Cody, in the amount of \$9,100.00 per year. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Hall and unanimously carried to approve the leases as presented.

**Approval - Park County Historic Preservation Commission Annual Report.**

Matthew Hall, Chairman of the Park County Historic Preservation Commission presented the Annual Certified Local Government Report for Park County that must be filed with the State Historic Preservation Office in order for the Park County Historic Preservation Commission to maintain their Certified Local Government Status and to remain eligible for grant funding. It was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to approve the report and authorized the Chairman to sign.

**Approval - Cooperative Agreements.**

It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to approve the two-year Cooperative Agreement for Receipt and Distribution of Payments Between Wyoming Department of Family Services, Child Support Enforcement Unit and Park County Clerk of District Court and the Cooperative Agreement for Responsibilities Between Wyoming Department of Family Services, Child Support Enforcement Unit and Park County Clerk of District Court and to allow the Chairman to sign.

**Approval - Advertising for Boards.**

Peggy Ruble, Executive Assistant, came before the Board regarding the schedule for advertising for applicants to fill vacancies on the Park County Library Board, the Park County Historic Preservation Commission, and the Park County Museum Board. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to advertise for applications on June 7, 11, 12 and 13, with the deadline for filing applications being Friday, June 15, 2012 and interviews being conducted on June 19.

**Approval - Amendment to Grant Writer Contract.**

A request to exceed \$10,000.00 for the Grant Writer Contract was presented to the Board for consideration. The Grant Writer, Stephanie Bennett-Brown, has submitted her voucher for May and it exceeds the previously authorized amount of \$10,000.00 by \$619.02. There will also be a voucher that will be submitted in June. After a general discussion, it was moved by Commissioner Burke, seconded by

Commissioner Hall and unanimously carried to authorize payments for May and June to the Grant Writer in excess of \$10,000.00. County Clerk Jerri Torczon requested that the Grant Writer's vouchers be submitted at the same time as other vouchers.

**Approval - Letter of Support for Yellowstone Regional Airport's Small Community Air Service Development Grant.**

Commissioner Hall presented a letter of support regarding the grant application by the Yellowstone Regional Airport for a Small Community Air Service Development Grant. It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to approve the letter of support and authorized the Chairman to sign.

**Approval - No Fault Insurance Agreement.**

An insurance agreement regarding the Cody Landfill lagoon damage was presented to the Board for their consideration. It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the general release, no fault insurance agreement, in the amount of \$200,000.00.

**Approval - Administrative Services Agreement and Addendum with Regional Care, Inc. (RCI) .**

The Administrative Services Agreement and Addendum with Regional Care, Inc. (RCI) was presented to the Board for their consideration. RCI is the new third party administrator for the employee self-funded insurance program. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to approve the agreement and addendum as presented, and authorized the Chairman to sign.

**Field of Honor.**

Chairman Tim French spoke briefly about the Field of Honor that will be hosted in Cody the week of June 10th through the 16th, where eight hundred American flags will be displayed in honor of military men and women, emergency first responders and those that tragically lost their lives on 9/11. Chairman French encouraged everyone to attend ceremonies during the week.

**Approval - Transfer of Dump Truck Title.**

County Clerk Jerri Torczon presented a transfer of a vehicle title to the Board for their consideration. It was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to transfer the title of a 1999 Volvo dump truck to Jack's Truck & Equipment, which is part of the trade-in on the two new dump trucks purchased in 2012.

**Recess.**

The meeting recessed for lunch and reconvened at 1:15 p.m.

**Introduction - Bill Crampton, Public Health Nurse Manager.**

Commissioner Burke introduced Bill Crampton, the new Public Health Nurse Manager for Park County. Mr. Crampton spoke on some of the projects being conducted in Public Health and presented the results of a survey conducted previously state-wide for each county. The Board welcomed Mr. Crampton to Park County.

**Convene as County Board of Equalization.**

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to convene as the Board of Equalization.

County Assessor Pat Meyer came before the Board and stated that there have been two tax protests received and requested a hearing date be set and a Hearing Examiner be named. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously

carried to appoint Sox Freeman as the Hearing Examiner for the Board of Equalization. It was then moved by Commissioner Hall, seconded by Commissioner Tilden to hold the hearings on July 19, 2012 from 8:00 a.m. - 12:00 p.m. It was the consensus of the board to obtain the court reporting services of Carol Guresky.

It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to adjourn as the Board of Equalization.

**Adjournment.**

It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to adjourn the meeting.

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Tim A. French, Chairman

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Loren Grosskopf, Vice Chairman

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Joe Tilden, Commissioner

\_\_\_\_\_  
Dave Burke, Commissioner

\_\_\_\_\_  
Bucky Hall, Commissioner

Attest:

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Jerri B. Torczon, County Clerk