

**Park County Board of County Commissioners
Regular Meeting
June 19, 2012**

A regular meeting of the Board of County Commissioners of Park County, Wyoming, was held on Tuesday, June 19, 2012. Present were Chairman Tim French, Commissioners Loren Grosskopf, Dave Burke, Joe Tilden, Bucky Hall and County Clerk, Jerri Torczon.

Chairman Tim French called the meeting to order and County Planner Linda Gillett led the audience in the pledge of allegiance.

Public Hearing – Liquor License Renewals.

Chairman French opened the public hearing on Park County’s twenty-three liquor license renewal applications for the license term of July 25, 2012 through July 24, 2013. County Clerk Jerri Torczon reported that no written comments or objections were received. Comments were received from Commissioner Burke regarding Jon Sowerwine's application, for a Retail Liquor License, d.b.a. Wapiti, as Mr. Sowerwine is currently not in operation, due to the building being burned. There were no other public comments put forth from the audience. It was moved by Commissioner Tilden, seconded by Commissioner Hall, and unanimously carried to close the public hearing.

Approval – Liquor License Renewals.

It was moved by Commissioner Hall and seconded by Commissioner Grosskopf to approve all the liquor license renewals. Roll was called with Commissioner Burke casting the only negative vote. Liquor License renewals are as follows:

<u>Applicant</u>	<u>DBA</u>	<u>Type of License</u>
Texoming Run, LLC	Bill Cody Ranch	Retail
Blackwater Lodge, Inc.	Blackwater Creek Lodge	Retail
Triangle Seven, LLC	Creekside Lodge	Retail
XSR, Inc.	Crossed Sabres Ranch	Retail
Thomas P. & Mary L. Klein	Edelweiss	Retail
Elephant Head Lodge, Inc.	Elephant Head Lodge	Retail
Green Creek Inn, Inc.	Green Creek Inn	Malt Beverage
Heart Mountain Pub, LLC	Heart Mountain Pub	Retail
K Bar Z Guest Ranch & Outfitters	K Bar Z Guest Ranch	Malt Beverage
Pahaksa Company	Pahaska Teepee Resort	Retail
Lee Mackler	Painter Outpost	Malt Beverage
Cindy Briggs	Outpost Restaurant	Retail
Powell Country Club	Powell Country Club	Retail
Rand Creek Ranch, LLC	Rand Creek Ranch	Malt Beverage
Hinze, Inc.	Red Eagle Store #5	Retail
Shoshone Lodge & Guest Ranch	Shoshone Lodge	Retail
Yellowstone Recreations, LLC	Sleeping Giant Ski Area	Retail
Top of the World, Inc.	Top of the World Store	Retail
Trail Shop, LLC	Trail Shop Inn	Retail
Gill Holdings, LLC	UXU Ranch	Retail
Jon W. Sowerwine	Wapiti	Retail
Chester F. Lenik, Jr.	Wapiti Red Barn	Malt Beverage
Yellowstone Valley Inn, Inc.	Yellowstone Valley Inn	Retail

Approval - Planning Grant Application for Fairgrounds Multi-Purpose Building.

Stephanie Bennett-Brown, the Grant Writer for Park County, came before the Board and presented the planning grant for the Fairgrounds Multi-Purpose Building. After a general discussion regarding wording in the grant application, it was moved by Commissioner Hall and seconded by Commissioner Burke to approve the grant application with changes noted and to allow the Chairman to sign. Roll was called with Commissioner Grosskopf casting the only negative vote.

Awards Presentation for County Flag Contest.

The Park County Board of County Commissioners participated in the Awards Presentation for the County Flag Contest. The Grand Prize winner was Abby Manchester of Sunset School in Cody. The County Flag, based on Abby's design, was raised on the flagpole in front of the Courthouse. Abby received a check in the amount of \$100.00 and Abby's school, Sunset Elementary School, received a check in the amount of \$1,000.00. Kevin French, Sunset School Art Teacher, was also in attendance, as well as numerous parents, students and school representatives. Members of the flag judging panel including Nancy Tia Brown, Mayor of Cody; County Engineer Greg Meinecke; County Clerk Jerri Torczon; Brenda Bangert, Office Assistant in the Commissioner's Office; Tami Keehn, Grants Compliance Officer; and Commissioner Loren Grosskopf presented awards and checks in the amount of \$20.00 to Jakoby Vipperman of Eastside School; Nicole Wagler and Mason Baum of Wapiti School, Tessa Kleinman and Kady Wells of Valley School, Hudson Oelschlager and David Juergens of Sunset School, Christian Nielsen, Lucila Abarca and Kamryn Hammond of Southside School, Takara Scott and Dalton Nelson of Parkside School; Ann Marie Killen of Westside School, and Ada Nelson and Ainsley Noonan of Livingston School. Certificates and \$50.00 checks were presented to Kaitlyn Decker of Parkside School; Autumn Mitchell of Livingston School; Emma Nordland of Westside School; Lorena Vazquez of Southside School; and Victoria Ransom of Wapiti School. Kayla Ward of Eastside School was presented a certificate and a check for \$75.00 for being the Grand Prize Runner-up.

Executive Session.

Following the awards ceremony, the meeting returned to regular form. It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go into Executive Session regarding potential litigation, pursuant to Wyoming Statute §16-4-405(a)(ix).

Following the Executive Session, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

Approval - Proposal Modifications.

Following the Executive Session, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to direct Bryan Skoric, County Attorney, to modify proposals discussed in Executive Session.

Recess.

The meeting recessed for lunch and reconvened at 1:15 p.m.

Worksession - Park County Planning and Zoning.

The Board went into a Worksession in the Old Law Library with the Park County Planning and Zoning Commissioner regarding proposed amendments to development standards.

The meeting then returned to regular form.

Approval of Vouchers.

The vouchers were presented to the Board for consideration. It was moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to approve the following vouchers for payment

<u>Payee</u>	<u>Amount</u>
2 M COMPANY INC	\$811.34
A & I DISTRIBUTORS	\$754.34
ABSAROKA DOOR	\$30,000.00
ALBERTSONS PURCHASE ADV. CARD	\$119.12
ALDRICH LUMBER - CODY	\$1,931.87
ALDRICH LUMBER - POWELL	\$111.59
AMERICAN WELDING & GAS INC	\$428.13

ARROWHEAD RV SALES & SERVICE INC	\$182.92
BANGERT, BRENDA	\$14.39
BARROWS, MARY MEYERS	\$2,258.50
BEAR CO INC.	\$5,291.52
BEARTOOTH ELECTRIC COOP	\$123.58
BENNETT, M.D., THOMAS L.	\$3,160.00
BENNETT-BROWN, STEPHANIE L.	\$619.02
BIG HORN ENERGY, INC.	\$343.40
BIG HORN ENERGY, INC.	\$18,057.10
BIG HORN ENERGY, INC.	\$12,992.00
BIG HORN ENERGY, INC.	\$12,350.00
BIG HORN RADIO NETWORK	\$300.00
BIG HORN REDI-MIX, INC.	\$46,280.00
BIG HORN RURAL ELECTRIC COMPANY	\$380.34
BIG HORN WHOLESALE, INC.	\$1,422.10
BIG HORN WINDOW TINTING	\$778.42
BIG VALLEY BEARING & SUPP. INC	\$2,606.06
BLACK BOX NETWORK SERVICES	\$2,366.71
BLAKEMAN PROPANE - CODY	\$86.57
BLANKENSHIP QUALITY CONCRETE LLC	\$18,719.00
BLOEDORN LUMBER - POWELL	\$153.31
BOONES MACHINE	\$121.00
BOYER, JOYCE	\$101.01
BOYS & GIRLS CLUB OF PARK CO	\$6,236.25
BRADFORD SUPPLY CO.	\$367.35
BRAGG PLUMBING & HEATING, INC.	\$1,282.11
BRESNAN COMMUNICATIONS	\$159.96
BRUCE, ROY	\$128.21
BRUCO, INC.	\$356.14
BURKE, DAVID	\$523.92
CARQUEST OF CODY WY #3106	\$1,340.82
CARQUEST OF POWELL	\$856.59
CDW GOVERNMENT, INC.	\$6,251.63
CENTURYLINK	\$3,491.81
CENTURYLINK BUSINES SERVICES	\$5.16
CODY ACE HARDWARE	\$744.19
CODY ENTERPRISE	\$3,914.65
CODY WINNELSON CO.	\$132.08
CODY YELLOWSTONE AIR	\$5,000.00
CODY, CITY OF	\$2,440.28
COMMERCIAL LAUNDRY SALES	\$412.02
CONNERS, MICHAEL	\$43.29
COPENHAVER, KATH, KITCHEN & KOLPITCKE	\$400.00
COULTER CAR CARE CENTER	\$88.00
CRUM ELECTRIC SUPPLY CO.	\$21.98
DE HAAN ELECTRONICS	\$1,288.20
DELL MARKETING L.P., C/O DELL USA L.P.	\$1,814.36
DELL MARKETING L.P., C/O DELL USA L.P.	\$8,888.37
DELUXE FOR BUSINESS	\$419.50
ELECTRICAL ALLY, INC.	\$1,197.77
ENERGY WEST - WYOMING	\$2,995.19
ENGINEERED BUILDING SPECIALTIES	\$320.00
FASTENAL	\$55.52
FASTENERS, INC.	\$37.99
FITZWATER, VICKIE	\$115.44
FOOD CLOSET, THE	\$650.00
FORENSICS LIMITED, LLC	\$420.00
FREMONT BEVERAGES, INC.	\$63.00
FREMONT MOTOR CODY, INC.	\$54.38
FROST, SANDRA M.	\$229.82
GAMBLES-STORE 4234, INC.	\$31.31
GARLAND LIGHT & POWER CO.	\$663.31
GARYS VACUUM & STAMPS	\$159.95
GILL, PAUL	\$112.78
GILLETT, LINDA	\$28.31
GRAINGER	\$914.66

GREENWOOD MAPPING, INC	\$900.00
GROSSKOPF, LOREN M	\$674.93
HALLMAN, EAGLER & HUNT, P.C.	\$170.00
HANSEN, SARAH N.	\$2,131.31
HANSEN, SARAH N.	\$400.00
HARRIS TRKING & CONST., INC.	\$313,682.77
HOLDINGS LITTLE AMERICA	\$256.73
HONNEN EQUIPMENT CO.	\$841.57
HOTSY INTERMOUNTAIN	\$6,330.00
INBERG-MILLER ENGINEERS, CORP.	\$570.00
INTERSTATE BATTERIES	\$323.85
INTERSTATE BRANDS CORPORATION	\$307.80
INTERSTATE TIRE SERV. INC	\$340.00
J.C. REPAIR, INC.	\$1,078.70
JACKS TRUCK & EQUIPMENT, INC.	\$778.38
K-B COMMERCIAL PRODUCTS	\$9,548.00
KEEGAN & WINSLOW P.C.	\$2,266.68
KEEHN, TAMI	\$163.18
KEELE SANITATION	\$625.00
KINCHELOE PLUMBING & HEATING	\$442.20
KIRKHOFF'S FLOOR COVERING	\$1,004.84
KUIPERS, TARA	\$571.38
LINTONS BIG R, INC.	\$8,392.36
LYLE SIGNS, INC.	\$122.85
MAJESTIC LUBE, INC.	\$52.95
MANNAHOUSE	\$1,775.00
MC CARTY, REED, & EARHART, ATTYS L.C.	\$2,566.48
McCUMBER LOCKSMITH SHOP	\$169.78
McINTOSH OIL, INC.	\$24,616.41
MEETEETSE, TOWN OF	\$605.20
MERRITT, SUNNY G	\$150.96
MICKELSON, JOSEPH D	\$266.40
MONTANA CANVAS CO.	\$831.79
MONTANA-DAKOTA UTILITIES CO.	\$90.72
MOTOR PARTS, INC.	\$120.59
MOTOROLA SOLUTIONS, INC	\$532.92
MOUNTAIN WEST SCREEN PRINTERS, INC	\$1,610.38
MURDOCH OIL, INC.	\$14,572.00
NAPA AUTO PARTS	\$67.16
NATIONAL BUSINESS SYSTEMS, INC	\$3,670.95
NEW DAWN TECHNOLOGIES	\$5,764.50
NORCO INC	\$469.46
NORTHERN GARDENS	\$146.70
NORTHWEST SIGN RECYCLING LLC	\$1,003.02
NORTHWEST WY FAMILY PLANNING	\$812.08
OFFICE SHOP, THE	\$13,081.45
PARK COUNTY 4-H COUNCIL	\$3,939.86
PARK COUNTY ANIMAL SHELTER	\$833.33
PARK COUNTY GLASS, INC.	\$35.00
PARK COUNTY READY MIX	\$523.51
PARK COUNTY SHERIFF	\$55.03
PARK COUNTY TREASURER	\$4,902.31
PAWNEE IRRIGATION-EVERGREEN LANDSCAPE	\$580.00
PENWELL, STEVE	\$128.65
PISTACHIO ALLEY PHOTOGRAPHY	\$128.00
PITNEY BOWES, INC. - A/R	\$346.25
POSTMASTER, CODY WY	\$124.00
POWELL ACE HARDWARE, LLC	\$76.82
POWELL ECONOMIC PARTNERSHIP, INC.	\$14,000.00
POWELL OFFICE SUPPLY, INC.	\$2,160.05
POWELL TRIBUNE, INC.	\$3,532.01
PRO-BUILD - CODY	\$188.45
PROCESS POWER & CONTROL, INC.	\$50,523.98
PRODUCTION MACHINE CORP.	\$554.13
PSS WORLD MEDICAL INC	\$2,803.27
QUALITY ASPHALT PAVING, INC.	\$3,000.00

RED EAGLE FOOD STORES	\$1,869.85
REITER CONSTRUCTION LLC	\$16,466.45
REITER CONSTRUCTION LLC	\$49,275.00
RILEY, PHD, LLC, THEO A	\$360.00
RIMROCK TIRE CO - CODY	\$188.90
ROCKY MOUNTAIN POWER	\$1,156.68
ROCKY MOUNTAIN REPAIR	\$113.00
ROGERS, LINDA	\$25.00
ROOP, KELSEY	\$397.20
RYDBOM, ERIC	\$38.85
S & S AUDIO-VIDEO, INC.	\$31.34
SANDERS PLUMBNG & HEATNG, INC.	\$630.00
SATCOM GLOBAL FZE	\$45.73
SEARS COMMERCIAL ONE	\$933.55
SHERWIN-WILLIAMS STORE - CODY	\$40.49
SHOSHONE OFFICE SUPPLY, INC.	\$2,166.39
SMITH, J TRAVIS	\$1,000.00
STEWART'S MERCANTILE	\$98.44
STROHS INDUSTRIAL LUBRICATION	\$470.00
STROUPE PEST CONTROL, CO.	\$95.00
STRUEMKE, WILLIAM K.	\$124.88
SYSCO FOOD SERVICES OF MONTANA	\$2,679.98
TAYLOR, DAVID D.D.S.	\$116.20
TCT WEST, INC	\$5,635.87
TECHNICAL COWBOY	\$85.69
TESSCO INC	\$377.51
TITAN MACHINERY	\$1,346.31
TRACTOR & EQUIPMENT CO	\$278,647.00
TRI STATE TRUCK & EQUIP, INC	\$1,850.00
TRIPLE L SALES	\$865.80
TWO MEDICINE	\$1,421.00
TWO TOUGH GUYS SERVICES	\$265.00
ULTRAMAX	\$5,941.00
UNIVERSITY OF WY - COOP EXTENSION	\$644.00
UPS STORE, THE	\$89.88
V.F.W.	\$288.00
VEACH, SHANDAL	\$41.99
VERIZON WIRELESS	\$115.67
VISA	\$2,150.50
VISA - FIRST NATIONAL BANK & TRUST	\$1,773.68
WEST PAYMENT CENTER	\$526.06
WOODWARD TRACTOR & RENTAL, INC	\$1,679.63
WPCI CONSULTANTS, INC.	\$144.00
WYOMING DEPARTMENT OF EMPLOYMENT	\$194.24
WYOMING DEPARTMENT OF HEALTH	\$38,000.00
WYOMING DEPT OF TRANS - MOTOR VEHICLES	\$7.00
WYOMING LIVESTOCK ROUNDUP	\$110.00
WYOMING STATE PUBLIC DEFENDER-	\$1,600.00
WYOMING TECHNOLOGY TRANSFER CENTER	\$90.00
YELLOWSTONE BEHAVIORAL HEALTH	\$2,426.30
TOTAL	\$1,155,492.78

Approval of Minutes.

The minutes of the regular meeting of June 12, 2012 were presented to the Board for consideration. It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to approve the minutes as presented.

Approval of Payroll.

Payroll for June 5, 2012, in the amount of \$74,712.30, and for June 7, 2012, in the amount of \$553,847.92, were presented to the Board for consideration. It was moved by Commissioner Hall, seconded by Commissioner Grosskopf and unanimously carried to approve the payroll as presented.

Approval - Letter of Engagement with Joseph Eve.

County Clerk Jerri Torczon presented the Letter of Engagement with Joseph Eve, Management Consultants and Certified Public Accountants to provide auditing services for Park County. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to approve the Letter of Engagement with Joseph Eve, and authorized the Chairman to sign the letter.

Approval - Grant Application for Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI).

Peggy Ruble, Executive Assistant, came before the Board and presented the grant application for Temporary Assistance for Needy Families/Community Partnership Initiative (TANF/CPI) for the Board's consideration. The grant is used to provide assistance to needy families. Funds received from this grant will go to the Boys & Girls Club, Children's Resource Center, Crisis Intervention Services, Northwest Wyoming Family Planning, Powell Valley Health Care, West Park Hospital and Yellowstone Behavioral Health Center. After a general discussion, it was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to approve the grant application as presented, in the amount of \$83,698.00 and authorized the Chairman to sign the application. Commissioner Hall disclosed that he serves on the Board of the Children's Resource Center.

Discussion - Disposal of Sheriff Department Vehicles.

Sheriff Scott Steward came before the Board and presented a list of vehicles that have been taken out of commission. It was the consensus of the Board that the vehicles first be offered to other Departments within the County and then to advertise for sealed bids. It was moved by Commissioner Grosskopf, seconded by Commissioner Tilden and unanimously carried to advertise for sealed bids in the Powell Tribune and the Cody Enterprise, with viewing of the vehicles at the Park County Employee Parking Lot at the Courthouse. Bids will be accepted at the County Clerk's Office until 5:00 p.m. on July 9, 2012 and opened at the Commissioner meeting of July 10, 2012.

Discussion - Requesting Attorney General's Opinion on Special Districts.

A discussion was held regarding acquiring the Attorney General's opinion whether County Commissioners can question the amount of reserves a special district can accumulate, as the Commissioners set the mills for the special districts. After a general discussion, it was moved by Commissioner Tilden, seconded by Commissioner Burke and unanimously carried to obtain the Attorney General's opinion.

Approval - Floodplain Permit Review.

Linda Gillett, County Planner, came before the Board and presented the staff report on the application of James Millett for Vanes and Rootwads Floodplain Permit Review. After a general discussion, it was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to approve RESOLUTION NO. 2012-25, APPROVAL OF FLOODPLAIN PERMIT #7-12 FOR MILLETT FILL (VANES AND ROOTWADS) in the SOUTHFORK RIVER.

Discussion - Budget Amendment Public Hearing.

A discussion was held regarding the advertising for the Budget Amendment Hearing. It was the consensus of the Board to hold the Public Hearing on June 26, 2012 at 8:15 a.m.

Interviews - Park County Library Board.

Interviews were conducted for appointments to the Park County Library Board. Applicants interviewed were Jessica Case, Kelly Kellett, Anna Sapp, and Kristine Walker. Following the interviews, it was moved by Burke, seconded by Commissioner Tilden and unanimously carried to reappoint Anna Sapp to the Park County Library Board for the Powell Service Area. It was moved by Commissioner

Tilden, seconded by Commissioner Burke and unanimously carried to reappoint Jessica Case to the Park County Library Board for the Cody Service Area.

Executive Session.

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go into Executive Session regarding personnel matters, pursuant to Wyoming Statute §16-4-405(a)(ii).

It was moved by Commissioner Hall, seconded by Commissioner Tilden and unanimously carried to go out of Executive Session.

Approval - Proposal.

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to accept the proposal presented in Executive Session.

Interviews - Park County Museum Board.

Interviews were conducted for appointments to the Park County Museum Board. Applicants interviewed were Terry Hinkle and Eric Rydbom. Incumbent Bob Smith, sole applicant for the Park County Museum Board, School District #1 (Powell), was not interviewed. Following the interviews, it was moved by Commissioner Tilden, seconded by Commissioner Grosskopf and unanimously carried to reappoint Terry Hinkle to the Park County Museum Board, School District #6 (Cody). It was then moved by Commissioner Burke, seconded by Commissioner Grosskopf and unanimously carried to reappoint Bob Smith to the Park County Museum Board, School District #1 (Powell).

Appointment - Park County Historic Preservation Commission.

It was moved by Commissioner Tilden, seconded by Commissioner Hall and unanimously carried to appoint Ron Blanchard, sole applicant, to the Park County Historic Preservation Commission.

Recess.

It was moved by Commissioner Hall, seconded by Commissioner Burke and unanimously carried to recess the meeting until 8:00 a.m. on June 20, 2012 for Budget Review Discussion.

Fiscal Year 2012-13 Preliminary Budget Review.

The meeting reconvened at 8:00 a.m. on June 20, 2011 for preliminary budget review. The Commissioners went over budgets for the Road & Bridge Department, the County Engineer, the County Road Fund, Solid Waste, Buildings & Grounds, Capital Projects, County Attorney, Special Funding Requests, Land and Environment, Park County Sheriff, Park County Detention, County Assessor, Information Technology, and met with members of the Park County Fair Board, the Park County Library Board, the Park County Museum Board and the Park County Parks and Recreation Board regarding their budgets.

Adjournment.

It was moved by Commissioner Burke, seconded by Commissioner Tilden and unanimously carried to adjourn the meeting.

Tim A. French, Chairman

Loren Grosskopf, Vice Chairman

Joe Tilden, Commissioner

Dave Burke, Commissioner

Bucky Hall, Commissioner

Attest:

Jerri B. Torczon, County Clerk